

# CLASSIFIEDS

The Portland Observer

## Education

### Multnomah Education Service District

Job Information Hotline

257-1510

257-1518 TDD

Current openings as of 8/15/93

#### Instructional Consultant, Supported Education

200.5 FTE

Application Deadline: Open until filled

#### Occupational Therapist

190.6 FTE (24 hrs week)

Application Deadline: Open until filled

#### Teacher, Special Education

Multihandicapped Program

190 days Application Deadline: Open until filled

#### School Psychologist

190 days Application Deadline: Open until filled

Speech and language Pathologist or

#### Speech And Language Teacher

190 days Application Deadline: Open until filled

#### Supervisor, Special Education

230 days Application Deadline: Open until filled

#### Break Assistant, Special Education

179 Days 3.75 hrs day - School Year

Salary: \$7.39/hr

Application Deadline: 5pm 8/20/93

Outdoor School Positions

\*Seven week position at Outdoor School Camp site late September 19 thru November 5, 1993.

#### Cooks

Salary \$7.65/hr

Application Deadline: 5 pm 8/20/93 for first screening, open until filled.

#### Kitchen Assistant

Salary: \$5.85/hr

Application Deadline: Open until filled

#### Dishwasher

Salary \$4.75/hr includes room and board

Application Deadline: Open until filled

#### Registered Nurse

Salary: \$80.40/day (includes room and board)

Application Deadline: Open until filled

Apply in person M-F 8:30-11:30 AM, or send self-addressed, stamped legal envelope indicating position to: Multnomah ESD, Attn. Recruitment, 11611 NE Ainsworth Circle, Portland, OR 97220

An Equal Opportunity Employer & Drug Free Work Place

## Utility

Snohomish County Public Utility District #1 is currently seeking Journeyman Electric Utility Power System Dispatchers for the following positions:

#### System Dispatcher \$20.84/hr

Knowledge of the fundamentals of electricity as relates to line work, general electric operations, transmission & distribution system & ability to analyze system problems & dispatch men. Be familiar w/line materials, construction system and must have successfully completed a certified Systems Dispatcher Apprenticeship program.

#### Energy Control Dispatcher

\$22.67/hr

&

#### Senior System Dispatcher

\$22.67/hr

Must have successfully completed a certified System Dispatcher Apprenticeship program & have 2 yrs exp. as a journeyman System Dispatcher

Excellent compensation & benefits plan and WA State Retirement program. Qualified candidates send cover letter & resume by August 27, 1993 to:

**Snohomish County P.U.D.**

Attn: Employee Resources

P.O. Box 1107

Everett, WA 98206

or call (206) 258-8655 (800)

562-9142 (within WA) for application.

*We Are An Equal Opportunity Employer...Committed To Diversity In Our Work Force!*

## The Liquor Commission

seeks to hire an attorney with experience in administrative hearings and alternate dispute resolution to work on a contracted basis, on call. The Commission pays on a per-case basis, with extraordinary work being paid at a pre-negotiated, hourly rate. Some statewide travel is required. For a copy of the request for Proposal, call 653-3011. Response deadline: 5:00pm, 9/3.

## Instructor/Assistant Professor

of Special Education at Portland State University. Teach introductory coursework in Special Education and supervise student teachers in public school classrooms. Need experience in teaching introductory special education coursework, experience teaching special education and experience supervising others. Prefer Doctorate. This position is fixed-term, part-time for the 1993-94 academic year. Portland State University is committed to diversifying its workforce, and strongly encourages applications from women, people of color, and individuals with disabilities. Send a current Vita and two letters of reference to: Melany Hanson, Special Education Program, PSU, PO Box 751, Portland, OR 97207-0751. Closing date: August 31, 1993.

## Personnel Officer 2 Oregon Department Of Corrections

This position performs personnel generalist duties with the primary focus being to develop and implement the department's Affirmative Action Plan, conduct personnel-related training, and recruitment. One year of professional-level personnel experience and a bachelor's degree or three more years of pertinent personnel experience required. Salary range \$2,633-\$3,536 per month. Liberal insurance, retirement, vacation and sick leave benefits. For a detailed job announcement and a required state of Oregon Employment applications, contact the Dept of Correction personnel Office, 2575 Center St. NE, Salem, OR 97310, (503)945-9018, any local Oregon Employment Division Office, or other State Agency Personnel Offices. Recruitment closes August 27, 1993. Equal Opportunity/Affirmative Action Employer.

## Oregon State Board Of Nursing

Nurse Investigator/Advisor Oregon State Classification #5910

\$2486.00 to \$3307.00 per Month

The OSBN is recruiting for a Nurse Investigator for the Nursing Assistant Program. The purpose of this position is to respond to complaints pertaining to Nursing Assistants and give advice about Nursing Assistants' duties and certification. Minimum qualification are a bachelor's Degree in Nursing, five years recent clinical nursing experience and have or be able to obtain a currently unencumbered license to practice nursing in Oregon. Preference will be given to applicants with recent clinical experience in long term care facilities. Call Betty at 503-731-4745 and request a Recruiting Announcement and State of Oregon PD-100 application. For hearing impaired, contact the Board through the Oregon Relay Service, 1-800-735-2900. Your application must be received by 4:30pm on September 10, 1993 An Equal Opportunity/Affirmative Action Employer

## Multnomah County Managed Care Coordinator

\$15.69 per hour; apply by August 27.

For 24 hour job information, call 248-5035 or visit Multnomah County Employee Services, 1120 SW 5th Ave., Room 1430, Portland, during business hours.

Equal Opportunity Employer

## Lane Community College, Eugene, OR

Nurse Practitioner

Closing 9/10/93. For application contact: Personnel Services, (503) 726-2211. A resume cannot take the place of the application form. An Affirmative Action/Equal Opportunity Institution.

## Instructor/Assistant Professor

of Special Education at Portland State University. Plan and help implement a dual, regular education/special education cohort of graduate students based on the principles of inclusive education. Requires earned Doctorate in Education/Special Education, public school and university teaching/supervision of students, experience in inclusive educational settings and computer applications for the disabled. PSU is committed to diversifying its workforce, and strongly encourages applications from women, people of color, and individuals with disabilities. Send current Vita and two letters of reference to: Dr. Sheldon Maron, Department Chair, Special Education and Counselor Education, PSU, PO Box 751, Portland, OR 97207-0751. Closing Date: August 31, 1993.

## Environmental/Planner Coordinator

\$2239 - \$3065 Monthly

Oregon Department of Transportation seeks applicants for position located in Bend. This position will ensure attainment of Department's land use and environmental goals throughout project development process; coordinate region's environmental activities with Department's Environmental Section located in Salem; and coordinate region's public involvement programs. Requires combination of relevant degree and environmental and/or planning experience; OR four years of experience. Contact ODOT recruitment at (503) 378-6281 for information and application packet. Completed applications and test responses due 5:00 p.m., September 13, 1993. ODOT is an AA/EO employer committed to a diverse workforce.

## Billing Clerk

Recruiting for a full-time clerk familiar with health care billing to private insurance company and public agencies is preferred.

Maintain accounts receivable ledger process payment by program reconcile code and prepare monthly reports. Must have ability to reconcile basic accounts, type 50 wpm and operate on-line mainframe computer program.

High school graduate or equivalent. Two years computer operator experience required.

Accounting experience a plus. Salary \$12,000 to \$13,000 annually and benefits.

Closing Date: August 27, 1993

Resume To: Rodney R. Harry/

Personnel Officer

Garlington Center N/NE

Mental Health

4950 N. E. Martin Luther

King Jr. Blvd.

Portland, Oregon 97211

Phone: (503) 249-0066

E-O-E

Minorities and the Disabled are

Encouraged to Apply

Gymnastics

## Multnomah Athletic Club

is currently seeking girls and boys gymnastics instructors. Positions require prior gymnastics teaching exp. with students 4-14 yrs old. Working knowledge & appreciation of gymnastic progression on all Olympic events. Able to spot 50-150 lbs. and be willing to attend in-service workshops and teaching enhancement seminars. Hours Mon.-Fri or Tues.-Thurs. 3-5 and Sat. 10-2. Please call 223-8748 for an appt. Equal Opportunity Employer

## Nurse/Primary Care RN'S

2 Pub. Health RN'S (1 supv.) needed in Student Health Svcs. Emphasis in health promo., teaching & outreach. Minority applicants encouraged. For app. call Oregon State Univ. Hum. Res. (503) 7373-3103. Closes Aug. 27. OSU is an AA/EOE employer.

## Geotechnical Engineer/ Seismic Hazard Geologist/ Engineering Geologist

The Oregon Department of Geology and Mineral Industries (DOGAMI) is seeking to hire a geologist, engineering geologist or geotechnical engineer to participate in seismic hazard studies. The minimum qualifications are a Masters Degree in Geology, Engineering Geology, Geotechnical Engineering or Geophysics. Duties include geologic mapping, geologic computer modeling, shallow seismic reflection profiling and other detailed geophysical surveys, fault trenching, paleoliquefaction studies, design, contracting and execution of drilling and cone penetrometer programs, and other tasks necessary to identify earthquake sources and map the geologic component of earth-quake hazard in Western Oregon urban areas.

Excellent written and oral communication skills, are essential. This position will commence in late 1993 or early 1994, and is guaranteed through July 30, 1995, with the possibility of continuation beyond that date. Salary is commensurate with experience, negotiations will start at \$2,606 per month, with an excellent benefit package. This position will be stationed in Portland, Oregon. Interested applicants should send a resume and cover letter to Ian Madin, Oregon Department of Geology and Mineral Industries, 800 NE Oregon St, #28, Portland, OR 97232. Resumes will be accepted until October 1, 1993. Necessary application materials and an explanation of the hiring process will be provided upon receipt of your resume. DOGAMI is an equal opportunity employer.

## Executive Director

The Private, non-profit Hilltop Home-ownership Development Center in Tacoma, WA seeks an Executive Director to expand homeownership opportunities in this redeveloping community. The individual selected should have experience in single-family new construction and rehabilitation, community development, and public or private lending. We are seeking a proven administrator with experience managing contracts for private, City State and Federal housing funds. A bachelor's degree and previous non-profit or housing management experience is preferred. To receive an application packet, please call (206)383-9399 and leave your name and address. E.O.E

## Graphics

### Production Asst.

Must have excellent MS Word for Windows, Calendaring, medical terminology and proofreading skills for editing medical manual. Position in Vancouver WA. Call: 227-6785 or 1-800-635-5028 or fax to 503-227-869

### Kelly

### Contract Services

!! Weekly Paychecks !!  
(Equal Opportunity Employer)

## Revenue Agents State Of Oregon

Current Openings With The Dept. Of Revenue  
Revenue Agent I \$1,643-\$2,160/mo. + benefits  
Based in Salem. Requires 5 months direct collection or 1 year collection-related experience.

To be considered for current openings, applications must be submitted by August 31, 1993.

For announcement and required applications, call Revenue Job Line 1-503-945-8555, TDD (for hearing impaired) 1-503-945-8617.  
EOE/AE.

## Accounting School Finance & Budget Analyst

Archdiocese of Portland in Oregon desires motivated professional to provide financial, accounting & budget assistance to private school system of 42 elementary schools & eight secondary schools. A highly visible management position, this person will work directly with the Superintendent of Catholic Schools in planning for the long-term viability of the school system, in determining the priority of individual school needs, and in determining action plans to provide optimal financial support to the schools.

Responsibilities include providing hands-on assistance to schools with regard to financial planning, budgeting & cash flow, review of monthly financial statements, studies of schools facing financial challenges, developing a school finance manual, and providing in-services to school principals, boards & staff members on a variety of financial and accounting-related subjects.

Bachelors degree in accounting or finance plus 6-10 years experience in above areas required. School experience a strong plus. Strong spreadsheet skills essential. Must possess excellent verbal & written communication skills, in addition to group presentation skills. Salary will approximate \$35,000 plus excellent benefits. Respond with resume cover letter, salary history & list of professional references to Controller, 2838 E. Burnside, Portland, OR 97214. E.O.E.

## General Help Wanted Veterans

Put your prior service to use. You can help us with your experience and training and at the same time earn extra spending money. Just give us a try and you will find the Oregon Army National Guard only works with the best. Call SFC Pritchard

280-6007 or  
Toll Free 1-800-255-2764  
or 1-800-255-2764

## Insurance

If you're a high performer looking for a high performance business environment and a team approach, consider this professional opportunity with Liberty Health, part of Liberty Northwest Insurance.

### Health Claims Supervisor

Be rewarded for your knowledge, experience, and solid communication skills. Responsibilities include working in a team of professionals ensuring effective and efficient operation of Liberty Health's claims department. Develop and implement policies and procedures. Develop and oversee consistent and timely application of contract benefits.

Qualified applicants should have a Bachelor's degree and three to five years direct health claims and supervisory experience. Excellent oral, written, and interpersonal communication skills. Demonstrated leadership and organizational skills and abilities.

We offer a competitive salary, flexible benefits program with no waiting period, reimbursement accounts, an exciting team environment and much more.

Submit resume with cover letter to:

Liberty Health Plan  
Liberty Northwest Insurance  
Human Resources 090-93 825  
NE Multnomah, Suite 1900  
Portland OR 97232



Equal Opportunity Employer

Celebrate  
Diversity