# CLASSIFIEDS

Credit Representative
McCaw Cellular
Communications, Inc.
Cellular One-Portland PO

#265-Credit Representative
Our Credit Representative will process all credit checks; check preexisting customers and document credit history; discuss deposit levels with customer; receive all incoming subscription agreements, Firestone credit reports and voice mail requests; review paperwork for accuracy and print credit reports.

Candidates must have a minimum 6 months on-line customer service and prior credit report experience is preferred, but training or school may be substituted. Candidates must be detail oriented and possess excellent interpersonal and written communication skills. Hours 9:30 a.m. 6:30 p.m. Tuesdays through Saturdays.

Applications are adcepted only at our downtown location. No phone calls, please. Send your resume referencing the above number/title to:

Cellular One PO
People Development DeptJob#265-Credit Representative
1600 S. W. 4th Avenue
Portland, OR 97201
Cellular One Jobline 789-JOBS
Equal Opportunity Employer

Bunk Bed & Bass Bed 697-4183

Brass Bed, Beautiful Queen Size Head Board, Good Frame with Firm Orth. Mattress Set, Never used \$375.00.

Bunk Bed with Mattress, Hardwood Frame.

"WOW,
HOW'D
YOU DO
THAT?"
And
You'll Say
"Weight
Watchers."

#### Join any class anytime

Right now you can join Weight Watchers and get a really incredible deal. You'll learn how to eat right. Lose weight. Then before you know it, you're the best you've ever looked. So call Weight Wathchers today. And get prepared to handle a whole lot of compliments.

#### Weight Watchers

YOU'VE GOT IT IN YOU TO GET IT OFF YOU.SM

Call Collect (503) 297-1021 Weekdays 8:30 am to 5:00pm

As people vary so does individual weight loss. © 1992 Weight Watchers International, Inc., owner of the registered trademark, all rights reserved

Tillamook Park Bldg.

2108 NE 41st Ave.

Mon. 7:00pm
Tues 7:00pm
Wed. 9:30am 5:00pm
Thurs 7:00pm
Fri. 9:30am

Temple Baptist Church 1319 NE 7th Fireside Room

12:15pm Maranatha Church 4222 NE 12th

(Enter Skidmore)

Tuesday

Nationwide Insurance 919 NE 19th Ave. Wed.

9:30am

East Stark Bldg.

11:30am

12790 SE Stark

Mon. 7:00pm

Tues 9:30am 7:00pm

Wed. 9:30am 7:00pm

Thurs. 9:30am 5:00pm

7:00pm

The Portland Trailblazers are looking for an Administrative Assistant to support it's legal counsel, and vice president of player personnel. Qualified candidates will have a minimum of 5 years secretarial experience; be familiar with a variety of legal documents including leases, corporate documents and other general contracts, be able to maintain confidentiality, have good telephone and interpersonal communication skills, have word processing and sheet spread experience, be able to transcribe tape dictation, and have typing speed of 75 wpm. Submit your resume by Sept. 16 to Portland Trailblazers, 700 N.E. Multnomah, Suite 600, Portland, Or. 97232, Attention Personnel. No phone calls please.

#### Project Coordinator

Energetic and talented person needed to coordinate Northeast Portland Neighborhood effort, Woodlawn Initiative for success and empowerment. Recruit volunteers, mobilize community resources, and perform family outreach. Independent contractor will work 10 hours a week to start. Must be self-starter, have knowledge of Northeast Portland resources and multi-cultural experience. To apply, send a cover letter stating interest and qualifications, along with a resume, to Rev. Luther Sturtevant, WOODLAWN METHODIST CHURCH, 1425 N.E. Dekum, Portland, Or. 97211. Application must be received by Friday, October 2,1992.

## Production Temporary Full-Time Production

We are currently accepting applications for our temporary callboard. These on-call position pay \$6.31 per hour. You must be available to work any shift (day, swing, graveyard) and be able to lift 40LBS from the floor to waist high.

Apply at our Milwaukie location at 4909 International Way or apply at The Oregon City State Employment Office located at 506 High Street in Oregon City. Oregon Cutting Systems Division

Job Hot Line 653-4441
Equal Opportunity Employer

#### **BLOUNT**

## Administrative Assistant Paragon Cable

A professional opportunity to provide full secretarial and administrative support for the Executive Vice-President and General Manager and Public Affairs Manager. Duties and responsibilities will include, but are not limited to: correspondence management, collect and assemble data for presentations and reports, answer phones, screen callers, assist subscribers with questions and/or complaints, records management, meeting coordination, and minute taking. The successful candidate must be able to type 60 wpm, proficient with WordPerfect 5.1 Lotus 1,2,3, and Harvard Graphics, shorthand preferred. Be able to maintain absolute confidentiality.

absolute confidentiality.

Prefer 5 years administrative support experience, some college desirable. This is an opportunity requiring excellent written and verbal communication skills, professional appearance, self-motivated and able to work overtime as necessary. Able to work independently and under pressure.

We require a pre-employment drug screening. We offer a comprehensive benefits package, free parking, free Cable TV, and competitive salary with benefits.

Please apply to:
Paragon Cable
3075 NE Sandy Blvd.
Portland, OR 97232
Equal Opportunity Employer

Alcohol & Drug

Requirements: Must be a certified A & D counselor. Position requires ability to provide own transportation. Experience working with the corrections population a plus. Send resume by 9/16/92 to:

Project for Community Recovery 3525 N.E. M.L. King Jr. Blvd. Portland, OR 97212 Attn: Bernard Ings

#### MULTNOMAH ATHLETIC CLUB

has three openings:Dishwasher

Food serverGroundsperson

Both positions offer an excellent benefit package. Call for an appointment between 9am-11am

223-8748 Equal Opportunity Employer

### Truck Drivers

Roadway Express, Inc.
A leader in the transportation in-

dustry is taking applications for city tractor-trailer drivers. Must be able to read, write and follow instructions, possess a valid current chauffeur's license, and meet specific DOT physical requirements. We prefer one year of tractor/trailer experience with a good record of previous employment. Apply in person at Roadway Express, Inc., 6845 N Cutter Circle (Swan Island), Portland, Oregon between 1-4pm Monday through Friday and 8:30-11am on Saturdays.

An Affirmative Action/Equal Opportunity Employer. Qualified minorities are encouraged to apply.

## Grant Writer Facilitator Consultant

1992-3 school year
Appl Deadline: 5pm 9/8/92
Speech & Language Pathologist
Full-time & part-time positions
Flexible work week

Appl Deadline: Open until filled MESD applications available M-, 8-5 or send self-addressed stamped legal envelope, indicating position of interest to Multnomah ESD, Attn. Recruitment Office, 11611 NE Ainsworth Circle, Portland, OR 97220-9017. An Equal Opportunity Employer & Drug Free Work Place

Financial

#### Data Entry Clerk

Responsible for data entry, and filing ability to problem solve Type 50 wpm, and familiar with on-line mainframe computer program. Experience in medicare, medicaid and insurance company's billing

Experience in medicare, medicaid and insurance company's billing for services provided is preferred. Must be well organized, hardworking and communicate well with others. Minimum Qualifications, high school graduate or equivalent plus two years office work experience.

RESUME TO: Rodney B. Harry/

Personnel Officer
Garlington Center
N/NE Mental Health Inc.

4950 NE Martin Luther King Jr.
Blvd.
Portland, Oregon 97211
Closing: September 04, 1992

\*The Eyes and Ears of the Community\*
Office: (503) 288-0033
Fax #: (503) 288-0015

#### **INSURANCE**

### **Group Underwriter**

Blue Cross and Blue Shield of Oregon is accepting applications for a Group Underwriter. Responsibilities include calculation of rates and benefit quotes for prospective groups as well as renewal rates, financial settlements and rating of benefit variations for existing groups.

Qualified applicants will have:

- · Strong analytical skills
- ability to work under pressure
- · excellent written and oral communication skills
- a college degree in mathematics, healthcare or liberal arts is desired

Blue Cross and Blue Shield or Oregon offers an excellent employment benefits package, flex-time work hours and competitive salary. Preemployment drug screening required. To assure your resume is processed immediately, place at #162 at the top of your resume or you may apply in person between 9-4-pm Mon-Fri.

Blue Cross
Blue Shield
Human Resources Dept., 3rd flr
100 SW Market
Portland, OR 97201
TDD# 225-6780
Egual Opportunity Employer

# Public Notice Portland Development Commission Request For Proposals #93-02

Commercial/Retail concept Consultant

Walnut Park/North Precinct Project

Proposals Due 5:00 P.M. (PST), September 16, 1992

The Portland Development Commission is soliciting proposals for a Consultant to assist in the identification of commercial development concepts to be evaluated in conjunction with the relocated North Police Precinct facility at 5408 NE Martin Luther King, Jr. Blvd.

The selected consultant will assist PDC staff and a local Advisory committee to identify commercial.retail development concepts present oral and written recommendations.

The Scope of Work and additional conditions are described in greater detail in supporting documents available from Maureen Kallman, Portland Development Commission, 1120 SW 5th Avenue, Suite 1102, Portland, Oregon 97204 (503) 823-3343. Proposals must be received by PDC no later than:

5:00 p.m. (PST), September 16, 1992

The Portland Development commission encourages participation of Minority, Women and Emerging Small Business Enterprise contractors in its projects.

The successful contractor must be certified by the City of Portland as an Equal Employment Opportunity employer and be licensed to do business in the City of Portland.

# Nobody Does it Better for Less



Ad Prices Good September 9 through Sept. 15, 1992 At Safeway.

## 10¢ Produce Sale!

Shop on a dime this week at your nearby Safeway store in the produce department! There's just isn't a better time than now to save on your favorites. Check out the selection & quality!

Chunk Light Tuna chicken of the Sea, 6.125-Oz. ...........Ea. 39¢ First 10 Imperial Margarine or Lite Spread, 1-Lb. Package............Ea. 39¢ First One Only.

Look In The This Week
Magazine for your Safeway
Shopping Guide for a complete
list of specials on sale this
week at Safeway!



WESTERN

The Fastest Way To Send Money....Available In All Safeway stores in Oregon & S.W. Washington.