

# CLASSIFIEDS

Advertising  
Employment  
Bids/Sub-Bids

## THURSTON COUNTY, WASHINGTON PUBLIC WORKS DEPARTMENT DEVELOPMENT/UTILITY SERVICES DIVISION DEVELOPMENT SERVICE ENGINEER

**SALARY RANGE \$2,942/month-\$3,923/month**  
**CLOSING DATE: October 31, 1990**

This professional-level position supervises a technical staff of five which is responsible for plan review and inspection of private road, drainage and utility projects. Position coordinates with other municipalities within the urban area on development review and represents the Department of Public Works at land development hearings.

**MINIMUM QUALIFICATIONS:** Requires a BSCE, E.I.T. and four years of engineering experience. Successful candidates will have the ability to positively interact with citizens, consultants, developers and other public agencies while maintaining acceptable engineering policies and practices. Experience in land development essentials (i.e. transportation, storm drainage, soils and materials testing) with strong verbal, written and analytical skills are required. Must have a valid Washington State Drivers License and Professional Engineer's License.

This is covered by the Management/Technical Compensation Plan, and reports to the Development/Utility Section Manager.

Obtain applications at the Information Desk, Thurston County Courthouse, Building #1, 2000 Lakeridge Drive S.W., Olympia, WA 98502-6945. Telephone (206) 754-3800.

*Thurston County is an Equal Opportunity Employer.*

### EXECUTIVE SECRETARY

Salary: \$24,931/year. Full time exempt We're looking for a positive, practical person to provide organizational and administrative support to the General manager, the Manager of Finance and Administration and the Metropolitan Exposition-Recreation Commission (MERC). Coordinates preparation of MERC agenda, supervises clerical workers.

High school diploma or GED, 2-3 years college level courses in business or equivalent exp. Three years experience in administrative assistant or executive secretary position. 80 wpm typing; dictation, word processing knowledge and computer operator skills. You must be willing to be CPR certified.

Applications available only to residents of the First opportunity Target Area: Banfield Freeway on the South, NE 42nd on the East, N Chautauqua including Columbia Villa on the West and N Columbia Bv. on the North. Call our Job Line at 230-6711 for other job information.

**APPLY IN PERSON:** October 12-25, 8:00 am through 5:00 pm, Memorial Coliseum General Office, 1401 Wheeler.

*An Equal Opportunity/Affirmative Action Employer.*

**COUNSELOR III STAR**  
Starting salary \$1232-\$1300 per mo. plus benefits. CODA Inc. seeks advanced counselor for STAR methadone maintenance program. Responsibilities include management of client caseload, provision of individual and group therapy, maintenance of client records. To qualify: Bachelors degree in psychology, counseling or related field and 2 years supervised experience or equivalent. CCDC certifications is desired. To apply complete and submit standard CODA application including screening question responses to address below.

Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232.

*Equal opportunity/affirmative action employer.*

**COACH**  
Head softball coach position available at Sherwood High School. Applicant must possess a valid first aid card and have thorough knowledge of softball fundamentals and strategy. Application deadline: October 26. Apply: Sherwood School District, 400 N Sherwood Blvd, Sherwood, OR 97140, 625-8100. *Equal opportunity employer.*

**BANK JOBS**  
1-900-468-5323 Fee \$9.99

## THURSTON COUNTY, WASHINGTON PUBLIC WORKS DEPARTMENT CONSTRUCTION AND FIRE SAFETY DIVISION DEPUTY DIRECTOR DEPUTY RANGE

**\$3,227/month-\$4,302/month**  
**CLOSING DATE November 9, 1990**

This top level management position reports directly to the Director of Public Works and oversees all facets of the division, including program planning, budget development, daily operations and personnel management. The position oversees 25 staff members divided throughout the three sections of the division: Building Inspections, Plans Review and Fire Inspection.

This position serves as Thurston County's Chief Building Official and as Fire Chief, directing the operations of the Fire Prevention Bureau and the sub-contractors, who perform fire inspection, arson investigation and provide public information/education. The Deputy director represents the County in code development issues at local, state, national and international level.

**MINIMUM QUALIFICATIONS:** This position requires a four-year degree in Public Administration, Construction Management, Fire Service Administration or equivalent. A Masters degree is highly desirable. Ten years of progressively responsible experience in municipal operations, building code enforcement, design and construction engineering or related field must be evidenced. A minimum of five years of management level experience required. Must possess professional licensing as an engineer, architect or Professional Code Administrator with multiple levels of I.C.B.O. or I.A.P.M.O. certification.

Obtain applications at the Information Desk, Thurston County Courthouse, Building #1, 2000 Lakeridge Drive S.W., Olympia, WA 98502-6045. Telephone (206) 754-3800.

*Thurston County is an Equal Opportunity Employer.*

### DIRECT SALES REPRESENTATIVE

Paragon Cable, Portland's largest Cable Television System, is seeking enthusiastic self-starters to join its sales marketing team. Successful candidates will have excellent customer relations skills and reliable transportation. We are a highly successful operation and are looking for top-notch individuals. We offer a comprehensive benefits package, base salary during training period and career opportunities.

If you are highly motivated and have a strong desire for success and advancement, and have a good driving record, please apply in person to:  
**PARAGON CABLE**  
3075 NE Sandy Blvd.  
Portland, OR 97232  
*Equal Opportunity Employer*

### ATTENTION: POSTAL JOBS!

Start \$11.41/hour! For application info call (1) 602-838-8885, Ext. M-12859, 6am - 10pm, 7 days.

**RADIO**  
Entry level position in news & talk radio production. Resumes only to: Personnel, P.O. Box 14957, Portland, OR 97214. *Equal Opportunity Employer*

**AUTOS FOR SALE**  
GOVERNMENT SEIZED vehicles from \$100. Corvettes, Chevys, Porsches, and other confiscated properties. For Buyers Guide 1-(800) 638-8178 ext. 4552. Also open evenings & weekends.

## INSURANCE MEDICAL CLAIMS ANALYSTS

Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:

- 1 year recent clerical work experience in a doctor's office or hospital setting
- Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience
- ICD-9/CPT-4 Coding
- A minimum of 6-12 months experience using a CRT in a production oriented environment
- Fast, accurate use of a 10-key calculator
- Previous claims processing or insurance billing experience highly desirable.

Starting salary \$1347/mo.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #413 at the top of your resume or you may apply in person between 9 AM-4PM Mon-Fri.

**Blue Cross Blue Shield of Oregon**  
Human Resources Dept. 5th Floor  
100 S.W. Market  
Portland, Or 97201  
**Blue Cross Blue Shield**  
Equal Opportunity Employer  
Tdd #225-6780

### HELP WANTED

Earn money in the "900" call in service. Income potential unlimited right in your area. Start immediately. For info call 1-619-549-3717 Ext. 1978 24hrs. No exp. necessary.

### Assessment Counselor C-5

Starting salary \$1644-\$2025 per month plus excellent benefits. CODA Inc., seeks counselor supervisor in the Assessment Program. Responsibilities include diagnosis of substance addicted clients, clinical supervision of staff, liaison with community resources, provision of assessment services, development and implementation of policy procedures, treatment of chemically dependent women and dual diagnosis clients. To qualify: master's degree or substantial post graduate course work in a human services discipline or equivalent are required. 2 Years supervised human services experience strongly desired. Advance training/experience with chemically dependent women and dual diagnosis populations preferred. to apply complete & submit standard Coda Application form including screening question response to the address below. Application materials and instructions are available at CODA Inc., 210 Ne 20th, Portland, OR 97232. *Equal opportunity/affirmative action employer.*

### OPERATING ENGINEER

**Oregon Convention Center**  
**Salary range: \$15.21/hour.**  
**1 full-time, 2 part-time.**

We're looking for reliable, knowledgeable operating engineers to work at any MERC facility (Coliseum, Stadium, Performing Arts Center, Convention Center). You will perform manual work in the operation and maintenance of all heating, cooling, plumbing, electrical and mechanical equipment. You must be physically able to perform the necessary tasks. You must be available to work any days, any shifts, including evenings and weekends. We prefer two years experience as an operating engineer in a large public events facility. Valid drivers license required. You must be willing to be CPR certified.

Applications are available to residents of the First Opportunity Target Area. Boundaries are the Banfield Freeway on the South, NE 42nd on the east, N Chautauqua including Columbia Villa on the West and N Columbia Bv. on the North. **APPLY IN PERSON:** October 12-25, 8:00 am through 5:00 pm, Memorial Coliseum General Office, 1401 N. Wheeler, or call 235-8771 x 165 for information. Call our Job Line 230-6711 for other job information.

*An Equal Opportunity/Affirmative Action Employer.*

### SECRETARY

For Adoption Family Services for non-profit agency. Full time position. \$5.25 to \$5.90 per hour depending on experience, plus benefits. Demonstrated skills and 2 years experience in traditional support functions including typing, filing, telephone, and computer experience are required. Attendance, accuracy, detail orientation, ability to organize, carry out tasks independently and in consultation are essential. Obtain application at 2301 N.W. Glisan, Portland, OR or call 222-9661 x222. Deadline for accepting applications 10/15/90 by 5:00 p.m. *Equal Opportunity Employer.*

### MARKETING DIRECTOR

PDX Radio: Radio experience a must. Knowledge in advertising (buying and production), sales promotions, public relations and event production. Send resume to Office Manager, 4614 SW Kelly, Portland, 97201. *An Equal Opportunity Employer.*

### PROGRAM TECHNICIAN 2 (CO813\*) CHILD CARE ANALYST

**ADULT AND FAMILY SERVICES DIVISION (AFS)**  
**SALARY (\$2464-\$3286-MONTHLY)**  
**Excellent Benefit Package (Announcement #OC901325)**

State Of Oregon, AFS needs an energetic and innovative person with good communication and analytical skills for the Program Technician 2, Child Care Analyst position in the Income Maintenance Section in Salem, Oregon. **QUALIFICATIONS:**

- two years of experience with responsibility for program/project analysis, monitoring and coordination. The experience must have included program evaluation responsibility.
- Your background must have given you the knowledge and skills identified in announcement #OC901325.
- Obtain a State of Oregon Application (PD100) and Announcement #OC901325 from Personnel Center, 775 Court Street, Salem, Oregon, 97310 or from Portland Personnel Center, PCC, 2850 SE 82nd Ave., Portland.
- APPLY AS SOON AS POSSIBLE, APPLICATIONS MUST BE RECEIVED BY NOVEMBER 2, 1990, TO BE ACCEPTED**
- FOLLOW THE DETAILED INSTRUCTIONS ON THE ANNOUNCEMENT.

**AN EQUAL OPPORTUNITY EMPLOYER.**

### MANAGER: RECRUITMENT & SELECTION

**City Of Eugene**  
**Salary Range: \$2,777-\$3,500/mo**

Position manages recruitment and selection program area which includes work force diversity, affirmative action, EEO employee orientation, career development and injured worker reinstatement. The successful applicant will have well-developed leadership, analytical and communication skills. Requires a four year college degree with preference for graduate study in human resource management related field and 5 years of professional personnel administration experience. **CLOSING DATE:** November 23, 1990. Obtain application between 8 am-5pm at City of Eugene, Human Resource & Risk Services, 777 Pearl St., Rm. 101, Eugene, OR 97401. *AA/EEO.*

## MENTAL HEALTH

### Opportunities With Community Psychiatric Clinic

CPC is a rapidly growing Mental Health Center. We provide services to psychiatrically disabled children & adults and their families through a variety of nationally recognized tx progs. located throughout Seattle. We are committed to a culturally and ethnically diverse workplace. Competitive salary & benefit pkg.

**SUPERVISOR-EL REY** (dntn Seattle): full service residential tx facility for the homeless mentally ill seeking supervisor for the CCR and TCF programs. Challenging oppor. to work in innovative, nationally recognized tx facility. Masters, or BA in related field + superv. exp. Knowledge of res. prog. pref.

**QUALITY ASSURANCE MANAGER-CPC** (Wallingford): Responsible to develop a system for assessing client need and reviewing service planning, utilization and outcomes. Directs interagency quality assurance audits. Cert. MHP with prog. mgmt. exp. Salary dep on exp.

**CRISIS WORKER-CIS** (Wallingford area): Crisis walk-in & out-reach prog. for mentally ill adults. Day, eve & wkend hrs. BA, exp in acute care. Exp. wrking w/chem abuser pref.

**CASE MANAGER-JDP** (dntn Seattle): Case mgmt team servicing mentally ill misdemeanant adults. BA, prev exp w-mentally ill criminal just system.

**SCREENER-ITA** (dntn Seattle): F/T with ITA case mgmt prog. Assist discharge planners w/development of placement options. Provide liaison btwn case mgrs & hosp. staff. Some after hrs. availability req. BA w/2yrs exp. Assessment & discharge planning a plus.

**INTENSIVE CARE MANAGER-WSP** (dntn Seattle): F/T case mgr to work with multi-disciplinary team outreaching to mentally ill, substance abusing, homeless clients. Secure housing tx services for clients, BA + esp w/CMI and/or substance abusing pop.

**HOUSING SPECIALISTS-EL REY** (dntn Seattle): Innovative tx program for homeless mentally ill, needs Housing Specialist to coord. client transition into community after leaving program. Teach life skills to prepare individual for successful community living and follow-up after transition. BA and/or 2 yrs exp.

**RESIDENTIAL COUNSELOR-EL REY** (dntn Seattle): Case Mgr. day/swing shifts. Residential tx prog. for homeless chronically mentally ill. AA, related exp.

**GERIATRIC COORDINATOR:** Full-time pos. to coordinate mental health programming indlng residential care, priority older adults in north central King Co. includes superv, consultation & program planning responsibilities. Min req: Geriatric MH specialist & relevant clinical & supervisory exp.

**MENTAL HEALTH NURSES**  
Full-time & part-time positions in expanding mental health agency serving north centra King Co. WA (Seattle). Opportunities to work w/multi-disciplinary teams in community support, crisis intervention, residential programs, providing assessments, medication evals and case mgmt. Positions avail for licensed RNs & Armps w/prescriptive authority and exp. working w/disabled mentally ill adults.

Please send cover letter (identify position) and resume to: ATTN: Personnel, CPC, 4319 Stone Way N, Seattle, WA. 98013. *Equal Opportunity Employer.*

### Part Time Counselor II Child Care Worker (26 hours per week)

Starting salary \$721-\$790 month plus excellent benefits. CODA Inc. seeks child care worker for part time work in the family services program providing child care to infants and children of clients in drug and alcohol outpatient treatment. Duties include: organization of social, educational and recreational activities for children, parental relations, consultation with primary counselors. Hours: Mon-Thurs 1 pm-7:30pm. To qualify: higher education in child development and 2 years experience in professional child care or equivalent are preferred. Applicant must be trained/trainable in first Aid and CPR. To apply: Complete and submit standard CODA application form with screening question responses to address below. Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232.

*Equal Opportunity/Affirmative Action Employer.*

### Clinical Supervisor C-V Alpha House. Starting Salary \$1644-\$2025 per month plus excellent benefits.

CODA Inc. seeks clinical supervisor for Alpha House Adult Residential Treatment Facility. Responsibilities include administration of daily program operations, direct clinical supervision to staff of 5 counselors, co-ordination of client admissions, diagnosis and treatment services, consultation with probation and parole officers, development and implementation of policies and procedures, training of staff and the general public. To qualify a master's degree in a human services discipline and 2 years supervised human services experience or equivalent are required. Advanced training/experience in addition, pregnant addict, criminal justice client and residential treatment techniques very strongly preferred. Must be trained/trainable in CPR and capable of administering CPR for 15 minutes continuously. To apply complete and submit standard CODA application form including screening question responses to the address below.

Application materials and instructions are available at CODA Inc., 210 NE 20th, Portland, OR 97232.

*Equal opportunity/affirmative action employer*

### COACH

Assistant track coach position available at Sherwood High School. Applicant must obtain or possess a current first aid card & must have knowledge of technique & training in weight events. Application deadline: October 26., Apply: Sherwood School Dist, 400 N Sherwood Blvd, Sherwood, OR 97140, 625-8100. *Equal opportunity employer.*

### MULTNOMAH EDUCATION SERVICE DISTRICT

**JOB OPPORTUNITIES**  
Our District provides programs and services to our 12 constituent school districts. We are currently looking for qualified individuals for the following positions:

- Break Assistant/Special Education Occupational Therapist 190 days/year
- Registered Nurse 190 days/year
- Substitute Registered Nurses, Teachers, Educational Assistants, LPN

Call 257-1510 (24/hr job information) for qualifications, Salary & Closing dates. Required MESD employment application can be obtained in person at MESD's recruitment Office at 11611 NE Ainsworth Circle, (Airport Way), Office hours are 8:00-5:00, Monday thru Friday. Applicants residing outside of Tri-County area and physically disabled applicants may request application materials by mail, or by calling 257-1501 during regular office hours.

*An Equal Opportunity Employer*

### Employment Opportunities MULTNOMAH COUNTY

**Program Supervisor-Community Corrections-**  
**\$31,111-40,445 annually.**

**Social Worker-HIV Clinical Services Program-**  
**\$14.93-17.32 per hour.**

**Aging Services Program Specialist-\$13.16-16.09 per hour.**

Apply for the above positions by October 26, 1990, at Multnomah County Employee Services, Room 1430 1120 SW Fifth Avenue, Portland, OR 97204.

*An Equal Opportunity Employer*



**JOB OPPORTUNITY**  
Call our 24-Hour JobLine at 280-4727 for a listing of current openings at Emanuel Hospital & Health Center.

**EMANUEL HOSPITAL & HEALTH CENTER**  
A Legacy Member  
Equal Opportunity Employer, M/F/H.