

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

Regional Business Development Officer

(Princ. Exec./Mgr. F)
\$42,060 - \$59,184 Annual Salary Range

This is an Executive Service position with the Business Development Division of the Economic Development Department. The position is located in Eugene.

The purpose of this position is to link the Mid-Willamette Valley region of the State (Lane, Benton, Linn, Marion, Polk, and Yamhill counties) with available business opportunities through the resources of the Department.

This recruitment closes on November 18, 1991. To obtain recruiting announcement call or write:

Economic Development Department
Human Resources Office
775 Summer St. NE
Salem, OR 97310
(503) 378-6324
(503) 581-5115 (Fax)

OEDD is an AA/EEO employer and complies with Section 504 of the Rehab. Act of 1973.

Counselor

Residential Treatment Counselor

Help troubled teens succeed in life! Our residential treatment facility helps adolescents overcome chemical dependency, delinquent acting out and emotional disturbances. We train for effectiveness and expect positive results. We care about the girls we serve and accept only the best to staff our programs.

Pay starts at \$842-\$1038/month depending on education, experience and skills. A&D background preferred. Merit pay system offers opportunity to increase wages biannually. Good health plan and other benefits. We hire for full-time and part-time counselors for afternoon-evening shifts, night duty (nights pay an extra 10% premium and relief.

Application kits (NO RESUMES) are available at Rosemont School, Inc. 597 N. Dekum, Portland, OR 97217 (503) 283-2205.
Equal Opportunity Employer

Operations Technician

Opening for qualified Operations Technician to assist in daily maintenance operations of Tualatin Valley Fire and Rescue's Regional Training Center in Tualatin. Coordinates with construction and repair personnel on site; assists in design, installation and maintenance of training props., and assures all activities at Center are conducted safely. Requires 2 years of responsible experience in facilities maintenance tasks, including carpentry, construction, reading blueprints. Graduation from high school required. Some experience in project management desirable. Full range of employer-paid benefits. Salary range \$1749-\$2449/mo. Closing date: Fri, November 8, 4:30pm. Interested candidates may submit a District application to Tualatin Valley Fire and Rescue, Human Resources Division, 20665 SW Blanton Street, Aloha, OR 97007.

Scalehouse Clerk

Solid Waste Department

\$8.38 - \$11.79/hr.

Class No.013-1191-SW

METRO is recruiting for the position of Scalehouse Clerk to perform manual and clerical duties associated with solid waste collection, including; estimating load volumes, accepting and receipting cash, preparing deposits, collecting data and preparing reports, and operating a computerized weighing system. Requires education and/or experience equivalent to high school diploma or GED and one year experience in a position involving heavy public contact. Position closes 5:00 p.m., Thursday, November 14, 1991. Applications and supplemental requirements available from:

Metro Personnel Office
2000 S. W. First Ave.
Portland, Oregon 97201
Resumes not accepted
EEO/AA Employer

METRO

Personnel Officer 1

\$1947 - \$2614

The Oregon Department of Forestry currently has an opening in Salem for a Personnel Officer 1. This announcement is to fill the current vacancy. Submit an application now if you wish to be considered for this job classification. The Personnel Officer 1 provides direction and assistance to agency management, employees, and the public in areas of recruitment and selection; monitors and reports on the affirmative action plan and coordinates the office support functions of the section; molds the specific duties of this position and the office support functions into a cohesive program which complements the other functions of the section. Qualifications are: two years of technical-level personnel experience involving employee relations, classification, compensation, recruitment, selection, testing, employee training, employee benefits, personnel rules interpretation, or labor contract administration; or a Bachelor's degree in Personnel Management, Industrial Relations, Industrial Engineering, Business Administration, Public Administration, or a closely related field.
Announcement closes December 3, 1991. contact Department of Forestry Personnel Section, 2600 State Street, Salem, OR, 97310, (503) 378-2565 for job announcement, test questions, and applications.

Education

Director Of Admissions

Western States Chiropractic College is an independent accredited, first-professional degree granting institution, founded in Portland in 1907.

The Director of Admissions is responsible for: 1) Development and implementation of recruitment and admissions strategies. 2) Collection and presentation of admissions related information to guide the development of admissions procedures and to assist in development of admissions policies; 3) Managing the admissions office and supervising admissions office staff.

Qualifications for the position include: 1) Bachelor's degree, Master's degree preferred. 2) Job experience in a college admissions office; additional employment in public and student service positions is valued; 3) Demonstrated success at a job with managerial responsibilities. 4) Excellent verbal skills, both oral and written. 5) Willingness to travel 6) A creative, energetic and positive approach to the job. The position will be filled as soon as possible. Western States Chiropractic College is an Equal Opportunity Employer.

The compensation package is competitive. To ensure consideration, send resumes with a letter of application by November 22 to:

Dean of Student Services

Western States

Chiropractic College

2900 NE 132nd Avenue

Portland, Oregon 97230