

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

15 Gate Attendants

Portland Center for the Performing Arts
Memorial Coliseum and The Oregon Convention Center
Salary: \$5.49/hour part time.
EEO/AA OPPORTUNITY: Applications are available to residents of the North and Northeast neighborhoods between Columbia Villa and N. Chautauqua on the east and N.E. 42nd on the west.
We're looking for well-groomed, personable people to take tickets, monitor doors during events, direct patrons, and occasionally patrol special exhibits. Persons hired will work at Portland Center for the Performing Arts, Memorial Coliseum and the Oregon Convention Center. Shifts include days, evenings, weekends and holidays.
We require one year experience dealing directly with the general public in a high volume situation. H.S. diploma or GED. Good physical condition required; ability to stand for long periods of time; ability to tolerate inclement weather. Must be 18 years old or older. Must be willing to be CPR certified. You must join the union (IATSE) within 30 days of hire.
APPLY IN PERSON: February 3-20, 9:00 a.m. through 5:00 p.m., Memorial Coliseum reception desk, 1401 N. Wheeler. Applications can also be picked up at the Urban League Office, 10 N. Russell.
An Equal Opportunity/Affirmative Action Employer

Accounting Clerk 2

Accounting Div. -
Class No. 038-0192-FM
\$8.80-\$12.38
Metro is recruiting for an Accounts Payable Clerk responsible for all aspects of cash disbursements, invoice and payment processing, reconciliation of accounts payable general ledger balances. Duties include communicating with vendors and departments orally and in writing and other accounting tasks as assigned. Need knowledge of financial accounting principles and practices; office methods and procedures; and basic data processing. Four years of progressively responsible office experience, including at least two years of general accounting work or any combination of education and experience which provides the applicant with the desired knowledge. Applications must be received or postmarked no later than Friday, February 21, 1992. Applications and supplemental requirements are available at:
Metro Personnel Office
2000 S.W. First Avenue
Portland OR 97201
Resumes not accepted.
EEO/AA Employer

METRO

Therapeutic Recreation Specialist

Salary Range: \$7.32-\$10.88/hr (20 hrs/wk)
This position develops and implements individualized treatment programs in leisure and socialization for older adults with developmental disabilities. Requires experience and/or training in therapeutic recreation and experience working with people with developmental disabilities.
For more information and an application packet, contact City of Eugene, Human Resource and Risk Services, Rm. 101, 777 Pearl St., Eugene, OR 97401.
AA/EEOE

Social Service/ Domestic Violence Agency-2 Positions

Night Case Manager
Salary: \$13,200 per year
Hours: 4:45pm - 9:15am every 3rd night plus meetings/activities
Director of Volunteer Services
Salary: \$8,562 per year
Hours: 20 hours p/week, some evenings/weekends
Send resume and cover letter to:
Bradley-Angle House
PO Box 14694
Portland, OR 97214
EEO/AA/Feminist Organization
Closing date 2/17/92

Nutrition Technician

Metro Washington Park Zoo
Class No. 535-0292-ZO
\$10.98/hr.
Metro's Zoo is recruiting for a Nutrition Technician for purchasing, stocking and dispensing animal food items and Animal Management Division Supplies. Duties include the development of proper diet for animals and overall feeding program; preparing bid specifications for food order and obtaining quotations on items; consulting with animal keepers regarding diet, and with food manufacturers on the availability of specifically prepared foods; consults with Veterinarian and Veterinarian Technicians on diet and diet changes and substitutions and maintains records of all animal food service related activities. Also assists the Veterinarian in the care of animals. Applications must be received or postmarked no later than 5:00pm Monday, February 17, 1992. Applications and supplemental requirements are available at:
Metro Personnel Office
200 SW First Ave.
Portland, OR 97201
Resumes not accepted
EEO/AA Employer

METRO

Family Service Worker/ Program Supervisor

Economic Opportunity
Committee of Clark County, Inc.
Bachelor's degree in Social Work, or closely related field. MSW desirable. 6 years experience working with children/families. 31-40 hrs/week; 46 wks/yr. Placement expected at \$10.23/hr.
Position requires dependable automobile, driver's license, and insurance.
Obtain EOC application, position announcement and job description 9 a.m. - 4 p.m., Mon.- Fri., EOC Office, 10621 N.E. Coxley Drive, Suite 207, Vancouver, WA (206) 895-9912.
Completed applications must be received in EOC office by 4 p.m., February 20, 1992.
Equal Opportunity Employer/
Affirmative Action

Teachers

3rd grade (permanent)
5th grade (one year)
Experienced teachers in integrated, multi-disciplinary, child-centered. Well versed in problem-solving, manipulative-based math, literature-based whole language reading and a process approach to writing. Send resume by March 1 to: Peter Scott Duyan, Head, Lower School, Catlin Gabel School, 8825 S.W. Barnes Rd., Portland, OR 97225.

4-Year Degree

\$23,000-\$24,000
Professional, promotable college grad. needed here. Excellent communication skills and strong analytical ability. Outstanding company offers excellent career path and full training. Call today for interview (bring your college transcripts). Apply for #12966.
Call today: 241-4831
Key Personnel Agency, Inc.
921 S.W. Washington, #454,
Portland, OR 97205

Teacher

Break Assistant/
Special Education
(Multihandicapped program)
3-3/4 hours day/
5 days week - school year
Application deadline: 5:00 p.m., 2/20/92
Salary: \$6.93/hr.

Required MESD applications can be obtained in person at MESD's Recruitment Office, 11611 N.E. Ainsworth Circle (Airport Way). Hours are 8:00-5:00, Monday thru Friday. To receive the application materials by mail, please send a self-addressed, stamped, legal envelope indicating position of interest to Multnomah Education Service District, Attn. Recruitment Office, P.O. Box 301039, Portland, OR 97230-9039.
An Equal Opportunity Employer and Drug Free Work Place

Lane Community College

Instructor, Health & Physical Education (70% time)
Head Men's & Women's Track & Field Coach (30% time)
Master's degree in Health, Physical Education or closely related area. Instruction: Minimum of two years teaching experience at the collegiate or secondary level preferred. Coaching: a demonstrated record of successful coaching and management of Track & Field program of at least 2 years at the secondary and/or collegiate level. Deadline date: 3/13/92
Instructor/English, Foreign Language & Speech
Communication Department
Bachelor's degree with at least 45 quarter hours in English. Master's degree in English or closely related field preferred. Two years of full time college instruction or its equivalent in part time college instruction needed. Deadline date: 3/13/92.
Applications and job descriptions are available at Personnel Services, Lane Community College, 4000 E. 30th Avenue, Eugene, OR 97405. 1-503-726-2211. LCC application must be postmarked no later than deadline date. A resume may be submitted, but cannot take the place of the application form.
An Affirmative Action/Equal Opportunity Institution.

Facility Security Agent

Oregon Convention Center
\$8.73/hour. Full Time
Responsible for carrying out the MERC security and public safety plans of all events held in Oregon Convention Center facility including general patrol, crime and theft prevention and fire watch. Completes written incident reports, provides emergency medical assistance when necessary and acts as a source of information for facility patrons.
One year experience in law enforcement or equivalent. You must be able to work all shifts, all days. You must be willing to be CPR certified. H.S. diploma or GED. Legible handwriting.
Application available to residents of the First Opportunity Target Area (Banfield Freeway on the South, N.E. 42nd on the East, N. Chautauqua including Columbia Villa on the West and N. Columbia Blvd. on the North). Call the JobLine 230-6711 for other job information.
Apply in person: February 7-February 20, 9:00 a.m. through 5:00 p.m., Memorial Coliseum Personnel Office, 1401 N. Wheeler. Applications can also be picked up at the Urban League of Portland, 10 N. Russell.
An Equal Opportunity/Affirmative Action Employer

Data Processing

Applications Analyst II

Are you interested in becoming part of a strong team effort to provide system development and modification? The downtown One Pacific Square location seeks qualified candidates for a position that requires no less than 7.5 years IS experience.
Qualified candidates will possess a related IS degree with proven knowledge in Command Level COBOL, CICS, IDEAL, MVS JCL and Database Design. Interpersonal/written communication skills, time management/organizational skills and project/supervisory experience/training are among job selection criteria.
Salary range: \$2,530/mo-\$3,618/mo with an excellent benefit package. Please direct your resume, salary history and letter of application specifying this position (Requisition 9200010) by February 14, 1992.
Northwest Natural Gas Company
220 N.W. Second Avenue
Portland, OR 97209
FAX (503) 721-2506
Equal Opportunity Employer

Telephone

Company Jobs

Start \$7.80-15.75/hr, your area. Men and women needed. No experience necessary. For information, call 1-900-740-4561 ext. 6857, 6am-8pm - 7 days - \$12.95 fee.

Principal Executive Manager E

Hazardous Waste Resuction & Permits Manager
\$3267 - \$4604 Monthly
The Oregon Department of Environmental Quality is currently seeking an individual to manage the program responsible for hazardous waste treatment, storage and disposal facility permits and closures and provides technical assistance on materials management and production practices to hazardous waste generators and users of toxic substances.
The successful candidate will have knowledge of environmental control methods used in hazardous waste management or in related fields such as solid waste, water or air pollution control and skill in working with federal, state, and local governments and regulated entities in the private sector to develop and administer regulatory and technical assistance programs.
The last date to receive application materials is February 21, 1992. All application materials must be in by close of business that day. Please call our job information line, (503) 229-5785.
Equal Opportunity Employer

Administrative Assistant

The Math Learning Center Portland, Oregon

Responsible for administrative support in the arrangement and execution of professional development courses for teachers. Prepare and maintain records. Provide support for site arrangements. Execute printing and mailing of advertising. Qualifications: Baccalaureate degree desired. Experience with personal computers required: skill with the Macintosh and some experience with IBM compatibles is beneficial. Must have experience with office work. The job requires the balancing of multiple tasks and working well with others as a team. Past employment in a school is beneficial. For a complete job description call 725-3041.
Application will be reviewed beginning March 2nd. Submit a resume, references and a cover letter which highlights qualifications and reasons for interest in the position. Send applications to The Math Learning Center, PO Box 1491, Portland, OR 97207. The Math Learning Center is an Equal Opportunity Employer.

Public Information Representative

Education Specialist

\$2326 - \$3093 Monthly
The Oregon Department of Environmental Quality is currently seeking a qualified individual to conduct the Oregon's waste reduction education program working with the Department of Education and teachers to implement waste reduction education programs in schools and with the general public to promote environmental awareness and responsibility.

The successful candidate will have skill in making oral presentations to promote a program, ability to develop teachers' guides, education materials or course curriculum and to prepare and conduct training sessions for trainers.
Call our job information line, (503) 229-5785, by February 14th, to request an announcement and application.
Equal Opportunity Employer

Counselor

Management & Training Corp. (MTC) has a full-time (Sun.-Thurs.) Counselor opening at our young adult vocational training center in Astoria. Must have experience in both individual and group settings. Requires related Bachelor's degree and min. 1 year counseling experience. Bilingual a plus!
Apply to: Human Resources, Tongue Point Job Corps Center, Astoria, OR 97103 by 5:00 p.m. Wed., Feb. 19, 1992.
Equal Opportunity Employer, M/F V/H, Minorities encouraged to apply.

Mental Health

Program aid for a children psychiatric day treatment program, children ages 3-4 years old. High school grad and two years experience with emotionally disturbed children, or AA degree plus one year experience working with emotionally disturbed children or early childhood development. Multi-cultural experience preferred.
Competitive salary and benefits.
Resumes to: Mary DuPain, Ph.D.
Garlington Center
Children's Program
3802 N.E. Martin Luther King Jr. Blvd.
Portland, OR 97211
Phone: (503) 249-7990
Closing Date: February 18, 1992
EOE - Minorities encouraged to apply.

Assistant Director

Center for International Executive Education at Concordia College. Assist in marketing, promoting, recruiting to and operating center's intercultural executive development programs. Requires cross cultural and international experience with demonstrated skills in sales and persuasion, public speaking, oral and written communication, organization and implementation of projects. Salary range \$10-\$13,000 for half time position, flexible hours. 100% tuition benefits included, no insurance benefits. Send resume to Dept. of Human Resources, Concordia College, 2811 NE Holman, Portland, OR 97211. Application deadline 2/18/92.

McCaw Cellular Communications, Inc. Cellular One

#179 - Administrative Assistant
Service & Installation Center
Our Administrative Assistant will support the Service Center Manager and Service/Installation Department by maintaining computerized customer service records, ordering and tracking equipment needed for the repair and installation of cellular phones, servicing customers, and inputting all cash and billing transactions into the account systems.
Applicants must be able to initiate, organize, and process work projects with minimum supervision. Outstanding computer skills, excellent written and verbal communication skills, and strong team-oriented interpersonal skills are also necessary.
Resumes and applications are accepted only at our downtown business location and must be received by February 25. No phone calls, please.
Send your resume referencing the above number/title to:

Cellular One

People Development Dept.
409 SW 9th
Portland, OR 97205
Cellular One Jobline 789-JOBS
All replies in confidence
An equal opportunity employer

Public Information Representative

Education Specialist

\$2326 - \$3093 Monthly
The Oregon Department of Environmental Quality is currently seeking a qualified individual to conduct the Oregon's waste reduction education program working with the Department of Education and teachers to implement waste reduction education programs in schools and with the general public to promote environmental awareness and responsibility.

The successful candidate will have skill in making oral presentations to promote a program, ability to develop teachers' guides, education materials or course curriculum and to prepare and conduct training sessions for trainers.
Call our job information line, (503) 229-5785, by February 14th, to request an announcement and application.
Equal Opportunity Employer

Bankruptcy is not

the answer.

Debt consolidation is.

Call 1-800-749-6600

Region Engineer

\$47,748 - \$67,164
The Department of Transportation is recruiting for Region 3 Engineer. This position is based in Roseburg, Oregon, and is responsible for approximately 430 positions and an operating budget exceeding \$70 million. The Region Engineer is responsible for the administration and maintenance of regional highways, facilities, and services. The Department is seeking individuals who are registered professional engineers with a demonstrated performance record leading an equivalent organization. Applicants need to have five years of management experience in a public or private organization which includes responsibility for development of program rules and policies, long and short-range plans, program evaluation, and budget preparation.
To obtain the application information, call (503) 378-6281, or write to ODT Personnel, 120 Transportation Bldg, Salem, OR 97310. Application materials must be received in our office by 5:00 p.m., February 26, 1992. All applicants need to obtain the application information before applying. The Department is an EEO/AA Employer.

Managing Engineer

Technical Services Branch

\$52,632 - \$74,112
The Oregon Department of Transportation is seeking an innovative and creative individual. As a member of the Department's management team, you will be responsible for the Technical Services Branch, including managing a \$250 million annual construction development program. This involves roadway and bridge design, land acquisition, statewide project development, and environmental programs. Qualified applicants must have experience leading a technical services organization and be a registered professional engineer. Applicants should also have excellent interpersonal skills, good written and oral communication skills, and the ability to lead an integrated service organization.
To obtain the application information, call (503) 378-6281, or write to ODOT Personnel, 120 Transportation Bldg, Salem, OR 97310. The recruitment will close February 26, 1992. All applicants need to obtain the application information before applying. The Department is an EEO/AA Employer.

Yacht Exchange Service

Register with YES, national clearing-house to trade, use or rent your boat. Receive two-year registration, search application, more information, send \$5.95 to YES, P.O. Box 1675, Holland, MI 49422-1675.

Brass Bed

Home Furnishings

Beautiful queen size head board, foot board and frame with firm orthopedic mattress set, \$375.00. Never used. Call at 697-4183.

Fun Work & Good Money!

Make a living making a difference in children's lives. Discovery Toys needs managers and part-time sellers.
Call 283-4042

BUNK BED w/mattresses, hardwood frame, Lacquer finish, \$185. 697-4183.

Substitute Instructional Assistants

Spanish/English

Substitute (on-call) instructional assistants are needed to work with Spanish students. Must be able to speak, read, and write Spanish and English fluently. GED preferred. Must be available on an on-call basis. Salary \$9.50 per hour.
Reply to Salem-Keizer Public Schools, Personnel Services, 1309 Ferry St., SE, Salem, OR 97301 (503) 399-3063.
An Equal Opportunity Employer.