

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

Laborer

(Temporary part-time)
Metro Washington Park Zoo
Class No. 430-0492-ZO
\$9.61/hr.

The Metro Washington Park Zoo is recruiting for a number of people to perform the following duties: various lawn functions; operating chain saw under supervision to remove limbs; cuts down trees and other simple cutting tasks; cleans and performs simple maintenance tasks in building areas, grounds areas and on equipment and apparatus; paints; prepares surfaces for placement of asphalt; performs other duties requiring asphalt usage; removes snow, clears debris from roads, paths and other areas; loads refuse into vehicles or drop boxes; patrols areas to be cleaned; loads and unloads trucks. Performs other duties as assigned. This position closes Monday, April 13, 1992.

Applications and supplemental requirements can be picked up at the: Metro Personnel Office
2000 S.W. First Avenue
Portland, OR 97201
Resumes will not be accepted.
AA/EEO Employer.

METRO

Staff Assistant/ AP Clerk

Georgia-Pacific Corporation has an immediate opening for a Staff Assistant/AP Clerk to provide accounts payable support to our Workers' Compensation department. Duties include invoice payment, input on automated computer system, vendor file maintenance, reconciliation of accounts receivables, filing and various clerical projects. Ideal candidate will have general accounting experience along with computer proficiency, accurate 10-key and typing skills, and strong filing ability.

Prefer applicants apply in person Monday, 4/6 to Wednesday, 4/8 from 9:00-4:00. If unable to apply in person, send resume with salary history to: (resumes postmarked after 4/8 will not be considered)

Georgia-Pacific Corporation
Human Resources Department - 17th Floor
900 S.W. Fifth Avenue
Portland, OR 97204
Equal Opportunity Employer

Electrical Engineer

Oregon Steel Mills, a "world class" producer of steel plate and pipe products, is seeking an Electrical Engineer to perform project management duties involving equipment, buildings and machinery. Applicant must have a BSEE plus 5-10 years of related experience in a steel mill or similar heavy manufacturing environment.

The company offers a competitive salary and a full complement of benefits including generous profit sharing and ownership through its ESOP. Send resume in confidence to the Employment Manager

Oregon Steel Mills
P.O. Box 2760
Portland, OR 97208
An Equal Opportunity Employer

Plant Attendant

\$1619 to \$2078 per month
Excellent benefits plus 6%
PERS retirement contribution

The Utilities Department is seeking an industrious individual to perform heavy physical labor maintenance to wastewater pollution facilities and equipment; provide general custodial duties; maintain appropriate records. Persons with sewage treatment experience are encouraged to apply. Applicants must possess a valid driver's license at time of hire and pass a county-paid employment-related physical examination as condition of employment.

County Employment Application Required. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, OR 97045. Closing date: April 20, 1992, 5:00 p.m. An Equal Opportunity Employer.

Forest Management Specialist 1

Seed Orchard Assistant
\$2,000-\$2,652

The Oregon Department of Forestry currently has an opening for a Forest Management Specialist 1, Seed Orchard Assistant at St. Paul. This announcement is to fill the current vacancy and other vacancies as they occur. Submit an application now if you wish to be considered for this job classification. The Seed Orchard Assistant performs planning and coordination of a variety of specialized activities in support of several program areas in the Department of Forestry. Work involves the application of standard forestry practices in such diverse activities as timber harvesting and inventory, road construction and maintenance, chemical application, reforestation, young growth management, and land surveying. Qualifications are: Three years of experience in forest road locations and design, cruising timber, harvesting timber, reforestation and young growth management, OR a Bachelor's degree in Forestry or related field (such as: wildlife management, biology, botany, plant pathology).

Announcement closes May 6, 1992. Contact the Oregon Department of Forestry, Personnel Section, 2600 State Street, Salem, OR 97310 ((503) 378-2565 for job announcement, test questions, and applications.

Shelter Attendant

\$1634 to \$2056 per month
Excellent benefits plus 6%
PERS

retirement contribution
Clackamas County's Dog Control is seeking a Shelter Attendant with strong animal handling skills to euthanize and dispose of unwanted animals. Incumbent will also assist with adoption, redemption and impoundment of stray dogs. MUST be certified as a Euthanasia Technician at time of hire.

County Employment Application Required. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, Oregon 97045. Closing date: April 20, 1992, 5:00 p.m. An Equal Opportunity Employer.

TCI Cablevision of Oregon, Inc., an Equal Opportunity Employer, currently has a full time opening for the following position:

Telemarketer

Drug test required
of final applicant.

Qualifications: Professional telephone skills. Experience in sales and telemarketing. Familiar with Cable Television Industry. Applications accepted until April 15, 1992

Interested parties may submit applications/resumes by mail to: TCI Cablevision of Oregon, Inc.
3500 S.W. Bond Street
Portland, OR 97201
Attn: Kit Kohler

Retail Sales

Oregon's fastest growing and largest retailer of home furnishings is seeking career-minded individuals that are looking for an exciting place to grow professionally. We have a sincere commitment to customer satisfaction. Excellent career and earnings potential with unlimited opportunity for advancement in all areas of our company. A competitive benefit and compensation package is offered.

Applications accepted Monday-Friday, 9am-5pm at the Corporate Office only. **NO PHONE CALLS PLEASE!**

**Nobody Cares Like
Smith's**

Home Furnishings
25600 S.W. Parkway Center
Drive
Wilsonville, Oregon 97070
Smith's is an
Equal Opportunity Employer

Executive Director

Emerging non-profit CDC seeks coordinator for organizational and housing development and fund raising. Send resumes by April 22 to Housing Our Families, Box 12132, Portland, Oregon 97212. Equal Opportunity Employer.

Distribution Center Manager

Oregon State Bar

Position manages all aspects of the Bar's Distribution Center within the Finance & Administration division, supervising mailroom operations and staff, acts as primary purchasing agent for equipment and operating supplies. Responsible for procuring maintenance service for office equipment and supplies in the areas of fax, copiers, mailing/UPS and other general office equipment. Position monitors publication order activities, and inventory, and prepares monthly reconciled reports. Prepares various cost reports of division or department charges for accounting purposes. Coordinates and executes commercial and bar-related requests for all mailing lists and labels.

Skills: Ability to prioritize daily activities and schedule workloads; must have excellent interpersonal and communication skills; knowledge of postal/UPS procedures and regulations; knowledge of operation and maintenance of related equipment.

Position requires five years of experience in mailroom, distribution center, receiving or operations which include three years in a supervisory capacity and one year with computer database utilization.

Salary range starts at \$2,005 per month, excellent benefits.

Apply immediately. Send a resume with a cover letter that addresses how the applicant meets the minimum and desired qualifications set for this position to: Personnel Officer, Attn: DCM, Oregon State Bar, 5200 S.W. Meadows Road, Lake Oswego, OR 97035-0889. Deadline for application is April 10, 1992. Equal Opportunity Employer.

TEACHER

Teacher, Special Education

(Summer School Program
4 hr and 4.5/ day positions)

Requires: Valid Basic or Standard Oregon Teaching Certificate with Handicapped Learner or Severely Handicapped Learner Endorsement and ability to safely lift up to 60 lbs.
Salary: \$14.07/hr.

Application Deadline:

5:00 p.m., 4/15/92

Starting Date: 6/18/92

MESD applications available M-F, 8-5, or send self-addressed, stamped legal envelope, indicating position of interest to Multnomah ESD, Attn: Recruitment Office, 11611 N.E. Ainsworth Circle, Portland, OR 97220-9017. An Equal Opportunity Employer and Drug Free Work Place.

Bookkeeper/ Accountant

Bookkeeper/Accountant needed for non-profit ecumenical organization. Full-time position. Must take full charge of automated accounting systems; be well organized, efficient, and enjoy fast paced environment. Knowledge of fund accounting desirable. Salary: \$18,000-\$19,300 to start plus benefits. Full benefits package. Application packets available at:

**Ecumenical Ministries of
Oregon**

0245 S.W. Bancroft, Suite B
Portland, OR 97201
NO RESUMES ACCEPTED
EEO

Accounting Assistant

F/T. Duties include: A/P, A/R, Payroll. Maintaining files, processing quarterly tax reports, distribution spreadsheets, cash flow. Skills required: Bookkeeping, ability to understand Charts of Account, computer input, Lotus 1-2-3 helpful. HS Diploma or equivalent required. Experience or course work in Accounting helpful. Deadline for application is April 15, 1992. Please apply at 18 SW Boundary Court or call Wayne P. at 222-9661, ext. 168. Equal Opportunity Employer.

Restaurant

Burgerville USA

Entry Level

Assistant Managers

Inconveniently located for most of America. Yes, we are not everywhere. Only the Pacific Northwest. We began over 60 years ago and we are unique in other ways besides our location and our years of experience.

We need unique, career minded professionals to join our family. Assistant Manager's salary starting at \$15,600. We provide family coverage for health and dental insurance.

If you have a proven track record of supervising people effectively in either food or retail service, then we are interested in you. Call Terri Hurley 206-694-1521.



BURGERVILLE

Multnomah County Data Entry Operator

\$8.62 per hour;

apply by April 10

Civil Deputy

\$11.34 per hour;

apply by April 10

For 24-hour job information, call (503) 248-5035 or visit Multnomah County Employee Services, 1120 S.W. 5th Ave., Room 1430, Portland, during business hours.

Equal Opportunity Employer

Internal Auditor

Oregon Steel Mills needs an entry level Internal Auditor who is a CPA or CPA candidate with a minimum three years' audit experience, preferably with a "Big Six" public accounting firm. The candidate must be proficient in accounting related computer programs, must be willing to travel and must be an excellent communicator.

The position will assume responsibility for assisting in identifying systems subject to audit; planning scope and direction of audits, preparing audit programs, preparing oral and written reports to audit committee, assisting in analysis of business acquisitions, and coordinating activities with external auditors.

The company offers a competitive salary and excellent benefits including employee ownership and profit sharing in the firm. Send resume to:

Employment Specialist
Oregon Steel Mills
P.O. Box 2760
Portland, OR 97208
An Equal Employment/
Affirmative Action Employer

Ushers

Salary: \$5.33/hour

Part time (min. 4-hour shifts)
We're looking for presentable, dependable people to work at all MERC facilities (Coliseum, Stadium, Performing Arts Center, and the Convention Center). Greet patrons, check tickets, assist with seating, enforce facility rules. Must be able to work days.

You must be 18 years old or older, willing and able to work scheduled shifts and to stand for long periods of time. You must have a minimum of 1 year experience dealing directly with the general public in a high volume situation. You must be dependable, prompt, well groomed and courteous. You will be required to become CPR certified and to join the union (IATSE).

First Opportunity: Applications available Friday, March 27, to residents of the First Opportunity Target Area. Boundaries are Columbia Villa and N. Chautauqua on the West; N. Columbia Blvd. on the North, the Banfield Fwy on the South and N.E. 42nd on the East.

Apply in Person: March 27 to April 9, 9:00 a.m. through 5:30 p.m., Memorial Coliseum, 1401 N. Wheeler. Applications can also be picked up at the Urban League Office, 10 N. Russell.

An Equal Opportunity/Affirmative Action Employer

Nurse-RN

Personal Benefit Management Specialist

Blue Cross and Blue Shield of Oregon is currently accepting applications for a Personal Benefit Management Specialist.

Qualified candidates must have a current Oregon RN license, demonstrated leadership qualities, 3+ years hospital based experience and a background in Utilization Review, Quality Assurance or discharge planning. Strong oral and written communication skills are a must.

The Personal Benefit Management Specialist handles all component responsibilities of the Personal Benefit Management program, including facilitation and coordination of planning through discussion with the patient, family physician, hospital discharge planning staff and alternative care providers. This position also assists in developing policies and procedures to ensure consistent and appropriate quality and content of work provided in the unit.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #066 at the top of your resume or in your cover letter. Send resume to:

Blue Cross Blue Shield
Human Resources Dept., 3rd Flr.
100 S.W. Market
Portland, OR 97201
TDD #225-6780
Equal Opportunity Employer

WOODLAWN CLEANERS
&
ALTERATIONS
*We Care About
Your Image!*

6800 N.E. Martin Luther King Jr. Blvd.

289-6346

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Marva Mitchell

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**BRAND NEW APARTMENTS WITH RIVER VIEWS,
CITY VIEWS, AND GARDEN VIEWS.**

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1 BEDROOMS FROM \$680
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2 BEDROOMS FROM \$975

Secured garage parking included in rent
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Sat & Sun, Noon to 4 PM

(503) 228-1800

**Cornerstone
Residential**

INFORMATIONAL ADVERTISEMENT

PORTLAND PUBLIC SCHOOLS

CALL FOR BIDS

Sealed bids will be received until 1:00 p.m. on the dates indicated in the Purchasing Department, Multnomah County School District #1J, 501 N. Dixon, Portland, Oregon for the items listed herein:

BID FILING
DATE

BID TITLE

Apr. 21, 1992 Floor Finish For Warehouse Stock

Formal announcement, detailed specifications and bidding documents may be obtained at the above address. For additional information, please contact M.J. Hutchens, Dir. Purchasing, 249-2000, Ext. 581.