

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

HOFFMAN CONSTRUCTION COMPANY

Project: Replacement Hospital-Phase IV
VA Medical Center-Seattle Washington
Architect: John Graham Associates

Bid Date and Time: September 13, 1990 2:30 PM

Hoffman Construction Company of Washington will be submitting a proposal as a General Contractor for the above referenced project. It is requested that sub-bids and material quotations be directed as follows:

HOFFMAN CONSTRUCTION COMPANY OF WASHINGTON
135 Lake Street South, Suite 265
Kirkland, Washington 98033

Washington Contractor's License #HOFFMCC164NC

All mail and telephone quotations should be addressed to the above address or the following telephone and FAX numbers:

Bid Phone: 206-822-5655
Fax: 206-822-3970

Hoffman Construction Company of Washington is an Equal Opportunity Employer and requests sub-bids and material quotations from small, minority, women owned and disadvantaged business enterprises.

We would appreciate receiving an indication of your intent to bid, items bidding, and to whom we might address any questions, prior to bid date. Your quotation must be in strict compliance with the Contract Documents. We ask that you review all of the "Bidding and Contract Requirements" and Division 1 "General Requirements", which must be complied with as they pertain to your scope of work. We are looking forward to receiving your quotation.

Dave Myers
Purchasing Manager

PRINCIPAL EXECUTIVE/ MANAGER E SERVICES DIRECTOR

\$3050 - \$4298

The Oregon Department of Forestry currently has an opening in Salem for a **Principal Executive/Manager E, Services Director**. This announcement is to fill the current vacancy. Submit an application now if you wish to be considered for this job classification. The Services Director provides managerial direction to the agency's Services Section, which includes Equipment Pool, Air Operations, Property Control, Graphics, Log Brands, and Records Management operations. This position supervises unit manager positions within the section who are located in different offices and buildings, and are responsible for statewide support operations. Announcement closes September 27, 1990. Contact **Department of Forestry Personnel Section, 2600 State Street, Salem, OR 97310, (503) 378-2565** for job announcement, test questions, and applications.

Electrical Shop Manager for Oregon State University Physical Plant, Corvallis. Journeyman electrician with valid Oregon electrical supervisor's license required. Contact **OSU Dept. of Human Resources** for application at (503) 737-3103. Completed applications must be received by August 29, 1990. OSU is an AA/EEO employer and complies with Section 504 of the Rehabilitation Act of 1973.

Physical Plant Work Control Manager at Oregon State University, Corvallis. Minimum four years physical plant experience including maintenance, repair and construction required. College degree preferred. Contact **OSU Dept. of Human Resources** for application at (503) 737-3103. Completed applications must be received by August 29, 1990. OSU is an AA/EEO employer and complies with Section 504 of the Rehabilitation Act of 1973.

Employee Service Manager

The Department of Community Development is recruiting for an Employee Services Manager to manage its Human Resources Management and Development Program for 300 full-time and 200 part-time employees, including recruitment planning, classification, labor and employee relations, affirmative action, employee and management training and development, wellness, safety and health, career executive and other employee services programs and activities. Min. qualifications: Bachelor's degree and 5 years progressively responsible experience in human resources management and development including two years as a manager. Salary up to \$37,956 + medical/dental, retirement, vacation and sick leave. Position is located in Olympia. For application and bulletin call (206) 586-3425. DCD is an EOE.

SECRETARY

Program & Office Assistant II Affirmative Action Program within the Member Services Division

The Oregon State Bar is recruiting for a part-time 20 hours per week, office assistant to work within its Affirmative Action Program.

Position provides administrative and secretarial assistance for program activities. Composes and types non-routine correspondence and reports; types letters, memoranda, publications and pamphlets from drafts. Organizes program records and reports, compiles information for variety of surveys, questionnaires, reports and agendas. Responds to student questions regarding program services. Assists in loan, Professional Partnership, Minority Law Day, clerkship, library, bar exam services and other program implementation.

Skills needed include: ability to use WordPerfect software with personal computer, strong office organizational skills, and excellent interpersonal and communication skills. Knowledge of multi-cultural issues is helpful.

Starting Salary Range: \$723 per month. Apply immediately - Send resume with a cover letter to: **Personnel Officer, Oregon State Bar, 5200 S.W. meadows Road, Lake Oswego, OR. 97035.** Deadline for application: September 5, 1990.

Equal Opportunity Employer

ATTENTION - HIRING!

Government jobs - your area. Many immediate openings without waiting list or test. \$17,840 - \$69,485. Call 1-602-838-8885. EXT R12859.

ATTENTION: POSTAL JOBS!

Start \$11.41/hour! For application info call (1) 602-838-8885, Ext. M-12859, 6am - 10pm, 7 days.

RADIO

Permanent part-time entry level position assisting telephone operator for radio station. 9am-noon, Monday-Friday. Call Jan at 231-0750. Equal Opportunity Employer

HELP WANTED

Addressers wanted immediately! No experience necessary. Excellent pay! Work at home. Call toll free: 1-800-395-3283

NURSING

**Public Health Nurse
NEW START PROGRAM**
Salary Range: \$2,198-\$2,945/Mo.
Beg. Salary: \$2,198/Mo.

Provides a variety of professional public health nursing services. Assesses, plans and evaluates individual, family and community health needs; plans and directs clinics or special programs with clinics. This position will work with the New Start Intervention Program for pregnant women who are substance abusers. Requires Bachelor of Science degree in Nursing from an accredited college or university and two years of responsible public health nursing experience. For required application and supplemental questionnaire, contact Lane County human Resources, 125 East 8th Avenue, Eugene, OR 97401, (503) 687-4171. Filing deadline is 9-7-90. Equal Opportunity Employer.

COUNSELING

**Chemical Dependency
Clinical Supervisors**

Starting salary \$1644-\$1810 per month plus benefits. CODA Inc. has 3 vacancies for Clinical Supervisors in residential intensive outpatient and assessment programs. All require master's degree in a human services discipline and/or extensive related clinical experience including clinical supervisory experience. Detail position announcements and application instructions are available at **CODA Inc., 210 NE 20th, Portland, OR 97232. (503) 239-8400.** Equal opportunity/affirmative action employer.

MENTAL HEALTH THERAPIST

Outpatient adolescent substance abuse treatment program seeks qualified full time family counselor for treatment and support services to families. Engagement skills and ability to work in team setting necessary. Equal Opportunity Employer. Minorities encouraged to apply. No phone calls please. Send cover letter and resume to: **Mainstream Youth Program, 4531 SE Belmont, #300, Portland 97215.**

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MASTERCARD- PREAPPROVED

NO ONE REFUSED. CLEAR BAD CREDIT. CALL 1-619-565-6597 EXT. CX1978 24 HRS FOR APPLICATION.

REQUEST FOR BIDS

The Portland/Oregon Visitors Association is requesting proposals from Christmas tree farms relative to a direct mail campaign in November 1989. The following items are requested:

- *600-700 3 ft. Christmas trees (tabletop)
- *Tree stand with water pan
- *Decorative balls, lights and garland
- *Packaging for tree (Shipping Container)

Bids are due on September 4, 1990. Should you wish a copy of the bid, please contact Vermita Johnson at 275-9752.

SUB-BIDS REQUESTED

**UNIVERSITY OF OREGON
Geology Court Site Improvements
Science Facilities additions & Alterations**

Eugene, Oregon 97403

Bid Date: August 30, 1990 @ 2:00 PM

CHAMBERS CONSTRUCTION

2295 Coburg Rd. Suite 100

Eugene, Oregon 97401

Phone: (503) 687-9445

Fax: (503) 687-9451

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, and emerging small business enterprises.



CHAMBERS CONSTRUCTION
S I N C E 1 9 5 5

NOTICE OF INTENT

The Oregon Department of Transportation, Highway Division, is seeking a consultant to conduct environmental research and to prepare an Environmental Impact Statement for the Sunrise Corridor project in Clackamas County, Oregon. The Division proposes to engage the consultant on a time and material basis. The Highway Division Region 1 office in Milwaukie, Oregon, will administer the study.

If you are interested in being considered, a Request for Qualifications can be obtained by contacting Bob Thompson, Consultant Liaison Engineer, 309 Transportation Building, Salem, OR 97310, telephone (503) 378-6563.

A consultant pre-SOQ conference will be held at Region 1 offices, 9002 S.E. McLoughlin Boulevard, Milwaukie, OR from 1:30-3:30 p.m. on Monday, August 27, 1990. Questions for clarification only will be accepted following this conference.

Eight copies of the consultant's response to the Request for Qualification are due by 12 p.m. (noon), September 11, 1990.

NOTICE OF INTENT

The Oregon Department of Transportation, Highway Division, is seeking Statements of Qualifications from consulting engineering firms with demonstrated experience in project development and highway engineering. The Highway Division proposes to engage a consultant for such services on the I-5 @ Highway 217/Kruse Way Interchange project. The work will include surveying, mapping, detail design, preparation of final plans and the documentation necessary to obtain the approval of the Federal Highway Administration to take the project out for bid.

The successful consultant will enter into a cost plus fixed fee personal service contract. The anticipated cost of these services is expected to range from \$1,500,000 to \$1,700,000.

If you are interested in being considered, a Request for Qualifications can be obtained by calling or writing Bob Thompson, Consultant Liaison engineer, 307 Transportation Building, Salem, OR 97310; telephone (503) 378-6563. Statements of Qualifications are due on September 21, 1990.

INFORMATIONAL ADVERTISEMENT

PORTLAND PUBLIC SCHOOLS

CALL FOR BIDS

Sealed bids will be received until 1:00 p.m. on the dates indicated in the Purchasing Department, Multnomah County School District #13, 501 N. Dixon, Portland, Oregon for the items listed herein:

BID FILING DATE	BID TITLE
September 18, 1990	Paper Supplies For Warehouse Stock, 1991-92
	Benson Polytechnic High School Additions And Alterations

Formal announcement, detailed specifications and bidding document may be obtained at the above address. For additional information, please contact M. J. Hutchens, Dir. of Purchasing, 249-2000, Ext. 581.

DATA PROCESSING PROGRAMMER/ANALYST

Blue Cross and Blue Shield of Oregon is currently accepting applications for the position of Programmer/Analyst in our payment/utilization department. **The successful candidate will:**

- Perform the complete project development life cycle in both a mainframe and microcomputer environment to support utilization analysis and management, reimbursement methodologies, contract negotiation, increased effectiveness of existing corporate programs and the development of new programs.
 - Support health care services and other corporate areas through Ad Hoc data reporting and date analysis
 - Assume a leadership role in project development applications.
- Qualified candidates must have health care related background with emphasis on utilization management, training and experience in user relations, data gathering techniques, file structures and technical writing. Requires a minimum of 2 yrs. current experience using 4GL, i.e., Natural, SAS and working in both mainframe and micro-computer environments. Also must have a minimum of 1 yr. of recent experience developing and maintaining a database and a college degree in business administration or computer science with special emphasis in statistics. Work experience may be substituted for a degree. The ability to work well in a team environment is highly desirable.

**Blue Cross and
Blue Shield of Oregon
Human Resources Dept., Fifth Floor
100 S.W. Market
Portland, OR 97201
TDD#225-6780
Equal Opportunity Employer**



NURSE

**HEALTH RESOURCES COORDINATOR/
HOSPITAL**

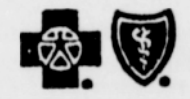
Health Maintenance of Oregon, a member of Blue Cross and Blue Shield of Oregon's group of companies, is seeking qualified applicants for the position of Health Resources Coordinator/Hospital.

This position conducts hospital based concurrent utilization review based on established review criteria, with specific emphasis on area of mental health and chemical dependency, conducts outpatient/concurrent utilization based on established criteria for mental health and chemical dependency; participates in approval of services which require authorization; assists in quality assurance monitors and studies. Also responsible for maintaining an accurate data base for all aspects of HRM/QA program.

Qualified applicants will have:

- Current Oregon RN license
 - Exper. in utilization review
 - Experience in mental health and chemical dependency
 - Excellent oral and written communication skills essential
- Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #401 at the top of your resume or you may apply in person between 9 a.m.-4 p.m. Mon.-Fri.

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PRINTING

Blue Cross and Blue Shield of Oregon is currently accepting applications in our reprographics department for the following positions.

PRESS OPERATOR

Qualified applicants must have at least 2 years work experience as a Press Operator. Two-color off-set press knowledge & experience helpful. Education in graphics art or printing program is helpful. Applicant must be able to lift 50 lbs.

BINDERY CLERK

Candidate should be able to lift 75 lbs. frequently, have previous folder experience, and have the ability to read and follow directions. Two years bindery experience or completion of a graphic arts program at a community college preferred.

These are swing shift positions with regular working hours from 3:30-midnight; however, applicants must be willing to work overtime hours if required.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package and competitive salary. Pre-employment drug screening required. Please apply in person between 9 a.m.-4 p.m. Mon.-Fri. Please bring samples of your work for the Press Operator position.

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Place your advertisement in the
Portland Observer
Office# (503) 288-0033
Fax# (503) 288-0015