

# CLASSIFIEDS

Advertising  
Employment  
Bids/Sub-Bids

**INSURANCE**

**TRAINEE**

Entry level positions in the Underwriting and Claims departments. Applicants must be willing to travel and relocate outside of Oregon after training period. Plenty of growth potential for the right person.

Four year college degree required. Applicants must successfully complete JEPS aptitude test. Salary \$1900 per month. Apply in person. Applications accepted 4/29/91 - 5/3/91.

**FARMERS INSURANCE GROUP**

1-5 & HWY 217  
TIGARD 620-6283  
EOE

**MANAGER, MOTOR CARRIER SAFETY ENFORCEMENT**

\$2879 - \$4054 Monthly

The Oregon Public Utility Commission in Salem is recruiting for a manager responsible for work performed by employees in seven locations throughout Oregon enforcing standards for motor carrier safety and transport of hazardous materials and wastes. Requires equivalent to six years of progressively responsible experience in supervision or staff technical or professional level work related to motor carrier safety. Must have included development of program rules and policies, long and short range goals and plans, program evaluation, and budget preparation. A Bachelor's Degree or coursework in a field related to management (such as Business or Public Administration) OR a field related to motor carrier safety or hazardous materials (such as chemistry), may be substituted for up to three years of the required experience. For application information, call 373-7949. An EEO/AA Employer.

**Licensed Practical Nurse/Educational Assistant**

Summer School Only - 4hrs day/5 days weeks  
To assist in activities as planned and scheduled by the classroom teacher and to assist in the provision of school health services under the supervision of the Registered Nurse.

Call 257-1510 (24 hr job information) for salary & closing dates. Required MESD employment applications can be obtained in person at MESD's recruitment Office at 11611 NE Ainsworth Circle, (Airport Way), hours are 8:00-5:00, Monday thru Friday. To receive application materials by mail, please send a self-addressed, stamped envelope indicating position of interest to Multnomah Education Service District, Attn. Recruitment Office. PO Box 301039, Portland, Oregon 97220-1039.

An Equal Opportunity Employer & Drug Free Work Place

**IMMEDIATE OPENING**

Fairview Training Center is accepting applications for Speech/Language Pathologist (\$2367-\$3272).

Duties: Employees in these positions provide services to people who are mentally retarded, many of whom have additional disabilities. They also provide to the Interdisciplinary Team professional speech/language pathology evaluations, recommendations, and other services necessary to assure that each client's communication development needs are understood and that appropriate strategies and activities have been identified, which will meet the individual's needs and facilitate independent, functional communication.

Minimum Qualifications: Must have a Master's degree in Speech/Language Pathology, and Oregon License (ASHA CCC equivalent) or pursuit of ASHA clinical fellowship Year required. CFY supervision available. To apply, contact Fairview Training Center, 2250 Strong Rd. SE, Salem, OR 97310 or call (503) 378-5369 for job announcement, applications, and test questions. Completed applications and test responses must be received by May 31, 1991 at 5:00 pm. EEO/AA EMPLOYER

**Engineering**

**QUALITY CONTROL FACILITATOR**

The successful candidate will plan, develop and administer the team approach to the Total Quality System currently in use at the Longview plant; serve as a liaison between team members and members of management including division personnel; assist in the development and implementation of quality training plans.

**PREFERRED EXPERIENCE AND KNOWLEDGE**

- 4 year degree in a technical discipline
- 3-5 years experience in a manufacturing environment
- familiar with TQS/SPC concepts
- Ability to problem solve
- Proficiency with personal computers

Send resume to:  
**REYNOLDS METALS COMPANY**  
ELECTRICAL DIVISION  
Personnel Manager  
PO Box 1238  
Longview, WA 98632  
Equal Opportunity Employer

**Tired Of Geriatrics?**

CNAS, work with young spinal cord injured adults in an apt. complex for Quadriplegics. \$6.00 hr. to start, good benefits, flexible hours. Apply at 2600 N. Williams. 249-1765.

**Approved Credit to All Personal Loan Debt Consolidation**  
up to \$50,000. No collateral or credit needed.  
Visa & Mastercard available  
24 hour approval  
1-800-527-7512

**Instructor For Graduate Level Education Class**

Part time instructors to teach summer session courses in McMinnville 1) EDUC561 Practicum (June 17-July 12) requires three years of elem. or sec teaching exp. and Ph.D or Ed D 2) EDUC511 Math Workshop on Problem Solving for Teachers (July 15-19) and EDUC513 Math Workshop on Geometry and Measurement (July 22-July 26) require a strong background in math ed. Ph.D. or Ed.D preferred 3) EDUC522 Exceptional Children (July 22-August 16) requires a strong background in special education. Ph.D or Ed D preferred. Send resume and names of 3 references: Dr. Linda Farris, Linfield College, McMinnville, OR 97128 by May 1. Additional Information. 1-800-452-4176.

**Registered Nurse - Other Health Impaired**

Summer School Only - 4hrs day/5 days weeks

Provide school health services as required to assist other Health Impaired students to benefit from Special Education.

Call 257-1510 (24 hr job information) for qualifications, salary & closing dates. Required MESD employment applications can be obtained in person at MESD's recruitment Office at 11611 NE Ainsworth Circle, (Airport Way), hours are 8:00-5:00, Monday thru Friday. To receive application materials by mail, please send a self-addressed, stamped envelope indicating position of interest to Multnomah Education Service District, Attn. Recruitment Office. PO Box 301039, Portland, Oregon 97220-1039.

An Equal Opportunity Employer & Drug Free Work Place

**ASSOCIATE ENGINEER**

(Electrical/Electronic)  
\$2,701. -\$3,278./per mo.

Communications and electronic system design as applied to instrumentation and control of an electric power and water utility. Coordination and protection of communication and electronic equipment in power substations and electronic equipment in water pump stations an electronic equipment in water pump stations.

Graduate of a college or university in Electrical or Electronic Engineering with a BS degree or equivalent combination of experience and preparation. A valid driver's license is required.

Send resume by May 6, 1991 - 5:00 p.m. to:

**Eugene Water & Electric Board**  
P.O. Box 10148  
Eugene, OR 97440-2148  
ATTN: Human Resources  
EQUAL OPPORTUNITY EMPLOYEE

**NORTHEAST COALITION OF NEIGHBORHOODS**

POSITION: FISCAL MANAGER  
SALARY: \$20,000 - \$24,000

Fiscal Manager is responsible for the overall fiscal management of Northeast Coalition of Neighborhoods, Inc., a non-profit organization operating multiple programs with funding from the City of Portland, Portland Community College, State of Oregon, Multnomah County and a variety of other governmental entities and private funders.

Responsibilities include: Accounting system development and maintenance; budget development; fiscal controls; monthly reports; monitoring and planning. Qualifications: Experience with non-profit organizations and diverse funding; computer literate; prefer candidate with B.A. in accounting or substantial college coursework in accounting, along with experience in preparing budget proposals to various funding sources and grants management; prefer candidate with two years successful full-charge bookkeeping experience for organization which is audited by an independent auditor; familiarity with the requirements of OMB Circular Nos. 110, 133, 122, and 128.

Deadline for applying: Friday, April 26, 1991, 5:00 p.m. Apply in person: Northeast Coalition of Neighborhoods 4815 N.E. 7th Avenue, C-25  
Portland, OR 97211  
No Phone Calls Please! EEO Employer

**ACCOUNTING AND RECORDS CLERK**

Georgia-Pacific, a Fortune fifty Corporation, has an immediate opening for a motivated Accounting and Records Clerk. This position performs a variety of clerical duties related to accounting including data entry, filing and distribution of reports, as well as provides relief for other positions. Minimum 6 months related experience preferred. Accurate typing ability and 10-key skills required. Personal computer and Lotus skills helpful. Ideal candidate will possess strong aptitude for accuracy, be highly organized and have excellent communication skills.

Prefer applicants apply in person Wednesday, 4/24 to Friday, 4/26 from 9:00 - 4:00. If unable to apply in person, send resume with salary history by April 26th. Please indicate specific position.

**Georgia-Pacific Corporation**  
Human Resources Department - 17th Floor  
900 S.W. Fifth Avenue  
Portland, OR 97204  
Equal Opportunity Employer

FT Volunteer Coordinator position split between 2 Job Corps centers. Send cover letter and resume to **WOMEN IN COMMUNITY SERVICE**  
ETA - Job Corps, Room 960  
1111 Third Avenue  
Seattle, WA 98101 - 3212 EOE

**PROPERTY MANAGEMENT**

Manager Team or one person to reside in 15 unit apt. complex occupied by chronic mentally ill clients.

Must have building maintenance experience and ability to handle HUD section 8 applications, certification of eligibility, collect rent, maintain rent ledger. Inspection of units and other duties, 30 hours per week.

Must have some property management experience and be sensitive to the need of the mentally ill.

Salary, two bedroom apartment and benefits.

**RESUME:**

Rodney R. Harry/Personnel Officer  
N/NE Mental Health  
4950 N.E. Martin Luther King Blvd.  
Portland, Oregon 97211  
Phone: (503) 249-0066  
CLOSING DATE: APRIL 26, 1991

**COUNSELING**

**COUNSELOR II ENTRY LEVEL ALPHA HOUSE**

Starting salary \$1109-\$1300 month plus benefits.

CODA Inc seeks Counselor II in ALPHA House Adult residential Treatment Program to diagnosis and treat 2-3 clients, monitor and document client behavior, maintain, client records, assist with food stamp documentation, assist with menu planning and shopping, provide occasional overnight or swing shift coverage. Typical work week is Wed-Sun 8am-4pm. To qualify associates degree in health services or related discipline or CCDC certification and at least 1 years supervised human services experience required. Applicant must be bondable, certified/certifiable in CPR, possess valid ODL and be insurable for liability.

To apply submit standard CODA application form including screening question responses to address below. Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232. Equal opportunity/affirmative action employer.

**General Office**

Colonial Pacific Leasing, a Pitney Bowes Company, is recruiting for several entry level positions requiring general office and customer service skills. If you possess strong clerical skills and/or experience in a customer service position please forward your resume to:

Manager, Human Resources - OB, P.O. Box 1100, Tualatin, OR 97062.

Colonial Pacific Leasing is an affirmative action/ equal opportunity employer.

**CASH ACCOUNTING CLERK**

Cash disbursements, cash receipts, payroll, data input, typing, filing. Computer experience and bookkeeping knowledge preferred. One year experience plus 2 years business college or equivalent experience required. Salary range \$9,922-\$14,882. Call 222-9661, ext. 288.  
Equal Opportunity Employer.

**Multnomah County**

Clinic Health Assistant - Vietnamese Interpreter; \$8.73 per hour; performs paraprofessional health assistance duties in a clinic setting; one year of health care experience and specialize health care training are desirable; ability to speak and understand Vietnamese is required; apply by May 3, 1991.

WHERE TO APPLY Multnomah county Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204.

Multnomah County is an Equal Opportunity employer offering an excellent benefit package.

**State of Oregon Water Resources Department Engineering Technician 3**

Canyon City \$1,762 to \$2,344 monthly

Duties include field surveys and reports on data collected, well inspections, streamflow measurements and record processing.

To qualify, applicants must have an equivalent to an associates degree in Engineering Technology or Water Resources Technology and two years of experience directly related to engineering or a Bachelor's degree in Engineering. To apply, contact Terry Olbekson at 378-8455, Ext. 282 or Mike Ladd at 276-7111.  
APPLICATION DEADLINE: 5/2/91  
--EOE/AA EMPLOYER--

**PROGRAM COORDINATOR OREGON STATE UNIVERSITY**

DUTIES: Plan, organize and administer the financial, operational and personnel activities for non-credit instruction, fitness, sport clubs, and special programs; QUALIFICATIONS: Master's Degree required in recreation, physical education or closely related field, or an equivalent combination of education and experience. Minimum of two years experience in recreational sports administration and programming; SALARY: \$22,000-30,000. CONTACT: Beth Strohmeier, Department of Recreational Sports, Oregon State University, Corvallis, OR 97331-3301. (503) 737-3736. Oregon State University is an Affirmative Action/Equal Employment Opportunity employer and has a policy of being responsive to the needs of dual-career couples.

**DATA PROCESSING**

**PROFESSIONALS**

There Are a Million Reasons Why We Speak Your Language

Blue Cross and Blue Shield of Oregon is currently accepting applications for Programmer Analysts. Several large projects and new business efforts will be requiring individuals with experience working in a large scale IBM environment.

Successful candidates will have strong communication, interpersonal and user skills. Positions require 2-5 years experience in performing systems analysis and design, coding, testing and implementation assignments. CICS skills a definite plus.

Candidates must also have experience in the following:

- COBOL
- OS/JCL
- VSAM
- TSO/ISPF

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #075 at the top of your resume or in your cover letter. Send resume to:

**Blue Cross Blue Shield of Oregon**  
Human Resources Dept. 5th Floor  
100 S.W. Market  
Portland, OR 97201  
TDD #225-6780  
Equal Opportunity Employer



**DATA PROCESSING**

**Lead Data**

**Administration Analyst**

Blue Cross and Blue Shield of Oregon is currently accepting applications for the position of Lead Data Administration Analyst in our systems and programming department. The successful candidate will:

- Plan, develop and conduct data and content reviews for systems and programming
- Develop and present training for data administration concepts & facilities, data modeling & analysis, and data driven business system planning
- Evaluate and implement data modeling, data analysis, and enterprise modeling case tools

Qualified candidates will have 4-6 years of progressive experience in data administration techniques, methods and procedures in MVS/XA or ESA IBM mainframe environment, preferably in the health care insurance industry. Bachelor's degree in computer science, business, economics, or mathematics is desired. Data administration experience over 6+ years may substitute for a degree.

Blue Cross and Blue Shield Of Oregon offers an excel employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #074 at the top of your resume or in your cover letter. Send resume to:

**Blue Cross Blue Shield Of Oregon**  
Human Resources Dept., 5th Flr.  
100 S.W. Market  
Portland, OR 97201  
TDD #225-6780  
Equal Opportunity Employer



**Sub-Bids Requested**

Sub and supply bids are requested for:  
**HARRISBURG SEWAGE TREATMENT FACILITIES**

Bid Date May 2 @ 2:00 PM

**ALVEY SUBSTATION - Eugene Oregon**

Bid Date May 7 @ 4:00 PM

**SALMON CREEK WASTEWATER TREATMENT PLANT IB/IIA**

Bid Date May 8 @ 9:50 AM

**ST. HELENS WASTEWATER TREATMENT PLANT UPGRADE**

Bid Date May 14 @ 10:00 AM

**WILDISH BUILDING CO.**

P.O. Box 7428

Eugene, Or 97401

(CCB #34429)

Contact: Bob McDonald

Phone: (503) 485-1700 Fax: (503) 683-7722

We request bids and encourage pre bid contact from small, disadvantaged, minority, and women owned businesses for the subcontract and supply opportunities of this project.

**CITY OF PORTLAND**

Senior Engineer/Transportation - \$4,080/mo

For more info/closing dates

call (503) 823-4573 (24 hr job information) No resumes please.

**BUREAU OF PERSONNEL**

1220 S.W. 5th Ave., First Fl.

Portland, OR 97204

Apps also available at:

**URBAN LEAGUE**

10 N Russell

Minorities, females and disabled encouraged to apply.



**Holladay Park Medical Center**



1225 Northeast 2nd Avenue  
(503) 233-4567

Committed to Career Opportunity For All Americans

24-Hour Job Line 239-3116

An Equal Opportunity Employer

A Legacy Member