

CLASSIFIEDS

Advertising
Employment
Bids/Sub-Bids

Worker' Compensation Claims Examiner/Supervisor

Georgia-Pacific Corporation, a Fortune fifty company and a leader in the forest products industry, has an immediate opening for a W/C Claims Examiner/Supervisor for our Western Regional office in Portland.

We seek a minimum of 4 years experience at the examiner/supervisor level. Ideal candidate will have a 4 year degree and multiple state experience. In addition to strong technical background, good verbal and written skills are essential. Must be keyboard literate and capable of working on an automated claims management system.

We offer a competitive salary and top-rated benefits package. If you qualify and are seeking a career within an industry leader, please send resume and salary history to: (Resumes post-marked after 4/8 will not be considered)

Georgia-Pacific Corporation
Attn: Employment Recruiter
900 S.W. Fifth Avenue
Portland, OR 97204
Equal Opportunity Employer

Accounting

Part time position with a 1 year renewable contract, beginning July 1, 1992. MA in Business Administration & CPA certificate required. Add'l qualifications incl successful college or prof'l teaching exp, work exp in business or accounting firm, liaison exp with business & accounting communities, intercultural/int'l exp & sensitivity & commitment to the Christian faith. Membership in a Lutheran Church-Missouri Synod congregation is preferred. Send resume by 4/15 to: Johnnie Driessner, Academic VP, Concordia College, 2811 NE Holman, Portland, OR 97211. Equal Opportunity Employer

Business Administration And Management

1 Year renewable contract, beginning July 1, 1992. Doctorate in related field of business. Successful exp in college teaching as well as work exp in business is required. Liaison exp with businesses int'l communities or governmental agencies related to economic development is preferred. Add'l qualifications incl intercultural/int'l exp & sensitivity, & membership in a Lutheran Church-Missouri Synod Congregation. Send resume by 4/15 to: Johnnie Driessner, Academic VP, Concordia College, 2811 NE Holman, Portland, OR 97211. Equal Opportunity Employer

Health Care Administration Or Social Work:

1 Year renewable contract beginning July 1, 1992. Doctorate in related field of HCA or SW. Significant exp in college teaching as well as work exp in HCA or social svcs. Additional qualifications incl liaison exp in community, gov't, or private health systems, intercultural/int'l exp & sensitivity, & membership in a Lutheran Church - Missouri Synod Congregation. Send resume by April 15th to: Johnnie Driessner, Academic VP, concordia College, 2811 NE Holman, Portland, OR 97211. Equal Opportunity Employer

Community Health

Nurse 2

\$2259 to \$2863 per month
Excellent benefits plus 6% PERS retirement contribution. The Clackamas County Public Health Division currently has an opening for a Community Health Nurse 2 to provide a variety of professional public health nursing services. This position will be serving clients in Pre-Natal, Family Planning and Health Care Access. Join our award winning team of health care professionals.

County Employment Application required. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, Oregon 97045. Closing date April 13, 1992, 5:00 p.m. An Equal Opportunity Employer.

Engineer

Apparel Product Engineer

Do you want to play an integral part in producing the world's finest athletic apparel? If you answer yes, then you'll want to read on about the opportunity for an Apparel Product Engineer.

Responsibilities:

- Ensure apparel products meet quality standards, manufacturing capabilities and cost goals.
- Prepare style kits with necessary information for manufacturing contractors.
- Monitor fit and construction activities.
- Troubleshoot with designers, developers and pattern makers.
- Review factory prototypes to ensure consistency with specifications.
- Coordinate the development of engineering assistants.

Qualifications:

- BS in Industrial Engineering or related discipline or equivalent experience.
- Minimum 5 years apparel manufacturing or engineering experience in a related position.
- Exceptional communication skills and ability to work as a team member in a creative and technical environment.
- Previous management experience preferred.

NIKE offers competitive salaries and excellent benefits. Please send your resume for consideration to: NIKE, Inc., ORATB2, 3700 S.W. Murray Blvd., Beaverton, OR 97005. This position is subject to close at any time. NIKE is an Equal Opportunity Employer.



Case Manager/Coordinator

Portland House Of Umoja Inc. (\$24-28,000.00 annually)
The Mission of the Portland House of Umoja Inc. is to develop and operate programs for gang affected and other high risk youth within the supportive environment of an extended family.

Qualifications:

MSW with two years of case management and program coordination experience or Bachelors Degree with three years of experience. Extensive work experience comparable to degree and work requirement will also be considered.

Demonstrated ability to work effectively with gang impacted/affected youth.

Demonstrated ability to develop/monitor and implement written client case plans and client assessment needs.

Demonstrated ability to work collaboratively and maintain close cooperative relationship with schools, social services, law enforcement, corrections and other relevant systems.

Demonstrated understanding of physically, intellectually and emotionally developmentally appropriate activities for adolescent youth.

Minimum two years experience supervising, hiring, orienting and evaluating staff. Demonstrated ability to collect, retrieve and utilize information regarding available community services and to develop/monitor activities.

Send resume/ written cover letter, a sample case plan and an activity schedule, 2 references to:
Portland House of Umoja Inc.
P.O. Box 11053
Portland, Oregon 97211

By April 10, 1992

Police Security check will be utilized

No phone calls please

Equal Opportunity Employer

Emergency Medical Technicians

Immediate openings for Emergency Medical Technicians, Oregon Certified. Must have interest in alcohol/drug treatment. On-call positions; \$6.77/hr. to start. Bi-lingual applicants encouraged to apply. Apply at: Hooper Center, 20 N.E. Martin Luther King Blvd., PDX 97232. EOE

Physical Education/Coaching

Women's Basketball Coach/PE instructor. Temporary FT/PT. MA & collegiate coaching experience preferred. Successful coaching, evaluation & recruitment experience at college level as well as promotion & public relations activities req. Consistency with the college's mission & values. Send letter, resume, and 3 letters of reference to: Joel Schuldheisz, Athletic Director, concordia College, 2811 NE Holman, Portland, OR 97211

Restaurant

Burgerville USA

Entry Level

Assistant Managers

Inconveniently located for most of America. Yes, we are not everywhere. Only the Pacific Northwest. We began over 60 years ago and we are unique in other ways besides our location and our years of experience.

We need unique, career minded professionals to join our family. Assistant Manager's salary starting at \$15,600. We provide family coverage for health and dental insurance.

If you have a proven track record of supervising people effectively in either food or retail service, then we are interested in you. Call Terri Hurlay 206-694-1521.



BURGERVILLE

Multnomah County Data Entry Operator

\$8.62 per hour;

apply by April 10

Civil Deputy

\$11.34 per hour;

apply by April 10

For 24-hour job information, call (503) 248-5035 or visit Multnomah County Employee Services, 1120 S.W. 5th Ave., Room 1430, Portland, during business hours.

Equal Opportunity Employer

Ushers

Salary: \$5.33/hour

Part time (min. 4-hour shifts)

We're looking for presentable, dependable people to work at all MERC facilities (Coliseum, Stadium, Performing Arts Center, and the Convention Center). Greet patrons, check tickets, assist with seating, enforce facility rules. Must be able to work days.

You must be 18 years old or older, willing and able to work scheduled shifts and to stand for long periods of time. You must have a minimum of 1 year experience dealing directly with the general public in a high volume situation. You must be dependable, prompt, well groomed and courteous. You will be required to become CPR certified and to join the union (IATSE).

First Opportunity: Applications available Friday, March 27, to residents of the First Opportunity Target Area. Boundaries are Columbia Villa and N. Chautauqua on the West; N. Columbia Blvd. on the North, the Banfield Fwy on the South and N.E. 42nd on the East.

Apply in Person: March 27 to April 9, 9:00 a.m. through 5:30 p.m., Memorial Coliseum, 1401 N. Wheeler. Applications can also be picked up at the Urban League Office, 10 N. Russell.

An Equal Opportunity/Affirmative Action Employer

Money

Personal, Debt Consolidation Home & Business Loan Up to 50K 1-800-377-4684

Executive Secretary

Oregon Steel Mills, a world class producer of steel plate and pipe products, has openings for Executive Secretaries.

Requirements include 3-5 years' secretarial experience and demonstrated PC skills including proficiency in word processing (Word Perfect), spreadsheet (Lotus/Excel), and database softwares. The candidate must be able to compose correspondence and compile reports, to handle busy telephones, and to communicate effectively both orally and in writing.

The company offers a competitive salary and excellent benefits including employee ownership in the firm. Send resume to:

Employment Specialist

Oregon Steel Mills

P.O. Box 2760

Portland, OR 97208

An Equal Employment/Affirmative Action Employer

Internal Auditor

Oregon Steel Mills needs an entry level Internal Auditor who is a CPA or CPA candidate with a minimum three years' audit experience, preferably with a "Big Six" public accounting firm. The candidate must be proficient in accounting related computer programs, must be willing to travel and must be an excellent communicator.

The position will assume responsibility for assisting in identifying systems subject to audit; planning scope and direction of audits, preparing audit programs, preparing oral and written reports to audit committee, assisting in analysis of business acquisitions, and coordinating activities with external auditors.

The company offers a competitive salary and excellent benefits including employee ownership and profit sharing in the firm. Send resume to:

Employment Specialist

Oregon Steel Mills

P.O. Box 2760

Portland, OR 97208

An Equal Employment/Affirmative Action Employer

Boiler Inspector

The State of Oregon Building Codes Agency is recruiting for a Boiler Inspector in Portland and future vacancies in various locations throughout the state. These positions will inspect construction, installation, and operation of boilers and pressure vessels for compliance with codes, laws, and rules. Applicants must have a Commission from the National Board of Boiler and Pressure Vessel Inspectors.

Salary range: \$2116-\$2,814 monthly plus benefits.

Call the Human Resources Section at 378-5553 for an application.

An Equal Opportunity Employer: Minority, female, and disabled candidates are encouraged to apply.

Medical Transcriptionist

Seeks a medical transcriptionist to type medical, personal assessments and progress notes. Knowledge of medical terminology desirable. Must be hard working, flexible, and willing to take on added responsibilities on short notice. Must be familiar with Word Perfect 4.2, type 60 wpm, work independently, maintain medical appointments, pharmacy and laboratory records. Must have 1 year transcriptionist experience.

Closing: 4/3/92.

Send resume to:

Rodney R. Harry

Garlington Center

N/NE Community Mental Health

4950 N.E. Martin Luther King Jr. Blvd.

Portland, OR 97211

Minorities encouraged to apply.

E-O-E

Don't Forget To Register And VOTE

ATTENTION BLACK WOMEN!

Learn secrets of personal magnetism. Improve self-image and confidence. Attract men, new friends, and wealth. Send for "BODY & SOUL" \$6.95 D&R Enterprises, Dept P092 PO Box 3114 Eugene OR 97403

Maintenance Worker 1

(Temporary)

Metro Washington Park Zoo \$10.02 - \$12.09

Class No. 445-492B-ZO

The Metro Washington Park Zoo is recruiting for temporary positions which will be supervised by the Building and Grounds Manager. Duties will include but are not limited to: transporting equipment and materials on a motorized vehicle; make basic repairs to electrical or plumbing fixtures; repairs animal closures, fences or other structures; assists less experienced workers with maintenance and construction of animal shelter; related facilities, health and cooling systems, hydraulic door systems; pouring and finishing of concrete, fabrication of metals, repair of automotive and train equipment; clean and paints various animal exhibits and visitor services facilities; obtain materials from local suppliers and delivers materials to the Zoo. This position closes Thursday, April 9, 1992. Applications and supplemental requirements can be picked up at the:

Metro Personnel Office

2000 S.W. First Ave.

Portland, OR 97201

Resumes will not be accepted

AA/EEO employer

METRO

Accounting Assistant

F/T. Duties include: A/P, A/R, Payroll. Maintaining files, processing quarterly tax reports, distribution spreadsheets, cash flow. Skills required: Bookkeeping, ability to understand Charts of Account, computer input, Lotus 1-2-3 helpful. HS Diploma or equivalent required. Experience or course work in Accounting helpful. Deadline for application is April 15, 1992. Please apply at 18 SW Boundary Court or call Wayne P. at 222-9661, ext. 168. Equal Opportunity Employer.

Stay Home and make \$100 a day.

Call for free 24 hr. recording (602) 569-9246, ext. OR-W61 or write Home Worker Dept., OR-W61, 19431 N. 36th Street, Phoenix, AZ 85024.

Education

Willamette University Integrated Technology Curriculum Specialist

Assists with the development, implementation, and evaluation of appropriate needs assessment and identification of instructional technology. Participates in planning, coordinating, designing and scheduling staff development seminars and institutional development projects. Maintains periodicals and reference materials providing information about software and hardware developments in computer assisted instruction. Researches and disseminates to faculty information regarding developments in computer instruction. Assists in identifying organization needs, setting goals and objectives, and developing budget requests.

Requires Bachelor's Degree (Master's preferred), two years teaching experience and two years in microcomputer environment. Knowledge and experience in multimedia, computer programming, acquisition of software/hardware systems, computer related curriculum development and consulting with faculty. Excellent communications, interpersonal and documentation skills. Requires innovative, aggressive individual who can work with minimum supervision.

Send letter of application, resume, and names, addresses and telephone numbers of three references by April 15, 1992 to:

Donald W. Miller
Director of Personnel Services
Willamette University
900 State Street
Salem, Oregon 97301
Equal Opportunity/AA Employer

Teacher

Management & Training Corp (MTC) has an opening for an Academic Instructor to teach reading/cultural awareness curriculum at our young adult (age 16-24) training center. Prior experience teaching ethnically diverse student groups highly desirable. Must possess or qualify to obtain Oregon Teaching Credential. To request application or obtain further information, contact: Human Resources, Tongue Point Job Corps, Astoria, OR 97103 by April 10, 1992, COB. (503) 325-2131, Ext. 100. Minorities encouraged to apply. EOE, M/F V/H

Lane Community College

Instructor/Science Dept. Master's Degree in Physics Education with a minimum of 30 quarter hours of upper division or graduate credit primarily in physics. Requirements include: a solid physics background and prior successful teaching experience at the post-secondary level required. Experience teaching at the community college level is desired. Experience using computers to enhance instruction necessary. Closing: 5/1/92.

Instructor/Coordinator-90% -Time-70% Family and Health Careers Department, 20% Cooperative Education Department. Minimum requirements include: Master's Degree in Child Development or Early Childhood Education. Classroom teaching experience with adult students, preferably in a community college setting. Minimum of three full years of experience with adult students. Demonstrated knowledge of community Child Care Operations. Closing: 4/15/92.

Vice President for Student Services/Student Services Dept.-While the earned doctorate is preferred, candidates with less post-graduate study and substantial, successful experience as academic leaders will receive full consideration. Minimum of seven years progressive responsibility in educational administration positions with a minimum of three years of administration in a Student Services unit of a community college. In lieu of stated minimum qualifications, a documented alternative combination of related education and/or experience--regarded by the applicant to be the equivalent--may be substituted formally for consideration. Closing: 4/15/92.

Applications and job descriptions are available at Personnel Services, Lane Community College, 4000 E. 30th Avenue, Eugene, OR 97405. 1-503-726-2211. LCC application must be postmarked no later than closing date. A resume may be submitted, but cannot take the place of the application form.

An Affirmative Action/Equal Opportunity Institution.

Marine Market Development Manager

The Port Of Portland has a position for Market Development Manager to manage major steamship and cargo marketing projects and to assist with programs to attract and retain liner and charter steamship service. The successful candidate should have at least 10 years experience in Trans-Pacific trades. Corporate level experience with major container carrier with experience in marine/intermodal transportation and an emphasis on liner trades preferred.

If interested and qualified send resume to the Port of Portland, Employment Office, Box 3529, Portland, OR 97208. Phone inquiries at (503) 731-7400. Position closes at 5 p.m., April 3, 1992.

Port of Portland