

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

ASSOCIATE CIVIL ENGINEER

Construction/Design/Land Development. Salary: \$3518-\$4276/mo. plus generous benefit package. This position is open until filled. Applications are available at the City of Vacaville, Personnel Department, 400 Boyd Street, Vacaville, CA 95688 or call 707/449-5113.

HUMAN RESOURCES ASSISTANT

Tualatin Valley Fire and Rescue is accepting applications for Human Resources Assistant. Responsibilities will include relieving Director of Administrative detail, organizing and maintaining personnel files, providing support to Civil Service Commission, preparing various reports, and interpretation of District policies and procedures. Interested candidates must have three years personnel office/secretarial experience, word processing skills and have received a high school diploma. Salary range of \$1666-\$2332 p/month. Interested candidates may submit completed District application to Tualatin Valley Fire and Rescue, 20665 SW Blanton Street, Aloha, OR 97007 by Friday, 10/05 at 4:30 p.m.

OCCUPATIONAL THERAPIST

190 DAYS FOR 1990-91 SCHOOL YEAR

To assess fine motor/functional skills; to develop prescriptive programs and to provide instruction and/or therapy as indicated. Appl Deadline: 09/28/90 by 2 p.m. Call 257-1510 (job line) for Multnomah Education Service District application form and additional information or come to Multnomah Education Service District Recruitment Office, 11611 NE Ainsworth Circle, Portland, OR. An Equal Opportunity Employer

EMPLOYEE RELATIONS MANAGER

CITY OF EUGENE
\$2,915-\$3,649/mo.

As the City's labor relations principal this position is responsible for developing long-range bargaining and positive labor management relations strategies, representing the City at the negotiations table, researching and analyzing contract issues and working with line managers to develop alternative contract proposals. This position supports the City's Excellence Through Involvement process, working with labor organizations to foster a partnership with management to more effectively deliver municipal services, and developing cooperative work teams. Four-year degree in Human Resource management or related field or relevant experience. Preference will be given to candidates with advanced degrees in labor relations, Human Resource management, or related field. CLOSING DATE: Nov. 2, 1990. Obtain application and supplemental questionnaire between 8:00 a.m.-5:00 p.m. at the City of Eugene, Human Resource and Risk Services, 777 Pearl Street, Room 101. Eugene, OR, 9/401. (503) 687-5061. EEO/AA

BANKING CUSTOMER SERVICE SPECIALIST

Bank Card Division

Use your excellent communication skills to respond to internal and external inquiries via telephone or correspondence. You'll also resolve issues regarding federal and VISA regulatory requirements. To qualify, you must have 1 year of Bank Card and customer service experience, as well as proven decision-making abilities. Knowledge of chargeback processing procedures is also essential.

Our compensation and benefits package is competitive. Drug screen is required. To apply, stop by our Employment Office, Monday through Thursday, 9am-1pm, or send your resume to: U.S. Bancorp, Employment Department, 555 S.W. Oak Street, Portland, OR 97204. An equal opportunity employer U.S. Bancorp

MASTERCARD-PREAPPROVED

NO ONE REFUSED. CLEAR BAD CREDIT. CALL 1-619-565-6597 EXT. CX1978 24 HRS FOR APPLI-CATION.

MEDIA SERVICES MANAGER

FORESTRY MEDIA CENTER OREGON STATE UNIVERSITY
Seeking someone to oversee a wide range of audio-visual activities, including a large equipment pool, slide and tape duplication services, a photographic darkroom, and computer graphics workstation. Will work with faculty and students. Opportunity to assist in media productions. Bachelor's degree required. Faculty position without academic rank. Half-time; fixed term with renewal possible; available November 1; \$9500-11500. To apply contact: Forestry Media Center, Oregon State University, Corvallis, OR 97331 (737-4702). OSU is an Affirmative Action/Equal Opportunity employer that complies with Section 504 of the Rehabilitation Act of 1973 and has a policy of being responsive to the needs of dual career couples.

POLICE OFFICER RECRUIT

The City of Milwaukie, Oregon (located within Portland Metro Area - population 18,400) is seeking person(s) for responsible police work in protection of life and property through the enforcement of laws and ordinances. Work consists of patrol of assigned areas, traffic regulation, accident and criminal investigation. REQ: ability to work without direct supervision in emergencies, exercise considerable judgment and skill in investigation and prevention of crime or US Citizen, 21 years old, H.S. grade or GE, not have been convicted of felony, valid drivers license, and be able to pass a pre-employment drug test, physical agility and psychological exams. Salary: Recruit-\$1947-\$2045/mo. Officer-\$2,183-\$2666/mo. Excellent Benefit Package. Application packets can be obtained at City of Milwaukie, Personnel Office, 10722 SE Main Street, Milwaukie, OR 97222; 659-5171 or Fax #652-4433. Opening date: Monday, September 24, 1990. Closing date: 5:00 p.m., Wednesday, October 10, 1990 for completed application packet. EEO.

ECONOMIC OPPORTUNITY COMMITTEE OF CLARK COUNTY INC.

HEAD START OF CLARK COUNTY

TEACHER ASSISTANT II - AA in ECE or CDA and 1 yr. experience with 3-5 yr. olds in preschool setting. Beginning salary \$6.06/hr; 28 hrs/wk; 35.5 wks/yr.
TEACHER ASSISTANT I - High school diploma or equivalent and one year paid experience with 3-5 yr. olds in preschool setting. Salary range is \$4.52-\$5.49/hr.; 28 hrs/wk; 32-36 wks/yr.
NUTRITION SERVICES AIDE - Ability to read, write, perform basic arithmetic, lift/move packages, up to 50 lbs. Assist with preparation and service of breakfasts, snacks and lunches. Salary range: \$4.37-\$5.31/hr. Part-time or on call.
All positions require dependable automobile, insurance, valid driver's license. Obtain application, position announcement and job description, 9:00 a.m.-4:00 p.m., Mon-Fri, EOC Office, 10619 N.E. Coxley Drive, Vancouver, WA 98662 (206) 896-9912. Completed applications must be received in EOC Office by 4 p.m., Monday, October 1, 1990. EEOC/AA

EXECUTIVE DIRECTOR

Fulltime, \$20,217. Feminist domestic and sexual violence program. Administrative, supervision and fund raising experience necessary. At least 2 years of experience with this type or similar non-profit organization required. Send cover letter, resume, and 4 references by 5 pm Oct. 1 to: Portland Women's Crisis Line P.O. Box 42610 Portland, OR 97242

CLINICAL AID

Part and full time positions available Monday through Friday. Social service students encouraged to apply. Duties include scheduling, transportation, supervising adolescents, working with foster families and running general errands. Good opportunity to work with at-risk youth. Must have current Oregon driver's license with good driving record. Salary \$4.75 hour plus benefits. Obtain application at Boys and Girls Aid Society, 2301 NW Glisan, Portland, OR. or call (503) 222-9661, X220. Equal Opportunity Employer.

ENGINEER ENVIRONMENTAL ENGINEER

The James River Corporation, a major pulp and paper manufacturer, is looking for an environmental Engineer for its Wauna Mill. This person assists the Sr. Environmental Engineer with environmental & safety programs, air quality monitoring, and solid/hazardous waste programs. Also assists operations in maintaining compliance with federal & state regulations. Helps develop and implement changes in the Mill as required to keep up with developing regulations. Candidates will have BS in Chemistry, Chemical Engineering, Environmental Engineering, or related science. Four to six years technical experience, with at least two years in a manufacturing environment are required. Interest in industrial hygiene and fundamental technical knowledge of common environmental and safety issues are also important. Person must have strong communication skills, be self-motivated and able to prioritize, and be knowledgeable in environmental and safety rules. Computer literacy is also required.

The Wauna Mill is located on Oregon Highway 30, about 30 miles west of Longview. Please send resumes to Shelley Prouty, Rt 2 Box 2185, Clatskanie, OR 97016. Equal Opportunity Employer. JAMES RIVER CORPORATION

WORD PROCESSOR SECRETARY

A private, nonprofit defender firm is currently seeking a replacement for the above position. Qualifications include: 85+ wpm typing, transcription experience, WordPerfect 5.1, IBM/PC experience, and receptionist experience. We offer excellent benefits and a starting salary of \$1,557.00 per month. Apply by completing a company application packet available by calling 226-3083, or pick up at MDL 522 South-west Fifth Avenue, Suite 1500, Portland, Oregon 97204. Deadline for this position is 5:00 p.m. on September 28, 1990. EQUAL OPPORTUNITY EMPLOYER

SEWING MACHINE TRAINING

Sewing Machine Training and Production Manager for large jeans factory inside Eastern Oregon Correctional Institution, Pendleton. Salary range \$2022-\$2676 per mo. plus full state benefits package. For application, send name and address or resume to Personnel, EOIC, 2500 Westgate, Pendleton, OR 97801, ATTN: Molly Hansen. EQUAL OPPORTUNITY EMPLOYER

COUNSELING COUNSELOR III STAR

Starting salary \$1232-\$1300 per mo. plus benefits. CODA Inc. seeks advanced counselor for STAR methodone maintenance program. Responsibilities include management of client caseload, provision of individual and group therapy, maintenance of client records. To qualify: Bachelors degree in psychology, counseling or related field and 2 years supervised experience or equivalent. CCDC certifications is desired. To apply complete and submit standard CODA application including screening question responses to address below. Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232. Equal opportunity/affirmative action employer.

COUNSELING CHEMICAL DEPENDENCY CLINICAL SUPERVISORS

Starting salary \$1644-\$1810 per month plus benefits. CODA Inc. has 3 vacancies for Clinical Supervisors in residential intensive outpatient and assessment programs. All require master's degree in a human services discipline and/or extensive related clinical experience including clinical supervisory experience. Detail position announcements and application instructions are available at CODA Inc., 210 NE 20th, Portland, OR 97232. (503) 239-8400. Equal opportunity/affirmative action employer.

Innovation Through Diversity

The innovative spirit of SAFECO is built on the idea that involvement in several areas not only expands our options—it expands yours. This philosophy is as true in our product and service offerings as it is in our approach to rewarding every employee. As one of America's largest diversified financial corporations, we offer excellent salaries and an innovative benefits package.

Our commitment to innovation and diversity is also reflected in the unique blend of cultures and customs in our people. By taking an active role in equal opportunity efforts, we can more readily meet the needs of an increasingly complex marketplace. To that end, we particularly invite minority, senior, and disabled applicants to explore employment opportunities in areas such as claims, underwriting, and clerical support.

In return for your efforts, you can expect a very competitive starting salary, an excellent benefits package, and salary increases based on performance. Please forward your resume to SAFECO Insurance Companies, Attn: Personnel, 4101 S.W. Kruse Way, Lake Oswego, OR 97035.



COUNSELING C-IV DTS

2 Positions available. Starting salary \$1393-\$1450 per month plus benefits. CODA Inc. seeks senior counselors in the drug treatment services (DTS) program. Responsibilities include diagnosis, evaluation and treatment to client caseload, handling of complex cases, provision of individual group, youth and family therapy, community outreach activities, program development. To qualify: Master's degree or substantial post graduate course work in psychology, counseling or related field or equivalent required, 2 years relevant experience desired. To apply submit standard CODA application form including screening question responses to address below. Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232. Equal opportunity/affirmative action employer.

SALES

DIRECT SALES REPRESENTATIVE

Paragon Cable, Portland's largest Cable Television System, is seeking enthusiastic self-starters to join its sales marketing team. Successful candidates will have excellent customer relations skills and reliable transportation. We are a highly successful operation and are looking for top-notch individuals. We offer a comprehensive benefits package and career opportunities. If you are highly motivated and have a strong desire for success and advancement, and have a good driving record, please apply in person to: PARAGON CABLE 3075 NE Sandy Blvd. Portland, OR 97232 Equal Opportunity Employer

PORT OF PORTLAND EMPLOYMENT OPPORTUNITIES

Telecommunications Services Administrator to support the operation of the Port's communications systems. Position closes 9/28/90. For additional information, call the Port's Job Hot Line, (503) 231-5478. The Port is an Equal Opportunity Employer.

Ithaca City School District Ithaca, New York SEARCH REOPENED

Assistant Superintendent for Secondary Educational Services
Assistant Superintendent for Elementary Educational Services
Salary Range \$68,500 - \$74,500
High School Principal
Salary Range \$50,000 - \$70,500
High School Vice Principal
Salary Range \$50,000 - \$59,500
Qualifications:
Earned Masters Degree
Eligibility for N.Y.S. Certification
Send resume or inquiries to: Beverly J. Martin, Director Affirmative Action and Intercultural Relations Ithaca City School District P.O. Box 549 Ithaca, New York 14851

RECEPTIONIST

McCAW CELLULAR COMMUNICATIONS, INC. CELLULAR ONE

Receptionist
CELLULAR ONE, the nation's leading cellular telephone company, is searching for a very important staff member, Receptionist for one of their Sales and Service Installation Centers.

PRIMARY DUTIES:
Provide telephone and call routing support to sales and installations staff. (Toshiba Strata Phone System)

Greet "walk-ins"

Receive account pay ments

Provide general office support

QUALIFICATIONS:
Switchboard multi-line experience preferred

General office experience desirable

Receptionist background helpful

Professional and positive manner

Excellent verbal communication skills

Energetic teamplayer who enjoys high-activity environment

Typing skills of 60-70 wpm

McIntosh PC experience a definite plus

If you are an energetic team-player who enjoys an exciting high-activity working environment, let us hear from you!

Please address your resume to:

CELLULAR ONE

Human Resources/Receptionist

409 SW 9th

Portland, OR 97205

All Replies in Confidence

An Equal Opportunity Employer

SECURITY GUARD DISPATCHER

Need part time security guard/dispatcher to work nights from 10:00 p.m. to 7:00 a.m.. Must be available for full time training for first 2 weeks. Starting salary \$6.50/hr. Requires thorough knowledge of security procedures and related work experience. Knowledge of cable TV industry a plus. Involves some customer contact and taking repair calls. This is an immediate opening and will be filled as soon as possible. Please apply in person to: PARAGON CABLE 3075 NE Sandy Blvd. Portland, OR 97232 Equal Opportunity Employer

PROJECT ENGINEER

Reynolds Metals Company, Longview, Washington, has challenging opening for project engineer. BS in Electrical Engineering required. Three years experience desired. Equal Opportunity Employer, minorities and females are strongly encouraged to apply. Send resume and college transcript to Personnel Department, P.O. Box 999, Longview, WA 98632

MULTNOMAH EDUCATION SERVICE DISTRICT

JOB OPPORTUNITIES

Our District provides programs and services to our 12 constituent school districts. We are currently looking for qualified individuals for the following positions:

Audiologist 95 days (20-24 hrs/week) 10/01/90-04/30/91

Break Assistant/Special Education (3 3/4 hr per Day)

Liaison, Gifted & Talented Program Operations 162 days

Substitute Teachers, Educational Assistants, LPN

For required MESD application form, more info and closing dates call 257-1510 (24hr job information) or come to Recruitment Office, 11611 NE Ainsworth Circle, Portland.

An Equal Opportunity Employer

GOVERNMENT SEIZED VEHICLES

from \$100.00. Miata's, Corvettes, Mercedes, Jaguars, Porsches and other misc. confiscated property now being sold to the general public. For buyers guide call (708) 355-9802 ext. 7585. Open 7 days 8:00 a.m. to 11:00 p.m.

Holladay Park Medical Center



1225 Northeast 2nd Avenue
(503) 233-4567

Committed to Career Opportunities For All Americans

24-Hour Job Line 239-3116

An Equal Opportunity Employer

A Legacy Member

ACCOUNTING CLERK

Downtown consulting engineering firm has an immediate opening for an entry-level accounting clerk. Responsibilities will include providing assistance in the areas of timecard compilation, A/P, A/R, billings, project time and materials compilation, data entry, and other miscellaneous tasks associated with the administration of a busy 75 person office. This position required two years of accounting education or the equivalent, numeric aptitude, PC computer/spreadsheet experience, strong organizational and communication skills, and attention to detail and accuracy. Please send resume c/o Portland Observer, P.O. Box 3137, Portland, OR 97208. Attn: Tony Washinton. We are an equal opportunity/affirmative action employer. Women and minorities encouraged to apply.

OFFICE ASSISTANT

Downtown consulting engineering firm has an immediate opening for an entry-level office assistant/clerk. Responsibilities will include filing, phone and typing back-up, fax, copying, and general office support. Position requires working knowledge of WP5.0 or 5.1, good phone etiquette, ability to work well with people, strong numerical aptitude and good organizational skills. Please send resume c/o Portland Observer, P.O. Box 3137, Portland, OR 97208, Attn: Tony Washinton. We are equal opportunity/affirmative action employer. Women and minorities encouraged to apply.

PRODUCTION COORDINATOR

Unigroup is seeking an experienced furniture maker in its furniture operations division. This is a state position with the Dept. of Corrections, responsible for training and instilling in inmates private sector production and quality performance. This is a growing division with sales over \$2.5 m/yr. Pay is \$2,022-\$2,676/mo. plus good benefit package. Call 378-2250 for application and recruiting announcement. EQUAL OPPORTUNITY EMPLOYER

COMMERCIAL SALES REP

Code-A-Phone, a leading manufacturer/distributor of telephone answering equipment & telephones, is seeking a commercial sales rep experienced in marketing telecommunication equipment. Duties include: telemarketing product to major phone companies, Telco distributors, & commercial dealers; provide customers with price quotations & delivery schedules; conduct product training seminars & develop programs to promote product; identify prospective customers; compile information on competitive products; and submit new product proposals.

Candidate must demonstrate successful track record, have good communication skills over the phone & in person, & be willing to travel. Prior field sales experience with phone companies preferred.

We offer a comprehensive benefits package & the opportunity to work in a team oriented environment. To apply send resume complete with salary history to:

PO Box 5656
Portland, OR 97228

CODE-A-PHONE

AN EQUAL OPPORTUNITY EMPLOYER
M/F/H/V

RESIDENTIAL SUPPORT SPECIALIST

\$7.06/hr, benefits, 27 hrs/wk. Graveyard Thurs, Fri, Sat. Provides after hours support for clients of women's residential programs at the YWCA. Applications at 1111 SW 10th, Portland.

CRISIS SERVICE INTAKE SPECIALIST

\$7.06/hr, 15 hours a week. Provides crisis intervention and information and referral services to phone and walk-in clients of the YWCA Women's Resource Center. Will screen clients to determine eligibility for services. Applications at 1111 SW 10th, Portland