

CLASSIFIEDS/BIDS

The Portland Observer

Accountant

Economic Opportunity Committee Of Clark County, Inc.

Accountant

Accountant - To oversee the financial management and routine accounting functions of the Economic Opportunity Committee of Clark County, Inc.

Requirements: Bachelor's Degree from an accredited college or university with major course work in accounting, preferably emphasizing fund accounting; or combination of equivalent education and experience.

Knowledge of theory and practice of governmental accounting; recognized methods used for internal cost and accounting controls; pertinent Federal and State laws and regulations pertaining to accountability of funds; office procedures; principles of effective supervision.

Proficiency in the use of computers and various accounting software packages, preferably Word Perfect 5.1, Lotus 123, and MIP Fund Accounting.

Three years supervisory experience.

Obtain application packet between 9:00 a.m. - 4:00 p.m., Mon-Fri., EOC office, 10621 N.E. Coxley Drive, Suite 207, Vancouver, WA 98662 (206) 896-9912. Completed applications must be received in EOE office by 4:00 p.m., Wednesday, July 28, 1993.

EEOC/AA

Nursing

Quality Management Specialist

Blue Cross and Blue Shield of Oregon is currently accepting applications for a Quality Management Specialist to work in Medical Affairs.

This position is responsible for performing quality management reviews (on-site and desk) of providers to determine provider conformity with current standards policies and procedures. The Quality Management Specialist also advises and educates providers of changes which may promote improved performance. This position is also involved in the preparation of statistical and text reports which serve to summarize problems encountered and progress made.

Qualified candidate must have a current Oregon RN license, three or more years of nursing experience, and utilization review, quality assurance/improvement or discharge planning experience. This position also requires a current Oregon/Wash driver's license and strong oral and written communication skills. Experience with Wordperfect and Lotus 1-2-3 is desirable.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #90 at the top of your resume or in your cover letter. Send resume to:



Blue Cross
Blue Shield
of Oregon

Human Resources Dept., 3rd flr.
100 S.W. Market
Portland, OR 97207
TDD# 225-6780
Equal Opportunity Employer

Education

Multnomah Education Service District

Job Information Hotline

257-1510

257-1518 TDD

Current openings as of 7/18/93

Teacher, Special Education

Multihandicapped Program

190 days

Application Deadline: - Open until filled

School Psychologist

190 Days Application Deadline: Open until filled

Instructional Consultant, Supported Education

200 days Application Deadline: 5pm 7/26/93

Secretary, Environmental Education

230 days Application Deadline: 5pm 7/27/93

Supervisor, Special Education

230 days Application Deadline: 5 pm 7/29/93

Apply in person M-F 8:30-11:30 AM, or send self-addressed, stamped legal envelope indicating position to: Multnomah ESD, Attn.

Recruitment, 11611 NE Ainsworth Circle, Portland, OR 97220
An Equal Opportunity Employer & Drug Free Work Place

Sub-Bids Requested

P.C. C. Cascade Campus Library

Bid Date: July 28, 1993 Bid Time: 2:00 pm


SDL Corporation

Affiliated With McCarthy Building Co.

3150 Richards Road SE, P.O. Box 1685, Bellevue, WA 98009

(503)223-0107 FAX (503)223-9667

We are an equal opportunity employer and request sub-bids from disadvantaged, minority women and emerging small business enterprises.

We are a member of the  Washington/Oregon
CCB#79791

Sales

Key Account Sales Executive.

Private Label Health Care Products. Minimum 5 years experience representing private label consumer products to drug and grocery trade. Salary and benefits commensurate with experience. Send Resume to P.O. Box 13480, Portland, Or 97213. Equal Opportunity Employer.

Groundskeeper Multnomah Athletic Club

We have a current part time, weekend position 7 a.m.-3:30 p.m. Will be responsible for out-side cleaning and yard maintenance. Previous experience required. Call 223-8748 9-11 a.m. for an appt. Equal Opportunity Employer

Insurance

Interested in working for a proven leader and developing your full potential? Liberty Northwest, Oregon's largest private writer of workers' compensation insurance, is currently recruiting for:

Claims Examiner I

This position will assist with processing and managing claims in accordance with state compliance and company policies. Assist with providing positive claims services to policyholders and maintain positive communication with medical and legal community, and the injured worker.

The successful applicant needs to understand workers compensation laws and regulations, have demonstrated oral and written communication skills, and must obtain examiner certification from the Department of Insurance and Finance within twelve months of commencing claims examiner duties. A minimum of six months of relevant experience is required. Second language skills useful, but not required.

Claims Examiner Trainee

This is an opportunity to begin a career in the insurance field. In this position you will learn to evaluate, coordinate, and process workers' compensation claims to closure. Minimum of an Associates Degree desired or a combination of educational and/or work experience that illustrates excellent communication, mathematical, and decision-making skills.

Liberty offers an excellent benefit package and competitive salary.

To apply send resume to
Liberty Northwest Insurance
Human Resources (075-93)
825 NE Multnomah, Suite 1900
Portland OR 97232



Equal Opportunity Employer

Northwest Natural Gas

Application Systems Specialist 1 - Term Position Information Services Department - Portland

Basic Purpose:

Under general direction, develops and/or modifies systems and procedures to solve business problems keeping in mind technical and social constraints. Major duties are an extension of those of the Analyst II in both complexity and responsibility.

Essential Functions:

Directs the activities of personnel assigned to complex or divest projects.

Utilizes knowledge in own area of emphasis as well as related areas to develop new ways of solving problems in a manner consistent with company strategies.

May have responsibility for the management of complex projects or groups of projects: including project control, budget management, staffing estimates, work scheduling, work assignment, and personnel development.

Provides guidance to and/or assists in training other personnel. Responsible for quality assurance reviews

May supervise other analysts or contractors on assigned work.

Experience & Education

Experience: This position requires 8 years of progressively responsible IS experience. Requires ability to access, input and retrieve information from the computer. Requires experience with multiple operating systems and XII, Motil, C and C++ programming languages. Must have excellent oral communication skills with fact and diplomacy. Requires ability to analyze work situations and visualize solutions in the absence of clear expectations or procedures. Requires advanced reading comprehension skills and ability to demonstrate reasoning and problem solving skills. Nature of the work is sedentary.

Education: High School Graduate or equivalent. A college degree in an IS related field is desirable and will substitute for 2 of the 8 years experience required.

Job Location: One Pacific Square

Status/Type: Replacement, term position renewable annually for a maximum of three years

Salary: \$3179./mth - \$4256./mth (salary ceiling)

Applicant Pool: Internal/external

Deadline/Bids: July 23, 1993 - Req. No. 93060 - HR; Employment
It is important to reference the Req. #93060 on your bid form.

Thanks!

Employment

A/V Production Assistant 808847-0793-OCC

\$7.46/Hr. (two part-time positions) (closes July 26, 1993)

This position is responsible for setting and striking a/v, video, and theatrical lighting sets at the Oregon Convention Center.

(Only applicants of the First Opportunity Target Area are eligible to apply for the A/V Production Assistant during this recruitment process.)

Maintenance Technician (HVAC) 448-0593-ZO

\$14.58 - \$16.27/Hr (full-time) (closes August 2, 1993)

The individual in this position will perform semi-skilled and skilled HVAC, water filtration, and general maintenance work.

For applications and instructions contact:

Metro - 600 NE Grand Ave., Portland, OR 97232

Applications also available at:

Oregon Convention Center - 777 NE Martin Luther King Jr., Blvd.

The Urban League - 10 N. Russell

The Northeast Workforce Center - 739 N. Killingsworth

METRO

Resumes will not be accepted.

AA/EEO Employer

Sub-Bids Requested

Portland Community College

Cascade Library

Portland, Oregon

Bid Date: July 28, 1993 Bid Time: 2:00 P.M.

Drake General Contractor

1740 Northwest Flanders Street

Portland, Oregon 97208-2283

Phone # (503) 226-3991 Fax # (503) 228-3019

We are an equal opportunity employer and request sub bids from disadvantaged minority, women and emerging small business enterprises.

Project Engineer - Environmental Issues

Portland Development Commission

Salary: \$37,100 - 55,700/year
D.O.E.

The Coordinator for environmental issues acts on PDC's behalf in the investigation, preparation, administration, remediation and close-out of environmental aspects of Commission projects. Experience requirements include completion of Level 1 and 2 ESA's asbestos abatement, familiarity with UST's, Oregon DEQ, completion of RI/FS studies, etc. Background shall include a degree in an environmentally-oriented discipline, supervision of UST removals and performing level 1 investigations, appropriate license and previous experience with an environmental engineering firm, Oregon DEQ, EPA environmental contractor, or equivalent.

Applications are available at PDC, 1120 SW Fifth, Suite 1100, Portland, Oregon 97204. Resume must be attached to Commission application. Closing date: July 30, 1993.

The Portland Development Commission Values Diversity In Its Work Force And Is Committed To Equal Employment Opportunity And Affirmative Action.

U.R. Coordinator

Oregon State Hospital in Salem, Oregon is currently accepting applications for the position of Utilization Review Coordinator. This position is responsible for coordinating and directing the hospital Utilization Review Program.

Qualified candidates must have a current Oregon RN license, and a minimum of one year experience as a U.R. Coordinator in a hospital. Strong oral and written communication skills, and knowledge of JCAHO and HCFA standards are required. Word processing, data base, and spreadsheet software experience is preferred.

This is a mental health charge nurse position, salary range 2,696 to 3,561. Closing date is August 2, 1993.

For information on this position contact:

Employee Relations
(503) 378-2340
Oregon State Hospital
EOE

Administrative Assistant

30 hours per week
\$12,244/year + 75% medical
Send resume/cover letter to:
Bradley-Angle House
PO Box 14694
Portland, OR 97214
EEO/AA/Feminist Organization
Close Date: July 26, 1993

State Of Washington

Tunnel No. 5 To White Salmon River Bridge Bids due 10:00 am, July 29

Call For Bids

State Of Washington

Department Of Transportation District #4

4200 Main Street Vancouver, WA 98668

P.O. Box 1709, Vancouver, Washington, 98668

Notice To Contractors

Sealed bids will be received by the State of Washington, Department of Transportation, at District #4. Headquarters in Vancouver, Washington until Thursday, July 29, 1993, at 10 a.m. and then and there be opened and publicly read for the construction of the improvement listed below. This is a District 4 contract.

Performance and bid bonds will be required on this project.

Any person, firm, or corporation not currently prequalified with the Department of Transportation and desiring to submit a bid on this project must file a Standard Prequalification Questionnaire and Financial Statement with the prequalification Engineer at the Department of Transportation, Transportation Building, Olympia, WA 98504-5201. The Questionnaire must be properly filled in, executed, and received not less than fifteen days prior to the date of bid opening to be considered for prequalification. Prequalification is required before a proposal can be obtained. Prequalification forms may be obtained upon written request to the above address or by calling (206) 705-7018.

Plans and contract provisions may be obtained from the District 4 Plans Office upon written request to the Plans Engineer, District 4 Headquarters, P.O. Box 1709, Vancouver, WA 98668, or by calling (206) 696-6323.

A copy of the plans and contract provisions may be inspected in the offices of the Associated General Contractors of America in Seattle, Tacoma, Spokane, and the Southwest Washington Contractors Association in Vancouver.

The improvements for which the bids will be received follows:

(Skamania) TUNNEL NO. 5 TO WHITE SALMON RIVER BRIDGE (CI 4, \$500,000 - \$600,000) CONTAINS DBE GOAL, F.A. NO. STPF-0014(019) on 2.12 miles of SR 14, MP 61.33 to MP 63.45. Requires: Clearing, grubbing, grading, draining, surfacing, planing bituminous pavement, preleveling and paving with asphalt concrete pavement, beam guardrail, permanent signing, and pavement marking. 40 working days. Involves: 57 bid items. 2350 CY gravel borrow; 78 LF sch A culv pipe.

12-18"; 1160 ton crushed surfacing; 575 S.Y. planing bituminous pavement; 7200 ton ACP ci A & E; 5600 LF rem & reset beam guardrail; Lump Sum bids for: Perm Signing, Main & protection of traffic. (L-1001) (401493B).

Gerald E. Smith, P.E.
District Administrator

LS Bookkeeping

Specializing in
Law Cost Small
Business
Bookkeeping
11 A.M. - 5 P.M.
Monday
Mail Fax Pickup

No. Business Building
Call 761-284