

# CLASSIFIEDS

■ Advertising  
■ Employment  
■ Bids/Sub-Bids

## Washington State Department of Transportation

### Notice of Intent to Select A Supportive Services Consultant to Assist Certified Disadvantaged Business Enterprises (DBE) to Obtain Contracts on Transportation Construction Projects.

Notice is hereby given that the Washington State Department of Transportation (WSDOT) is requesting proposals for a DBE Supportive Services Consultant. The contract is anticipated to begin October 1, 1992 or as soon thereafter as possible and all work completed by September 20, 1993, with option to extend one year. Maximum emphasis will be placed on the delivery of services requested and quantifiable results. The geographic coverage area of the project will be statewide.

Supportive Services for disadvantaged Business Enterprises (DBE)

The WSDOT DBE Supportive Service program is intended to provide assistance to certified DBE firms desirous of entering contracts as prime or sub contractors on federally assisted highway construction projects. The program shall also provide general counseling, bonding and bidding assistance to DBE's experiencing difficulties competing successfully in the highway construction industry. To achieve the program objective, the contract consultant will be responsible for administering the following tasks:

1. Coordinate the efforts of Prime Contractors, WSDOT, FHWA and various construction organizations toward the development of successful DBE's.
2. Attend preconstruction conferences (with special emphasis given to those contracts containing DBE goals) to clarify the monitoring process, answer questions concerning the DBE program, emphasize the importance of DBE's performing a Commercially Useful Function on the project.
3. Maintain liaison with community-based organization, construction association and other assistance programs throughout the state to present the WSDOT Supportive Service program.
4. Develop a program to inform qualified minority and woman's construction companies of the services available to assist in their certification as DBE's.
5. Develop information regarding the project for public discrimination to interested individuals, community-based organizations, unions, and other trade associations.
6. Counsel DBE's on the specific training and workshops available through the Supportive Services program and contract opportunities on WSDOT construction projects.
7. Contract Goals for this program shall be as follows:
  - Enroll 100 Clients into the program statewide
  - Provide 150 Financial Management Assistance Contacts
  - Provide 200 Bidding/Estimating Assistance Contacts
  - Provide 50 Bonding/Pre qualification Assistance Contacts
  - Provide 25 Certification Assistance Contacts

#### Statements of Interest

Consultants who wish to be considered for this project must submit a Statement of Interest. Three copies of your Statements of Interest must be received by the Engineer for Consultant Coordination, Washington State Department of Transportation, Transportation Building, Olympia, Washington 98504-7323, by 5 p.m., July 27, 1992. Statements of Interest will not be accepted after this date. For courier deliveries the address is Transportation Building, Maple Park Lane, Room 2F21, Olympia, WA 98504-7323.

The consultant will be selected based in part on the evaluation of the following items that should be covered in the Statement of Interest:

1. Project plan and approach;
2. Previous experience in related programs;
3. Key personnel;
4. Resources and expertise;
5. Past Performance; and
6. Ability to meet schedule and goals.
7. Cost factors to include direct salary of personnel proposed, overhead to include fringe benefits, general and administrative costs, and profit. The WSDOT caps overhead at 165% of direct labor.

Following the evaluation of all consultants responding to this Statement of Interest, the WSDOT plans to select three finalists for interviews. The WSDOT will then select one firm and negotiate a contract. Should negotiations be unsuccessful, we will terminate negotiations and proceed to negotiate with the next best qualified firm.

The Department's objective is to provide the most effective program within funding limits not to exceed \$164,000.

#### Special Conditions

The WSDOT encourages minorities and women's consultant firm to respond. No MWBE goals are established for this solicitation. This request is subject to RCW39.19.

The WSDOT assumes no obligation of any kind for expenses incurred by any respondent for this solicitation.

Questions may be directed to the above-mentioned address or by contacting Harold G. Moss at (206) 586-2264, in Olympia, Washington.

## Request for Proposals

RVCOG is requesting proposals for software, communications equipment, and computer hardware to support the Mobility Management Project. To obtain a copy of the RFP contact Lori Cooper at (503) 664-6674. Completed proposals must be received by August 6, 1992

**Deadline for classifieds is Friday at 5pm  
Fax:288-0015**

**Position:** SENIOR MATERIALS CLERK  
**Division:** SUPPLY  
**Salary:** \$1586 - \$2220/month  
Salary Grade 10

**Responsibilities:** Performs purchasing or receiving and order filling functions; completes appropriate paperwork and computer input; assists in maintaining the District's storerooms; pickup and purchase necessary parts, supplies and materials to ensure adequate delivery of stock; does related work as required.

**Knowledge, Skills & Ability:** Knowledge of storeroom methods, computerized inventory control and purchasing practices; knowledge of fire equipment, both specialized and regular; ability to work with numbers and organize materials and records; ability to type and operate computer terminal; ability to communicate verbally and in writing and prepare legible orders and reports; skill in the use of small tools and equipment.

**Experience and Training:** Two years of storekeeping experience which has included responsibility for computerized inventory control and record maintenance; graduation from high school or GED; preferable additional education in computers, purchasing, accounting and business administration with a background in fire safety equipment. Must hold a driver's license valid in the State of Oregon.

**Application:** Interested candidates may submit a completed District application form to Tualatin Valley Fire and Rescue, Human Resources Division, 20665 Southwest Blanton Street, Aloha, Oregon 97007 within the time period outline below:

**CLOSING DATE:** Friday July, 10, 1992, 4:30 p.m.  
AN EQUAL OPPORTUNITY EMPLOYER

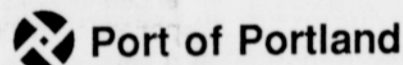
## Port of Portland Career Opportunities

**Administrative Coordinator/Clerk  
Human Resources Department**

**Closing Date: July 17, 1992**

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m. on the closing date.

Information about career opportunities with the Port can be obtained by calling the Job Hotline at (503) 731-7480.



## Document 00020 Advertisement For Bids

**The Port of Portland  
Portland International Center  
Recreation Trail - Paving**

Sealed bids for the Portland International Center, Recreation Trail - Paving, will be received at the office of the Manager, Contracts and Procurement, of The Port of Portland, 700 NE Multnomah Street, 15th floor, Portland, Oregon, (mailing address: Post Office Box 3529, Portland, Oregon, 97208) until, but not after, 3 p.m. July 21, 1992, and thereafter publicly opened and read.

#### Description of Work:

Asphalt pavement trail construction, parking, and associated drainage.

A prebid conference will be held on Thursday, July 9, 1992, at 9 a.m. at the Portland International Airport Maintenance Facility, 7111 NE Alderwood Road, Portland, Oregon, to discuss all phases of the work.

Please direct technical questions to the Project Engineer, Ben Stewart, (503) 731-7348.

Bids must be on the bid form which will be provided to prospective bidders and must be accompanied by a certified or cashier's check drawn on a United States bank or a bid bond payable to The Port of Portland in an amount equal to at least 10 percent of the total amount bid.

Prequalification is not required for this work.

The drawings and the contract manual may be examined at Port offices. Copies may be obtained by prospective bidders at no cost from Contracts and Procurement (address above).

No bid will be received or considered unless it contains a statement by the bidder as a part of the bid that the provisions of ORS 279.350 (regarding prevailing wage rates) are to be complied with.

No bid will be received or considered unless the bidder is registered with the State of Oregon Construction Contractors Board, pursuant to ORS 701.055 (1), prior to submitting a bid. (Reference Articles 10, 12 and 13 in the Instructions to Bidders).

A license for asbestos work under ORS 468A.720 is not required for this work.

Bidders are required to state whether or not the bidder is a resident bidder, as defined in ORS 279.029. (Reference Article 3 in the Instructions to Bidders).

Bids may be rejected if not in compliance with bidding procedures and requirements. Any or all bids may be rejected if in the public interest to do so.

THE PORT OF PORTLAND  
Ron Stempel  
Manager  
Contracts and Procurement

## Housing Authority of Portland Advertisement For Bid

**Re-Roofing Work  
Job No. M1-9904**

Sealed bids will be received at the Housing Authority of Portland (HAP), 8910 N Woolsey Avenue, Portland, Oregon 97203, until 2:00 p.m. P.D.T., Tuesday, August 4, 1992, for labor and materials to re-roof 13 single story buildings at the Columbia Villa housing project and also to re-roof Holgate House, a five story apartment building. Shortly thereafter, bids will be opened and publicly read. Interested parties are welcome to attend.

The basic work consists of demolition, metal roofing, gutters & downspouts at Columbia Villa and demolition, built-up roofing and metal flashing at Holgate House. Columbia Villa is located at approximately 8920 N Woolsey Ave., Portland and Holgate House is located at 4601 SE 39th, Portland, Oregon.

Interested bidders may obtain one set of bid documents at the HAP Maintenance Office, noted above, upon receipt of \$50 (Fifty Dollars) deposit, which is refundable when documents are returned in good condition within 10 days after bid opening. Additional sets may be acquired for \$20 (Twenty Dollars) non-refundable fee.

A HAP representative will conduct a pre-bid tour of the project commencing at the HAP Maintenance Office, address above, at 10:00 a.m. P.D.T., Thursday, July 23, 1992, and the attendance of bidders is requested. An orientation will be given prior to moving to the project site. Questions posed during the tour, when not addressed in the Contract Documents, will be answered by addendum and mailed to all plan holders.

Attention is called to the provisions in "Supplemental Instructions to Bidders" regarding MBE participation and Division "H", "Special Conditions", regarding Equal Employment Opportunity, EEO compliance reports, certification of non-segregated facilities and a waiver from enforcing the payment of non-federal prevailing wages when said wages, exclusive of any fringe benefits, exceeds the applicable wage rate determined by the Secretary of HUD.

A bid security of 5% of the bid is required as prescribed in the "Instruction to Bidders", Division B.

The successful bidder will be required to furnish and pay for a satisfactory Performance and Payment Bond for 100% of the contract amount, or separate Performance and Payment Bonds, each for 50% or more, or a 20% cash escrow or 25% irrevocable Letter of Credit of the full amount of the Contract.

As permitted by State law and required by the U.S. Department of Housing and Urban Development, the following rules shall apply:

- a. Retainage is 10%, (not 5%)
- b. Interest shall not accrue on retainage, and
- c. Bonds or securities may not be substituted as and alternate form of retainage.

No bidder may withdraw their bid after the hour set for opening thereof until after the lapse of sixty (60) days from the bid opening.

The Housing Authority of Portland may reject any bid not in compliance with the prescribed bidding procedures and requirements and may reject any or all bids and waive all informalities if, in the judgement of HAP, it is in the public interest to do so. Questions regarding this project should be directed to David Walter at 735-4210.

HOUSING AUTHORITY OF PORTLAND  
Loren Tarbell  
Director of Maintenance

## Call For Bids

**Multnomah County  
S.E. 190th Avenue**

**Bids Due July 21, 1992 at 2:00 P.M.  
Bid No. B61-200-7009**

Sealed bids will be received by the Director of Purchasing, Contracts & Stores, Multnomah County, 2505 S. E. 11th Ave., Portland, Or. 97202 for: 1990' NO. of Division to Yamhill St., construction & widening of roadbed, grading, asphalt & asphalt pavement grinding bases, cold plane, monolithic concrete driveways, concrete curb & walks, drainage facilities.

Plans and Specifications are filed with the Purchasing Director and copies may be obtained from the above address for a \$5.00 non-refundable fee. Checks And Money Orders Only. Plans and Specifications will not be mailed within the Tri-County area.

Prebid Conference: None

Prequalification Of Bidders Pursuant to the Multnomah County Public Contract Review Board Administrative Rules (AR 40.030) Prequalification shall be required for this project for the following class(es) of work: Municipal street construction Prequalification applications or statements must be prepared during the period of one year prior to the bid date. Prequalification application and proof or prequalification by the Oregon Department of Transportation must be actually received or postmarked to Multnomah County Purchasing Section by not later than 10 days prior to bid opening.

All bidders must comply with the requirements of the prevailing wage law in ORS 279.350.

Details of compliance are available from Jan M. Thompson, Purchasing 2505 SE 11th Ave., Portland, OR 97202 (503) 248-5111.

Contractors and subcontractors must be licensed for asbestos abatement work if the project involves working with asbestos.

No proposal will be considered unless accompanied by a check payable to Multnomah County, certified by a responsible bank, or in lieu thereof, a surety bond for an amount equal to ten percent (10%) of the aggregate proposals. The successful bidder shall furnish a bond satisfactory to the Board in the full amount of the contract.

Multnomah County reserves the right to reject any or all bids.

Lillie Walker, Director  
Purchasing, Contracts and Stores