

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

Payroll/Benefits Clerk

Super Valu, a major grocery retail support company, is currently seeking a Payroll/Benefits clerk: Responsibilities include data entry, file maintenance, pension, health and welfare administrative requirements and clerical support.

Requires 2-3 years clerical experience. Strong P.C., typing and 10-key by touch skills. Attention to detail and a high degree of accuracy. Must be willing to work flexible days/hours and occasional weekends. Entry hourly wage is \$6.72-\$8.40 with full benefit package. Profit sharing is available.

Qualified candidates should submit a resume to:

Super Valu, P.O. Box 12909, Salem, Oregon or complete an application on our second floor at 3601 State Street, Salem Oregon. Closing date is April 17, 1992. EOE

Curriculum/Video Presenter & Trainer.

This is an immediate Temp position that starts at half-time and becomes full time beginning May 1, 1992. This position ends September 30, 1992.

Required skills: service community helpful. Ability to make presentations to groups and individuals. Education and experience in the area of Adoption. Ability to work collaboratively with staff and volunteers is essential. Minimum bachelors degree or equivalent, Master Degree preferred.

Application and job description can be picked up at 18 SW Boundary Court, Portland, OR 97201. Please no phone calls. Equal Opportunity Employer.

Social Service/Domestic Violence Agency

Children's Program Coordinator

Salary: \$12,843 per year plus prorated medical benefits.

Classification: Permanent, Part Time-.75FTE.

Hours: To be agreed upon with supervisor.

Send resume and cover letter to: Bradley-Angle House P.O. Box 14694 Portland, OR 97214

EEO/AA/Feminist Organization Closing Date: May 15, 1992

Multnomah County

Nutritionist:

\$13.54 per hour; apply by April 24

Aging Program Developer:

\$13.16 per hour; apply by April 24

Community Information Specialist:

\$11.14 per hour; apply by June 5

Laboratory Technician - On-Call:

\$10.11 per hour; apply by April 24.

For 24-hour job information, call (503) 248-5035 or visit Multnomah County Employee Services, 1120 S.W. 5th Avenue, Room 1430, Portland, during business hours.

Equal Opportunity Employer

Emergency Medical Technicians

Immediate openings for Emergency Medical Technicians, Oregon Certified. Must have interest in alcohol/drug treatment. On-call positions; \$6.77/hr. to start. Bi-lingual applicants encouraged to apply. Apply at: Hooper Center, 20 N.E. Martin Luther King Blvd., PDX 97232. EOE

Teen Theatre

Coordinator/

Community Educator

Full-time position-60% of time: coordinate Teen Theatre project; responsible for all cast education and training activities, develop team of peer educators, work with Theater Director in creation of show, act as community liaison; 40% of time: provide community health education and training in sexuality issues.

Qualifications: Experience and training in sexuality issues.

Qualifications: Experience and enthusiasm in working with teenagers; experience working with culturally diverse populations; ability to communicate clearly and effectively with a variety of people and to sustain an attitude of respect for all individuals; experience in and knowledge of sexuality education helpful; proven organizational skills and ability to work independently; willingness to work flexible hours, including evenings and weekends; commitment to the goals and philosophy of Planned Parenthood; reliable car, current driver's license, evidence of insurance coverage as required by agency. Submit resume and letter of interest no later than May 1, 1992 to:

Theresa Russo
Education Director
Planned Parenthood of the Columbia/Willamette
3231 SE 50th
Portland, Oregon 97206

ADVERTISE
in the
PORTLAND OBSERVER

City of Gresham

Property Acquisition Specialist

\$2294-\$2926/Month

Seeking qualified real estate professionals to fill newly created, limited term Property Acquisition Specialist position.

Responsible for managing land acquisition projects through the City's Open Space program. Primary duties include negotiating purchase, appraising worth and assessing physical characteristics of property. Work also involves compiling ownership records, reviewing various acquisition documents and making City Council presentations on property recommendations. Must have at least two years of professional real estate or related experience; significant land negotiation experience is strongly preferred. Course work in real estate law, principles and/or appraisal may be substituted for up to 9 months of the required experience. **A pre-employment physical examination and drug screen are required.**

Submit a completed city application and supplemental questionnaire to the Human Resources Division, 501 N.E. Hood Ave., Suite 230, Gresham, OR 97030. (503) 669-2309. TTD (503) 665-8519.

Applications must be received by 5:00 p.m., May 1, 1992, or they will not be considered. THE CITY OF GRESHAM IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

Project Engineer II, Electrical Systems Engineering Department

The Port of Portland is recruiting a project Engineer (Electrical), Engineering Services Department to provide electrical facility systems management, and airport electrical system design and administrative functions.

Education And Experience Preferred

- Degree or equivalent experience in Electrical Engineering or technical electrical/electronic systems training.
- Registration as a Professional Electrical Engineer, or equivalent experience.
- Knowledge and/or experience on planning designing, installing and/or managing major facility power distribution and electronic based plant operating and control systems.
- Previous electrical design and project engineering experience.
- Ability to provide electrical support as part of engineering team.
- Excellent verbal and written communication skills.
- Ability to effectively handle multiple tasks.

In addition to a comprehensive benefit package, the Port offers a starting salary range of \$39,281 - \$45,605 commensurate with experience.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m. Friday, April 24, 1992.



Port of Portland

University of Oregon Resident Director Position Announcement

University Housing at the University of Oregon is now accepting applications for the position of **Resident Director**. This is full-time, live-in, 10 month, faculty position with the rank of Instructor. The Resident Director is responsible for the overall administration of a residence hall complex consisting of approximately 700 residents. The Resident Director is also responsible for the selection, supervision and training of the residence life student staff and is expected to coordinate the student conduct process, facilitate programming and work with the student government. The Resident Director reports to the Director Residence Life.

The remuneration for the position is \$15,000.00 cash, plus a one-bedroom apartment and full board during the time that the halls are open for food service. The room and board package is the equivalent to approximately \$6,003.00. All regular faculty benefits such as health and retirement and reduced tuition are also included.

Applicants must have completed their Bachelor's degree and a Master's degree is preferred. Group living related employment experience is required, preferably residence hall employment experience beyond the level of Resident Assistant. Resident Directors may enroll for up to 6 units of credit per academic term, but are not expected or required to do so.

Applications and additional information are available at University Housing, Walton Complex, University of Oregon, Eugene 97403.

Applications must be postmarked by May 4, 1992 and returned to University Housing, to be guaranteed consideration. Call (503) 346-4277 with questions.

Executive Director

Emerging non-profit CDC seeks coordinator for organizational and housing development and fund raising. Send resumes by April 22 to Housing Our Families, Box 12132, Portland, Oregon 97212. Equal Opportunity Employer.

Education

Community, School and Professional Development specialist: The Northwest Regional Educational Laboratory (NWREL) is accepting applications for a senior associate to work in the School Improvement and Education Profession Programs. Responsibilities include providing leadership in developing a model for school/community collaboration to improve the quality of life for children, youth and adult; providing training and technical assistance to schools and school districts in strategic improvement and adult professional development processes; and providing leadership in an effort to increase NWREL business in urban areas. Qualifications include a master's in a field related to this position; 5 years of demonstrated leadership in community, school and/or professional development; 3 years of successful experience in a leadership role in distressed urban communities; demonstrated leadership in developing and providing training and technical assistance; documented success in developing new business for an organization; excellent communication and interpersonal skills; ability to work collaboratively with others and meet deadlines; and ability and willingness to travel by air and other means. Salary range of \$42,772 - \$56,162. Send a letter of application and resume to the Personnel Department, Northwest Regional Educational Laboratory, 101 S.W. Main St., Suite 500, Portland, OR 97204. Application deadline is 3:00 p.m., May 14, 1992. Position is available June 1, 1992.

Promotion-Producer/Writer/Editor

Rescue a Promotion Dept. in distress!

Outstanding concepts. Great writing. Hot graphics. Fast, decisive thinker. Hands on (time code editing, ADO, GV300). Upwardly mobile Fox affiliate. Supportive environment. Position won't be available long. So send your four best spots and resume today to: Craig Miller, PO Box 49, Portland, OR 97207. No phone calls please. Equal Opportunity Employer.

CHALLENGE WON'T COME TO YOU.

The challenges offered at NIKE are unlimited. But then, so are the rewards. Within our IS Department, the challenge is performance and growth. We're adding to our 300-person department to accommodate our unparalleled success as the world leader in the athletic footwear and apparel industry. You'll enjoy a multi-platform environment that includes IBM mainframes and AS-400, computers from Sun, Sequent, and the Unisys 6000 Series, with MVS/ESA, OS/400, and UNIX operating systems. And you thought we just did shoes.

Sr. Programmer and Programmer Analysts

We have several key positions available for Sr. Programmer and Programmer Analysts to participate in all aspects of program construction and maintenance. Specifically, you will design, code, test and implement NIKE's various business applications. All positions require a BA/BS in CS, or related field, or 2 additional years' programming experience without a degree, and experience using structured design techniques. The Sr. Programmer Analyst positions require a minimum of 5 years' programming experience, which includes 3 years' systems design experience. The Programmer Analyst positions require a minimum of 2 years' programming experience. We desire experience developing applications with any of the following: MVS, COBOL, COBOL II, OS JCL, DB2, CSP, AS/400, UNIX, C, Progress, SYNON, Oracle, Forms 2.3, Application Foundation, RPT, DOS, and Mac. Exposure to financial, order processing, distribution, warehouse, retail, sales, or marketing systems a plus.

Sr. Systems Analyst

You will design, code, test and implement new and existing sales and order processing programs in an IBM mainframe environment. Other duties will include system design of medium to large complex systems, and project team leadership. At least 8 years' programming experience with COBOL II in an MVS environment is required, as is 5 years' on-line programming experience using a database management system (preferably DB2). Your experience must include use of editor utilities and job control language, exposure to basic file access methods, structured design techniques, and documentation. Experience working on a team for system development required, utilizing design, code and test walkthrus. The ability to lead a team, plan, and estimate will be important, as is a background in monitoring project schedules. A bachelor's degree or an additional 2 years' programming experience as described is required. Experience with C language and order processing/sales analysis systems a plus.

LAN Specialist—Analyst

You will support our LAN, LAN administration, and network operations. Also, you will maintain policies and procedures, and provide technical assistance and corporate standards/guidelines for LAN implementation world-wide. Requires an AA in Electronics, or equivalent, and a minimum of 7 years' communications networking experience and Banyon Vines and Apple Macintosh. A working knowledge of PCs, operating systems, protocol stacks, and communications principles essential. Experience supporting groups of networked PC users required.

LAN Specialist—Support

Operate and monitor our worldwide LAN to insure maximum availability. Responsibilities include diagnosing, troubleshooting, and resolving problems with gateways, servers and LAN networking equipment. You will also install and maintain LAN hardware and software. Requires an AA in Electronics, or equivalent, and a minimum 5 years' experience with LAN communication equipment, servers, Banyon Vines, Ethernet and Token Ring communication protocols.

Sr. Automation Analyst

This position involves planning and implementing methodology, procedures and standards to automate the use of computing resources. Additional responsibilities include developing and implementing comprehensive QA procedures, analyzing automation requirements, designing high performance solutions, and coordinating the activities of the Automation team. Requires a BA in CS plus 8 years' systems programming experience, and a broad knowledge of computer system hardware and software architecture including: MVS, OS/1100, OS/400, and UNIX. Ability to analyze complex problems and provide innovative solutions required.

Business Recovery Analyst

You will provide analysis and leadership in the development and testing of a comprehensive business recovery plan. This will require a BA/BS in CS and 3 years' experience in business recovery, or 7 years' business recovery experience in a large, multi-vendor, multi-platform data center environment. Also requires experience with computing platforms of varying architectures, including IBM 3090 class, or larger, to a PC LAN environment. Project management experience and good communication skills required. Experience with corporate level plan development desired.

Lead Workstation Technician

You will provide workstation assembly, installation, test, relocation, repair and upgrade services. This will include providing technical leadership, training, and development to technicians, as well as project coordination. Requires an AA degree, including technical training, and 5+ years' technical experience. Working knowledge of personal computers and communications equipment and good problem solving, organizational, and communication skills essential. Valid driver's license and the ability to lift and carry 75 pounds important.

Sr. Workstation Technician

In this position, your role will be to provide workstation assembly, test, installation, repair, upgrades and problem diagnosis services for both hardware and software environments. Also, you will provide technical assistance and training to staff technicians, and coordinate projects which involve medium to large scale workstation problems or installations. An AA degree in Communications, CS, or equivalent technical training, is required, as is 4 years' experience repairing PCs and Macs. Good communication and customer service skills are important. Ungermann-Bass networking and Vines experience a plus.

Workstation Technician

Your role will be to provide workstation assembly, test, installation, repair, upgrades and problem diagnosis services for both hardware and software environments on all workstation equipment. Working in both the field and the lab, you will assist in the repair of communications problems. An AA degree in CS or Communications, or equivalent, and 2 years' related work experience are required, as are good problem-solving and interpersonal skills. You must be able to lift 75 pounds and have a valid driver's license.

Automation Specialist

You will design, code, test, debug and evaluate automated procedures. An AA in Data Processing and 3 years' experience in computer operations is required, as is at least 1 year of experience using a programming language. Operating experience with MVS, OS/1100, OS/400 and UNIX systems required.

In addition to our new 77 acre campus, you'll enjoy competitive salaries and outstanding benefits. For immediate consideration, send your resume, indicating source code OR IS2, to: NIKE Employment Center, 3700 SW Murray Blvd., Beaverton, Oregon, 97005. We are an equal opportunity employer.



Trademarks are registered to their respective companies.



City Of Portland

Accounting Assistant - to \$2,098/mo after three years

Associate Accountant - to \$2,566/mo after three years

Senior Accountant - to \$2,936/mo after three years

Surveyor III (Water Rights Examiner) - to \$3,804/mo after two years

For more info/closing dates

call (503) 823-4573 (24 hr job information) No resumes please.

Bureau Of Personnel

1220 S.W. 5th Ave., First Fl.

Portland, OR 97204

Apps also available at:

Urban League

10 N Russell

Minorities, females and disabled encouraged to apply.