

CLASSIFIEDS/BIDS

The Portland Observer

Notice To Contractors

Sealed bids for the construction of Wastewater System Improvements for the City of Adair Village, Benton County, Oregon, will be received by the City until 2:00 P.M., on August 18, 1993. Bids submitted prior to the opening are to be delivered to The City of Adair Village, City Hall, 103 N. E. Wm. R. Carr Avenue, Corvallis, Oregon 97330. Bid opening will be conducted at the City Hall and publicly opened and read aloud.

The project include two separate schedules of construction, with the following items of work:

Schedule "A"

Wastewater Treatment and Equipment. The project consists of the construction of improvements to the existing wastewater treatment plant including the communitor, imhoff tank, trickling filter, chlorination system, cover for sludge drying beds and an addition to the control building.

Schedule "B"

Construction of a low pressure effluent outfall, holding pond, outlet/pump station structure and land application irrigation system.

Plans and specifications may be seen at the office of H.G.E., Engineers and Planners, 375 Park Avenue, Coos Bay, Oregon 97420, and at the following locations:

Salem Plan Exchange	Salem, Oregon
Eugene Builders Exchange	Eugene, Oregon
H.G.E., Inc., 19 N.W. Fifth Avenue	Portland, Oregon
Contractor's Exchange	Salem, Oregon
Construction Data	Portland, Oregon
Builders Plan Exchange	Portland, Oregon
DJC Plan Center	Portland, Oregon
Dodge Scan Reports	Seattle, Washington
City of Adair Village	Adair Village, Oregon

A Pre-Bid Conference will be held at 1:00 P.M., local time, on August 5, 1993 beginning at the Adair Village City Hall. A tour of the proposed construction sites will be conducted. At this meeting all questions concerning the Contract Documents or proposed work will be discussed.

One copy of the Contract Documents may be obtained by prospective bidders of cash or check in the amount of \$110.00 made payable to the Engineer. Deposit made upon procurement of drawings, specifications, and forms of contract documents will be non-refundable. Individual sheets and specification pages may be purchased for the cost of reproduction: Individual sheets and specification pages may be purchased for the cost of reproduction: Drawings \$2.00 per sheet; Specification \$0.25 per sheet.

Bidders must prequalify with Owner, on Standard Oregon Review Board Prequalification forms, ten (10) days prior to bid opening. Disqualification statements shall be issued not later than 4 days before bid opening by the Owner. Prequalification forms may be obtained from the Engineer and should be submitted to the Owner via the Engineer. If a prequalification form is on file with the Engineer and is not over one year old, re-filing is not necessary unless there has been a substantial change in Contractor's status.

No bid will be considered unless fully completed in the manner provided in the "instructions to Bidders" upon the bid form provided by the Engineer and accompanied by a bid bond executed in favor of the City of Adair Village in an amount not less than ten percent (10%) of the total amount of the bid. Bid bond is to be forfeited as a fixed and liquidated damage should the bidder neglect or refuse to enter into a contract and provide suitable bond for the faithful performance of the work in the event the contract is awarded him. Funds for the improvements are available, and monthly payments will be made by check.

No bid will be received or considered by the City of Adair Village unless the Bidder has registered with the Construction Contractor's Board or licensed by the State Landscape Contractor's Board as required by ORS 671.530. Bidder is not required to be licensed under ORS 468.883.

Each bid must contain a statement as to whether the Bidder is a Resident Bidder as defined in ORS 279.029.

The City of Adair Village may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any and all bids upon the finding of the City of Adair Village that it is in the public interest to do so.

Any Contract award under this Notice to Contractors is expected to be funded in part by a grant from the United States Environmental Protection Agency (EPA) and The Department of Housing and Urban Development through the Oregon Community Development Block Grant Program (OCD). Neither the United States nor any of its departments, agencies, or employees is or will be a party to this Notice to Contractors of any resulting contract. This procurement will be subject to regulations contained in Part 33 Procurement Under Assistance Agreements. Contracts are subject to 40 CFR regulations.

Bidders on this work will be required to comply with the provisions of the President's Executive Order No. 11246 concerning equal employment opportunity, including all amendments and requirements issued thereunder. The requirements for Bidders and Contractors under this Order are explained in the Contract Documents.

The attention of Bidders is directed to the requirements and conditions of employment to be observed and minimum rates to be paid under the Contract. The Bidder shall comply with provisions of the Davis-Bacon Act (40 U.S.C. 276a) for this public work project.

The bidder's attention is directed to the provisions of these Contracts that related to the utilization of small, minority, and women business enterprises during the performance period of the Contract. The following goals are set for this Contract:

- Eight percent of the dollar amount of the construction services and/or supply services is to be performed by minority subcontractors and/or minority suppliers.
- Four percent of the dollar amount of the construction services and/or supply services is to be performed by women subcontractors, and/or women suppliers.

Prior to award of Contract, EPA will review the Proposals with respect to the Bidder's degree of compliance with the above goals; a low Bidder who has not achieved these goals must demonstrate to the satisfaction of the Director, Office of Civil Rights and Urban Affairs, EPA Region 10, that the goals are not attainable on the Contract work.

Before a Contract will be awarded, compliance with all EPA and OCD requirements specified in the Contract Documents will be subject EPA and OCD review and approval.

The right is reserved to delete any portion of bid schedule at Owner's discretion, and to award each schedule separate to the lowest responsive/responsible bidder on each schedule.

No bidder may withdraw or modify his bid after the hour set for the opening and thereafter until the lapse of sixty (60) days from the bid opening.

By order of the City of Adair Village.

Wanda Tobiasen
City Administrator

City Of Portland Invitation For Proposals

Proposals Due 2:00 P.M. On Various Dates

Sealed Proposals will be received at the Bureau of Purchases and Stores, Room 1313, Portland Building, 1120 SW Fifth Ave., Portland, OR 97204 for the (Commodities), (Equipment), (Projects) detailed below until 2:00 P.M. on the dates indicated.

Plans and Specifications may be obtained at the above address. For additional information, telephone Buyer at number listed.

Unless otherwise stated in the individual proposals listed herein, no proposal or bid will be considered unless accompanied by a bid surety for an amount not less than ten percent (10%) of the aggregate amount of the proposal.

The City encourages bidding by MBE's and FBE's and will assist such firms to understand and participate in formal bidding processes.

NON-DISCRIMINATION: No proposal or bid will be considered unless bidder is certified as an EEO Affirmative Action Employer as prescribed by Chapter 3.100 of the Code of the City of Portland.

Proposal No.	Description	Opening Date
9	Roofing Construction at Various Sites. Contact Susan Akers, 823-6855. Prequalification is required in Class 25, Roofing. Prebid meeting is 10 AM August 18, 1993. Meet at the Community Music Center, 3350 SE Francis, Portland.	8-26-93
10	Replacement Roofs at Two Greenhouses. Contact Susan Akers, 823-6855. Prequalification is required in Class 25, roofing. Prebid meeting is 9:30 AM August 17, 1993 at Sandy River Station, 10991 SE Lusted Rd, Sandy, OR	8-31-93

Sub-Bids Requested

North Precinct-Community Policing Facility
Portland, Oregon

Bid Date: August 24, 1993 Bid Time: 2:00 P.M.

Drake General Contractor
1740 NW Flanders St.
Portland, OR 97209-2283

(503)226-3991 FAX (503)228-3019

CCB #OR:84045 WA: DONALDM-D 085MA CA:183454

We are an equal opportunity employer and request bids from disadvantaged, minority, women, and emerging small business enterprises.

Sub-Bids Requested

Wilsonville High School
Wilsonville, Oregon

Bid Date: August 17, 1993, Bid Time: 6:30 P.M.

Drake General Contractor
1740 NW Flanders St., Portland, OR 97209-2283
(503) 226-3991 FAX (503)243-2775

CCB# OR: 84045 WA: DONALDM-D 085MA CA: 183454

We are an equal opportunity employer and request sub bids from disadvantaged, minority, women, and emerging small business enterprises.

Instructor/Assistant Professor

of Special Education at Portland State University. Plan and help implement a dual, regular education/special education cohort of graduate students based on the principles of inclusive education. Requires earned Doctorate in Education/Special Education, public school and university teaching/supervision of students, experience in inclusive educational settings and computer applications for the disabled. PSU is committed to diversifying its workforce, and strongly encourages applications from women, people of color, and individuals with disabilities. Send current Vita and two letters of reference to: Dr. Sheldon Maron, Department Chair, Special Education and Counselor Education, PSU, PO Box 751, Portland, OR 97207-0751. Closing Date: August 31, 1993.

Mental Health Program Coordinator Alcohol And Drug Program

Portland State University Counseling and Psychological Services, half-time, coordinates prevention efforts, assessment and referral. Requires master's degree in related field, three years experience. Salary: \$13,800. PSU is an EEO/AA employer. Send letter of interest, current resume and names of three references to: Candyce Reynolds, PSU, CAPS, P.O. Box 751, Portland OR 97207. Closing date: September 30, 1993.

Revenue Agents State Of Oregon

Current Openings With The Dept. Of Revenue
Revenue Agent I \$1,643-\$2,160/mo. + benefits
Based in Salem. Requires 5 months direct collection or 1 year collection-related experience.

To be considered for current openings, applications must be submitted by August 31, 1993.

For announcement and required applications, call Revenue Job Line 1-503-945-8555, TDD (for hearing impaired) 1-503-945-8617.
EOE/AEE.

Development Manager

Cascade AIDS Project (CAP), Oregon's largest AIDS service organization, is accepting application for Development Manager. The Manager is responsible for establishing, directing and maintaining a coordinated resource development program to increase financial and other resources needed by CAP to endure and grow, and which is consistent with the mission of the Agency. This program includes grant writing, corporate and foundation solicitation, event management, public relations and the oversight of the annual agency fundraising plan.

The following is required:

- Excellent communication skills.
- Knowledge and experience of fundraising plans, including grant writing, event work, research and record keeping as they relate to a large non-profit organization.
- Knowledge of community and area resources.
- Ability to work independently as well as part of a team.
- Ability to prepare reports, analyze data, and gather and compile information.

Minimum qualifications:

- BA or BS degree in business, communications or related field.
- Three years fund development experience in a nonprofit setting with a budget of a minimum of \$1,000,000.
- Two years program management experience.

Salary range \$23,000-\$28,000 plus generous benefits package. Submit cover letter, resume, salary history, grant writing sample and corporate solicitation packet by 5:00pm August 16 to Personnel Director, Cascade AIDS Project, 620 SW Fifth Ave, Suite 300, Portland, OR 97204. CAP is an equal opportunity employer.

Program Development Coordinator Portland Development Commission

Temporary 4-Month Position
Salary: D.O.E.

Coordinates activities relating to the planning and implementation of housing finance program development. Works with various government agencies, citizen groups, private consultants and developers. Knowledge of housing finance principles. Knowledge of rules and regulations of development, approval and implementation process. Thorough knowledge of program design and scheduling. Possess strong written and oral communication skills.

Applications are available at PDC, 1120 SW Fifth, Suite 1100, Portland, Oregon 97204. Resume must be attached to Commission application. Closing date: EXTENDED TO AUGUST 20, 1993.

THE PORTLAND DEVELOPMENT COMMISSION VALUES DIVERSITY IN ITS WORK FORCE AND IS COMMITTED TO EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION.

Clerical

Standard INSURANCE COMPANY PORTLAND, OREGON Dedicated to Excellence Temporary Clerical Positions

Seeking temporary employees to work various secretarial and clerical positions. Skills needed include: typing 45wpm, 10-key by touch, WordPerfect/Computer experience, reception/multiline phones, data entry, dictaphone, and filing.

We welcome applications Monday-Friday from 9am-1pm at the Standard Plaza, 7th Floor, 1100 S.W. 6th Ave., Portland
Equal Opportunity Employer

Sub-Bids Requested

Oregon State Aeronautics Division
Bandon, OR

Bid Date: August 12, 1993 Bid Time: 3:00pm

James W. Fowler Company

3910 Perrydale, Dallas, Oregon 97338
(503) 623-5373 FAX (503) 623-9117

CCB#63701

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged subcontractors and women and minority business enterprises.

PORTLAND OBSERVER
Office: (503) 200-0033
Fax #: (503) 200-0015

LS Bookkeeping



No business too small!
call 761-7284

Specializing in
Low Cost,
Small Business
Bookkeeping
*Daily, Weekly,
Monthly
*Mail/Fax/Pickup