CLERICAL

UNIT SUPERVISOR

Liberty Northwest, Oregon's largest private writer of workers' compensation, is recruiting for a Unit Supervisor in our Claims Support Area.

This position will supervise all personnel in the file, mail, and shipping areas by coordinating and reviewing work assignments, conducting training sessions, and evaluating employee performance. Duties will also include acting as the technical expert for the unit, performing work assignments when staff is not available, and interviewing/recommending candiates for work unit.

Qualified applicants require strong interpersonal communication skills. Knowledge of file maintenance, mailroom, and shipping responsibilities desired. Experience and/or education in supervision desired. WordPerfcet 5.0 and PC skills desired.

Liberty offers the successful candidate an excellent benefit package, competitive salary, and a challenging work environment.

To apply, send resume stating complete work and salary history with cover letter specifying position title to the address listed below.

> Liberty Northwest Insurance Human Resources CN 003 825 NE Multnomah, Suite 1900 Portland, OR 97232



Equal Opportunity Employer

TIMBER AUDITOR/APPRAISERS

Oregon Dept. of Revenue IMMEDIATE OPENINGS. Located througout Oregon. Journey level \$2131-2835/m.ts Senior level \$2344-3117/m. Performs timber tax compliance audits, and valuation functions. For required application call (503) 378-3384. EOE/AAE

Human Resources Employee Benefits Coordinator

Pope & Talbot, Inc., a Portland based Fortune 500 Pulp, Paper & WoodProducts Company, has an opening in our Corporate Human Resources Department for an Employee Benefits Coordinator. This position assists our Employee Benefits Administrator in the following areas:

General plan administration including health & welfare, pension and 401k plans.

Process monthly premium payments.

Interface with employees regarding benefit plans questions and works with broker-consultant and plan providers,

Administers COBRA program and coordinates preparation of Form 5500's.

This position is an important and integral part of our Corporate Human Resources Department and preferred candidates should have 3-5 years' employee benefit experience, as well as PC experience.

Qualified applicants should call the Corporate Human Resources Department to request an application packet or to obtain more information about this position before closing date of March 15, 1991.

Vice President, Human Resources Pope & Talbot, Inc. 1500 SW First Avenue, Suite 200 Portland, Oregon 97201



(503) 228-9161, ext 467

POPE & TALBOT, INC.

Pope & Talbot offers a competitive employee benefit program and salary commensutate with experi-

Equal Opportunity Employer

TCICablevision of Oregon, Inc.

TCI CABLEVISION OF OREGON, INC. an Equal Oc. portunity Employer, currently has a full time opening for the following position:

CONSTRUCTION PERSON

DRUG TEST REQUIRED OF FINAL APPLICANT Qualifications: Ability to operate underground machinery, climb poles and handle a 28' extension ladder, electronics degree preferred. Need good driving record and valid Oregon drivers licenes, good attitude toward serving the public and working with others.

Applications Accepted Until: March 6, 1991 Interested parties may submit applications/resumes by

mail to: TCI CABLEVISION OF OREGON, INC.

3500 SW Bond Street Portland, OR 97201 Attn: J Marcum

CUSTOMER SERVICE McCAW CELLULAR

COMMUNICATIONS, INC **CELLULAR ONE**

McCAW CELLULAR COMMUNICATIONS, INC., The nation's leading cellular telephone company, is searching for two full-time and two part-time Customer Service Representatives. Each position requires flexiblity to work additional or unusual hours as occasionally necessary. Candidates must possess exceptional communication, organizational and phone skills. be highly motivated, work well under presseure, have excellent customer service background, and be detail oriented.

Please send resume to:

Cellular One Human Resources/ Customer Svc-FT or Human Resources Customer Svc-PT 409 SW 9th Portland, OR 97205 All replies in confidence

An Eqaul Opportunity Employer

Advertisement For Bids

Sealed bids for Landscape Plantings, Science Facilities Additions and Alterations, University of Oregon, Eugene, Oregon will be received by the Oregon State Board of Higher Education at University of Oregon Physical Plant Department, 1295 Franklin Boulevard, Eugene, Oregon 97403, until 4:00 p.m. PST, Wednesday, March 13, 1991. Bids thus received will be publicly opened and read aloud on Thursday, March 14, 1991 at 4:00 p.m. PST, in Physical Plant Conference Room 2, at which time documentation of bidder's good faith efforts to utilize emerging small businesses and minority-or women-owned business enterprises, if required to conform with Supplemental Instructions to Bidders (Division SB), shall be submitted to the undersigned or designated representative.

Briefly, the work is described as site improvements including, but not limited to, soil preparation, landscape planting, minor irrigation spray head adjustment and controller programming.

Bidders are required to attend a mandatory Pre-Bid Conference which will be held at Physical Plant Department, Conference Room 2 at 10 a.m. PST, on Thursday, February 28, 1991, at which time compliance required by Division SB regarding minority-owned, women-owned, and emerging small businesses will be discussed. A tour of the project site will be conducted following the conference. For further information, contact the UO Physical Plant (phone: 346-5243).

> Place your advertisement in the **Portland Observer** Office# (503) 288-0033 Fax# (503) 288-0015

ENVIRONMENTAL

PRINCIPAL EXECUTIVE/

MANAGER E

(Solid Waste Reduction and Planning Manager) \$3,172 - \$4,470

THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ), Hazardous and Solid Waste Divisioin, in Portland, is seeking highly qualified applicants with superior management skills for the position of Solid Waste Reduction and Planning Manager.

The position requires skill in supervising administrative, technical and professional staff engaged in diverse program activities and skill working with federal, state, and/or local governments and the public to develop and implement policies and rules for a program. DEQ offers a substantial benefits package, which includes paid vacation, holidays, and sick leave, generous contribution towards the cost of health and dental insurance, retirement plan, optional life and disability insurance, and a deferred compensaton plan.

If you would like to be considered for this position, please call (503) 229-5382 by Friday, March 1, 1991 to request a detailed announcement and application. Completed application materials must be received by

March 21, 1991 EQUAL EMPLOYMENT OPPORUNITY EMPLOYER

PLANNER

SENIOR PLANNER

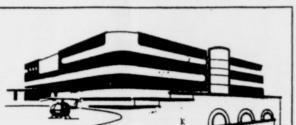
Full time planning position requiring a degree in planning or a closely related field including geography, environmental natural resource planning, and 2 years of long range planning experience. The postion currently is funded for 12 months. The continuation of the postion beyond 12 months is subject to 1991 grant approval.

This is a unique position in that the successful applicant will work with 8 small communities within Snohomish County to revise the city's comprehensive plans into compliance with the State Growth Management Act, Requires knowledge of land use, transportation, natural resources, utilites, intergovernmental coordination and public involvement. Strong oral and written communication skills a must, drafting skills desirables.

The individual will work under the direction of the small Communities Committee and will report directly to the

City Administrator in Arlington. Salary is #2,500-\$3,000 per mo dep on qual plus excellent city benefit package. Anticipated hire date: April

Please submit your resume to Ms. Terry Davis, Personnel, City of Arlington, at 238 N. Olympic Ave, Arlington, WA 98223. (206) 435-5785 by 5pm March 15, 1991. The City of Arlington is an Equal Opportunity Employer.



Call our 24-Hour JobLine at 280-4727 for a listing of current openings at Emanuel Hospital & Health Center.

& HEALTH CENTER

JOB OPPORTUNITY

EMANUEL HOSPITAL

A Legacy Member Equal Opportunity Employer, MFH.

REQUEST FOR PROPOSALS OREGON DEPARTMENT OF ENERGY

ENERGY ACCOUNTING SOFTWARE EVALUATION Deadline: March 22, 1991

The Oregon Department of Energy (ODOE) is seeking proposals from qualified consultants to conduct an evaluation of energy accounting software. The project duration is April to August, 1991. Maximum amount of the contract is \$5,000. Proposals must be received at the address below not later than 5 p.m., Friday, March 22, 1991. NO LATE PROPOSALS WILL BE ACCEPTED. For a complete copy of the Request for Proposals, telephone Jan Simmons at (503) 378-6968, or 1-800-221-8035, or write to: Grants and Contracts Section, Oregon Department of Energy, 625 Marion Street NE, Salem, OR 97310.

MENTAL HEALTH

Opportunities With Community Psychiatric Clinic

CPC is a rapidly growing Mental Health Center. We provide services to psychiatrically disabled children & adults and their families through a variety of nationally recognized tx progs. located throughout Seattle. We are committed to a culturally and emnically diverse workplace. Competitive salary & benefit pkg.

lts. BA, prev exp w/mentally ill criminal must system.

MENTAL HEALTH NURSES

Full-time & part-time positions in expanding mental health agency serving north central King Co. WA (Seattle). Opportunities to work w/multi-disciplinary teams in community support, crisis intervention, residential programs, providing assessments, medication evals and case mgmt. positions avail for licensed RNs & Amps w/prescriptive authority and exp. working w/disabled mentally ill adults.

adults.

PSYCHIATRIST

Full-time & part-time positions available in expanding community mental health agency serving north central King Co., WA (Seattle). Opportunities to work w/multi-disciplinary teams providing community support, crisis intervention & psychosocial rehab. Min req. WA State license, exp. working w/disabled mentally ill adults.

CRISIS WORKER - CIS (Wallingford area)

Crisis walk-in & outreach prog. for mentally ill adults. Day, eve, & wk-end hrs. Salary \$21,500 - \$31,500. BA, exp. in acute care. Exp. working with chem. abuser pref.

MICA CASE MANAGERS-CASE MGMT TEAM (north Seattle).

Case mgr & supervisor positions (10) available on case mgmt team being developed in north King County. This multi-disciplinary team will provide assessment service planning, case mgmt, crisis intervention & support to mentally ill adults. Min. req for case mgr positions: AA+3 yrs. relevant exp.(\$21,500-31,500). Prior exp. working w/mentally ill persons w/ special needs is highly desired.

RELIEF COOK

Saturday-Monday, 10 hours per day. Some institutional cooking exp. or completed institutional coursework. Posision is unique in downtown residential tx center for the homeless mentally ill.

CRISIS BED CLINICIAN-3 POSITIONS

Unique opportunity to be involved in the start-up of an 8-bed crisis respite program that will serve the Seattle area. Will include start-up of samil 3bed facility and service to some scatter site beds. Prefer combination of residential and crisis intervention exop. Must have BA+exp. w/mentally ill adults, or AA+5yrs.exp. Salary: \$21,500-27,500. PRE-BOOKING DIVERSION

New pilot program to divert mentally-ill misdemeanants from inappropriate jailing. Multidisciplinary team to provide assessment, crisis intervention and linkage to services. Exciting opportunity to work with multiple systems including law enforcement, criminal justice, drug and alcohol, and mental health. this is a 24 hr service w/rotating shifts. Now hiring 4 crisis positions & 1 supervisor, Min. reqs: Crisis worker: BA + 5 yrs acute care exp: Supervisor: MHP qualified plus 2 yrs supervisory exp. Prior exp working with MICA consumers with ethnic & culturally diverse back-

grounds highly desired. Please send cover letter (identify position) and resume to: ATTN: Personnel, CPC, 401 Second Avenue W. Suite 400. Seattle, WA 98119. Equal Opportunity Employer.

Holladay Park Medical Center



1225 Northeast 2nd Avenue (503) 233-4567

Committed to Career Opportunity For All Americans

24-Hour Job Line 239-3116

An Equal Opportunity Employer

A Legacy Member



Be Sure To Look In Your

MAGAZINE

for your Safeway **Shopping Guide for** a complete list of specials on sale this week at Safeway!









Vegetables

Choose from Cut Green Beans. Sliced Green Beans, Whole Kernel Corn or Cream Style Corn, 16-Ounce Size Can. Just heat and serve!



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