

# CLASSIFIEDS

## Data Processing System Analyst/Programmer— Full time, Temporary

Oregon Cutting Systems, a Portland-based manufacturer of saw chain, cutting tools and accessories, has an immediate opening for a temporary, full-time, systems analyst/programmer.

The applicant selected will be a seasoned professional with extensive experience on the AS/400 platform. Other requirements include full working knowledge of COBOL, familiarity with structured analysis/programming techniques and manufacturing and or financial applications experience. ASI software experience a major bonus.

If you are a self-managed, self starter, with strong communication and team skills, send cover letter and resume to Oregon Cutting Systems, Human Resources Department, P.O. Box 22127, Milwaukie, OR, 97222.

An Equal Opportunity Employer

## Medical

### Executive Director Mid Valley Medical Group Lebanon, Oregon

Oregon primary care physician group is seeking an experienced executive to assist with development of a medical practice foundation. The 20-physician group is affiliated with Lebanon Community Hospital, a financially stable 50-bed community hospital which offers a range of integrated health services. Successful candidates must have 3-5 years of progressive experience in medical group management. Preference will be given to candidates who have strong financial background and experience managing capitated managed care contracts. Send resumes and references that include administrators/managers and physicians to:

Alan Yordy  
Mid Valley Medical Group  
P.O. Box 739  
Lebanon, Oregon 97355

### Multnomah County

Bridge Maintenance Mechanic; \$15.03 per hour; apply by April 9. Property/Commissary/Laundry Administrator; apply by April 9.

Equipment Unit Administrator; apply by April 9.

For 24 hour job information, call 248-5035 or visit Multnomah County Employee Services, 1120 SW 5th Ave., Room 1430, Portland, during business hours. Equal Opportunity Employer

## Secretarial

### Administrative Secretary Level 4

Science & Mathematics  
Education Program

Duties: Prepare correspondence & documents using Microsoft Word for Windows & Excel arrange travel & prepare claim reimbursement, assist with meeting arrangements, enter information onto database, answer telephones. Qualifications: Secretarial experience with similar responsibilities, able to keyboard 60 wpm with accuracy & able to sit for extended periods of time, expert knowledge of office practices, policies & procedures, experience with work processing & data base or spreadsheet entry, Word for windows preferred, prefer experience with PCs & LAN, able to maintain accurate records for reports & exp proof-reading, able to work well as a team member with culturally diverse staff & clients. Salary \$20,064 per annum, excellent benefits. Letter of application & resume must be received in the Personnel Office by 3:00 pm 4/7/93. In letter of application, indicate the position for which you are applying. Send letter of application & resume to:

Personnel Office  
Northwest Regional  
Educational Laboratory  
101 SW Main, Suite 500  
Portland, OR 97204  
Equal Opportunity Employer

## The Wilderness Society Oregon Region

National, non-profit conservation organization seeks part-time field program assistant to provide administrative and secretarial assistance to its Oregon regional office. Position requires individual with initiative and willingness to perform a variety of tasks. Excellent secretarial skills, including fast, accurate typing (40-50 wpm) and knowledge of WordPerfect 5.1 is required. Knowledge of Lotus 1-2-3 or other spreadsheet programs and database softwares is strongly preferred. Familiarity or experience with Oregon environmental issues and organizations also desirable. Salary plus partial benefits. Send cover letter and resume by April 9 to Larry Tuttle, Oregon Regional Director, The Wilderness Society, 610 S.W. alder, #915, Portland, OR 97205. The Wilderness Society is an equal opportunity employer.

## Advertisement

### Help Wanted

Seeking applicants for media Relations Position in the University Of Oregon News Bureau. Will be interviewing immediately for a temporary full-time position. Starts immediately to June 30. Successful candidates will have BA and 2 years reporting or media relations experience. Send resume and clips by March 26 deadline to UO News Bureau, 219 Johnson Hall, University of Oregon, Eugene OR 97403. The University of Oregon is an EO/AA/ADA institution committed to cultural diversity.

### Transportation Engineer 3

\$3005-\$4028 Monthly

The Department of Transportation seeks Geotechnical Engineer for position in Salem. Will lead technical and professional geotechnical engineering staff, and provide expert consultation and designs to Department. Must be registered PE. Requires relevant BS and four years transportation engineering experience OR seven years civil/transportation engineering experience. Copntact ODOT Recruitment at (503) 378-6281 for an applicatgion packet. Copmp/leted applicatgions and test responses due by 5:00 p.m., April 28, 1993.

AA/EEO EMPLOYER

### Clerical

Conscientious, detail oriented applicant with today's office computer skills (Lotus, Wordperfect, key stroke applications). Can learn to be a working part of this growing television station. No phone calls. Please send resume to Dianne Miner, KPDX TV, P.O. Box 49 Portland, OR 97207. EOE

### First AID/CPR Instructor

Contract, on-call instructors needed to teach our corporate clients. Will train (40-50 Hrs. required). After successful completion of training, position will be offered. College graduate in health education, emergency services of any combination of relevant training and experience preferred. Daytime availability a plus. Must have own car for transporting equipment, and able to lift 40 lbs. \$9/Hr. plus mileage. Apply 8am - 1pm, Mon.-Thurs. at: NO PHONE CALL PLEASE!  
American Red Cross  
3131 N. Vancouver Ave.  
Portland, Or. 97227  
Drug test Administered  
An Equal Opportunity Employer

Living Epistles, world's largest manufacturer/distributor of Christian themed shirts, looking for V.P. of Sales & Marketing. Must have 5-10 yrs. experience w/proven track record. Communications and managerial skills preferable. Send resume to: Living Epistles, 16323 Clark Ave, Suite B, Bellflower, CA 90706.

## Portland Trail Blazers Marketing Internship Outline

Position One: Summer 1993/Three Month Program: 40 hours/week

Position Two: NBA Season 93-94/Nine Month Program: 30-40 hours/week

### Duties/Responsibilities:

- Participate in independent and group projects relating to Blazers and Oregon Arena Corporation activities.
- Help coordinate ad design projects with freelance designers
- Help coordinate Blazers summer event: Slam 'N Jam '93
- Work on independent desktop publishing projects with Creative Director, Sales, and Sponsor Services staff

### Qualifications:

- College education, Liberal Studies, Business, or Art discipline
- Good writing and typing skills preferred
- Efficient with computers-preferably IBM Microsoft and Windows (or comparable Macintosh programs)...any desktop publishing experience would be terrific!
- GPA of 3.0 or higher preferred
- Undergraduate status: juniors or seniors preferred

### Wages:

- \$500 per month stipend
- No other employee benefits (i.e. insurance, medical, etc.)

### Application Process:

Mail cover letter, resume, references, and work sample (i.e. class projects, papers, artwork, promotional materials, flyers, etc.) to: Internship Program

### PORTLAND TRAIL BLAZERS

700 NE Multnomah  
Portland, OR 97232

No phone calls, please. Applicants will be contacted by phone or mail. If a personal interview is required, any travel expenses are the responsibility of the applicant.

### Deadlines:

Position One (Summer '93): Applications must be postmarked by 4/15/93

Position Two (93-94 Season): Applications must be postmarked by 7/30/93.

**NOTE: Please be aware that the internships are temporary positions. If you are inquiring about permanent employment, please submit your resume and a cover letter to the Blazers Human Resources Department.**

### Coordinator

New Student Orientation Programs:

The Information & Academic Support Center (IASC) at Portland State University seeks a Coordinator for New Student Orientation Programs. The position, reporting to the IASC Directoreds, is responsible for organizing and coordinating New Student Orientation Programs for freshmen and transfer students. In addition, the position will assist in developing and delivering the information component as a part of the IASC team.

Minimum requirements include a Masgter's degree in Educaiotn, Student Personnel, Communicatoin, or related field. Experience working on an urban cmapus with a diverse population is desirable. Position is non-tenure, non-ranked faculty with renewable yearly contract based on performance. Projected starting date July 1, 1993. Salary range \$26,796-\$29,880 depending on experience. Complete position description available through the Information & Academic Support Center (503) 725-4005.

Letter of application, resume, names and phone numbers of three references should be submitted to Alba Scholz, Portland State University, Office of Academic Affairs/OAA, PO Box 751, Portland, OR 97207-0751. Closing date April 9, 1993. Portland State University is an Affirmative Action, Equal Opportuniky Employer.

### Child Care

Ages: All  
Lunch Snacks Provided  
Monday Thru Friday 7 A.M.-6 P.M.  
Call: Cherice at 284-7960

### City Of Salem Job Opportunities

Women, Minorities & Disabled Encouraged To Apply

Position	Salary	Closes
Parks Program	\$5.63-\$6.43/HR(PT/SEAS)	4/9/93
Rec Leaders	\$5.63/HR(PT)	4/9/93
Library Assistant II	\$7.67/HR(PT)	4/9/93
Engineering Tech II	\$10.78/HR (SEAS)	4/9/93
Lifeguard/Instructor	\$5.63/HR Open Until Further Notice	

(503)588-6162 TDD (503)586-6009  
555 Liberty Street SE, Salem, OR 97301

## Data Processing

### Technical Lead Analyst

Blue Cross and Blue shield of Oregon is currently accepting applications for a Technical Lead analyst in our Developmental Technologies and Practices Department.

Qualified candidates must have a strong demonstration of PC/DOS, SQL, Relational Databases, Client/Server, Data Modeling, Data Analysis, and Developmental Methodologies. The individual must be able to communicate well orally and in writing, relate well with management and staff and work well in a team environment. Training in systems analysis is required with special emphasis in the areas of project management, user relations, data gathering techniques, and communication. In addition, knowledge of IBM/MVS, TSO, distributed application languages, and networking is desired. Any additional PC/Distributed Platform skills are a plus. A college degree in computer science or related area is desirable, although commendable performance as a Senior or Lead Analyst may substitute for college experience.

The Technical Lead Analyst's responsibilities will include:

- Designing and directing system improvements using new technology to solve problems in order to achieve greater operating efficiency or meet user needs.
- Keeping informed of advances in I/S technology and the application of that technology to the establishment of better new and improved systems.
- Fulfilling administrative reporting requirements in order to inform management of project status.
- Serving as a technical leader to other team and I/S members.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #073 at the top of your resume or in your cover letter. Send resume to:



**Blue Cross  
Blue Shield  
of Oregon**  
Human Resources Dept., 3rd flr  
100 S.W. Market  
Portland, OR 97201  
TDD# 225-6780  
Equal Opportunity Employer

## Employment

### City Of Portland

Electrical Inspector-to \$19,27/hr-(Closes 04/02/93:

Principal Engineer-to \$66,997/yr-(Closes 4/9/93).

For more info/closing dates call (503) 823-4573 (24 hr job information).

A City of Portland application is required. For applications and instructions, contact:

**Bureau Of Personnel**  
1220 SW 5th Ave, First Fl.  
Portland, Or 97204

apps also available at:

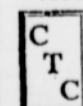
Urban League N Russell, Portland 97204

Minorities, females and disabled encouraged to apply

### Needed Construction Inspectors

Mechanical • Civil • Structural Steel • Welding • Electrical • Reinforced Concrete • Masonry • Prestressed Concrete • Plumbing • Building

Are in demand for local construction projects in the Portland area, But these position require City of Portland and ICBO certifications before you can apply for these rewarding jobs. If you are interested in becoming a certified inspector and qualifying for these rewarding positions on the up coming construction project:  
Oregon Arena Project  
Westside Lightrail  
Then contact Certified Technical Consultants Services, at (503) 288-9717 for information on training classes and certification testing.



**CERTIFIED TECHNICAL CONSULTANT SERVICES**  
Quality Engineering, Assurance, Controls & Inspections  
P.O. Box 2786 • Portland, Oregon 97208-2786 • Phone & FAX (503)288-9717

### Clackamas Community College Vending Services

Proposals due 4:00 pm, April 13  
Request For Proposals

Clackamas Community College requests proposals for furnishing vending services to three College locations.

Proposal documents and specifications are available at the office of the Purchasing Manager, Barlow Hall Room 209, Clackamas Community College, 19600 South Molalla Avenue, Oregon City, Oregon 97045, or by calling 657-6958, ext. 2227.

Sealed proposals will be accepted at the above location until 4:00 p.m., Tuesday, April 13, 1993. They will be publicly opened in Barlow Hall Room B212b immediately thereafter. All interested persons are invited to attend.

All proposals must contain a statement as to whether the bidder is a "resident bidder" as defined in ORS 279.029.

The College reserves the right to reject any proposal not in compliance with all prescribed public bidding requirements, and to reject for good cause any or all proposals upon finding that it is in the public interest to do so.

Louise Slawson, Purchasing Manager