The Portland Observer

Port Of Portland Career Opportunities

Compensation And Benefits Manager **Human Resources**

Closing Date: August 13, 1993 Interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m. on the

Information about career opportunities with the Port can be obtained by calling the job Hotline at (503) 731-7480.



Port Of Portland

Insurance

Medical Claims Analysts

Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:

1 year recent clerical work experience in a doctor's office or hospital setting.

Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience.

ICD-9/CPT-4. Coding

A minimum of 6-12 months experience using a CRT in a production oriented environment.

Fast, accurate use of a 10 key calculator.

The ability to use written reference materials to resolve problems independently.

Previous claims processing or insurance billing experience highly desirable. Starting salary \$1491/mo. Training classes will begin September 13, 1993.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #194 at the top of your resume, or you may apply in person btwn 9am-4pm Monday-Friday:



Blue Cross Blue Shield of Oregon Human Resources Dept., 3rd flr 100 S.W. market Portland, OR 97201 TDD #225-6780 **Equal Opportunity Employer**

Employment

* Checkroom Attendant

\$6.58/Hr. (closes 8-16-93)Greets and directs patrons, checks coats, collects checkroom fees, acts as night receptionist and checks in volunteers and paid staff at the New Theater Building. Only applicants of the First Opportunity Target Area are eligible to apply during this recruitment process.

For applications and instructions contact: Metro Personnel - 600 NE Grand Ave., Portland, OR 97232 Applications also available at:

Oregon Convention Center - 777 NE Martin Luther King Jr., Blvd.

The Urban League - 10 N. Russell The Northeast Workforce Center - 739 N. Killingsworth

Metro

Resumes will not be accepted. AA/EEO Employer

Printing Division "An Equal Opportunity Employer" Advertisement For Bids

Bids due at various times: See opening date and times below.

Sealed bids will be received by the undersigned at the Printing Division, 1225 Ferry Street S.E., Salem, Oregon 97310 for printing as listed below. Bid invitations, specifications and applicable forms may be seen at the aforementioned office. Bids will be opened and publicly read aloud at the time stated. Bids received after the time fixed for opening will not be considered, although the prices offered will be publicly listed along with all others.

> **Bid Number** 52-178750-93 **Description for Advertisement Bond Sale Certificates** Opening Date & Time August 25, 1993 10:00 a.m.

Sub-Bids Requested

Oregon Stat University

Weniger Hall 118-122 A/C, Corvallis, Oregon (Balancing, Electrical & Insulation) Bid Date: August 24, 1993 @ 2:30 P.M. Lebanon Servco, Inc. P.O. Box 99, 1200 E Grant St., Lebanon, OR 97355 (503) 451-5090 FAX (503) 451-3603

BB#40395 We are an equal opportunity employer and request sub-bids from small

business and small disadvantaged business subcontractors and women and minority business enterprises and emerging small business enterprises.

Data

Processing

Network Support Supervisor

Blue Cross and Blue Shield of Oregon is currently seeking a highly motivated individual with experience in managing all voice, data, and LAN communication activities within a large corporation. Previous management experience, project management skills and excellent communication abilities strongly preferred. Applicants should have a minimum of four years' experience in the communications industry. Must be familiar with the necessary management techniques to maintain a stable and cost effective communication network, and be familiar with current communication technology and directions.

The supervisor will be responsible for all corporate PBX, LAN, and data communications systems. These systems are interconnected via a statewide T1 backbone utilizing Stratacom IPX multiplexors. Over 2,000 terminals and personal computers are connected to the LAN and data systems so s reliable network is essential to corporate operations. Responsibilities also include evaluating, recommending, and installing new communications technology

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #174 at the top of your cover letter. Send resume to:



Blue Cross Blue Shield of Oregon Human Resources Dept. 5th Floor 100 S.W. Market Portland, OR 97201 TDD #225-6780 **Equal Opportunity Employer**

Education

Multnomah Education Service District Environmental **Education Job Vacancies** Job Information Hotline 257-1510 257-1518 TDD

Kitchen Assistant*

Salary: \$5.85/hr Application Deadline: 5pm 8/11/ 93 for first screening, open until filled

Dishwasher* Salary \$4.75/hr includes room

and board Application Deadline: 5pm 8/12/ 93 for first screening; open until

Registered Nurse*

Salary: \$80.40/day (includes

room and board) Application Deadline: 5 pm 8/13/ 93 for first screening; open until

Supervisor/Consultant, **Environmental Education**

240 Day position Application Deadline: 5 pm 8/13/

*Seven week position at Outdoor School Camp site late September thru first week in No-

vember Apply in person M-F 8:30-11:30 AM, or send self-addressed, stamped legal envelope indicating position to: Multnomah ESD. Attn. Recruitment, 11611 NE Ainsworth Circle, Portland,

An Equal Opportunity Employer & Drug Free Work Place

OR 97220

DISPOSAL OF JUNK, TRASH AND LAWN **DEBRIS** FREE **ESTIMATE** 246-3689

Clark County is announcing a continuous recruitment for: CUSTODY OFFICER Clark County jail \$1,928 - \$2,608 per month For detailed applicationa and testing procedures please

contact: Clark County Human Resources Department 1013 Franklin Street -- PO Box 5000

Vancouver WA 98666-5000 (206)737-6018 (206)737-6032 Equal Opportunity Employer

Instructor/Assistant Professor of Special Education

at Portland State University Coordinate placements and supervise practicum/student teachers in public school classrooms. Need knowledge of special education classrooms in the Portland metropolitan area, experience teaching special education and experience supervising others. Requires Masters degree, prefer Doctorate. Need 1.0 FTE in the Severely Handicapped Learner area and .5 FTE in the Seriously Emotionally disturbed (SED) area. These positions are of fixed-term duration for the 1993-94 academic year. Portland State University is committed to diversifying its workforce, and strongly encourages applications from women, people of color, and individuals with disabilities.

Executive Director

Send a current Vita and two

letters of reference to: Melany

Executive Director needed for Sabin Community Development Corp, Inner N. E. Portland Grassroots Community Base organization doing housing rehab for low income residents.

Must have excellent written and verbal communication skills, possess experience and comfort working with diverse individuals and institutions. Have grant writing and phiscal management experience, and experience in managing rehab projects. \$2400/yr.

Submit resume by 8/16/93 To: 2333 N. E. 11th PTD. 97212 Enquire by mail only. EOE

Position Opening Planner/Contracts Manager:

Rogue Valley Council of Governments seeks experienced person to provide planning and contract administration services for the Senior and Disabled Services program. Minimum qualification: demonstrated skills in social service planning, contract management, program monitoring, and working with advisory committees. Knowledge of Federal and State contracting requirements as they apply to social services required. Resumes due at the Rogue Valley Council of Governments 155 S. Second Street; P.O. Box 3275 Central Point, OR 97502 by 5:00 p.m. August 9, 1993. Salary Range: \$30,000-DOE. Equal Opportunity Employer

Rehabilitation Specialist **Portland** Development

Salary: \$29,300-\$42,500/year

D.O.E. Coordinates and monitors single family rehabilitation construction projects financed by the Neighborhood Housing Preservation Program for a diverse population of low and moderate income Portland homeowners and home buyers. Position requires skill in contract negotiation and monitoring, preparation of construction documents and specifications, construction monitoring, and supervision, code based property evaluations.

Applications are available at PDC, 1120 SW Fifth, Suite 1100, Portland, Oregon 97204. Resume must be attached to Commission application. Closing date: EX-TENDED TO AUGUST 20,

1993. THE PORTLAND DEVELOP-MENT COMMISSION VAL-UES DIVERSITY IN ITS WORK FORCE AND IS COMMITTED TO EQUAL EMPLOYMENT OPPORTU-NITY AND AFFIRMATIVE ACTION.

Transportation **Planners**

The Washington State Department of Transportation is seeking six highly motivated and innovative individuals for the newly created Office of Urban Mobility located in Seattle. These Transportation Planning Specialists will be responsible for varying duties including major urban corridor planning management, multimodal and internodal systems planning. growth management/land use planning liaison. TIP programming, and special studies. These positions offer excellent career opportunities. Requires a bachelors or masters degree in civil engineering, urban planning or transportation planning and professional transportation planning experience of varying duration dependent position. Salary ranges from \$34,380 to \$53,616. For application packet, call:

> (206) 440-4063 Monday-Friday 8:00 am to 4:30 pm. EOE

Celebrate Diversity

Part-Time Transit Operator

Salem Area Mass Transit District is now seeking qualified individuals to fill future parttime Transit Operator vacancies. Must be available for work five out of our six operating days (Monday through Saturday). No previous bus driving or large vehicle experience necessary to apply. We train. Wage is \$10.26 per hour. Successful part-time operators are considered for full time positions as full-time positions become available. Pick up a detailed vacancy announcement which lists requirements and an official application form atour Personnel Office at 3140 Del Webb Ave., N.E., Salem, OR 97303. Completed application form must be received by District by 5:00 p.m. on August 13, 1993. Equal Opportunity Employer.

Instructor/Assistant Professor

of Special Education at Portland State University. Teach introductory coursework in Special Education and supervise student teachers in public school classrooms. Need experience in teaching introductory special education coursework, experience teaching special education and experience super-vising others. Prefer Doctorate. This position is fixed-term, part-time for the 1993-94 academic year. Portland State University is committed to diversifying its workforce, and strongly encourages applications from women, people of color, and individuals with disabilities. Send a current Vita and two letters of reference to: Melany Hanson, Special Education Program, PSU, PO Box 751, Portland, OR97207-0751. Closing date: August 31, 1993.

1973 Volvo For Sale

Ky 6 Shocks All service records Anti-sway bars See it - now going for Only \$1700/OBO 252-7489 Leave Message Mykel Justin

BIG JOHN

For the best cuts in town



4603 N. Williams

Port of Portland **Career Opportunities Lead-General Maintenance** Aviation/PDX Maintenance Closing Date: August 6, 1993

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Port Of Portland

Portland Expo Center

2060 N. Marine Drive Portland, Oregon 97217 (503) 285-7756

24 Hour Show Information: (503) 248-5144

Calendar Of Events

August 1 Chris Hamer 282-0877 Antique & Collectible Show & Sale Hall(s) All

August 21 Triple Crown Sports-In-Line Skate Meet East Parking Lot