

# CLASSIFIEDS

Advertising  
Employment  
Bids/Sub-Bids

## DATA PROCESSING PROFESSIONALS

There Are a Million Reasons Why We Speak Your Language  
Blue Cross and Blue Shield of Oregon is currently accepting applications for Programmer Analysts. Several large projects and new business efforts will be requiring individuals with experience working in a large scale IBM environment.

Successful candidates will have strong communication, interpersonal and user skills. Positions require 2-5 years experience in performing systems analysis and design, coding, testing and implementation assignments. CICS skills a definite plus.

Candidates must also have experience in the following:

\*COBOL \*VSAM  
\*OS/JCL \*TSO/ISPF

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #449 at the top of your resume or in your cover letter. Send resume to:

Blue Cross  
Blue Shield  
of Oregon  
Human Resources Dept. 5th Floor  
100 S.W. Market  
Portland, OR 97201  
TDD #225-6780  
Equal Opportunity Employer

## Managing Senior Analyst

\$2513-\$3538 Monthly

The Department of Transportation seeks highly motivated applicants for an exciting position in Salem. If you have 5 years of experience in transportation planning, including 1 year as a project leader or supervisor, you should apply. Your experience should include policy and program development, project evaluation, and budget preparation. A Bachelor's degree or coursework in a field related to management (such as Business or Public Administration) may be substituted for up to three years of the required experience. This position will manage the Department's strategic planning process and implement/manage organizational achievement measures. To apply, contact ODOT Personnel at (503) 378-6281 for an announcement and application. Applications and test answers must be returned by 5:00 p.m., January 25, 1991.

AA/EEO Employer

## Drafter

\$1768-\$2376 Monthly

The Oregon State Highway Division is establishing a list of interested applicants to fill a current vacancy in Salem. This position performs as a skilled paraprofessional with broad in-depth experience and expertise, who may work independently or as a senior member of one or more teams or work groups that perform drafting activities. Requires an Associate degree in engineering technology AND four years of sub-professional engineering experience; OR five and one-half years of sub-professional experience. To apply, contact ODOT Personnel at (503) 378-6281 for an announcement and application. Applications and responses to the test questions must be returned by 5:00 p.m., January 25, 1991.

AA/EEO Employer

## Disadvantaged Business Enterprise Program Technician

\$2131-\$2835 Monthly

The Department of Transportation seeks applicants to fill a current opening in Salem. This position performs compliance and monitoring activities related to administration of the DBE Program. Requires three years experience administering or coordinating parts/subsets of a project or program. A Bachelor's degree in Business Administration, Management, Public Administration, or a field directly related to the position will substitute for two years of the required experience. To apply, contact ODOT Personnel (503) 378-6281 for an announcement and application. Applications and responses to the test questions must be returned by 5:00 p.m., January 25, 1991.

AA/EEO Employer

## Program Manager

Certification, Training & Licensing  
The State of Oregon Building Codes Agency is recruiting for a Program Manager to administer the Certification, Training, and Licensing Program for state and local building officials, plans examiners, and inspectors. Responsibilities include the development and delivery of training materials, program evaluation, and supervision. This is a limited duration position funded through 6/30/91, unless other funding is obtained.

Qualifications include six years of progressively responsible experience in supervision or staff technical or professional level work. Two years of this experience must include supervision and management of a program or section. A bachelor's degree or coursework in a field related to management may be substituted for up to three years of the required experience.

Salary \$2878-\$4048/month. Application deadline January 22. Request announcement and exam from the Personnel Office, 1535 Edgewater St.N.W., Salem, OR 97310, (503) 378-4133.

An Equal Opportunity Employer: Minority, female, and disabled candidates are encouraged to apply.  
AN EQUAL OPPORTUNITY EMPLOYER

## Counseling

### Counselor IV Star

Starting salary \$1393-\$1450 month plus benefits.

Coda Inc seeks advanced level C-IV Case management Services Coordinator for STAR methadone maintenance program to: manage caseload of opiate dependent clients, provide individual and group therapy, schedule, coordinate and oversee the base management office, perform liaison train and guide counselors in case management function. To qualify a bachelors degree in health services or related discipline an at least one year supervised human services experience required. CCDC desired. Preferred candidate will have background in methadone treatment and excellent communication skills.

To apply submit standard CODA application form including screening questions responses to the address below.

Application materials and instructions are available at  
CODA Inc., 210 NE 20th, Portland, OR 97232. Equal opportunity/affirmative action employer.

## Civil engineering Assistant II

City of Milwaukie, Oregon. Salary range \$1931 - \$2347, plus excellent benefit package. The City is seeking an experienced para-professional to perform work of a technical and complex nature, functioning as lead employee in some assignments. Qualified individuals should have education equivalent to an associate degree in Civil Engineering, or a closely related field. An Engineer in Training certificate is desirable. Requires valid driver's license and meeting City driving standards by date of hire. Requires four years experience in civil engineering project management an supervision of contractors. City employment application form and supplemental questionnaire packets must be submitted on or before 4:00 PM, Tuesday, January 22, 1991 at the Personnel Office, City of Milwaukie, 10722 SE Main Street, Milwaukie, OR 97222; 659-5171 or Fax 652-4433.EEO

## ELS Instructor

Corvallis, Or., Or. State U. FT, non-tenured ESL Instructor position. Sal: 9 mo \$18,504; summer \$4,112. Teach 15 hrs/wk + addit. prog. resp. MA: ESL or rel. field, 4 yrs FT ESL/EFL exper. Starts as soon as 6/1/91. App. deadline 4/1/91. App. packet from: Inst. Search Committee, ELI, Or. State U., Corvallis, Or. 97331-3610; tel: (503) 737-2464; fax: (503) 737-0871. AA/EEO

## Credit and General Office

When Opportunity Knocks...Answer!

Colonial Pacific Leasing, a Pitney Bowes Company, is recruiting for two 1991 budgeted positions: Processing Clerk and Credit Clerk. Both positions are staff level and require outstanding telephone and communication skills, flexibility, strong clerical skills, the ability to work under tight deadlines with high degree of accuracy AND the desire to be a team player, prior credit exp is a plus! Send resume with salary history to: Manager, Human Resources - OB, P.O. Box 1100, Tualatin, OR 97062. Colonial Pacific is an affirmative action/equal opportunity employer.

## Port of Portland Employment Opportunities

The Port of Portland is recruiting for a Junior Programmer in its Information Technology Division to assist in preparing new computer programs and in revising and updating existing programs.

The closing date for this position is Friday, January 11, 1991, at 5:00 p.m.

The Port of Portland is recruiting for Administrative Coordinators to fill future openings. Administrative Coordinators provide administrative and office support to one or more individuals.

For additional information, call the Ports' Job Hot Line.  
The Port is an Equal Opportunity Employer

## Innovation Through Diversity

The innovative spirit of SAFECO is built on the idea that involvement in several arenas not only expands our options—it expands yours. This philosophy is as true in our product and service offerings as it is in our approach to rewarding every employee. As one of America's largest diversified financial corporations, we offer excellent salaries and an innovative benefits package.

Our commitment to innovation and diversity is also reflected in the unique blend of cultures and customs in our people. By taking an active role in equal opportunity efforts, we can more readily meet the needs of an increasingly complex marketplace. To that end, we particularly invite minority, senior, and disabled applicants to explore employment opportunities in areas such as claims, underwriting, and clerical support.

In return for your efforts, you can expect a very competitive starting salary, an excellent benefits package, and salary increases based on performance. Please forward your resume to SAFECO Insurance Companies, Attn: Personnel, 4101 S.W. Kruse Way, Lake Oswego, OR 97035.



## Vehicle Mechanic I (Regular, part-time position)

\$1,600 - \$2,010/month

Immediate opening in the Fleet Maintenance Division of the Gresham Fire Department for a Vehicle Mechanic I to work 20 hours/week, performing general mechanical repair and preventive maintenance work on police, fire, and other city automobiles and pick-up trucks. Requires a minimum of two years work experience involving the repair and overhaul of gasoline-powered automotive equipment. Technical school training or an apprentice program in gasoline and diesel engine repair may substitute for experience.

Submit a completed city application and supplemental questionnaire to the Human Resources Division, 501 NE Hood Ave., Suite 100, Gresham, OR 97030 by 5:00 p.m., Friday, January 18, 1991. A pre-employment physical examination and drug screen are required.

City of Gresham Is An Equal Opportunity/Affirmative Action Employer.

## Program Director

KGON-FM is currently searching for a Program Director. Experience with AOR and/or Classic Rock preferred. Prior programming experience is required. Good people skills and positive motivational tactics are considered a plus. Send resume to Rick Scott, KJR/KLTX, P.O. Box 3726, Seattle, Wa, 98124. EOE/M-F. Minorities encouraged to apply.

## Mental Health Specialist

Provide & coordinate mental health services for clients of Outside In, a social service agency providing medical clinics & other services for low-income adults and homeless youth. MSW or master's degree in a mental health field. 12 hrs/wk at \$11.40/hr. Temporary through June 1991. Pls send resume to: M. Brennan, Outside In, 1236 SW Salmon, Portland, OR 97205 BY 1/21/91. Equal Opportunity Employer

## Engineers And Engineer Techs

Civil Engineer II - Project Manager: Admin City LID/ULID projects & mgmt of design const projects; develop long/short range plans, day to day ops, grant app prep, program budget and supervision of staff. BS in CE + 2 yrs resp exp in PW engr design arena (EIT combined w/2 yrs college level ed in engr + 2 yrs wk exp in field may be sub for degree). \$33, 456-\$48,828 DOQ Closing date: 2/1/91.

Engineering Tech IV - Survey: Admin, manage & supr city's survey section. 4 yrs exp performing tech engr or surveying w/design, construction, & boundary survey emphasis. WA State Professional Land Survey License or equiv required. Closing Date: 1/25/91 \$31,836-\$40,752 DOQ

City of Lacey, P.O. Box B, Lacey, WA 98503 (206) 491-3213 for application & additional info. EOE

## Medical

### Part Time Data Coordinator

Starting salary \$650-\$750 mo + benefits. CODA Inc. seeks part time data coordinator to work in clinical support services data processing section. Duties include collecting and tracking data for statistical reports, preparing, entering and managing data, tracking clinical information including QA & UR statistics, generating reports, assisting in collection and research, planning, developing and implementing information systems operations. Preparing CPMS reports. Workweek is Mon-Fri 8am-noon. To qualify: high school diploma and 2 years data processing experience are required. Excellent keyboard skills and demonstrated skill in data systems also required. Attention to detail, ability to set priorities and work independently are strongly desired. To apply complete an submit standard CODA application form including screening question responses to the address below.

Application materials and instructions are available at CODA Inc., 210 NE 20th, Portland, OR 97232. Equal opportunity/affirmative action employer.

## Planner

Senior Planner-Current Planning  
Highly responsible professional position requiring a Master's Degree in planning or related field and four years experience in a similar local government position (or equivalent). Applicants must have a thorough knowledge of zoning, subdivision and site planning activities and their relation to planning principles. Applicants should have experience in rural and urban development. The successful applicant will be responsible for the administration of zoning and subdivision ordinances for Thurston County and will be the primary current planning staff contact person with County staff, Hearings Examiner, Planning Commission and Board of County Commissioners. Public presentation and writing skills, and ability to work with public bodies and diverse interest groups, are essential. Call (206) 786-5480 for application materials (Thurston Regional Planning Council, Olympia, WA). Salary Range: \$2,626 (Step 1) to \$3,543 (Step 10) monthly (1991 adjustment expected). Starting salary depending on Qualifications. Application closing date: February 4, 1991. Equal Opportunity Employer.

## Planner

One Associate Planner position is open in Current Planning. This person will conduct with other staff Thurston County and City of Olympia project review for compliance with local and State Environmental Policy Act (SEPA). The position requires a Master's Degree and three years experience in environmental planning/resource planning/natural science. Preference will be given to applicants with similar experience in a local government planning agency and to those familiar with SEPA and having experience in natural resources and wetlands protection. Public presentation and writing skills, and ability to work with public bodies and diverse interest groups, are essential. Call (206) 786-5480 for application materials (Thurston Regional Planning Council, Olympia, WA). Salary Range: \$2,381 (Step 1) to \$3,213 (Step 10) monthly (1991 adjustment expected). Starting Salary DOQ. Application closing date: January 25, 1991. Equal Opportunity Employer.

## Autos For Sale

Government Seized vehicles from \$100. Corvettes, Chevs, Porsches, and other confiscated properties. For Buyers Guide (800) 772-9212 ext 4552. Also open evenings & weekends.

## Campaign Director:

Workplace fundraising for non-profit environmental orgs. Organizing exp., communication skills, commitment to environment required. \$18,000 - \$20,000. Closes 1/25/91  
EEO  
PO Box 40333  
Portland, Oregon 97240  
223-9015

## INSURANCE

### MEDICAL CLAIMS ANALYSTS

Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:

1 year recent clerical work experience in a doctor's office or hospital setting Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience

ICD-9/CPT-4 Coding  
A minimum of 6-12 months experience using a CRT in a production oriented environment

Fast, accurate use of a 10-key calculator  
Previous claims processing or insurance billing experience highly desirable.

Starting salary \$1347/mo. Training classes will begin Feb. 4, 1991.  
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #499 at the top of your resume or you may apply in person between 9 AM-4PM Mon-Fri.

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Tdd #225-6780  
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## OCCUPATIONAL HEALTH AND SAFETY NURSE

Blue Cross and Blue Shield is now hiring for an Occupational Health & Safety Nurse.

Qualified candidates will have:

- 1-2 years experience in emergency/immediate care nursing
- Experience coordinating Safety Committees, Early Return-to-Work Programs, Hazard Communications Programs, and ergonomic workstation assessments
- Experience providing immediate care to injured/ill workers
- Candidate must have current knowledge of government health/safety regulations

Blue Cross and Blue Shield Of Oregon offers an excel employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #490 at the top of your resume or in your cover letter, or you may apply in person btwn 9am-4pm M-F

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## EMPLOYMENT

### CITY OF PORTLAND

Claims Technician - to \$2,331/mo.  
Electronics Technician II - to \$2,990/mo.  
Investigative Accountant - to \$4,021/mo.

For more info/closing dates call (503) 823-4573 (24 hr job information) No resumes please

BUREAU OF PERSONNEL  
1220 S.W. 5th Ave., First Fl.  
Portland, OR 97204  
Apps also available at:  
URBAN LEAGUE  
10 N Russell



Minorities, females and disabled encouraged to apply.

TCI Cablevision Of Oregon, INC., an Equal Opportunity Employer, currently has a full time opening for the following position:

### INSTALLER

Drug test required of final applicant. Qualifications: Valid Oregon driver's license & good record. Trained in ploe climbing, able to handle 28' span ladder, basic electronics and ability to work well with public. Willing to learn industry, good attitude and self-starter. Neat appearance.

Applications Accepted Until: 1/22/91  
Interested parties may submit applications/resumes by mail to:  
TCI Cablevision Of Oregon, INC.  
3500 SW Bond Street  
Portland, OR 97201  
Attn: Greg Anderson