

CLASSIFIEDS/BIDS

Our Most Important Asset Is People

Blue Cross and Blue Shield Of Oregon offers a wide variety of career opportunities.

We are currently recruiting for the following positions:

- Sr. Programmer Analyst
- PC System Developer
- Assistant Auditor
- Medical Management Coordinator

For more information about current openings call our

JOB INFORMATION LINE: 225-5402

Blue Cross and Blue Shield of Oregon is strongly committed to equal opportunity in all phases of employment.



Blue Cross
Blue Shield
of Oregon

Human Resources Dept., 3rd Floor, 100 SW Market
Portland, OR 97201
Equal Opportunity Employer

Port Of Portland Career Opportunities

Marketing Communications Project Coordinator Marketing Department

Closing Date: December 10, 1993

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland Metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m. on the closing date.

Information about career opportunities with the Port can be obtained by calling the Job Hotline at (503) 731-7480.



Port of Portland

Port Of Portland Career Opportunities

HVAC Electrician II Aviation Maintenance

Closing Date: December 3, 1993

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland Metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m. on the closing date.

Information about career opportunities with the Port can be obtained by calling the Job Hotline at (503) 731-7480.



Port of Portland

General

Help Wanted

Interviews Now
Being Accepted!

On A First Come Basis
First Serve Basis
Growing Company Needs

50 People

To Fill Immediate
Openings..Openings..Opening
No Strikes, No Layoffs

Expanding local distribution center for a large 80 yr. old electrical maintenance company. Have openings in several departments for setup and display work sales manager trainee, recruiting trainee position.

No experience necessary. As we provide full training that will lead to a very secure position.

\$1800.00 per month Guarantee

Based on 48 presentations per month

Call 639-0392

RESEARCH AND SPECIAL SERVICES CONTRACTOR

For ethnic minority convention and tourism marketing.

Personable, good communications skills. Background preferred in convention and tourism, but not required. Must have knowledge of multi cultural business and community contacts, demonstrated experience in PC computer skills, modem, Wordperfect 5.1 and general business office procedures.

Independent contract through June 30, 1994
with renewable option, commensurate with ability.

Respond in writing with complete details of qualifications
and background. Deadline: Dec. 20, 1993.

Oregon

CONVENTION AND VISITOR SERVICES NETWORK
PO Box 5488 - Portland, OR 97228-5488

An Equal Opportunity Organization - "For The Right Reasons"

Graphic Arts

Part time production artist needed for growing private label manufacturing company. Work with others in developing packaging and label designs. Ideal candidate will have 3 to 5 years graphics experience in design, layouts, computer production and traditional paste-up. Must have experience with various printing procedures, including the use of MAC and working knowledge of freehand and illustrator. Associates degree in related field or above preferred. Apply M-F 1-5 pm or resume to 3580 NE Broadway, Portland 97232. We are Equal Opportunity Employer.

Mechanic

Mechanic needed for growing manufacturing company. Will be responsible for maintaining packaging line conveyance equipment, and assisting with rebuilds. Must have two years mechanic experience, preferably in a manufacturing environment. Hours vary, usually three twelve hour shifts, 6:30 to 6:30, M-W or T-S. Apply direct M-F from 1-5 pm, 3580 NE Broadway, Portland OR. We are an equal opportunity employer.

Clark College

Office Assistant II, full-time permanent position in Accounting Services, Requires H.S., or GED and one year clerical experience, including computer data input and word processing experience. \$1551/month. (Possibility of part-time temporary positions).

Office Assistant II, part-time (50%) permanent position, in Affirmative Action/EEO/Personnel Services. Requires H.S. or GED and two years increasingly responsible clerical experience and computer skills, including word processing experience. Previous experience in AA/EEO or personnel office preferred. 50% of \$1662/month.

Application materials may be picked up at Clark College Personnel Services, 1800 E. McLoughlin Blvd., Vancouver, WA 98663; (206)699-0105 or TDD 696-6383, and must be returned no later than 5:00 p.m. December 14, 1993. CALL JOB LINE (206) 696-1821.

AA/EEO employer. The college will consider its diversity needs when filling these positions.

Executive Analyst 4 \$3206 - \$4301

The State of Oregon, Department of Administrative Services is offering challenging opportunities for three individuals which work directly with the Administrator analyzing and reporting on the implementation of the elements for the Oregon Health Plan.

Requires four years of specialized experience as an executive analyst, research analyst, or budget analyst which included responsibility for developing, monitoring, and reviewing multiple agency programs; OR

- four years of specialized experience in economic analysis which included responsibility for designing, developing, conducting, and publicizing economic forecasts.
- a Master's degree in Management, Business Administration, Public Administration, Economics, or closely related field may be substituted for up to one year of the requisite experience.

To apply you may contact Lynn Oakes at (503) 378-2422 for an application and a copy of the recruiting announcement or by contacting any local Oregon Employment Division office. Completed applications must be received by 5:00 p.m. on December 27, 1993

The State of Oregon is an Affirmative Action and Equal Employment Opportunity Employer

For Sale

1981 626 Mazda
Engine Needs Work
\$450.00 Or Best
Offer Or Bid
286-5839

The Vancouver School District

Vancouver, Washington, is looking for a qualified English as a Second Language (ESL) teacher for students at the elementary level. This position is a 1.0 FTE Terminable Substitute Contract. Must have a valid Washington State teaching certificate with an endorsement or equivalent in ESL. Please send a letter of interest and resume to: Dr. David Halstead, Vancouver School District No. 37, 605 N. Devine Road, PO Box 8937, Vancouver, Washington 98668-8937. To request an application, please call 206-696-7127.

Client Care Monitoring Unit Supervisor State of Oregon

The Senior and Disabled Services Division is recruiting for a principal executive/manager C in Albany.

This position organizes, manages and supervises the Albany CCMU office that includes medical and other professional staff.

To apply, please call Employee Services at (503) 945-5843. You must complete the application process by 12/23/93.

Cook

On call position for individual to work as needed. Job duties include cooking for patient trayline, cafeteria, and/or catered events, prep work for future meals and cleaning and sanitizing work area and equipment.

Requires Mult. County food handler's certificate, 2 years cooking experience, knowledge of food prep and cooking methods, sanitation and food storage procedures, ability to lift 50 lbs, ability to follow oral and written instructions.

Please apply at our Employment Office, 2282 NW Northrup/R100, Portland, OR 97210; Mon.-Thurs., 9AM-3PM. For a listing of other open positions, call our JOBLINE at 229-7061.



Good Samaritan Hospital & Medical Center

Construction Project Manager

Oregon Department of Transportation seeks engineer with contract administration background for position in Portland. Will direct activities of a unit responsible for ensuring contractor compliance with terms of highway construction contracts, performing preliminary engineering projects, and related highway work. Requires PE in civil; and 6 years experience related to transportation engineering, 2 years must have included project leader responsibility. Relevant BS degree may substitute for 3 years of required experience. Position offers competitive benefits package and annual salary of \$36,648-\$49,176. Contact ODOT Recruitment at (503)378-6281 (TDD-373-7727) for required packet. Application and test response deadline is 5:00 p.m., December 22. ODOT is an EEO/AA employer committed to a diverse workforce.

MULTNOMAH COUNTY
Animal Control &
Clackamas Town Center
Present...

Adoption Outreach

*Pets looking for
a new chance
to love.*

Lower level of
Clackamas Town Center.
M-Sat. 12-8 p.m.; Sun. 12-6.
By Sears.
This ad paid for by
PEOPLE FOR ANIMAL RIGHTS

Legislative Assembly Media Director, Senate Majority Office

The Senate Majority Office is recruiting for an experienced professional to direct Legislative media activities for the Senate Democratic caucus and its members. The position provides media support to the Senate Majority leader and members of the Democratic caucus, including preparation of press releases, arranging press conferences, reviewing and analyzing news and editorials. Position requires strong writing skills; experience in press relations (both print and electronics). Skill in Word Processing a requirement and Desktop Publishing skills strongly desired. Annual salary range \$25,000 - \$28,000 depending on experience. To apply submit resume and writing samples to Employer Services, Legislative Administration Committee, S-401 State Capitol, Salem, OR 97310 (503)986-1373. Resume must be received by December 15th, 1993.

Customer Service Manager

Local company has immediate need for a Customer Service Manager. Responsibilities include: development of order entry and order follow-up systems in a mainframe environment; development of EDI applications as it pertains to order receipt, order acknowledgment, and POS data; mgmt. of the Customer Service dept. Must be a hands-on Mgr. not afraid to cover all customer services duties as required. Successful candidate must show accomplishments in the above for a consumer goods manufacturer in a MRP II or Just-In-Time organization. Pluses include exp. in HBA: forecasting; mfg planning. Minimum qualifications: 5 years progressive exp. as a Customer Service Mgr., or position with similar responsibilities; related degree or equivalent. Please send resume directly to 3580 NE Broadway, Portland, OR 97232. We are an equal opportunity employer.

Communications Manager

Oregon Department Of Consumer & Business Services The Oregon Department of Consumer & Business Services is seeking applicants for the Assistant to the Department's Director, with responsibility for public information and supervision of the department's communication staff.

The Department administers the state's workers' compensation law; OSHA programs; regulation and licensing of state-chartered financial institutions, securities, insurance companies/agents; and additional business/technical standards development/regulatory programs.

The communications professional in this job is on the cutting edge of government innovation. The salary range for this position is \$36,650-\$51,600 plus health/retirement program benefits.

For more information about this position, please contact DCBS, Employee Services, 21 Labor & Industries Building, Salem, OR 97310; (503) 378-3200 (V/TDD). To be considered, applicants must submit the state's application form and complete questions contained in the official job announcement. The closing date for applications is December 20, 1993.

An Equal Employment Opportunity Employer.

Radio Production Director

for AM/FM. Production, copywriting and mgmt skills a must - 3 yrs min. exp. T&R to Apogee Communications, 4614 SW Kelly, Portland, OR 97201. Equal Opportunity Employer.

PORTLAND OBSERVER
Office: (503) 200-0033
Fax #: (503) 200-0015

City Of Gresham Police Reserve Officer

The Gresham Police Department is now accepting applications for the non-paid, volunteer position of Police Reserve Officer. Minimum requirements include completion of high school or GED equivalency, be a U.S. citizen and have no felony criminal record, possess a valid driver's license with a good driving record, be in excellent physical health and be at least 21 years of age prior to enrollment in the Reserve Academy. Prior to appointment, applicants must complete 6 months of the Reserve Academy.

Applications are available from and must be submitted to the Gresham Police Department, 1333 NW Eastman Parkway, Gresham, OR 97030 by midnight, January 7, 1994. (503) 669-2383. Employment is contingent upon successful completion of a medical examination, psychological examination, and drug screen.

Equal Opportunity/Affirmative Action Employer.

Industries Development Coordinator

The State of Oregon Economic Development Department is recruiting to fill this position located in Salem. The salary range is \$32,796 to 43,728 in annual increments.

The Key Industries Coordinator assists Oregon industries in developing and implementing growth strategies to become competitive on a world-wide basis.

To qualify, you must have two years of experience with responsibility for program/project monitoring and coordination, including program evaluation responsibility. Further criteria will be included in an experience/training exam.

To be considered, you must complete a state application form and respond to examination questions on the recruiting announcement. To obtain these materials, contact the address below. Applications materials must be received by the Department by 5:00 p.m. on December 17, 1993.

Economic Development Department, Human Resources Office 775 Summer St. N.E., Salem, OR 97310. (503) 378-6324 (Voice), (503) 581-5115 (Fax), (503) 373-1200 (TDD).

OEDD is an EEO/AA employer who complies with Section 504 of the Rehabilitation Act of 1973, and ADA.

Real Estate

Program Development Specialist

\$29,300 - \$42,500

Depending on Experience Specialist needed to assist in development of low income multifamily housing projects. Responsibilities include assistance in real estate transactions, management of construction disbursements, research and preparation of reports. Knowledge of real estate development transactions and construction disbursements required. Must have spreadsheet and word processing, research and writing skills.

Please pick up application package and return with resume by December 21, 1993.

Portland Development Commission

Attn: HR - Admin. Spec.
1120 SW 5th Avenue, #1100
Portland, OR 97204

The Portland Development Commission values diversity in its work force and is committed to Equal Employment Opportunity and Affirmative Action.

Quality Assurance

We are looking for a self-motivated team worker to join our Q.A. department. We have two openings available starting at \$6.00 and \$6.30 an hour. Must have previous experience. Please apply directly to 3580 NE Broadway, Monday-Wednesday from 1:00p.m - 5:00p.m. We are an equal opportunity employer.

Affordable * Quality * After-School Childcare



Northeast Center YWCA

5630 NE Martin Luther King Blvd.
Call: 223-6281 EXT: 3046