

CLASSIFIEDS / BIDS

Self Enhancement, Inc.

is accepting applications for the following positions in this new Family Enhancement Project:

- 4 Family Coordinators--\$21,00-\$30,000
- 1 After Care Coordinator--\$21,000-\$30,000
- 1 Project Supervisor--\$32,000-\$41,00
- 1 Project Manager--\$32,000-\$41,000

The Family Enhancement Project will work intensively with families (mainly in their own homes) in an effort to prevent unnecessary foster care placements. Referrals are received from Children's Services Division.

EXAMPLE OF DUTIES: Provide in-home crisis-oriented counseling and support. Teach families a wide range of new skills using a cognitive/behavioral model. Advocacy with schools, courts, etc. Work a 40-hour flexible work week, including some evenings and weekends. Be on call to families 24 hours per day.

QUALIFICATIONS: Prefer Master's degree in human services, social sciences or education. Knowledge of crisis intervention, communication and parenting skills, cognitive and behavioral interventions. Experience directly relating to the job duties may be substituted for educational requirement. Must have driver's license, insurance and own reliable transportation.

Obtain application and detailed job description at SEI, 2156 NE Broadway, Portland, OR 97232

APPLICATION DEADLINE: Friday, Feb. 15, 1994, 5:00 PM

Equal Opportunity Employer.

Director

Oregon Department of Fish and Wildlife (\$54,216-\$76,332)

State of Oregon seeking Director for the Department of Fish and Wildlife to manage a comprehensive statewide program to protect and enhance marine, freshwater and terrestrial wildlife and their habitats for use and enjoyment by present and future generations. This position is key in maintaining the state's precious natural heritage. The Director will (1) administer a diverse agency with 1,380 employees, 400 operational facilities including hatcheries and wildlife areas, and ownership or management control over 300,000 acres of wildlife habitat and hunting/angling access points. Current biennial budget is \$172 million. Headquarters is in Portland. (2) represent the Department and the state of federal, regional, tribal and international organizations and agencies affecting management of Oregon's fish and wildlife, includes coordination of activities e.g. developing recovery plans for species listed under the Federal Endangered Species act, management of ocean fisheries from 3 to 200 miles, and management of fish harvest allocations through treaties with Indian tribes and other nations. (3) direct Department coordination with state legislature and congressional delegations regarding adoption and implementation of laws. (4) direct enforcement of state fish and wildlife laws. (5) receive excellent benefits and a fully-paid retirement contribution. This position reports directly to the Oregon Fish and Wildlife Commission, a policy-making body of seven private citizens appointed by the Governor. Applicants must show significant executive experience in administration of complex programs, demonstrated leadership qualities and the ability to work with legislative and public policy-making bodies as well as diverse public and private constituencies. To receive an announcement packet, contact fish and Wildlife Personnel, (503) 229-5410, extension 423. Closes April 1, 1994. EEO employer committed to a diverse workforce.

Port Of Portland Career Opportunities

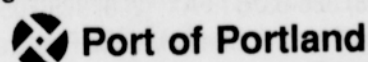
Auditor/Senior Auditor

Finance And Administration/Internal Audit

Closing Date: February 4, 1994

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m. on the closing date.

Information about career opportunities with the Port can be obtained by calling the Job Hotline at (503) 731-7480.



Help Wanted

The Catlin Gabel School in Portland seeks a classroom teacher for first grade who is experienced in using an integrated, multi-disciplinary, child-centered approach to teaching. Applicants should be versed in a problem-solving, manipulative-based approach to math, a literature-based whole language reading program, and a process approach to writing. An abiding love of children and learning, as well as an ability to work in a team is essential. Please send letters of inquiry and resume by February 15th to:
Peter Scott Duyan
Head of the Lower School
Catlin Gabel School
8825 SW Barnes Road
Portland, OR 97225
or call, for further information:
(503) 297-1894

CACFP Field Specialist II

Recruit and train providers to participate in the CACFP Full time position Salary and fringe

Applications and additional information at AMA Family Day and Night Care Program 1334 NE Saratoga 285-0493
Closing Date: February 16, 1994

CACFP Field Specialist I

Monitoring participants in the CACFP

Two Part time positions

Hourly wage plus fringe

Applications and additional information at AMA Family Day and Night Care Program, 1334 NE Saratoga 285-0493

Closing date: February 16, 1994

Vehicle Operator

On Call--an experienced vehicle driver with a minimum of a high-school diploma or equivalent and one-year's experience as a licensed driver with a valid commercial driver's license who is interested in on-call shift/work is needed for the purpose of transporting students. Individual will be responsible for operating light trucks, buses and passenger vehicle equipment. Preference will be given to those individuals with added experience in law enforcement or security work. Respond by sending a cover letter of interest and resume to: Springdale Job Corps Center, Attn: Human Resources, 31224 E. Crown Point Highway, Troutdale, Oregon 97060. An Equal Opportunity Employer - M/F/D/V

The Office of the Dean of Students

at the University of Oregon is seeking applicants for two positions.

1. Student Development Specialist: Responsible for coordination of programs for prevention of alcohol and other drug abuse, education and policy development on prevention of sexual assault, assistance with undergraduate retention programs for a diverse student body, and provision of drop-in counseling and emergency assistance to students. Full time, 12 months, \$22,500-\$24,000 annually.

Submit to the address below a letter of application; a resume; a one-page statement indicating how you would approach the work; and the names, addresses, and telephone numbers of three professional references.

2. Information Specialist: Provide staff support to the dean, prepare correspondence and written documents, coordinate special retention projects for a diverse student body, oversee publication development, and provide drop-in counseling and emergency assistance to students. Full time, 9 months, \$18,000-\$19,227 (base salary of 12 months, \$22,000-\$23,500).

Submit to the address below a letter of application addressing the position and qualifications as stated; a resume; and the names, addresses, and telephone numbers of three professional reference. Please include a sample of written work (examples: position paper, brochure, report, synopsis of meeting, minutes of meeting, white paper) showing a first draft and the final product. (Indicate work done by yourself and work done by others.)

Application Procedure:

Because the positions require quite different skills and experience, anyone applying for both positions should submit two separate and complete applications.

Closing Date For Each Position:

Review of applications will begin February 21, 1994 and will continue until a sufficient pool of qualified applicants is obtained or until positions are filled.

Contact Gail Currin at the Office of the Dean of Students, telephone (503) 346-1152, or fax request (503) 346-5811 for a complete job description, or send completed application to Chair of Search Committee, c/o Gail Currin, Office of the Dean of Students, 5216 University of Oregon, Eugene, OR 97403-5216, or fax to (503) 346-5811.

An equal-opportunity, affirmative-action institution committed to cultural diversity and compliance with the Americans with Disabilities Act.

Teacher Assistant I

for Family Literacy Early Childhood Classroom. 28 hrs/wk through June, 1994. 28 hrs/wk Sept, 1994 through June, 1995. Placement at \$5.81/ph. Requires a high school diploma or equivalent and one year of experience working with children and families in a human service capacity. Must be at least 18 years old. Position requires dependable automobile, insurance, valid driver's license. Obtain application package, 9am - 4pm, Mon-Fri, economic Opportunity Committee of Clark County, Inc, 10621 NE Coxley Dr, Ste 207, Vancouver, WA 98662, (206) 896-9912. Deadline: Tues, Feb 8, 1994 at 4 pm Interviews: Feb 10-11, 1994. EEOC/AA

Secretary: Immediate opening for assistant to large sales staff. MS Word/Windows + graphics - 70 WPM. Send resume to Sales Manager, Apogee Communications, 4614 SW Kelly, Portland, OR 97201. EOE.

Executive Assistant to President of growing company. Broadcast exp. Self starter. MS Word/Windows/Excel - 70 wpm. At least 5 yrs. exp. Send resume to President, Apogee Communications, 4614 SW Kelly, Portland, OR 97201. EOE.

Restaurant

Multnomah Athletic Club

is currently hiring a Line Cook for Fine Dining. We are looking for a few good people. If you have previous experience and would thrive in our high volume restaurants, we'd like you to apply. We offer an exc. benefit pkg. Call 223-8748 9-11 a.m. for an appt. Equal Opportunity Employer.

Request For Quotations for furnishing

Dairy Products And Eggs

Request for Quotations are solicited to furnish Dairy Products and Eggs for this agency's Environmental Education Outdoor School program. Quotes will be received by Michael Mlynarczyk, Purchasing Agent, at 11611 NE Ainsworth Circle, Portland, OR 97220-9017 (PO Box 301039, Portland, OR 97230-9039) (Phone: 503-257-1791) until no later than 4:00 PM, Pacific Standard Time (PST), February 15, 1994.

Specifications may be obtained at the above office. The District may reject any quotation not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all quotations upon a finding of the agency it is in the public interest to do so.

Employment

METRO

- **Event Custodian** - \$7.57/hour (deadline 2/7/94)

Under the direction of the Oregon Convention Center Utility Lead, this position is responsible for final area set-up and event maintenance and follow-up. Assures that rest rooms, lobbies and other public/non-public areas are clean, orderly, and properly maintained.

- **Utility Lead** - \$9.95/hour (deadline 2/8/94)

Under the direction of the Set-up Supervisor, an individual in this position is responsible for performing light to heavy manual labor in a variety of tasks related to general set-up and clean-up functions normally conducted in a convention center facility. Leads a crew of utility workers in the performance of these functions.

Applications available at:

Metro Office of Personnel -
600 NE Grand Avenue, Portland, OR 97232
Oregon Convention Center - 777 NE Martin Luther King Jr. Blvd.
The Urban League - 10 N. Russell
The Northeast Workforce Center - 739 N. Killingsworth
Resumes will not be accepted.
AA/EEO Employer

Facilities

McCaw Cellular Communications, Inc. CellularOne

#434-O-Facility Planner

Our Facility Planner will define employee and facility requirements, plan space and specification of new furniture, re-configure existing furniture, track inventory of existing furnishings, coordinate and manage storage needs for the organization, and obtain requirements, review, and finalize layout plans. Our facility planner will create and maintain standards program, negotiate budget figures, provide interior design services including color schemes, officer art, and wall/floor finishes, interface with CAD design services, and schedule ergonomic analyses and changes as required.

Candidates must have minimum five years facilities planning experience, familiarity with system furnishings specifications, vendor management experience, and knowledgeable on current issues relating to the American Disabilities Act. Candidates must also demonstrate the ability to manage a variety of responsibilities simultaneously handling a heavy workload with multiple demands, work reliable without close supervision, and display strong interpersonal skills with the ability to work cooperatively with customers, the public, and coworkers at wall levels of the organization.

Resume and applications are accepted only at our downtown Portland location and must be received by February 11, 1994. To apply, send your resume referencing the above number/ title to:

Cellular One
People Development Dept.
Job #434-O-Facility Planner
1600 S.W. 4th Avenue
Portland, OR 97201
Cellular One Jobline 789-JOBS
Equal Opportunity Employer
M/F/D/V

Technician

McCaw Cellular Communications, Inc. CellularOne

#430-P-Cell Site Technician

Our Cell Site Technician in Portland, Oregon, will operate, maintain, and repair cellular base stations and other related cellular system equipment, continually monitor quality, perform necessary growth of cell sites, perform cell site upgrades, and perform battery maintenance. Our Technician will also work closely with internal and external resources as necessary to turn up new cell sites and related equipment.

Candidates must have an Associates degree in Electronics and minimum 2 years experience in RF equipment maintenance and repair. Personal computer literacy and telecommunications experience is required. This position requires the ability to work flexible hours and assume after hours/on call duties and maintain a valid driver's license with a good driving record.

Resumes and applications are accepted only at our downtown Portland location and must be received by February 14, 1994. To apply, send your resume referencing the above number/ title to:

Cellular One
People Development Dept.
Job #430-O-Cell Site Technician
1600 S.E. 4th Avenue
Portland, OR 97201
Cellular One Jobline 789-JOBS
Equal Opportunity Employer
M/F/D/V

Receptionist/ Secretarial

Portland area radio station; good computer skills; 3 yrs min exp. Send resume/cover letter to:
Attn: Office Mgr.
P.O. Box 14957
Portland, OR 97214

Sub-Bids Requested

Dillingham Construction N.A., Inc. is requesting sub bids and quotes from qualified DBE/MBE/WBE subcontractors and material and equipment suppliers in various areas and units of work for the following project:

Tri-County Metropolitan
Transportation District of Oregon
Westside Corridor Project Line Section 7
Beaverton Light Rail
Contract No. 94-0634B/WCO700
Bidding on February 15, 1994 at 2pm PST
Dillingham Construction N.A., INC.
Heavy Division
P.O. Box 1089, Pleasanton, CA 94566
(510) 847-7135, Fax (510) 847-7712
CCB #70881

Subcontractors should assume that 100 percent performance and payment bonds will be required at Subcontractor's expense. Any questions or further information regarding the project, requirements of the contract, its licensing, insurance certification and/or bonding, please feel free to contact our Pleasanton, CA office. We are an equal opportunity employer.

Sub-Bids Requested for

Oregon Health Sciences University

"C" Wing Expansion Portland, Oregon

Bid Date: February 23, 1994 **Bid Time:** 3:00 P.M.

Drake General Contractor

1740 NW Flanders Street, Portland, Oregon 97209-2283
(503) 326-3991 FAX (503) 228-3019 FAX (503) 243-2775
Contract Lic. # ORA4045, WA.DONALMDD85MA, CA163454