

# CLASSIFIEDS

Advertising  
Employment  
Bids/Sub-Bids

**MENTAL HEALTH  
ON CALL RELIEF  
WORKER**

To relieve regular staff at small residential facility for CMI clients. Could be a few hours or full shifts, day, afternoons, nights, or weekend depending on the situation. Duties include med. dispensing/monitoring. Meal preparation, general housekeeping, records. Must have lots of energy, be reliable and responsible, like mentally disabled people. Salary \$6.00 per hour.

Resume and Interview:  
Virginia Jellison  
N/NE Community Merit Health  
4950 NE Martin Luther  
King Jr. Blvd.  
Portland, Oregon 97211  
Phone: (503) 249-0066  
Minorities encouraged to apply.  
EOE.

**TRANSPORTATION  
PLANNING  
CONSULTANT  
OREGON**

**TRANSPORTATION PLAN**

The Oregon Department of Transportation wishes to contract with an interdisciplinary team to assist in the development of the Oregon Transportation Plan, Systems Element. Interested parties are invited to submit a Statement of Qualifications.

Team knowledge and skills must include ability to manage and deliver complex planning projects, transportation planning and modeling, economics, environment, energy, finance, technology, and land use planning.

Those wishing to respond to this RFP must attend the presubmission meeting on July 26, 1991, in Salem. To obtain a description of the project and the application process, please contact:  
Paul Norris  
Policy and Research Manager  
ODOT, Strategic Planning  
Section  
405 Transportation Building  
Salem, OR 97310  
Phone: (503) 378-6285  
FAX: (503) 373-7194

**EDUCATION  
MULTNOMAH EDUCATION  
SERVICE DISTRICT  
SPECIALIST,  
VOCATIONAL &  
TECHNICAL  
EDUCATION**

Provide technical assistance to local districts in the maintenance and development of quality vocational/technical education programs and serve as program manager for the Mt. Hood Regional Cooperative Consortium and its programs.

Qualifications: Master's degree in education or vocational education administration; knowledge of procedures in development and implementation of instructional objectives; and three years of successful teaching at the secondary or community college level in vocational education or in supervision/administration of vocational programs. Beginning salary \$30,581.05 - \$42,396.42, depending on education and experience.

Required MESD applications can be obtained in person at MESD's Recruitment Office, 11611 NE Ainsworth Circle (Airport Way). Hours are 8:00-5:00, Monday thru Friday. To receive application materials by mail, please send a self-addressed stamped envelope indicating position of interest to Multnomah Education Service District, Attn. Recruitment Office, P.O. Box 301039, Portland, Oregon 97220-1039.

An Equal Opportunity Employer and Drug Free Work Place.

**DATA ENTRY  
OPERATOR**

Accuracy vital. Misc. clerical duties, good phone voice, valid driver's license, HS grad or GED equiv. 1 yr. data entry or 1 yr. office experience with min. 50wpm typing skills. Sense of humor. Excellent benefits, 40 hr. work wk. Send background letter to Y. M. Deligiorgis, OPB Foundation, P.O. Box 69485, Portland, OR 97201 by 8/1/91. No phone calls please. Equal Opportunity Employer.

**ACCOUNTING  
CAREER IN TAX  
ADMINISTRATION**

The Oregon Department of Revenue is taking applications for tax auditors and auditor trainees. Trainee level requires 30 quarter hours accounting with either a Bachelors degree or 2 years of professional accounting experience. Based in Salem. For required application contact (503) 378-3384. EOE/AEE

**REGISTERED NURSE -  
ON CALL SUBSTITUTE  
OTHER HEALTH IMPAIRED  
PROGRAM**

Provide direct nursing care to medically fragile school age children and supervise nursing activities in classroom. Recent experience in clinical setting with medically fragile children is essential. Hours, Monday-Friday, 8am-4pm.

Call 257-1510 (24 hr. job information) for salary and closing dates. Required MESD employment applications can be obtained in person at MESD's Recruitment Office at 11611 NE Ainsworth Circle (Airport Way). Hours are 8:00-5:00, Monday thru Friday. To receive application materials by mail, please send a self-addressed stamped envelope indicating position of interest to Multnomah Education Service District, Attn. Recruitment Office, P.O. Box 301039, Portland, Oregon 97220-1039.

An Equal Opportunity Employer and Drug Free Work Place.

**REGISTERED NURSE -  
ON CALL SUBSTITUTE  
School Health Services**

Provide direct nursing care to students (pre-school - 12th grade) in Multnomah County. Will assist with illness, injuries, mental health issues and communicable disease in a school setting. Hours Monday-Friday, 8a.m.-4p.m.

Required: Minimum of 6 months experience within the past 5 years, providing direct nursing care to school age children.

Call 257-1510 (24 hr. job information) for salary and closing dates. Required MESD employment applications can be obtained in person at MESD's Recruitment Office at 11611 NE Ainsworth Circle (Airport Way). Hours are 8:00-5:00, Monday thru Friday. To receive application materials by mail, please send a self-addressed stamped envelope indicating position of interest to Multnomah Education Service District, Attn. Recruitment Office, P.O. Box 301039, Portland, Oregon 97220-1039.

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**CITY OF WEST LINN  
PARK MAINTENANCE  
WORKER I  
(\$1499-\$1949/mo)**

Position performs groundskeeping, landscaping and facility maintenance duties. May perform various skilled and semi-skilled manual labor tasks and the operation of small tools, automotive and power equipment. Requires: graduation from high school or equivalent GED certificate and two years working experience in landscape groundskeeping industry. Experience in maintenance, new landscape construction and tree work preferred. Must obtain CDL, Class 1, prior to appointment. Pre-employment drug/alcohol screen prior to appointment required.

City of West Linn application must be received by July 24, 1991, 4:30 p.m., West Linn City Hall, 22825 Willamette Drive, (503) 657-0331.

**RETAIL SALES  
CONSULTANT**

14,000 daily newspaper seeks top-flight outside sales person to join its aggressive retail sales team. Consultative sales skills, knowledge of print advertising, retailing and previous sales experience preferred. Excellent training, progressive corporation and quality of life community. Send a letter of application and resume to Hazel Stratton, H.R. Manager, P.O. Box 368, Corvallis, Or 97339, by WEDNESDAY, JULY 31, 1991. EOE.

**Program Assistant 1  
Metro Washington Park Zoo  
\$7.98 - \$11.23**

METRO is recruiting for a Program Assistant 1 to perform a variety of administrative and clerical functions in support of the Education Division at the Metro Washington Park Zoo. Duties include: answering inquiries from the public on the telephone and in person; composing records and reports; collecting, recording and evaluating information; and related duties. Education/Experience equivalent to High School diploma or GED and one year administrative experience in a high volume computerized office setting. Position closes 5:00 p.m., Thursday, July 25, 1991. Applications and supplemental requirements available at: Metro Personnel Office 2000 SW First Avenue Portland, Oregon 97201 Resumes not accepted AA/EEO Employer

**METRO**

**Senior Management  
Analyst-Solid Waste  
\$2,610 - \$3,671/monthly**

METRO is recruiting for a Senior Management Analyst to perform responsible lead duties in the Budget and Finance Division of the Solid Waste Department. Duties include: contract preparation and monitoring, solid waste disposal rate development, input to budget development and revenue and cost monitoring activities. Education/Experience equivalent to a bachelors degree in finance, public administration or a related field and minimum three years experience in contract administration. This position closes Thursday, July 25, 1991. Complete job announcement, application and supplemental requirements available at: Metro Personnel Office 2000 S.W. First Avenue Portland, OR 97201 Resumes not accepted AA/EEO Employer

**METRO**

**Contracts  
Program Assistant 2**

METRO is recruiting for a Program Assistant 2 to Perform a variety of clerical and administrative duties in support of the Budget and Finance Division of the Solid Waste Department. Duties include, but are not limited to, maintaining contract documents and payment history database, generating informational reports, reviewing and analyzing invoices, processing documents for payment and other related duties as assigned. Requires education/experience equivalent to high school diploma or GED and three years administrative and/or clerical work experience. Applications/supplemental requirements available from: Metro Personnel Office, 2000 S.W. First Ave., Portland, Or. 97201. Deadline: July 18, 1991. EEO/AA Employer

**METRO**

**PROJECT  
COORDINATOR**

Non-profit organization implementing an educational enhancement program at a NE Portland school needs a full-time Project Coordinator ("PC"). Will work with the students, parents and elementary school, coordinate and oversee Program activities. Ability to work with children and adults from various ethnic groups. For detailed description, call 227-2439. SALARY: \$20,000-\$28,000 DOE. Resumes desired by July 24, 1991. Send a resume AND cover letter to the following:  
"I Have a Dream"  
Foundation-Oregon  
1315 S.W. Park Avenue  
Portland, OR 97201  
An Equal Opportunity Employer

**Solid Waste  
Associate  
Management Analyst**

METRO is recruiting for an Associate Management Analyst to assist in solid waste flow control implementation and monitoring of waste flow to Metro facilities. Duties will include, but not be limited to, field work tracking possible solid waste leaks, compiling factual information concerning citations, drafting citations, monitoring waste flow, and assisting with other related duties. Requires education/experience equivalent to Bachelor's degree in public administration and at least two years public sector regulatory experience. Applications/supplemental requirements available from Metro Personnel, 2000 S.W. First Ave., Portland, OR 97201. Application deadline: July 24, 1991. AA/EEO Employer

**METRO**

**Transportation  
Assistant  
Transportation  
Planner**

METRO is recruiting for an entry level professional position in the Transportation Department. Duties include, but are not limited to, statistical analysis and interpretation of survey data, collection and summarization of data used in modeling, application of travel demand model in projects, and related duties. Requires education/experience in engineering, economics, urban planning, geography, environmental studies, mathematics or other quantitative discipline. Applications/supplemental requirements available from: Metro Personnel, 2000 S.W. First Ave., Portland 97201. Application deadline: July 18, 1991. EEO/AA Employer

**METRO**

**FINANCE DIRECTOR  
City of Milwaukie, Oregon  
(Population 18,500)**

Salary: \$3,216 to \$4,020 per month (D.O.Q.). Located on the Southeast side of Portland, Oregon. Access to metropolitan area while maintaining small town ambience. Responsible for all Finance Department accounting functions and procedures, City's fiscal operations and planning, municipal court, risk management budget preparation and purchasing functions. Coordinate Finance Department activities and provide highly complex administrative support to the other City departments, City Manager and outside agencies. Requires a Bachelor's degree in accounting or business administration and a total of 5 years prior work experience. CPA certification is preferred. Desire two to three years of supervisory experience and a well rounded public sector financial management background. To obtain application materials contact the City of Milwaukie Personnel Office, 10722 SE Main Street, Milwaukie, OR 97222; (503) 659-5171. Submit resume and completed supplemental questionnaire by August 7, 1991, to the Personnel Department at the above address. Fax #(503) 652-4433. EEO

**ELECTRONICS  
TECHNICIAN I  
City of Eugene**

Salary Range: \$2,181-\$2,700

Applicants should have a working knowledge of radio and communications systems and equipment. Requires a minimum of two years experience in the maintenance and repair of electronic and communications equipment. General FCC radio/telephone operator's license or equivalent. Closing Date: August 2, 1991. Obtain application and supplemental questionnaire at City of Eugene, Human Resource & Risk Services, Rm. 101, 777 Pearl St., Eugene, OR 97401. AA/EEO

**SPECIALIST,  
MEASUREMENT  
1991-92 SCHOOL YEAR**

Assisting the local districts in the area of group testing by helping develop strategies, materials, and techniques, under the AERA/APA/NCME standards for education and psychological testing. Application deadline: 7/31/91 for first screening. Open until filled. Call 257-1510 (24 hr. job information) for salary and closing dates. Required MESD employment applications can be obtained in person at MESD's Recruitment Office at 11611 NE Ainsworth Circle (Airport Way). Hours are 8:00-5:00, Monday thru Friday. To receive application materials by mail, please send a self-addressed, stamped envelope indicating position of interest to Multnomah Education Service District, Attn. Recruitment Office, P.O. Box 301039, Portland, Oregon 97220-1039. An Equal Opportunity Employer and Drug Free Work Place

**GEOLOGIST 2  
\$2153-\$2889 Monthly**

Oregon State Highway Division seeks applicants for positions statewide. There is a current opening in Bend. Responsible for gathering and analyzing geologic conditions and soils data, and providing recommendations. Requires two years of experience in engineering geology; AND a Bachelor's degree in Geologic Science; OR three more years of experience. To apply, contact ODOT Personnel at (503) 378-6281 for an application packet. Applications and test responses must be returned by 5:00 p.m., July 30, 1991. AA/EEO Employer

**RISK ANALYST**

The Port of Portland has an opening for a Risk Analyst in its Human Resources Department. The successful candidate will:


- Provide analytical support in the areas of risk analysis, loss prevention, claims, and benefits
- Administer/maintain the certificates of insurance and risk management information systems
- Assist with commercial insurance portfolio and cost allocation system.

**Preferred Qualifications:**

- Minimum 2 years experience in property/casualty insurance or risk management analysis
- Education/certification in insurance/risk management
- Course work in finance, research, statistics, analysis, or quantitative methods
- Advanced skills using Macintosh and IBM compatibles; Lotus 1-2-3, Excel, and data base softwares

The Port offers a competitive salary and benefits package. If interested and qualified, apply in person at the Port of Portland Employment office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by July 19, 1991 at 5 p.m.


The Port is an equal opportunity employer.

 **Port of Portland**


**WANTED  
TIMBER & LUMBER**

WE WANT TO PURCHASE SAW LOGS,  
STANDING TIMBER AND/OR RANCH LAND WITH  
STANDING TIMBER

Contact:  
Johnny Shaw  
(503) 898-2207

 **IDAHO TIMBER  
CORPORATION**

**Holladay Park Medical Center**

 1225 Northeast 2nd Avenue  
(503) 233-4567

Committed to Career Opportunity For All Americans

**24-Hour Job Line 239-3116**

An Equal Opportunity Employer A Legacy Member

**ADMINISTRATIVE AIDE  
III**

City of Eugene  
Salary Range:  
\$1,689 - \$2,069/mo.

Responsible for complex secretarial and clerical support to the Administrative Division of Parks, Recreation and Cultural Services. Requires considerable experience in a secretarial or administrative support position. Must be proficient in Word Perfect and Lotus. Closing date: July 26, 1991. Obtain application and supplemental questionnaire at City of Eugene, Human Resource and Risk Services, Rm. 101, 777 Pearl St., Eugene, OR 97401. AA/EEO

**INDUSTRIAL ENERGY  
MANAGEMENT  
SPECIALIST**

\$3,157 - \$3,841/per mo.

Minimum of five years experience in industrial energy management or minimum of three years experience plus an Engineer-in-Training (EIT) or equivalent certificate. Knowledge and experience with industrial facilities, industrial processes, power factor and power quality. Ability to write technical reports and proposals, ability to lead projects. Bachelor of Science degree in engineering curriculum. Training in industrial processes, building mechanical or electrical systems and equipment, commercial/industrial process energy use, and building energy modeling. Valid driver's license required.

Send resume by August 2, 1991 to: Eugene Water & Electric Board P.O. Box 10148 Eugene, OR 97440-2148 ATTN: Human Resources Department

EQUAL OPPORTUNITY  
EMPLOYER