

# CLASSIFIEDS

■ Advertising  
■ Employment  
■ Bids/Sub-Bids

## SENIOR REGIONAL PLANNER

Metropolitan Greenspaces Program  
\$31,304 - \$44,054

METRO is recruiting for a Senior Regional Planner to work as a member of a team planning effort to develop and implement the Metropolitan Greenspaces Plan. Responsibilities include coordinating and developing the public input and support for the Greenspaces Program. Specific activities include: conducting forums and citizen workshops to gain public input on and support for the planning process; coordinating with other organizations that have similar program interests; organizing events such as the Greenspaces Tours to promote the program and attending evening and weekend public meetings to inform the public about the program. Education/Experience equivalent to a Bachelor's degree in Urban and Land Use Planning, Park and Recreation Planning and Administration, Natural Resources Planning or a closely related discipline and a minimum of four years experience in at least two of the following areas: community outreach activities; citizen participation programs; natural resources or parks planning and management; and land use planning. This recruitment closes at 5:00 p.m., Friday, July 12, 1991. Applications and supplemental requirements available at:

Metro Personnel Office  
2000 S.W. First Avenue  
Portland, Oregon 97201  
Resumes not accepted  
AA/EEO Employer

## METRO

## SOLID WASTE PLANNING SUPERVISOR MARKET DEVELOPMENT PROGRAM MANAGER

\$36,253 - \$52,852

METRO is recruiting to fill this position in the Waste Reduction Division of the Solid Waste Department. This position supervises professional staff and is responsible for implementation of recycling market development programs including institutional purchasing program, "buy recycled" conference, quarterly newsletter, database management, and market research. Qualified candidates will possess knowledge of solid waste and recycling issues and processes, public policy development, Bachelor's degree in economics, marketing, public administration or related field and a minimum of 5 years experience supervising the work of professional staff. This recruitment closes at 5:00 p.m., August 12, 1991. Applications and supplemental requirements are available at:

Metro Personnel Office  
2000 S.W. First Avenue  
Portland, Oregon 97201  
(503) 221-1646  
Resumes not accepted  
AA/EEO Employer

## METRO

## LANE COMMUNITY COLLEGE

INSTRUCTOR/SMALL BUSINESS DEVELOPMENT CENTER

INSTRUCTOR/RECREATIONAL VEHICLE SERVICE TECHNICIAN PROGRAM  
CLOSING 7/31/91

Applications and job descriptions are available at Personnel Services, Lane Community College, 4000 E. 30th Avenue, Eugene, OR 97405. 1-503-726-2211. LCC application must be postmarked no later than closing date. An Affirmative Action/Equal Opportunity Institution

## ASSOCIATE REGIONAL PLANNER

Metropolitan Greenspaces Program  
\$28,392 - \$39,977

METRO is recruiting for an Associate Regional Planner to work as a member of a team planning effort to develop and implement the Metropolitan Greenspaces Plan. This plan will include a proposed regional trails and greenways system which will interconnect natural areas, parks and open space in the four-county metropolitan area. This position will also maintain and update the natural areas database and maps. Experience/Education equivalent to a bachelor's degree in Urban and Land Use Planning, Parks and Recreation Planning and Administration, Environmental Science, Biology, or a related discipline and a minimum of two years experience in the following areas: city, county, and regional planning and state and federal land use planning and/or administration. This position closes at 5:00 p.m., Friday, July 12, 1991. Applications and supplemental requirements available at:

Metro Personnel Office  
2000 S.W. First Avenue  
Portland, Oregon 97201  
Resumes not accepted  
AA/EEO Employer

## METRO

## SENIOR REGIONAL PLANNER

\$31,304 - \$44,054

METRO is recruiting for a Senior Management Analyst to act as lead staff on a variety of regional natural hazard planning projects including assisting other agencies to develop technical data regarding earthquake hazard, coordinating regional education campaigns, working with local governments to amend the natural disasters and hazards portions of their comprehensive plans and develop emergency management plans for Metro facilities. Responsibilities include contract management, development of work programs for various earthquake planning projects and providing technical expertise on earthquake hazards information. Education/Experience equivalent to a bachelor's degree in Environmental Science, Geology, Geography, or a related field, and a minimum of two years project management experience. Experience in earthquake and natural hazard planning preferred. This recruitment closes at 5:00 p.m., Tuesday, July 16, 1991. Applications and supplemental requirements are available at:

Metro Personnel Office  
2000 S.W. First Avenue  
Portland, Oregon 97201  
Resumes not Accepted  
AA/EEO Employer

## METRO

## PORTLAND COMMUNITY COLLEGE

JOB DEVELOPER/  
PLACEMENT  
SPECIALIST - STEPS  
TO SUCCESS/NORTH  
JOB #49

Bachelor's degree in business or liberal arts required. Two years of experience to include employment interviewing, job placement recruitment, development/implementation of job search and related workshops required. One year experience working with disadvantaged minorities and other at risk populations required. For required application packet contact Staff Employment, 049 SW Porter, Rm. A-1, (503) 273-2823. An Affirmative Action Equal Opportunity Institution.

## Mental Health

Mental Health Clinical Supervisor for Adolescent Day Treatment program. Requires master's degree in human services plus two years of clinical practice. Send resume: Tio Nick's, 7025 N. Lombard, P. 97203

## HAZARDOUS WASTE SPECIALIST

\$28,392 - \$41,413

METRO is recruiting for a hazardous waste specialist to oversee the inspection, collection, categorization, sorting, manifesting and disposal of incoming household hazardous wastes; insure compliance with EPA, DEQ, and other regulations regarding hazardous wastes, maintain records, manage the work of the hazardous waste crew at the site and coordinate activities between the facility contract operator and waste haulers. Duties include: planning, organizing, directing and evaluating the work of Hazardous Waste Technicians, participates in cleaning up spills, conducts random samples, maintains records and prepares reports. This recruitment closes at 5:00 p.m., Friday, June 12, 1991. Applications and supplemental requirements available at:

Metro Personnel Office  
2000 SW First Avenue  
Portland, Oregon 97201  
Resumes not accepted  
AA/EEO Employer

## METRO

## EMPLOYMENT SPECIALIST

(Assistant Management Analyst)

\$25,750 - \$37,565

METRO is recruiting for an Employment Specialist to perform a variety of entry level professional duties in support of the employment function. Responsibilities include: reviewing, revising and designing selection tools including announcements, advertising and scoring criteria; assisting managers with the selection process; conducting outreach activities to ensure cultural diversity in the workplace; assisting in Affirmative Action, EEO compliance and training efforts; and coordinating unemployment insurance activities. Requires Bachelor's degree and one year related experience or comparable/education and experience. Public personnel experience and knowledge of and familiarity with the target area surrounding the Oregon Convention Center highly desirable. Applications/supplemental requirements available from: Metro Personnel Office, 2000 S.W. First Ave., Portland, OR 97201. Applications must be submitted or postmarked by Friday, July 12, 1991. EEO/AA Employer

## METRO

## PROGRAM ASSISTANT 1

Greenspaces Program  
\$7.98 - \$11.24

METRO is recruiting for a program assistant 1 to perform a variety of administrative and clerical functions, respond to public information requests and provide referrals in support of the Metropolitan Greenspaces Program. This position requires extensive public contact work over the telephone. A major task will be the design and scheduling of the Greenspaces Tours for the spring, summer and fall of 1992. Included in this task will be monitoring and evaluating the success of the tours conducted during 1991. Education/Experience equivalent to a high school diploma or GED and one year of administrative and/or clerical work experience. This recruitment closes at 5:00 p.m., Friday, July 12, 1991. Applications and supplemental requirements are available at:

Metro Personnel Office  
2000 S.W. First Avenue  
Portland, Oregon 97201  
Resumes not accepted  
AA/EEO Employer

## METRO

## OREGON HEALTH SCIENCES UNIVERSITY

Management  
BUSINESS MANAGER

The Center for Research on Occupational & Environmental Toxicology (CROET), an expanding research institute of the Oregon Health Sciences University (OHSU) in Portland, Oregon, is recruiting for a full-time Business Manager. Responsibilities include financial management, business management, development and administration of financial and structural aspects of grants, and personnel administration. Applicants must have management experience in financial/general management, grant administration, and supervision. Micro-computer skills are required; CROET employs Macintosh computers in its operation. A preference may be given for fiscal and management experience in scientific research in an academic environment. Salary commensurate with qualifications/experience, excellent benefit package and opportunity for advancement. For additional information and application materials, please call OHSU at (503) 494-6464.

Oregon Health Sciences University

University

is an Equal Opportunity/  
Affirmative Action Employer.

## NORTHEAST COALITION OF NEIGHBORHOODS, INC.

YOUTH GANGS PROGRAM

POSITION: SUMMER OUTREACH WORKER

Forty (40) hour work week. Salary is \$8.50 per hour. Some flexibility in hours based on needs of the program.

High degree of confidentiality is required for this position. Employee will be working with youth, parents, schools, juvenile justice system, police, community residents and agencies involved with the Youth Gang Task Force.

Applicants should possess the ability to articulate ideas effectively, both in written form and orally, before groups of citizens, parents, public entities, schools and community-based organizations. Previous experience in working with diverse ethnic groups preferred, particularly southeast Asian and Hispanic.

Police security checks will be required of all finalists. Finalists must have insured vehicle and valid Oregon Drivers License.

Applications must be returned by: Friday, July 12, 1991, 5:00 p.m.

No applications will be mailed. No telephone calls please.

Apply in person at:  
Northeast Coalition  
of Neighborhoods  
4815 N.E. 7th Avenue  
Portland, OR 97211

## RESEARCH ASSISTANT I

Research project evaluating the effectiveness of pediatric intervention on smoking reduction for mothers of newborns. Visit Portland pediatric offices & coordinate field data collection activities with Eugene staff. Travel required, must have car. BA and 1 year of research experience required. Background working with medical staff desirable. 1/2-3/4 time. \$723-\$860/month (1/2 time) plus benefits. Call Oregon Research Institute in Eugene, 1-484-2123 for application materials. Applications must be postmarked by July 12. Affirmative Action/Equal Opportunity Employers.

## PERSONNEL ANALYST

Approx. 24 hrs/wk - \$15.21/hr. Seeking a progressive, team-oriented individual with bachelor's degree & minimum of 3 yrs professional generalist experience, preferably in public sector. Preference given for recruitment, screening & selection experience using assessment center methods. Application & supplemental questionnaire available from City of Springfield, 225 5th St., Springfield, Or 97477. Deadline: 7/12/91. AA/EEO.

## POSITION ANNOUNCEMENT

The Institute on Aging, Portland State University, is seeking an Interview Coordinator. This full time (.875 FTE) three-year research position has a starting date of August 16, 1991. Responsibilities include the supervision of a student assistant, the contacting of respondents and handling data from questionnaires, conducting retest interviews, training interviewers and coordinating subsequent telephone interviews.

**Qualifications:** A masters degree in the social sciences or related bachelor's degree with 5 years, relevant experience. Salary: \$20,000-\$22,000. **To Apply:** Send a resume and provide the names, addresses, and telephone numbers of three references to Institute on Aging, Portland State University, P.O. Box 751-IOA, Portland, Oregon 97207-0751.

**Deadline:** Applications must be post-marked no later than midnight July 31, 1991.

Portland State University is an Equal Opportunity Affirmative Action employer. Minorities, women, and members of other protective groups are encouraged to apply.

## ADVISOR

### RESIDENTIAL ADVISOR

Springdale Job Corps Center is accepting applications for persons to work with young adults ages 16-24 in a dormitory setting. On call basis, evening, night and weekend shifts.

Call Linda Kadoun 695-2245 Mon-Fri., after 5 p.m.

M/F/V/H

Organist and/or Choir Director: Part-time position(s) at University Park United Methodist Church. Contact Rev. Karen Crooch at 289-7843.

## DENTIST

Immediate opening at Dammasch State Hospital in Wilsonville, Oregon. Applications being taken for a full-time dentist to provide general dentistry services to psychiatric inpatients. Contact Personnel Department: (503) 682-4611. An equal opportunity employer.

## Ushers

Salary: \$5.33/Hour  
Gate Attendants

Salary: \$5.49/Hour

We're looking for presentable, dependable people to work at all MERC facilities (Coliseum, Stadium, Performing Arts Center, and the Convention Center). Greet patrons, check tickets, assist with seating, enforce facility rules. Hours are days, evenings, weekends and holidays; day availability preferred. Part time. Minimum 4 hour shifts.

You must be 18 years old or older, willing and able to work scheduled shifts and to stand for long periods of time. You must have a minimum of 1 year experience dealing directly with the general public in a high volume situation. You must be dependable, prompt, well groomed and courteous. You will be required to become CPR certified, to adhere to the dress code, and to join the union (IATSE).

First Opportunity: Applications available July 2-15 to residents of the inner North and Northeast neighborhoods between Columbia Villa and N Chautauqua on the west and NE 42nd on the east. APPLY IN PERSON: July 2-15, 9:00am through 5:00pm, Memorial Coliseum, 1401 N. Wheeler.

An Equal Opportunity/  
Affirmative Action Employer

## Start Your Career On A Strong Financial Foundation

For over 100 years, U.S. Bank has been providing individuals the opportunity to move ahead in a professional team environment. Just as we've always been here for our customers, we're here for you—offering you a stable, secure workplace, competitive salaries, generous benefits and the opportunity for continuing education with a variety of internal training courses. How far you go is determined by your motivation and desire to succeed.

To find out more about opportunities at U.S. Bank, stop by our Employment Office, Monday through Friday, 9am-4pm, 555 SW Oak Street, Portland, OR 97204. Drug screen required. An equal opportunity employer.

Job Hotline: 275-6401



## RISK ANALYST

The Port of Portland has an opening for a Risk Analyst in its Human Resources Department. The successful candidate will:

- Provide analytical support in the areas of risk analysis, loss prevention, claims, and benefits
- Administer/maintain the certificates of insurance and risk management information systems
- Assist with commercial insurance portfolio and cost allocation system

### Preferred Qualifications

- Minimum 2 years experience in property/casualty insurance or risk management analysis
- Education/certification in insurance/risk management
- Course work in finance, research, statistics, analysis, or quantitative methods
- Advanced skills using Macintosh and IBM compatibles; Lotus 1-2-3, Excel, and data base softwares

The Port offers a competitive salary and benefits package.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by July 19, 1991 at 5 p.m.



Port of Portland

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