

Job Opportunities

Education. Professional association seeks applicants for the position of Assistant Director for Education. The National Intramural-Recreational Sports Association serves over 3,000 recreational sports professionals and institutions through its National Office on the Oregon State University Campus. Duties include coordination of state, regional, and national workshops and conferences; conducting research to determine educational needs for the membership; development of grant proposals administering a national certification program; and serving as managing Editor of the NIRSA journal. A bachelor's degree required, master's preferred, in education, journalism, recreational sports management, or a related field, with a minimum of three years experience. Salary range: \$30,000-\$35,000. Send letter of application, resume, transcripts, and have three letters of reference sent to: Will Holsberry, Executive Director, NIRSA-OSU, 850 SW 15th Street, Corvallis, OR 97333-4145 by June 7, 1993. NIRSA-OSU is an AA/EEO employer and is responsive to dual career needs.

Employment

Box Office Manager
(808853-STA)

\$29,490/Yr. (May 24, 1993)
This position will supervise and manage major functions at the Civic Stadium Box Office, the Oregon Convention Center and provide assistance to management.
A Metro application and responses to supplemental questions is required. For applications and instructions contact: Metro-600 NE Grand Ave., Portland, OR 97232
Applications also available at: Oregon Convention Center-777 NE Martin Luther King Jr., Blvd. The Urban League-10 N. Russell The Northeast Workforce Center-739 N. Killingsworth

METRO

Resumes will not be accepted. AA/EEO Employer

Mental Health

The Children's Program seeks a team leader to supervise clinical staff and carry small caseload.
Responsibilities:
Major responsibility includes triage to determine if face to face intervention is necessary with children in crisis. Ability to effectively apply current theories and practices important.
Work with a multi-cultural/multi-disciplinary team. Excellent salary and benefits.
Qualifications:
Masters degree in mental health or related field. Three years experience, and minimum of 1 year clinical supervisory experience, mandatory.
Closing Date: June 4, 1993
Resume to: Mary Dupain, Ph.D., Program Director
Garlington Center, Childrens Program
911 N. Skidmore
Portland, OR 97217
Phone: 249-7990
E-O-E
Minorities and Disabled / Encouraged to Apply

Education

Multnomah Education Service District

Job Information

Hotline

257-1510
257-1518 TDD

Current openings as of 5/14/93 DIRECTOR, SPECIAL EDUCATION & INSTRUCTIONAL SERVICES 240 day position-application deadline: 5 PM 6/1/93
Apply in person M-F 8-11:30 AM, or send self-addressed, stamped legal envelope indicating position to: Multnomah ESD, Attn. Recruitment, 11911 NE Ainsworth Circle, Portland, OR 97220
An Equal Opportunity Employer & Drug Free Work Place

Earn \$500-\$1,000 weekly stuffing envelopes. For details -RUSH \$1.00 with SASE to:

GROUP FIVE

57 Greentree Drive, Suite 307
Dover, DE 19901

Insurance

Administrator

Oregon Arena Project

Drake/Turner, Joint Venture is seeking a full time on-site Owner Controlled Insurance Program Coordinator. Position requires hs diploma, col. degree preferred, minimum of 3yrs insurance administration with 1yr construction experience. Previous OCIP experience desirable. Ten key and computer skills with Microsoft Windows environment software required.
Send Resume to:
Drake/Turner, joint venture
1825 N. Williams Ave.
Portland, OR 97227
Attn: Project Administrator
Drake/Turner is an equal opportunity employer.
Minorities, Women, Vietnam Era Veterans and Disabled Veterans encouraged to apply.
Drake/Turner is a substance abuse free employer.

Deputy Director, Oregon Scholarship Commission

(\$40,380 To \$56,904)

Highly visible executive service position providing assistance in the administration and managerial direction for the Oregon State Scholarship Commission. The Agency is located in Eugene and has approximately 86 employees, a biennial budget of \$83 million and a loan volume of \$160 million.
Individuals selected for an interview will possess managerial or supervisory experience in student financial aid, budget or public sector programs.
To obtain an application packet, please contact Edna Shelton, Oregon Executive Department, (503) 378-3040. Completed application packets must be received back in our Recruitment and Career Services Office, 155 Cottage Street NE, Salem OR 97310, by 5:00 June 18, 1993.

Assistant Catering Coordinator

004-0593-ZO

Metro Washington Park Zoo 1 Part-time Position
(This position is contingent upon Council approval.)

\$17,101-\$24,915

The Metro Washington Park Zoo is recruiting for one part-time person to perform the following essential job duties: assign, supervise and evaluate work of catering employees; prepare paperwork for catering events; advise, train and discipline catering personnel when necessary; ensure compliance of public health standards, OLCC, directives, states laws and regulations; responds to client comments and complaints; markets Metro Washington Park Zoo Catering Department to potential clients. This position closes on May 28, 1993. Applications and supplemental requirements must be received, or post-marked no later than 5:00 p.m., Friday, May 28, 1993. Applications and supplemental requirements can be picked up at:

Metro
Metro ERC and the Oregon Convention Center Administration Offices

The Urban League
The N.E. Workforce Center
Metro 500 N.E. Grand Ave.
Portland, OR

Oregon Convention Center
777 N.E. Martin Luther King Jr., Blvd.
Portland, OR

Metro
Resumes will not be accepted. AA/EEO Employer

METRO

Barber Beautician

Seeking Skilled Professionals In Beauty Care; Manicurist Included.
Must Be Hard Working And Dedicated

License Required
For More Information
Please Call 289-0144
An Equal Opportunity Employer



Teacher with AA degree in early childhood and experience. Full-time. competitive salary, benefits, Lloyd Center area. 284-8797

Accountant

Northwest Natural Gas seeks qualified individuals for an accountant position in the General Accounting Department located in One Pacific Square-downtown Portland. A college degree with a major emphasis in accounting or related financial area is required; a minimum of 1 year accounting experience will be necessary.
PC/Computer experience necessary (spreadsheet/data base/word processing); computerized accounting exposure valuable.
Starting salary - \$2,450/month; excellent benefit package and growth opportunities available. Only those to be selected for interview will be contacted.
Please direct your resume responding to this position Reg. No. 93023 by May 24, 1993 to:
Northwest Natural Gas Company
HR; Employment (93023)
Portland, Oregon 97209
FAX - (503) 721-2506
An Equal Opportunity Employer
Job Info Line (503) 220-2434

Have your dreams of home ownership been blown away by bad credit problems?

Cheer up. You may still be qualified for home ownership for a price less than what you are currently paying in rent.

The NORTHEAST COMMUNITY DEVELOPMENT CORPORATION (NECDC) has newly constructed and completely renovated homes available for purchase at affordable prices and will work with you to help clear up bad credit you may have.

Through the Nehemiah Housing Opportunity Program, individuals with past credit problems and even bankruptcy have been able to purchase their own homes. Don't give up your hope of home ownership until you've tried all avenues.

So stop dreaming and start on the road to living in a house of your own. Just call NECDC at 282-5482 and ask about the Nehemiah first-time home buyers program.



Multnomah County

Telecommunications Office Specialist; \$14.10 per hour; apply by May 28. For 24 hour job information, call 248-5035 or visit Multnomah County Employee Services, 1120 SW 5th Ave., Room 1430, Portland, during business hours.
Equal Opportunity Employer

Portland State University Portland Educational Network Endangered Urban Child & Youth Project

Community College Coordinator

0.50 FTE
Salary Range:
\$19,000-\$21,006 Annually
One-year renewable appointment beginning 7/01/93, subject to continued funding.

Serve as primary liaison among Project staff and four regional community colleges to help create collaborative opportunities to meet Project objectives. Develop, manage, and maintain successful communications between and among Project entities. Develop and maintain database of area institutions of higher education faculty and student resources available to address issues of urban children and youth.

Coordinator must have substantive recent/current community college involvement and a Master's Degree or equivalent. Demonstrated experience in working with people from diverse ethnic, racial, and cultural backgrounds is required. For more information about the position and application process, contact the Portland Educational Network at 725-5201. PSU is an Equal Opportunity-Affirmative Action Employer. Minorities, women, and members of other protected classes are encouraged to apply.

Maintenance

Resource

Frito-Lay, Inc.

A Division of PepsiCo, Inc., a world leader in the snack food industry, we operate 40 manufacturing plants and distribute a full line of top quality products on a national scale.
We are taking resumes for a Maintenance Resource at our Vancouver Plant. Initial responsibility would be managing the design and implementation of engineering projects within plant technicians involvement. People involvement would be 75% of Resource role.
Career progression will include assignments in Production or Maintenance and responsibility for managing hourly employees.
• B.S. In Engineering
• 1-3 years project engineering experience
• Willing to work flexible hours
• Demonstrated interpersonal and communication skills
• Evidence of strong organizational and planning skills
• Maintenance background
If you meet these prerequisites, mail your complete resume and salary history in confidence to:
Human Resources
Frito-Lay, Inc.
4808 N.W. Fruit Valley Rd.
Vancouver, WA 98660
Interviews will be by appointment only. No phone calls, please. Due to the anticipated response, it will not be possible to correspond with all applicants.
Equal Opportunity Employer
M/F/D/V

Agency Relations

Oregon Food Bank seeks motivated & enthusiastic person to join agency relations team. Responsible for outreach, technical assistance & monitoring of 180+ member programs in Portland area. Requires strong analytical, problem-solving & time management skills; attention to detail; excellent oral & written communications skills; familiarity with computer applications. Experience working with volunteers, group facilitation and community organizing preferred. Salary DOE + excellent benefits. Send resume & letter of interest to: 2540 NE Riverside Way, Portland, 97211 by 6/2. Equal Opportunity employer.

Engineering Specialist 3

\$1839-\$2471 Monthly

Oregon Department of Transportation seeks Senior Inspector for position in The Dalles. Will ensure construction contractor compliance, advise junior inspectors, monitor and perform materials testing, and lead survey crew. Requires 5-1/2 years sub-professional engineering experience. AS in Engineering Technology may substitute for 1-1/2 years of required experience. Contact ODOT recruitment at (503) 378-6281 (TDD-373-7727) for application packet. Completed applications and test responses due by 5:00 p.m., June 1, 1993. ODOT is an equal opportunity/affirmative action employer committed to cultural diversity.

TCI Cablevision of Oregon, Inc. currently has a full time opening for the following position:

Secretary/ Receptionist

Qualifications:
Strong typing, word-processing, communications and organization skills required. Knowledge and experience with PC and software including Word Perfect and Lotus preferred. Must enjoy working with people and serving customers. Drug Screening will be required of final applicant. No phone calls please. TCI Cablevision of Oregon, Inc. is an equal opportunity employer.
Applications Accepted Until: 05-25-93
Interested parties may submit application/resumes by mail to Personnel
TCI Cablevision of Oregon, Inc.
3500 SW Bond Street
Portland, 97201

STATE CERTIFIED DAYCARE
Call 335-3020

Data Processing Professionals

Blue Cross and Blue Shield Of Oregon is currently accepting applications for Systems Development Professionals in our Systems Services Department.

Experience should include new system development using COBOL, VSAM, OS/JCL, and TSO/ISPF. Experience with Easytrieve Plus, CICS, C++, Adabas/Natural, Expert Systems or PCs is desirable.

Lead Analysts

Requires extensive background in the development of mainframe based systems and demonstrated success in a project management role. CICS experience is desirable.

Sr. Programmer Analysts

Requires a minimum of 5 years experience in performing systems analysis and design, coding, testing and implementation assignments. Must have demonstrated project leadership experience.

Programmer Analysts

Requires a minimum of 2 years experience in performing systems analysis and design, coding, testing and implementation assignments.

Blue Cross and Blue Shield Of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #121 at the top of your resume or in your cover letter. Send resume to:



Blue Cross Blue Shield of Oregon
Human Resources Dept., 3rd flr
100 S.W. Market
Portland, OR 97201
TDD#225-6780
Equal Opportunity Employer

City Of Portland

Environmental Specialist-to \$48,152/yr-(Closes 5/2/93)
Solid Waste Director-to \$57,450/yr-(Closes 5/21/93)

For more info/closing dates call (503) 823-4573 (24 hr job information).

TDD (503) 823-3520

A City of Portland application is required. For applications and instructions, contact:

Bureau Of Personnel

1220 SW 5th Ave., First Fl.
Portland, Or 97204

apps also available at:

Urban League

10 N. Russell, Portland 97204

Minorities, females and, disabled encouraged to apply

Administrator, Information Systems And Telecommunications Division

(\$54,216-\$76,332)

State of Oregon Executive Department

Highly visible executive service position providing administration and managerial direction to the Executive Department Division of Info Systems and Telecommunications. This position reports to and is appointed by the Director of the Executive Department. Primary position responsibilities include; administration and management of all state telecommunications and information systems and maintenance of systems integration between state agencies. The newly formed division will have approximately 90 employees and a biennial budget of \$16.8 million.

Selected individuals will possess significant executive level managerial experience directing telecommunications and/or information systems in a multifaceted organization. In addition, candidates must demonstrate extensive experience in leading a business or organization in the development and maintenance of a state of the art information and telecommunications environment. Preference may be given to those candidates who possess a degree in a field directly related to information systems or telecommunications.

Executive service employees receive generous state paid benefits including contributions towards health and dental insurance, fully paid retirement contribution, paid holidays, vacation and sick leave.

To obtain an application packet, please contact Edna Shelton, State of Oregon Executive Department, (503) 378-3040. Completed application packets must be received back in our Recruitment and Career Services Office, 155 Cottage Street NE, Salem OR 97310, by 5:00 June 9, 1993. Completed materials must include a cover letter detailing your experience as it relates to the position, a resume, a State of Oregon PD100, a release of information form and a list of three professional references.

The State of Oregon is committed to the development of a talented and diverse workforce and is an EEO employer.

Postal Examination

The Portland, Oregon Post Office will be accepting applications for the clerk/carrier examination starting May 17, 1993. The closing date for submitting applications will be at 4pm, May 21, 1993. APPLICANTS WILL BE NOTIFIED BY MAIL OF THE EXAMINATION DATE.

All persons who are 18 years of age or a high school graduate are eligible to apply. Applicants will be

required to take a written examination designed to test aptitude for learning and performing the duties of clerk and carrier.

Starting salary is \$11.95.
Application can be made at the Main Post Office, 715 NW Hoyt Street, from May 17 to May 21, 1993. Applications will only be accepted between the hours of 9am to 4pm during this week.

SPIRITUAL READER ADVISOR

TAROT CARD & PSYCHIC READINGS
Reading by SIR MICHAEL GANDHI
Assistant Monique

If you have problems such as love, marriage, business, health, courtship, etc. or unnatural problems, bring them to GANDHI and he will help you and let you know how to solve them. Reunite lost loved ones. You owe it to yourself and your loved ones. He will lift you out of darkness and sorrow and start you on the way to success and happiness.

GUARANTEED RESULTS - ALL READING PRIVATE & CONFIDENTIAL

Located in Portland

CALL FOR APPOINTMENT 503-282-2437

OPEN 7 DAYS A WEEK - 10:00 A.M. - 9:00 P.M.

FIRST TIME IN CITY