

CLASSIFIEDS

Advertising
Employment
Bids/Sub-Bids

Legislative Director

The Oregon Student Lobby, a public interest non profit organization, that advocates before state policy makers about issues that affect students at public colleges & universities is seeking a Legislative Director to help staff & support the activities of the OSL board & office staff. Hopeful applicants must have legislative and/or grass roots organizing experience & good written & oral communications skills. This is a session position that will start in December. \$1300-\$1600 month + benefits & the possibility of the position continuing after the session. Call the OSL office at 1-588-1571, ask for Judy. Affirmative Action Equal Opportunity Employer.

F/T Admin Ass't for financial aid processing, billing and customer service for Accelerated Degree Program. Requires Bachelor's Degree and previous financial aid, A/R billing or customer service experience with working knowledge of microcomputer software. Salary approx \$16,000 with full benefits. Contact Concordia College Human Resources (280-8514) for application. Deadline 11/13/92.

Police Officer/Recruit

The City of Milwaukie, Oregon (located within the Portland Metro Area-pop. 18,850) is seeking person(s) for responsible police work in protection of life and property, through the enforcement of laws and ordinances. Work consists of patrol of assigned areas, traffic regulation, accident and criminal investigation. Requires: Ability to work without direct supervision in emergencies, exercise considerable judgement and skill in investigation and prevention of crime. Be a US citizen; 21 years old; high school diploma or equivalent; valid drivers license; be able to pass a background check; not have been convicted of a felony; and must be able to pass written, physical agility, medical, and psychological exams. Salary: Recruit, \$2005-\$2106/mo. Officer, \$2248-2883/mo. Opening Date: November 9. City Application and Supplemental Questionnaire must be received by 4 pm, Monday, November 23, 1992. No Resumes Will Be Accepted. Apply to the city of Milwaukie, Personnel Office, 10722 SE Main St., Milwaukie, OR 97222. Phone 659-5171 or Fax 652-4433. Equal Opportunity Employer.

Public Transit Manager

\$43,320-\$58,068 Annual
The Oregon Department of Transportation is recruiting for Public Transit Manager. This high level management position is based in Oregon's beautiful capitol city, Salem. The Public Transit Manager supervises 12 full-time employees and a biennial operating budget of \$57.3 million. The Department is seeking that special, creative person who wants to be a key player in the development of a safe, efficient, environmentally sound and customer sensitive transportation system for Oregon. Applicants need to have four years of management experience in a public or private organization AND a Bachelor's degree in business administration or related field; OR three morae years of additional experience. Background must include significant experience in coordinating and developing transit policy at all levels. To obtain application information, call (503) 378-6281 or write to ODOT Personnel, 120 Transportation Bldg., Salem, OR 97310. Application materials must be received in our office by 5:00 p.m., November 27, 1992. All applicants need to obtain the application information before applying. The Department is an EEO/AA Employer. ADA accommodations will be provided for interviews upon request.

Office Clerk

P.T. 16 hrs/wk, clerical skills, good typing, cashiering. Apply M-F, 9-4: Warner Pacific College, A.F. Gay Bldg. rm. 113-Personnel, 2219 SE 68th Ave., Christian Liberal Arts College, EOE

Welders

Northwest Natural Gas company is actively seeking highly skilled individuals to perform arc and acetylene welding and related work as part of an apprentice program on natural gas mains and services. Must be able to qualify in a welding performance test; API 1104 Multiple Qualification standard, shielded arc using E-7010 electrodes, in the downhand position. Layout and fabrication knowledge will be necessary; underground utility experience is desirable, but not required. Valid driver's license with an excellent driving record is essential. Hourly rate is \$14.00 with a complete benefit package. To apply, please submit your skill background in writing by November 13, 1992:

Northwest Natural Gas Company

Employment Section (Req. 92159)
220 N. W. Second Avenue
Portland, Oregon 97208
Fax (503) 721-2506
An Equal Opportunity Employer
Job Information Line-503/220-2434

Warehouseperson

Paragon Cable is currently recruiting 2 full-time Warehousepersons. If you have a high school diploma or equivalent, six months warehouse experience, and are able to lift 60 lbs, this is an opportunity you shouldn't pass up. As Warehouseperson, your duties would include: filling material requisitions, documenting incoming material and equipment, distributing incoming material to user departments, preparing and recording all outgoing shipments. Working hours may vary. If this interests you, please stop by Paragon Cable at 3075 N.E. Sandy Blvd., Portland, between 8am and 5pm to complete an application. We offer a comprehensive benefits package, which includes Free cable TV. We are an Equal Opportunity Employer.

Journey Level Millwright or Electrician

Vibration Analysis
The James River Corp., Wauna Mill is seeking a Journey Level Millwright or Electrician experienced in vibration analysis and dynamic equipment diagnostics. At least 2 years' experience in machinery diagnostics or vibration analysis, use of hand held equipment, real-time spectrum analyzers and balancing equipment required. Pulp and paper Mill experience is preferred, but not required.

Send resume to: S. Prouly, Rt. 2 Box 2185, Clatskanie, OR 97016 before November 20, 1992. Journey rate is \$20.915 per hour plus comprehensive benefits package. Wauna is located on Oregon HWY 30 between Astoria and Longview. Equal Opportunity Employer m/f/d.

James River Corporation

Environmental
The States/
British Columbia
Oil Spill Task Force Executive Coordinator
The States/BC Oil Spill Task Force, responsible for coordinating oil spill prevention and response activities on the West Coast of North America, has a challenging Executive Coordinator position available, to be located in Portland, Oregon.

Successful candidates will have the minimum of a bachelor's degree with major study in environmental science, natural science, communications, or related field of study; and three years experience in spill prevention/response or a related environmental field; one year of which is required in oil spill public policy analysis. The annual salary is anticipated to be in the range of \$40,000 - \$50,000. To request a detailed announcement, call the DEQ job recording at (503) 229-5785 by Friday, November 20. Application packages are due on or before December 5, 1992.

Equal Opportunity Employer

Mental Health:

Program Director. Looking for a challenge? Ready to contribute? Interested in being part of an agency decision-making management team? We have a full-time position open which is in charge of overall operations, budget, and clinical services for a residential program component consisting of three locations serving severely emotionally disturbed youth. Requires in-depth experience in treatment of this population and their families, including approximately two years or more experience in a mental health residential setting and in a supervisory level position. Masters degree in related field preferred. Personal transportation allowing for transport of clients required. We emphasize personal and professional growth and development, team development and support, and appreciation of diversity. Excellent benefits package. Salary negotiable. A completed agency application is required and may be obtained at Janus Youth Programs, 738 NE Davis, Portland, Or. 97232. Position is open until filled.

Thank you.
Sincerely,
Linda Murphy
Personnel Coordinator

Teacher

English As A Second Language 190 Day Position

Application Deadline: 5 pm, 11/20/92

MESD applications available M-F, 8-5, or send self-addressed stamped legal envelope, indicating position of interest, to Multnomah ESD Attn. Recruitment Office, 11611 NE Ainsworth Circle, Portland, Or 97220-9017. Working hours may vary. An Equal Opportunity employer & Drug Free Work Place

Multnomah County

STD Investigator (Sexually Transmitted Disease); \$11.33 per hour; \$12.41 after completion of training; apply by November 20.
Outreach Worker-STD/HIV Prevention Program; \$11.33 per hour; apply by November 20.
Medical Social Worker; \$15.53 per hour; apply by November 20.
Ability to speak and understand Spanish desirable for all the above positions.
For 24 hour job information, call 248-5035 or visit Multnomah County Employee services, 1120 SW 5th Ave., Room 1430, Portland, during business hours.
Equal Opportunity Employer

Placement Specialist

We are seeking a Self-Starting Individual with strong organizational skills. The individual will be responsible for job development, placement follow-up, job counseling, networking, outreach and placement verification. Must have experience working with disadvantaged youth as well as experience in working with the business community. Resumes must be received no later than November 17, 1992.

Springdale Job Corps Center
31224 E. Crown Point Highway
Troutdale, Oregon 97060
Attn: Human Resources

Civil Service

Chief Examiner, Civil Service

Metro area Fire District with 300 empl seeks individual familiar with ORS 242 to serve as part time Chief Examiner with Civil Service Commission. Will interpret rules, administer classification system, prepare and oversee applications and examination, establish promotional exam processes, hear appeals. Position is on contract for services, with scheduled mtgs in Aloha admin offices. Civil Services exp necessary, geographic proximity a plus. Familiarity with emergency services desirable. Contract effective 1/1/93. Interested individuals will submit resume from 8am-4:30pm to Tualatin Valley Fire & Rescue, 20665 SW Blanton Street, Aloha OR 97007, 649-8577. CLOSING DATE: Nov. 20th at 4:30 pm. Equal Opportunity Employer

Ticket Center Supervisor

Job Code No: 808874-PCPA
Portland Center For The Performing Arts
2 Part-time Positions
Salary: \$10.29/Hr.

The MetroERC is recruiting for 2 part-time Ticket Center Supervisors to perform the following essential job duties: open and close ticket center box office; alarm and un-alarm box office; unlock doors and safe; run reports; balance previous day sales; record daily sales for all performances; run audits/settlements for all events to be held at the facility; monitor sellers, providing assistance when necessary, and other assigned duties. Applications are available to residents of the First Opportunity Target Area. The boundaries of the Target Area are: the Banfield Freeway on the south, N.E. 42nd on the east, Columbia Villa and N. Chautauqua on the west, and N. Columbia Blvd. on the North. This position closes on November 17, 1992. Applications and supplemental requirements must be received, or postmarked no later than 5:00 p.m., Tuesday, November 17, 1992. Applications and supplemental requirements can be picked up at:

The Metropolitan Service District
MetroERC and Oregon Convention Center Administration Offices

The Urban League

The N.E. Workforce Center

Metropolitan Service Dist.

2000 S. W. First Ave.

Portland, OR

Oregon Convention Center

777 NE Martin Luther King, Jr.

Portland, OR

Resumes will not be accepted.

AA/EEO Employer

METRO

Business Administration and Management:

Program Dean: Primary responsibility for program development, recruitment and related services of the academic programs housed within the Business Management and Administration Program. Significant business management experience and ability to teach college-level professional courses. Terminal degree in a related field or M.B.A. with a desire to complete a terminal degree in a related field. Rank and Salary commensurate with experience. (Special consideration to members of Lutheran Church-Missouri Synod Congregations). Send resume to: Johnnie Driessner, Academic Vice President, Concordia College, 2811 NE Holman, Portland, OR 97211.



Employment

Portland Community College

Work Experience

Coordinator/Job

Developer

Job #3-92/93(P)

Steps to Success West

(Temporary through 6/30/93)

Bachelor's degree in a social science or in business with marketing or human resource emphasis required. Additional experience may substitute for the degree. Two years experience working with employers to create and/or locate employment and/or work experience opportunities required. One year working with disadvantaged and other at-risk populations requires. Bilingual Spanish speaking ability preferred. Job Closes 11.25/92. Contact Staff Employment, PO Box 19000, Portland, OR 97280-0990 (503) 273-2823 for the required application packet.

An AA/EEO institution, PCC continues to promote staff diversity. Minorities, women and the physically challenged are encouraged to apply.

Secondary Education: One-year renewable contract. Ph.D. or Ed.D. in professional education. Secondary teaching experience and teaching/administrative skills required. Ability to teach college-level professional education courses. Special knowledge and experience in middle school settings will be valued. (Special consideration to members of Lutheran Church-Missouri Synod congregations). Send resume to: Johnnie Driessner, Academic Vice President, Concordia College, 2811 NE Holman, Portland, OR 97211.

Elementary Education: one-year renewable contract. Ph.D. or Ed.D. in professional education. Special knowledge and experience in Early Childhood Education highly valued. Elementary teaching experience and teaching/administrative skills. Ability to teach college-level professional education courses. (Special consideration to members of Lutheran Church-Missouri Synod congregations). Send resume to: Johnnie Driessner, Academic Vice President, Concordia College, 2811 NE Holman, Portland, OR 97211.

Theological Studies: Full-time faculty position. One-year renewable contract. Th.D. in systematic theology or Biblical studies, or Ph.D. in closely related field. Rich experience in parish ministry. Responsible for development and direction of a new continuing education program for pastors. Ability to teach college-level theology and Biblical studies courses to traditional, adult, international and pre-seminary students. Rank and salary commensurate with experience. (must be LC-MS clergy). Send resume to: Johnnie Driessner, Academic Vice President, Concordia College, 2811 NE Holman, Portland, OR 97211.

City Of West Linn

Job Announcement

Operations Officer (Fire Department)

\$2737/\$3848 per month DOQ. The City of West Linn is recruiting for an Operations Officer in the Fire Department. This position is funded by a serial levy. Graduation from High School or equivalent GED certifications Supplemented by college level course work in Fire Science. An AA or BA/BS Degree is preferred. Five (5) years of progressively responsible experience in the Fire Service as a paid employee, including at least Two (2) years experience working with volunteers and two (2) years experience as a supervisor. This position is responsible for the maintenance of and training required for EMS certifications. Must have ability to work in adverse weather conditions. Responds to emergencies and assumes command or fulfills Incident Command System functions as required. Works on a rotating basis with the Assistant Fire Chief and does related work as assigned. Must have ability to respond to emergency situations. Ability to communicate clearly and concisely both orally and in writing. Must have Oregon State EMT II or above and Fire Officer II Certification and ability to obtain valid Oregon Driver's license at time of appointment.

City of West Linn application and supplemental questionnaire are available at City Hall, 22825 Willamette Drive, West Linn, OR 97068, or by calling 656-4518, TDD, EEO. Completed applications and questionnaires must be received by 4:30 PM, November 30, 1992.

Warehouse Assistant

Private nonprofit seeks person to assist with warehousing & distribution. Resp. for receiving incoming product, filling, staging & loading orders & inventory count. Must be able to do heavy lifting. Prefer exp. in shipping & receiving & equipment operation. \$15,000 + exc. benefits. Apply at Oregon Food Bank, 2540 NE Riverside Way or 3808 N. Williams, Portland by 11/17. Equal Opportunity Employer.

English Composition:

One-year renewable contract. Ph.D. in a related field. Direct and develop the college's composition program. Teach college-level writing courses. Administer Writing Center Program. Establish and implement Writing Across the Curriculum Program. Develop program in Computer Assisted Instruction. (Special consideration to members of Lutheran Church-Missouri congregations). Send resume to: Johnnie Driessner, Academic Vice President, Concordia College, 2811 NE Holman, Portland, OR 97211.

MANAGER



PARAGON CABLE

MANAGER OF FIELD SERVICES

Paragon Cable provides cable television to East Portland and the surrounding County areas. We are seeking a manager for our service, maintenance, and converter departments with 40+ people.

This individual will be responsible for all the day-to-day activities of our service and maintenance personnel, department budgets, and direct service operations to our customers. Candidate must possess:

- A college degree
- 5 yrs management experience
- Strong interpersonal skills
- Strong customer service orientation in a high volume environment
- Must have "hands-on" management style

We offer a comprehensive benefits package and competitive salary.

Please submit your resume to:

Paragon Cable
3075 NE Sandy Blvd.
Portland, OR 97232

We are an Equal Opportunity Employer