

# CLASSIFIEDS

- Advertising
- Employment
- Bids/Sub-Bids

## THURSTON COUNTY, WASHINGTON PUBLIC WORKS DEPARTMENT DEVELOPMENT/UTILITY SERVICES DIVISION DEVELOPMENT SERVICE ENGINEER

**SALARY RANGE \$2,942/month-\$3,923/month**  
**CLOSING DATE: October 31, 1990**

This professional-level position supervises a technical staff of five which is responsible for plan review and inspection of private road, drainage and utility projects. Position coordinates with other municipalities within the urban area on development review and represents the Department of Public Works at land development hearings.

**MINIMUM QUALIFICATIONS:** Requires a BSCE, E.I.T. and four years of engineering experience. Successful candidates will have the ability to positively interact with citizens, consultants, developers and other public agencies while maintaining acceptable engineering policies and practices. Experience in land development essentials (i.e. transportation, storm drainage, soils and materials testing) with strong verbal, written and analytical skills are required. Must have a valid Washington State Drivers License and Professional Engineer's License.

This is covered by the Management/Technical Compensation Plan, and reports to the Development/Utility Section Manager.

Obtain applications at the Information Desk, Thurston County Courthouse, Building #1, 2000 Lakeridge Drive S.W., Olympia, WA 98502-6945. Telephone (206) 754-3800.

Thurston County is an Equal Opportunity Employer.

## EXECUTIVE DIRECTOR

Fulltime, \$20,217. Feminist domestic and sexual violence program. Administrative, supervision and fundraising experience necessary. At least 2 years experience with this type or similar non-profit organization required. Women and minorities encouraged to apply. Send cover letter, resume, and 4 references by 5 p.m. October 31, 1990 to: Portland Women's Crisis Line, P.O. Box 42610, Portland, OR 97242.

## MANAGER: RECRUITMENT & SELECTION

**City Of Eugene**  
**Salary Range: \$2,777-\$3,500/mo**  
Position manages recruitment and selection program area which includes work force diversity, affirmative action, EEO employee orientation, career development and injured worker reinstatement. The successful applicant will have well-developed leadership, analytical and communication skills. Requires a four year college degree with preference for graduate study in human resource management related field and 5 years of professional personnel administration experience. **CLOSING DATE:** November 23, 1990. Obtain application between 8 am-5pm at City of Eugene, Human Resource & Risk Services, 777 Pearl St., Rm. 101, Eugene, OR 97401. AA/EOE.

## RADIO SALES ASSISTANT

Must have excellent computer and typing skills. Send resume to P.O. Box 14957 Portland, OR 97214.  
*Equal Opportunity Employer*

## AUDIOMETRIST

Perform audiometric screening of school children.  
Appl Deadline: 10/26/90 by 5pm-Open Until Filled  
Call at 257-1501 Jeaneen, for Multnomah Education Service District application form and additional information or come to Multnomah Education Service District, 11611 NE Ainsworth Circle, Portland Or.  
*An Equal Opportunity Employer*

## BREAK ASSISTANT/SPECIAL EDUCATION

To provide break coverage for classroom staff as scheduled by the supervisor. Salary: \$6.61/hr. Appl Deadline: Open Until Filled.  
Call 257-1501 Jeaneen, for Multnomah Education Service District application form and additional information or come to Recruitment Office, 11611 NE Ainsworth Circle, Portland.  
*An Equal Opportunity Employer.*

## MAINTENANCE Journey-Level Millwrights

The James River Corporation, Wauna Mill, has openings available for Journey-level Millwrights. Candidates must be able to prove journey-level status, either by showing that they have completed a 4 year apprenticeship program, or have at least 8 years' experience in pulp and paper industry, or other heavy industry. Proof of journey-level status and a resume must accompany the application. Three references required. Journey-level rate is \$20.505 per hour, plus fringes.

Candidates must apply only at the Oregon Employment Division, 818 Commercial Street, Astoria, or at the Washington Employment Service, 711 Vine Street, Kelso, preferably in person. Posting opens Monday, October 27 from 8am-5pm and closing Friday, November 2 at 5 pm.

*Equal Opportunity Employer M.*  
**JAMES RIVER CORPORATION**

## Part Time Counselor II Child Care Worker

**(26 hours per week)**  
Starting salary \$721-\$790 month plus excellent benefits. CODA Inc. seeks child care worker for part time work in the family services program providing child care to infants and children of clients in drug and alcohol outpatient treatment. Duties include: organization of social, educational and recreational activities for children, parental relations, consultation with primary counselors. Hours: Mon-Thurs 1 pm-7:30pm. To qualify: higher education in child development and 2 years experience in professional child care or equivalent are preferred. Applicant must be trained/trainable in first Aid and CPR. To apply: Complete and submit standard CODA application form with screening question responses to address below. Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232.  
*Equal Opportunity/Affirmative Action Employer.*

## Clinical Supervisor C-V

**Alpha House. Starting Salary \$1644-\$2025 per month plus excellent benefits.**  
CODA Inc. seeks clinical supervisor for Alpha House Adult Residential Treatment Facility. Responsibilities include administration of daily program operations, direct clinical supervision to staff of 5 counselors, co-ordination of client admissions, diagnosis and treatment services, consultation with probation and parole officers, development and implementation of policies and procedures, training of staff and the general public. To qualify a master's degree in a human services discipline and 2 years supervised human services experience or equivalent are required. Advanced training/experience in addition, pregnant addict, criminal justice client and residential treatment techniques very strongly preferred. Must be trained/trainable in CPR and capable of administering CPR for 15 minutes continuously. To apply complete and submit standard CODA application form including screening question responses to the address below.

Application materials and instructions are available at CODA Inc., 210 NE 20th, Portland, OR 97232.

*Equal opportunity/affirmative action employer*

## OHSU Senior Programmer Analyst/Project Manager

Senior level persons to work with Networks & Computing team designing and implementing network infrastructure; database and other projects. Must have ability to plan and carry out complicated technical projects in which costs, performance and flexibility are critical factors. Qualifications: 15 or more years experience in programming, system and data analysis, networks and project management. Experience in multiple platforms including UNIX, PC, Macintosh and mainframes required. Experience must include use of C; multiple assembly languages. No phone calls, please. Please submit resume and letter of application by November 5, 1990 to:

OHSU-Networks & Computing  
840 SW Gaines-GH113  
Portland, OR 97201-2985  
Oregon Health Sciences University is an Equal Opportunity/Affirmative Action Employer

## COMMITTEE ASSISTANT

**(1991 Legislative Session)**  
Positions provide support to Legislative Committees by performing a variety of administrative, technical, and clerical tasks. Experience performing clerical functions at a technical or administrative support level, typing speed of 50-55 WPM, and experience using word processing equipment required. Salary range \$1,491-\$1,967 per month. These positions will begin in January 1991 and end at the close of the 1991 Legislative Session. A Legislative Administration Committee application is required. This recruitment open until sufficient applications are received. It may close at any time without notice. Contact Personnel Services, Legislative Administration Committee, S410 State Capitol, Salem, OR 97310 (503) 378-8530.

*Equal Opportunity Employer.*

## ADMINISTRATIVE SUPPORT SPECIALIST

For the facility services unit of the legislative administration committee. Position provides administrative secretarial and technical support to the facility services director, office manager, and operations supervisor. Experience performing secretarial and technical functions at an administrative support level required. Salary range \$1491-\$1967 per month. A legislative administration committee application is required. Application materials must be received by 5 PM, November 2, 1990. Contact Personnel Services, Legislative Administration Committee, S401 State Capitol, Salem, OR 97310. (503) 378-8530.

*Equal Opportunity Employer.*

## HELP WANTED

Earn money in the "900" call in service. Income potential unlimited right in your area. Start immediately. For info call 1-619-549-3717 ExL1978 24hrs. No exp. necessary.

## RESEARCH ASSISTANT OR RESEARCH ASSOCIATE, TECHNICAL ASSISTANCE COORDINATOR

University of Oregon, Specialized Training Program, Employment Network Project. This full-time position will work on federal grants to coordinate the technical assistance delivered to states and organizations related to systems change to supported employment for people with severe disabilities. Specific duties include: conduct needs assessments, plan, document, and evaluate the assistance delivered; maintain relationships with states supported employment; and prepare analysis papers. Qualifications: Master's Degree in Special Education and Rehabilitation or other related discipline or equivalent experience; demonstrated knowledge of supported employment for people with severe disabilities; experience relating to integrated employment of people with severe disabilities; experience in providing and coordinating training and or technical assistance; and, preference will be given to applicants demonstrated knowledge and experience in community employment across disability labels and knowledge of state systems change issues. Salary: \$26,000-\$31,000. Closing date: October 31, 1990. Send resume to: Carol Fernund, Specialized Training Program, College of Education, University of Oregon, Eugene, Oregon 97403. Equal Opportunity/Affirmative Action Institution committed to cultural diversity.

## TEACHER/ADVOCATE PRIVATE NON-PROFIT ALTERNATIVE HIGH SCHOOL

Oregon teaching certificate desired. Minimum 4 years experience with high risk and/or offender adolescents. responsibilities: Teaching, Case management, Advocacy, Counseling. January 16-June 15, 1991. Salary range: \$1,699-2,042/mo. Depending on experience. Full medical/dental benefits.

Send resume and hand written cover letter to:  
OMLC 7602 N. Emerald, Pld, OR 97217.  
*Equal Opportunity Employer*

## Administrative Secretary

**Starting salary \$951-\$1400 mo plus excellent benefits.**  
CODA Inc. seeks administrative secretary to type correspondence, reports and proposals, receive telephone and general walk-in reception duties, attend to all office clerical equipment, file, take inventory and place orders for office supplies, forms and publications. A high school diploma and 2 years secretarial training/experience or equivalent required. Applicant must type 50-65 wpm with fewer than 5 errors, demonstrate excellent knowledge of grammar, punctuation and standard correspondence formats. Proof reading skills and familiarity with WordPerfect 5.0 a must.

To apply complete and submit standard CODA application including screening question responses to address below. Application materials available at CODA Inc. 210 NE 20th, Portland, OR 97232.

*Equal Opportunity Affirmative Action Employer*

## COUNSELING C-IV DTS

2 Positions available. Starting salary \$1393-\$1450 per month plus benefits. CODA Inc. seeks senior counselors in the drug treatment services (DTS) program. Responsibilities include diagnosis, evaluation and treatment to client caseload, handling of complex cases, provision of individual group, youth and family therapy, community outreach activities, program development. To qualify: Master's degree or substantial post graduate course work in psychology, counseling or related field or equivalent required, 2 years relevant experience desired. To apply submit standard CODA application form including screening question responses to address below. Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232.

*Equal opportunity/affirmative action employer.*

## MANAGEMENT

Need person with extremely accountable work habits; positive "can-do" attitude; excel people skills; ability to manage multiple projects concurrently; ability to work independently; comfortable knowledge of mechanical, electrical and civil work; strong interest in being a team player; significant construction mgmt exper; ability to interact on a multi-functional level; strong verbal and written communication skills; employment history which incl capital improvements and new construction; commitment to "get the job done". Interested individuals submit 3 copies of resume to Lisa Strader, Dept of Corrections, 470 Lancaster Dr. NE, Salem, OR 97310.

## Innovation Through Diversity

The innovative spirit at SAFECO is built on the idea that involvement in several arenas not only expands our options—it expands yours. This philosophy is as true in our product and service offerings as it is in our approach to rewarding every employee. As one of America's largest diversified financial corporations, we offer excellent salaries and an innovative benefits package.

Our commitment to innovation and diversity is also reflected in the unique blend of cultures and customs in our people. By taking an active role in equal opportunity efforts, we can more readily meet the needs of an increasingly complex marketplace. To that end, we particularly invite minority, senior, and disabled applicants to explore employment opportunities in areas such as claims, underwriting, and clerical support.

In return for your efforts, you can expect a very competitive starting salary, an excellent benefits package, and salary increases based on performance. Please forward your resume to SAFECO Insurance Companies, Attn: Personnel, 4401 S.W. Kruse Way, Lake Oswego, OR 97035.



## LOBBYIST ASSISTANT

Legal Services Program seeking lobbyist Assistant for Legislative Session to lobby "Low income issues". \$1300 to \$1500/mo. Start January. Send resume to:

TR Legal Aide  
310 SW 4th #900  
Portland, Oregon 97204  
*Equal Opportunity Employer*

## EMPLOYMENT CITY OF PORTLAND

District Aquatics Coordinator-to \$2,468/mo.  
Emergency Communications Director-to \$61,256/yr.  
Energy Director-to \$47,133/yr.  
Police Officer-to \$3,217/mo.  
Water Quality Administrator-to \$59,280/yr.

For more info/closing dates call (503) 248-4573 (24 hr job information) No resumes please

BUREAU OF PERSONNEL  
1220 S.W. 5th Ave., First Fl.  
Portland, OR 97204  
Apps also available at:  
URBAN LEAGUE  
10 N Russell



*Minorities, females and disabled encouraged to apply.*

## HUMAN RESOURCE SPECIALIST 2 AND 3 (C6658\* & C6659\*) (FOOD STAMP/ADULT WORKER & ELIGIBILITY WORKER)

**ANNOUNCEMENT #s OC900654 & OC900656**

**SALARY (\$1537-\$2243-MONTHLY)**

**OFFICE SPECIALIST 1 AND 2 (C0103\* & C0104\*)**

**(CLERICAL SUPPORT)**

**ANNOUNCEMENT #s OC900034 & OC900085**

**SALARY (\$1246-1858-MONTHLY)**

**IN**

**ADULT AND FAMILY SERVICES DIVISION (AFS)**

**Excellent Benefit Package**

State of Oregon, AFS has immediate needs for bilingual applicants for Human Resource Specialist 2 & 3 and Office Specialist 1 & 2 positions located in branches throughout the state.

**QUALIFICATIONS:** HUMAN RESOURCE SPECIALIST 2 & 3 (HRS 2/HRS 3) ...three years of experience involving a high volume of paper work (e.g. assuring information on forms is complete and accurate, completing necessary documents); AND experience must include either interviewing to obtain personal or technical information or substantial public contact; PLUS

On the HRS 3, one year determining eligibility for a social service program (e.g. cash assistance, medical assistance, food stamp)  
College level coursework may be substituted for the experience on a year for year basis.

**QUALIFICATIONS:** OFFICE SPECIALIST 1 & 2 (OS1 & OS2)  
One year (OS1), two years (OS2) of general clerical experience including typing, word processing, or other generating of documents; OR completion of coursework or training in office technology (OS1) or Associate degree in office occupations or technology (OS2).

Obtain a State of Oregon Application (PD100) and the applicable announcements from Personnel Center, 775 Court Street, Salem, Oregon 97310 or at Portland Personnel Center, PCC, 2850 SE 82nd Ave. Portland.

**BILINGUAL APPLICANTS WITH ENGLISH AND EITHER RUSSIAN, SPANISH AND/OR SOUTHEAST ASIAN SPEAKING SKILLS ARE ESPECIALLY ENCOURAGED TO APPLY TO THESE ANNOUNCEMENTS.**

**APPLY AS SOON AS POSSIBLE, THE ANNOUNCEMENTS COULD CLOSE AT ANY TIME. APPLICATIONS MUST BE RECEIVED BY THE CLOSING DATE ON THE ANNOUNCEMENTS.**

**FOLLOW THE DETAILED INSTRUCTIONS ON THE ANNOUNCEMENT. AN EQUAL OPPORTUNITY EMPLOYER.**



## JOB SHOPPERS INC.

**"Temporary Services"**  
**"WEEKLY PAYCHECK" "NEVER A FEE"**

- ★ WORK WHEN YOU WANT! Need Money?
- ★ LONG AND SHORT TERM JOBS!
- ✓ Light Industrial! (Clean Environment, Entry Level and Experienced.)
- ✓ Technical Personnel! (Drafters, Designers, Engineers)
- ✓ Office Staff! (Clerical, Computer Positions!)

**(503) 297-8037**

5319 S.W. Westgate Drive Suite 146  
Portland, Oregon 97221

## COMPUTER PROGRAMMER

The Private Industry Council is a private nonprofit organization dedicated to employment and training for economically disadvantaged youth and adults in Washington and Multnomah Counties.

## PROGRAMMER ANALYST

Responsibilities: Maintains management information, fiscal and related databases on local area networks; analyzes and assesses needs; plans, develops and implements system designs; modifies system to improve performance; maintains database integrity and security; coordinates State transmission process; assists in troubleshooting hardware, software and network problems.

Preferred qualifications: Bachelor's degree in computer science or with strong college coursework in computer programming and technology; minimum one year related experience, including systems analysis; Revelation database and R/Basic experience preferred; good working knowledge of general software programs (including wordPerfect, Lotus, Paradox), C and Pascal, PC-based hardware, and and Novell networks desired; demonstrated oral communication skills. Qualifying experience may be substituted for education.

Salary Range: \$22,478 to \$34,428 plus excellent benefit package.  
Closing date: 5 PM, Friday, November 2, 1990.  
Applications available at the Private Industry Council, 520 SW 6th Ave, Suite 400, Portland, OR 97204. FAX 241-4622. No phone calls.

*An Affirmative Action/Equal Opportunity Employer.*