

CLASSIFIEDS

Advertising
Employment
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Position Announcement

Early Childhood Special Education Specialist

This is a training position. The specialist will conduct workshops and provide on site technical assistance to Head Start programs in Oregon, Washington, Alaska, and Idaho. Extensive travel is required.

A Masters degree in Early Childhood, Special Education, or related field is required. The applicant must have at least three years experience with young children who have disabilities and their families and experience working with culturally diverse populations. Experience preparing and conducting workshops and providing technical assistance is required. The applicant must have strong writing skills.

Salary will be based on experience and qualifications. This is a fixed term appointment, available as soon as possible through August 30, 1993. Continued employment is dependent on federal funding. Send a resume, letter describing qualifications and professional goals, and list of three reference contacts to: Terri Cummings, Early Childhood Training Center, School of Extended Studies, Portland State University, P.O. Box 1491, Portland, Oregon, 97207. The cut off date is August 31, 1992.

Portland State University is an equal opportunity employer.

Clinical Services Coordinator

Responsible for coordinating and facilitating the admissions, assessment and interdisciplinary treatment planning process for a residential treatment program which serves 80-90 youth age 11-18 and their families. Provides expert advice and consultation to treatment teams and direct supervision to 9 Masters level therapists. Minimum Qualifications: Masters degree in social work, counseling or other field which qualifies the candidate to be a licensed counselor in Oregon; 5 full yrs facilitating and consulting with interdisciplinary teams, of which 3 full yrs must have included the management of a treatment unit or dept.; current or immediately pending certification/licensing as a counselor in Oregon; valid driver's license. FT position w/benefits. Current salary range: \$2333-2835/mo. Salary is expected to increase 15-20% in '93 with implementation of new wage & salary schedule. Qualified candidates submit cover letter, resume, application and written exercise to: Children's Farm Home, PO Box 1028, Corvallis, OR 97339. Application Deadline: 5PM 8/28/92. Out of area candidates may call 503-757-1852 for application package.

Civil Engineering Assistant I (Water)

City of Milwaukie, OR.
Salary \$1873 to \$2276 (D.O.Q.)
Full-time position, plus excellent benefit package. This is a technical position in the Public Works Department involving project management, engineering design, drafting and project layout. Requires: Requires an Associate's Degree in Civil Engineering (or related degree). An Engineer in Training Certificate is desirable. Must possess or have ability to obtain by date of hire a valid drivers license. Two years of civil engineering project mgmt. and supervision of contractors is necessary. Experience must include; civil engineering design of Public Works projects in water, sanitary sewers, storm drains and street; writing specifications and technical reports, verbal communication and surveying. Preference will be given to individuals with strong water project experience. Apply: City of Milwaukie, Personnel Office, 10722 SE Main Street, Milwaukie, OR 97222; (503) 659-5171. Completed application and supplemental questionnaire must be received by 4pm, August 24, 1992 to Personnel Dept. at the above address. Resumes Will Not Be Accepted. Fax # (503) 652-4433, TDD #659-5171. EEO

Customer Service Representative

Need a change? Come join Paragon Cable's Customer Service Team. If you enjoy working with people, are enthusiastic and motivated, don't pass up this opportunity. Assist our customers on the telephone by explaining our services and products, answering billing question, and providing general customer service. Work schedule will vary. Previous Customer Service experience preferred. Full time, part-time and on-call positions available. We offer a comprehensive benefits package, free parking and free Cable TV. Please apply at:

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Portland, OR 97232
Equal Opportunity Employer

Multnomah Education Service District has the following positions open:

- Speech and Language Pathologist
- Educational Assistant, Male

MESD applications available M-F, 8-5, or send self-addressed, stamped legal envelope, indicating position of interest to Multnomah ESD, Attn. Recruitment Office, 11611 NE Ainsworth Circle, Portland, Or 97220-9017

MARKETING

Arts Marketing

Director Oregon Bach Festival. Develops/implements marketing strategy for multi-music festival, including audience development publicity, publications, and media relations. Requires familiarity with arts marketing, experience with statistical analysis, writing copy, publications, and 5 yrs. in sr. marketing position w/ established performing arts organization. Send cover letter, resume and 4 references to Search Committee, Oregon Bach Festival, UofO School of Music, Eugene, OR 97403 by 9/18/92. The UofO is an EO/AA institution committed to cultural diversity.

Computer Equipment Network Specialist

Salary Range: \$883 - \$1,081.50/mo
20 HR/WK

Performs complex clerical and administrative duties to support the operation of the City's computer equipment network, and provides basic technical assistance and facilitates the use of computer hardware and software. Requires three yrs clerical experience including one yr in the use of PC's and automated systems. Half-time but occasionally required to work additional hours.

Obtain application packet at City of Eugene, Human Resource and Risk Services, Rm 101, 777 Pearl St., Eugene, OR 97401. Closing Date: August 28, 1992. AA/EOE

Camcorder Found
Send inquiries to
David Montgomery
P.O. Box 13343
Portland, Ore. 97213

Data Processing

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ORFP2

Programmer Analyst 1: Business Applications

Responsibilities: Support specific Footwear Production systems and users in the development maintenance and enhancement of all computer applications within assigned areas. Includes documentation of systems and training.

Qualifications: College degree or equivalent experience in Computer Science or Business; 1-3 years computer programming on PC based systems using Excel, MS-Word, DOS utilities and Windows. Power user of PC tools also acceptable. Knowledge of UNIX or Banyan Vines useful but not required. Good interpersonal, documentation and communication skills essential and experience in an end user/system support role very beneficial.

Nike offers competitive salaries excellent benefits, and the satisfaction of working for a world recognized leader. For immediate consideration, apply in person or send your resume indicating the appropriate title and job code (ORFP2) to Nike Employment Center, 3700 SW Murray Blvd, Beaverton, OR 97005. We are an Equal Opportunity Employer



Union Organizer

OPEU, SEIU Local 503, rep 20,000 public employees, seeks Organizers. Ext/int/coal organizing. Salary; Org, \$2149-3024; Sr Org, \$3174-3670. Sen resume, Exec Dir, OPEU, POB 12159, Salem OR 97309 by 9/4; EOE.

Budget Analyst

City of Eugene

Salary Range: \$2432-3474/mo
Assists in the preparation of the City's operating and capital budgets; provides technical financial assistance and training to departments; performs programs and financial analyses; coordinates and/or performs revenue and expenditure studies; develops and maintains financial systems; monitors revenue and expenditures for compliance with appropriation act, Oregon Budget Law, professional standards, and Budget Committee/City council intent, and initiates corrective action when needed. To obtain experience & training requirements and an application packet, contact City of Eugene, Human Resource & Risk Services, Rm. 101 777 Pearl St., Eugene 97401. Closing Date: August 28, 1992. AA/EOE

Data Information Specialist

Bachelors Degree in management information systems preferred. Responsibility for operation of agency's microcomputer system, including software, hardware, network, external connectivity processes, and data transmission processes. Provide training, information support, and consultation as requested. Coordinate microcomputer/LA system management functions for information security, authorization and access, and disaster recovery.

Position requires dependable automobile, insurance, valid driver's license. Obtain application, position announcement and job description 9:00 a.m., Mon.-Fri., EOC office, 10621 N.E. Coxely Drive, Suite 207, Vancouver, WA 98662-6100 (206) 896-9912. Completed application package must be returned to EOC office by 4 p.m. 8/28/92.

6 Ticket Sellers

Job Code No. 808825-PCPA
Portland Center for the Performing Arts
Part-Time
Salary: \$7.43

The MetroERC is recruiting for 6 part-time Ticket Sellers. some of the essential job duties will be: sell tickets on both Ticketmaster and Fastix computer systems for all events; provides over the phone customer service as well as over the counter service to patrons; coordinates hard tickets on a ticket display rack; processes and pulls mail orders and maintains mail order filing; updates event information books on a daily basis; transfers computer event maps onto seller seating charts via color code; write and authorize VISA and Master Card transactions; work "Will Call" window during events; assist supervisors when requested. Applications are available to First Opportunity Target Area residents only. To be eligible to apply you must reside within the following boundaries: Columbia Villa and N. Chautauqua on the west, Columbia Blvd. on the north; Banfield Freeway on the south; and N.E. 42nd on the east. This position closes on August 24, 1992. Applications and supplemental requirements must be received, or post-marked no later than 5:00 p.m., Monday, August 24, 1992. Applications and supplemental requirements can be picked up at:

The Metropolitan Service District
The MetroERC and Oregon Convention Center Admin. Offices

The Urban League
The N.E. Workforce Center
Metropolitan Service Dist.
2000 S. W. First Ave.
Portland, OR

Oregon Convention Center
777 NE Martin Luther King, Jr.
Portland, OR

Resumes will not be accepted. AA/EOE Employer

METRO

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