

# CLASSIFIEDS

■ Advertising  
■ Employment  
■ Bids/Sub-Bids

## GROUND TRANSPORTATION CLERK

The Port of Portland has an immediate opening for a Ground Transportation Clerk at Portland International Airport. Responsibilities include:

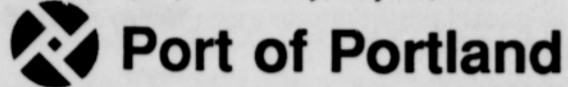
- Processing all lost and found items.
- Typing and filing all department correspondence.
- Collecting and recording permits, I.D. cards and other required fees.
- Handling customer complaints.
- Answering telephones.

**Preferred Qualifications:**

- Demonstrated oral and written communication skills.
- Accurate typing skills.
- Previous data entry experience.
- Ability to work with limited supervision.

In addition to a starting salary range of \$15,072 - 16,833 annually, the Port offers a comprehensive benefit package.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m., Friday, July 26, 1991.



## BUILDING MAINTENANCE MECHANIC

The Port of Portland has an immediate opening for a Building Maintenance Mechanic at Portland International Airport. The successful candidate will be responsible for:

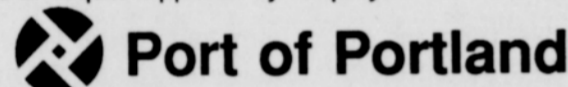
- Maintaining bag belt and conveyor systems
- Maintaining and repairing plumbing systems
- Maintaining building facilities

**Preferred qualifications**

- Minimum of five years experience as a bag belt/conveyor mechanic and as a millwright
- Skilled in carpentry and the use of related power tools
- Arc and gas welding skills
- Possess a valid Oregon or Washington class B drivers license OR ability to obtain within 90 days of employment

In addition to a starting salary of \$17.58 per hour, the Port offers a comprehensive benefit package.

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## ADMINISTRATIVE COORDINATOR

The Port of Portland is recruiting for an Administrative Coordinator for the Director of Planning. The successful candidate will be responsible for:

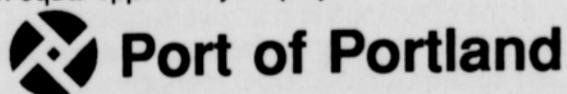
- Providing clerical and administrative support for the Planning Director and other Planning staff;
- Providing assistance in preparation and maintenance of department budget;
- Scheduling meetings, arranging travel, and coordinating department projects.

In addition to a starting salary of \$19,850 to \$22,441, commensurate with experience, the Port provides a comprehensive benefits package.

**Preferred Qualifications:**

- Prior experience in a clerical support position
- Excellent clerical skills including WordPerfect
- Lotus 1-2-3
- Ability to transcribe from dictation equipment
- Excellent organizational and communication skills

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## SENIOR ECONOMIST

The Port of Portland has an opening for a Senior Economist in its Planning Department. The successful candidate will:

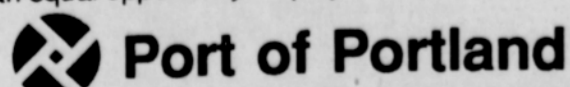
- Develop, manage, and disseminate economic analysis and research;
- Monitor, collect, analyze, and present information about the transportation industry, world trade, world economics, regional trade, and regional economics;
- Establish a network with economists and planners from public and private agencies, businesses, and universities;
- Coordinate research work with staff in operating groups;
- Provide recommendations for management strategy decisions based on economic analysis and research;
- Develop Port-wide business intelligence system.

**Preferred Qualifications**

- Advanced degree in economics, planning, or business administration, or equivalent experience;
- 3 years experience in advanced research;
- Thorough knowledge of world trade, world economics, regional trade, and regional economics;
- Experience in strategic planning;
- Highly developed demonstrated communication skills.

The Port offers a competitive salary and benefits package.

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## SALES INSTALLERS



**PARAGON CABLE**  
PARAGON CABLE, a leader in the dynamic fast growing cable television industry is seeking enthusiastic self starters to sell and install cable services in multifamily housing. If you are highly motivated and have a strong desire for success, we would like to talk with you.

**We offer:**

- Career in a growth industry
- New products and services
- Training program
- Full employee benefits
- Base vs. commission
- Gas allowance

Call 230-2099, ext. #205 to arrange for an interview, or apply in person at:  
PARAGON CABLE  
3075 NE Sandy Blvd.  
Portland, OR 97232  
Equal Opportunity Employer

**Fred Meyer  
HOTLINE!**

For a recorded list of current job openings, call our 24-hour Job Hotline:  
(503) 239-7446  
**Fred Meyer**  
Equal Opportunity Employer

## Community Licensed Practical Nurse

Provide practical nursing care to clients in primary care or communicable disease clinics; duties include protocol-based client assessment, obtaining lab specimens, assisting providers and participating in client teaching.

Requires Oregon license and one year of experience.

Multnomah County offers competitive salaries and an excellent fringe benefit package.

Apply by August 2, 1991, at Multnomah County Employee Services, Room 1430, 1120 SW Fifth Ave., Portland, OR. Mailing address: P.O. Box 14700, Portland, OR 97214



## KXL Radio

News Editor; experience required. Resumes only to:  
Operations Manager  
PO Box 14957  
Portland, Oregon 97214  
Equal Opportunity Employer

## ACCOUNTING STAFF ACCOUNTANT



**PARAGON CABLE**  
Performs moderately complex accounting activities relating to the maintenance of a complete and accurate general ledger and resulting managerial reports and financial statements. Keeps comprehensive and complex accounts requiring the analysis of accounting transactions and the establishment or maintenance of controls. Assists with financial statement preparation on a monthly basis distributes to management. Use of PC and other office equipment required. Intermediate level position requiring course work or experience equivalent to a degree in accounting or business administration. Two to four years of significant accounting experience required. We offer comprehensive benefits package and competitive salary.

PARAGON CABLE  
3075 NE Sandy Blvd.  
Portland, OR 97232  
Equal Opportunity Employer

## NURSE PRACTITIONERS & PHYSICIAN ASSISTANTS

Family Nurse Practitioners and Physician Assistants needed immediately for primary care in community and school-based clinics in the Portland area.

Multnomah County offers competitive salaries based on experience and an excellent fringe benefit package.

Contact James E. McDonald,  
RNFNP, at (503) 248-3674.



## DENTIST

Immediate opening at Dammasch State Hospital in Wilsonville, Oregon. Applications being taken for a full-time dentist to provide general dentistry services to psychiatric inpatients. Contact Personnel Department: (503) 682-4611. An equal opportunity employer.



## City Of Portland

Senior City Planner/Generalist - to \$3,662/mo  
Public Works Operations Manager - to \$56,763/yr  
For more info/closing dates call (503) 823-4573 (24 hr job information) No resumes please.  
Bureau Of Personnel  
1220 S. W. 5th Ave., First Fl.  
Portland, OR 97204  
Apps also available at:  
Urban League  
10 N. Russell  
Minorities, females and disabled encouraged to apply.



## SEEKING ENTRY LEVEL MANAGEMENT CANDIDATES

Starting in 1972 with a single restaurant, we've grown to where we now operate 28 restaurants (soon to be 29) in the Portland/Vancouver metropolitan area. And we are still expanding!

We're looking for individuals who've had experience as a head wait person, production leader or lead cook...

If you are mature, enthusiastic and have PRIDE, come over to Burger King. Most of our Assistant Team Leaders (management) salaries begin at \$15,400 and they can make as much as \$29,000. We have excellent training programs and benefits package.

Restaurant Management Northwest Inc.  
is a franchise of Burger King Corporation.

Come into our main office & fill out an application or send your resume to: Restaurant Management Northwest, Inc., 1410 SW Jefferson, Portland, OR 97201. Attention: Dave McCartney, Director of Human Resources.

Equal Opportunity Employer

## INSURANCE

### LIFE/DISABILITY CLAIMS ANALYST

Blue Cross and Blue Shield of Oregon is currently seeking an experienced Life/Disability Claims Analyst. Qualified candidates will have experience in life and disability claims adjudication, CRT experience and the ability to type 40 wpm. Other qualifications include:

- demonstrated ability to develop professional correspondence using correct structuring, spelling and grammar.
- previous phone experience in a problem solving environment
- the ability to remain flexible in a changing environment
- medical terminology is desired
- 3rd party administrator experience is desired

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #91-1767 at the top of your resume or in your cover letter. Send resume to:

Blue Cross and  
Blue Shield of Oregon  
Human Resources Dept., 5th Flr  
100 S.W. Market  
Portland, OR 97201  
TDD# 225-6780  
Equal Opportunity Employer



## Police Officer

### Portland Public Schools School Police Officer

Establishment of eligibility list for position of police officer for Portland Public School Police Dept. Applications, complete job requirements and minimum qualifications available. 90 term hour of college credits recommended. Only qualified applicants will be tested. Contact Portland Public Schools, 501 N. Dixon, Portland, OR 97227. Applications accepted thru Friday, August 2nd. For information, Call 249-2000, ext 307. Equal Opportunity - affirmative action employer.

## COUNSELING

### Residential On-Call

**Back-Up Worker  
\$6 Per hour**  
CODA Inc. seeks On-Call backup worker to provide sole facility and client supervision at our residential treatment facilities. Experience with residential drug or alcohol clients required. Variable shifts. To apply submit standard CODA application form including screening question responses to address below.  
Application materials available at CODA Inc., 210 NE 20th, Portland, OAR 97232.  
Equal opportunity/affirmative action employer.

## COUNSELING

### Part Time Counselor Assistant - New Directions Starting salary \$6.40-\$6.70 hr plus benefits.

Coda Inc. seeks Counselor Assistant at New Directions Residential Treatment Facility. Position is responsible for supervision of facility and resident clients. Duties include supervising client activities, responding to crisis, conducting one group checks, facilitating one safety, planning menus and shopping, supervising UA, house maintenance. Position works 10am-midnight both Saturday and Sunday and 12:30-5pm Wednesday (32.5 hours week). To qualify: 1 year experience in drug treatment, good judgement and interaction skills required. Residential treatment experience preferred. Must be certified/certifiable in CPR. To apply submit standard CODA application form including screening question responses to address below.  
Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232.  
Equal opportunity/affirmative action employer.



## MENTAL HEALTH

Therapist/case manager needed for innovative intensive case management team. Work with small caseload of CMI clients. Ability to relate to minorities necessary. Liberal vacation and benefits. 6.1% retirement. Competitive salary.  
Masters degree or bachelors degree, plus two years human services experience.

Send Resume to:  
Kim Burgess, Program Manager  
N/NE Community Mental Health  
4950 N.E. Martin Luther  
King Jr. Blvd.  
Portland, OR 97211  
Closing Date: August 9, 1991  
Phone (503) 249-0066  
MINORITIES ARE ENCOURAGED TO APPLY  
EOE

## NOTICE OF INTENT

The Oregon Department of Transportation, Highway Division, is seeking qualifications from consulting firms with experience in preliminary assessments preparation for hazardous material sites. Preliminary assessment preparation will be conducted under standards and guidelines similar to Department of Environmental Quality Policy 240.00.

The successful consultant will enter into a flexible service contract to provide services for a two-year period at a maximum cost of \$135,000 per year.

If you are interested in being considered, a Request for Qualifications can be obtained by calling or writing Program Section, 307 Transportation Building, Salem, OR 97310; telephone (503) 378-6563.

Statements of Qualifications are due by August 2, 1991.

## Sub-Bids Requested

Oregon State University  
Tennis Court Renovations  
Bids: 30 July 1991 2:00pm  
Water Research Lab Reroofing  
Bids: 13 August 1991 3:00pm  
Rosenfeldt Laboratory and Feed Barn Reroof  
Bids: 13 August 1991 2:00 pm

### Merle Doty and Son, Inc.

1656 NW 13th Street  
Corvallis, Oregon 97330  
Phone 752-4550 Fax 754-2242

CCB #5403 We are an equal opportunity employer and request sub-bids from small business, minority and women-owned business and disadvantaged business enterprises.