

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

Training

Organization Development & Training Specialist

(Req. No. 92083)

Northwest Natural Gas Company seeks qualified candidates for a key position in the organizational development and training area based out of the One Pacific Square downtown location.

Preferred candidates will possess a minimum of 3 - 5 years experience with demonstrated success in:

- comprehensive use of consulting techniques, practices & theory,
- design, development, and delivery of adult training materials and programs,
- facilitation of small groups for work improvement/problem-solving,
- various types of presentations to diverse audiences.

A degree in Human Resources, Behavioral Science, Business or a related field will be required (5 years of related professional experience could be substituted for a Bachelor's Degree).

Applications/Resumes for this position must include a copy of an originally developed training syllabus and accompanying materials. Salary Range \$2617/month-\$3271/month, dependent on qualifications, and includes an excellent benefit package.

Please identify this position by Reg. No. 92083 when applying by the deadline of June 17, 1992:

Northwest Natural Gas Company
P.O. Box 3410
Portland, Oregon 97208-3410
An Equal Opportunity Employer
Job Line-503/220-2434

Physical Therapist

School Year

Assess neuro/muscular/skeletal disorders to develop instructional programs and provide instruction and/or therapy as indicated. Requires: Oregon Physical Therapist License; transportation available for on-the-job use.

Starting salary: Based on education background and experience BA Step 0 \$22,349 to maximum MA+45/PhD Step 8 \$35,161. Salary based on 190 day school year less than 190 days will be prorated.

Application deadline 5pm 6/12/92 MESD applications available M-F, 8-5, or send self-addressed, stamped legal envelope, indicating position of interest to Multnomah ESD, Attn: Recruitment Office, 11611 NE Ainsworth Circle, Portland, Oregon 97220-9017.

An Equal Opportunity Employer & Drug Free Work Place

Education

George Fox College is seeking part time faculty for Fall (9-2 to 12-18) & Spring (1-11 to 4-30) Semesters, as follows:

- Education: Student Teacher Supervision, Elem & Sec (F & S)
- Education: Reading Diagnostics (S)
- Education: Reading Curriculum (S)
- Freshman Bible Survey (F & S)
- Geology/Astronomy (F & S)
- International Relations (F)
- Literature: Major Themes (F)
- Literature: American (S)
- Math: College Algebra/Trig (F)
- Psychology: General (F & S)
- Psychology: Social (F)
- Psychology: Human Development, Youth to Old Age (S)
- Speech-Communication: Introduction (F & S)
- Speech Communication: Public Relations (S)
- Writing: Eng Comp (F & S)
- Writing: Interpreting Lit (S)

Masters Degree required, Doctorate preferred for all the above George Fox College is an Equal Opportunity/Affirmative Action Employer. To apply: send resume, references & a statement on your commitment to the Christian faith to: Academic V.P. George Fox College, Newberg, OR, 97132, 538-8383

Fun Work & Good Money!

Make a living making a difference in children's lives. Discovery Toys needs managers and part-time sellers. Call 283-4042

Senior Secretary

Georgia-Pacific Corporation has an immediate opening for a Senior Secretary to provide administrative and secretarial support to our public relations and engineering departments. Position will also be responsible for providing back-up to the executive floor receptionist.

Requires 2-4 years related work experience. Must have excellent PC and proofreading skills. Ideal candidate will have excellent grammar, spelling and writing skills along with the demonstrated ability to manage and complete multiple tasks under deadline pressure. Excellent interpersonal and telephone skills a must.

Please send resume and salary history to:
(Resumes post-marked after 6/12 will not be considered)

Georgia-Pacific Corporation
Attn: Employment Recruiter
900 S. W. Fifth Avenue
Portland, OR 97204
Equal Opportunity Employer

Principal Manager - Executive C

Manager needed for Wood Products/Sheltered Workshop at Oregon State Hospital. Position Supervises 9 employees providing vocational rehabilitation services to mentally ill clients. Requires experience with wood products, negotiating and fulfilling contracts. Knowledge of vocational rehabilitation regulations, accreditation standards, mental health, and forensics preferred. Salary Range \$2692-\$3790 EOE Contact Employer Relations 378-2340

2 Animal Keepers

Metro Washington Park Zoo
Class No. 470-0692-ZO
(Full-time)[1 position subject to final adoption of 92-93 fiscal year budget.]
\$11.34 - \$13.21/hr.

The Metro Washington Park Zoo is recruiting for two animal keepers to perform responsible animal husbandry duties in the care of a variety of exotic and domestic animals. Duties include: performing manual labor in the cleaning of indoor and outdoor animal holding and exhibit areas; maintaining extensive animal records relating to health, diet and behavior; assisting with breeding and research projects; participating in the development and implementation of improved animal care and exhibit plans and procedures; taking tours through animal areas; and performing other related duties as assigned. This position filled through this recruitment will be for a Roving Keeper, assigned to different areas of the zoo as needed. This position closes Thursday, June 18, 1992. Applications can be picked up at:

Metro Personnel Office
2000 S. W. First Avenue
Portland, OR 97201
Resumes will not be accepted
AA/EEO Employer

METRO

Multnomah County

Dental Assistant/Receptionist:
\$8.31 per hour; apply by June 19.

Family Intervention Specialist:
\$12.92 per hour; apply by June 19.

For 24 hour job information, call 248-5035 or visit Multnomah County Employee Service, 1120 SW 5th Ave., Room 1430, Portland, during business hours.
Equal Opportunity Employer

Health Services Manager

Manage and supervise on-site medical/dental clinic serving needs of 500 students at our young adult training center. Requires current RN, plus min. 3 yrs related supervisors health care exper. Apply to: Human Resources, Tongue Point Job Corps Center, Astoria, OR 97103. EOE Minorities encouraged to apply.

Education

Financial Aid Counselor

Willamette University seeks an energetic and self-starting individual to assume this full-time position. Reporting to the Dir. of Financial Aid, the counselor's primary responsibilities include coordinating the student loan program and developing a program of financial aid services for grad students. Other responsibilities: provide entrance and exit loan counseling, coordinate student loan processing, assist with verification process and data entry. Qualifications: Bachelor's deg. req., master's pref'd; at least 1 yr of counseling or administrative exper. in fin. aid; knowledge of federal fin. aid regulations; exper. in use of computers for fin. aid processing strong oral and writing skills; ability to work effectively with people; understanding of fin. aid opportunities for grad students appreciation of independent university environment; willingness to take initiative in developing areas of responsibility and to assume heavy work schedule during peak times of the year. Send letter of application, resume and a list of at least 3 professional references to: Financial Aid Counselor Search Committee, c/o Financial Aid Office, Willamette University, 900 State St. Salem, OR 97301. Deadline: June 18, 1992. Willamette University is an equal opportunity/affirmative action employer.

Police Officer

\$2,329-\$3,082/month
(Plus 5% incentive with Bachelor's)

Two positions, available July 1, that will respond to emergencies, enforce laws, & protect life & property. Applicant must have high school or GED certificate, be a US citizen, 21 or older with no conviction that could have resulted in federal or state prison term. Must have completed 2 yrs at an accredited college, be an Oregon BPSST certified police officer, a graduate of an Oregon reserve academy with a minimum of 320 BPSST certified training hours, or a Police Officer from another state with at least one year of paid experience & the ability to obtain certification through the BPSST Career Officer Development Course. Us of tobacco products while on duty is prohibited. Selection includes medical, psychological, fitness, & drug testing after a conditional offer of employment. Apply: City of Springfield, Human Resources, 225 5th St., Springfield, OR 97477. Deadline: 6/22/92 AA/EOE.

Audiometrist

105 Days (9/15/92 - 3/12/93)
Salary: \$9.87/hr

Perform audiometric screening of school-age child
MESD employment applications available M-F, 8-5, or send self-addressed, stamped legal envelope, indicating position of interest to Multnomah ESD, Attn: Recruitment Office, 11611 NE Ainsworth Circle, Portland, OR 97220-9017.

An Equal Opportunity Employer & Drug Free Work Place

TCI Cablevision Of Oregon, INC., an Equal Opportunity Employer, currently has a full time opening for the following position:

Customer Service Manager

Drug Test Required Of Final Applicant
Qualifications: 1-3 yrs experience in cable tv industry as office/business mgr or supervisor. PC experience (Lotus & Wordperfect). Strong interpersonal skills, excellent communication skills, professional telephone skills and problem solving skills. Must be able to travel when necessary and work flexible hours.

Applications Accepted Until: June 30, 1992
Interested parties may submit applications/resumes by mail to:
TCI Cablevision Of Oregon, Inc.
3500 SW Bond Street
Portland, OR 97201
Attn: Mac

Teacher

Counselor/Behavior Specialist

190 half-time days
(20 hrs week - flexible work schedule)

Requires: Valid Oregon Teaching license with handicapped learner or severely handicapped learner endorsement; Master of Social Work or Counseling degree or Masters in related field; counseling experience in public school or a day treatment program including school; training in childhood depression and suicide; experience with emotionally handicapped children of school age

Appl Deadline: 5 pm 6/19/92
MESD applications available M-F, 8-5, or send self-addressed, stamped legal envelope, indicating position of interest to Multnomah ESD, Attn: Recruitment Office, 11611 NE Ainsworth Circle, Portland, OR 97220-9017.
An Equal Opportunity Employer & Drug Free Work Place

Dispatcher Clerk

City of Milwaukie, OR. Salary: \$1597 to \$1943/Mo. (D.O.Q.), plus excellent benefit package. We are seeking responsible person (s) who under general supervision, receives and transmits emergency and routine voice radio messages concerning police and fire department; dispatches equipment and personnel according to predetermined policies; performs clerical work as required. Requires: Education and training equivalent to graduation from high school and one year general office work, including radio-telecommunications work. Preference will be given to applicants with emergency dispatch experience. Special Condition: no impairment of hearing or speech. Apply: City of Milwaukie, Personnel Office, 10722 SE Main Street, Milwaukie, OR 97222; (503) 659-5171. Submit completed application and supplemental questionnaire by 4 pm, June 22, 1992, to the Personnel Department at the above address. Resumes Will Not Be Accepted.
Fax #(503) 652-4433. EEO

Mental Health

Adult caregiver Monday-Friday plus sleepover, at five bed residential Treatment Facility for CMI clients.

Duties include household chores, cooking, keeping records and personal services to clients. Requires patience, and sensitivity. QMHA preferred, Experience with CMI population or closely related necessary.

Salary \$14,000 plus generous benefits.

Closing Date: June 19, 1992
Resume To: Rodney R. Harry/Personnel Officer
Garlington Center
N/NE Community Mental Health
4950 N. E. Martin Luther King Blvd.
Portland, Oregon 97211
Phone (503) 249-0066
E-O-E
Minorities Encouraged to Apply

Education

Principal, Alpha High School

(Alternative School)

220 Day position

Requires: Successful administrative or supervisory experience at the building level; Oregon Administrative certificate with superintendent or administrator endorsement

Start: 7/92
Salary: \$36,707.92 based on 220 days.

MESD applications available M-F, 8-5, or send self-addressed, stamped legal envelope, indicating position of interest to, Multnomah ESD, Attn: Recruitment Office 11611 NE Ainsworth Circle, Portland, OR 97220-9017.
An Equal Opportunity Employer & Drug Free Work Place

Multnomah Athletic Club has a current full time temporary position available for our graveyard housekeeping shift. Position does require previous janitorial experience. Call 223-8748 9:00-11:00 a.m. for an appointment.
Equal Opportunity Employer

Conference Center Coordinator Portland International Airport

The Port of Portland has an immediate opening for a Conference Center Coordinator at Portland International Airport.

The successful candidate will:

- Provide conference and business services to a variety of publics which include, VIP's corporate visitors, business travelers, and the general public.

Education And Experience Preferred

- Course work or experience in general business and hospitality practices.
- Experience working with diverse groups of people, including a variety of ethnic backgrounds.
- Demonstrated word processing skills using Wordperfect software.
- Excellent written and verbal communication skills.
- Excellent public relation skills using diplomacy and proper protocol.
- Ability to exercise good judgement in stressful situations.

In addition to a comprehensive benefit package, the Port offers a starting salary of \$17,030 - \$19,105.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled persons may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m., Friday, June 12, 1992.



Port of Portland

Senior Computer Operator Information Technology

The Port of Portland has an immediate opening for a Senior Computer Operator in its Information Technology division.

The successful candidate will:

- Operate multiple computer platforms and related equipment for production and test runs.
- Ensure operational status of network and equipment; monitors and operates data teleprocessing equipment, token ring gateways, bridges and file servers.
- Perform adds, moves, and changes of end-user peripheral equipment.
- Track and correct hardware and production scheduling problems.
- Provide point of contact for LAN and mainframe end-user trouble reporting.

Minimum Requirements:

- Ability to work all shifts, weekends, on-call, and/or holidays.
- Ability to lift up to 50 pounds.
- High level operational experience in an IBM DOS multiprogramming environment with demonstrated knowledge of IBM 30XX mainframe, VSE/SP, POWER/VSE, VM/HOP, VOLLIE, VTAM, CICS, and DOS Job Control Language.

Education and Experience Preferred:

- Three to five years of current computer operating experience.
- Knowledge of IDMS and Altai software; Zeke and Zake.
- Knowledge of Xerox laser printer and personal computers, IBMAS400 and IBM RSC-6000 midrange computers.
- Knowledge of data telecommunication networks, token ring LANS, accounting and payroll functions.

In addition to a comprehensive benefit package, the Port offers a starting salary of \$22,608 - \$25,654.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled persons may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m., Friday, June 12, 1992.



Port of Portland

Teacher

Speech & Language Pathologist

3.5 days/week for school year

Requires: Valid Basic or Standard Oregon Teaching License with Speech Impaired Endorsement; Speech pathologist license issued by Board of Examiners in Speech Pathology or certificate of clinical competency in Speech and Language Pathology from the American Speech and Hearing Association, Transportation available for on-the-job use.

Appl. Deadline: 5 pm 6.15/92
MESD applications available M-F, 8-5, or send self-addressed, stamped legal envelope, indicating position of interest, to Multnomah ESD, Attn: Recruitment Office 11611 NE Ainsworth Circle, Portland, OR 97220-9017.
An Equal Opportunity Employer & Drug Free Work Place

Hotel

The Portland Hilton Job Information Hotline

220-2560

The Portland Hilton promotes a Drug-Free workplace and requires a pre-employment drug screen test.

Equal Opportunity
Affirmative Action Employer

Housing

Executive Director

Non-Profit Housing Corporation

Non-profit housing corporation seeks professional with experience in real estate development and property management to oversee rehabilitation and management of 352 properties in N/NE Portland. Director will be responsible for hiring and supervision, administration, fiscal management and organizational development of a start-up non-profit undertaking a \$12 million project. Strong communication skills and an ability to work with a diverse group of tenants and constituents is required.

For more information please contact Portland Community Reinvestment Initiatives, (PCRI) at 288-2923.

Center For Community Mental Health

Child/Family Therapist - Master's degree in social work or related field required; child/family experience preferred. Send resume by June 26, 1992 to:

C. C. M. H.

6329 N. E. MLK Jr. Blvd.
Portland, OR 97211