

CLASSIFIEDS

Advertising
Employment
Bids/Sub-Bids

Innovation Through Diversity

The innovative spirit at SAFECO is built on the idea that involvement in several areas not only expands our options—it expands yours. This philosophy is as true in our product and service offerings as it is in our approach to rewarding every employee. As one of America's largest diversified financial corporations, we offer excellent salaries and an innovative benefits package.

Our commitment to innovation and diversity is also reflected in the unique blend of cultures and customs in our people. By taking an active role in equal opportunity efforts, we can more readily meet the needs of an increasingly complex marketplace. To that end, we particularly invite minority, senior, and disabled applicants to explore employment opportunities in areas such as claims, underwriting, and clerical support.

In return for your efforts, you can expect a very competitive starting salary, an excellent benefits package, and salary increases based on performance. Please forward your resume to SAFECO Insurance Companies, Attn: Personnel, 4101 S.W. Kruse Way, Lake Oswego, OR 97035.



ASSOCIATE PLANNER

City of Milwaukie, OR Salary: \$2045-\$2486/mo D.O.Q. (under negotiation), plus excellent benefits. Position performs a variety of tasks, including project work, and is expected to exercise independent judgment and initiative in performance of assignments. Associate Planner has opportunity for challenging work assignments in development review and zoning administration, long-range and project planning and interdepartmental coordination and liaison. Special expertise or project experience in transportation, housing or historic resources planning is necessary. Strong writing, public communication and basic design and graphic skills are essential for this position. This position requires three years of professional experience in city and/or regional planning work or a master's degree in Planning and two years of experience in city and/or regional planning work. Application packets can be obtained at the City of Milwaukie Personnel Office. Interested applicants must submit completed job application, supplemental questionnaire and written examination to be received by 5:00 P.M., Wednesday, August 29, 1990 at City of Milwaukie, Personnel Office, 10722 SE Main Street, Milwaukie, OR 97222; (503) 659-5171. Fax #(503) 652-4433. EEO

BUS OPERATORS (Part-Time)

Would you like a part-time job that pays over \$10/hr? Are you at least 21 years of age? Do you have an excellent driving record? Do you have good people skills? Have you had continuous employment for at least one year with one employer? If you can answer yes to all of these questions, then part-time bus driving may be the job for you! To find out, apply weekdays between 8:30 - 4:30 PM at the TRIMET Personnel Office, 4012 SE 17th Ave., 4th Floor, Portland. Applications accepted through Friday, September 14, 1990. An EOE.

ADOPT!

Happily married, financially secure couple wants to share our love, home and stuffed animal collection with an infant. Please answer our prayers. Related expenses. Confidential. Call Martha & Mark collect after 4:00 p.m., (215) 248-1595.

LABORATORY TECHNICIAN

\$1818 to \$2322 per month
Excellent benefits including medical, dental, life, disability and 6% PERS retirement contribution.

Clackamas County's Department of Utilities is seeking a professional lab technician to work at the Tri-City Waste Water Treatment Facility. Individuals especially skilled and experienced in standard waste water lab techniques are urged to apply.

COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, Oregon 97045. Closing date August 31, 1990, 5:00 p.m. An Equal Opportunity Employer.

DATA ENTRY CLERK

Responsibilities: Data entry of trainee information; filing and retrieving documents; verification of data; operation of various office machines. This is a regular, full time position.

Preferred qualifications: High school diploma or GED; one year's experience in data entry positions; demonstrated good oral communication skills. General clerical skills, word processing and data processing experience required.

Salary range: \$16,131 to \$22,739 plus excellent benefit package.
Closing date: 5 p.m., Thursday, August 30, 1990.

Applications available at The Private Industry Council, 520 S.W. Sixth Avenue, Suite 400, Portland, OR 97204. Fax 241-4622. No phone calls, please. An Affirmative Action/Equal Opportunity Employer.

GRAPHICS ASSISTANT

\$23,272 - \$30,384

Graphics Assistant in the Public Affairs Section of the Portland Development Commission. Produce standard and specialized graphic materials using graphic design, desk-top publishing, layout, paste-up, under supervision of Graphics Designer. Experience with Macintosh software; word processing/typing skills, working knowledge of photography; good attention to detail; good organizational skills. Three years graphics layout and design experience or college degree in graphic design field.

Closing date: September 7, 1990. For an application packet, please call 796-6819 or apply at:

PORTLAND DEVELOPMENT COMMISSION
1120 S.W. Fifth, Suite 1100
Portland, OR 97204
An Equal Opportunity Employer

EMPLOYMENT OPPORTUNITY

The Federal Bureau of Prisons has opened a new Federal Correctional Institution in Sheridan, Oregon. The Federal Correctional Institution will provide care, custody, and control for 1500 minimum/medium security inmates. Correctional Officer positions are available.

Salary: \$8.71/hr., possible promotion to \$9.68/hr. after six months of service. Experience: Three and a half years of substantive work experience required. Some military experience and/or post high school education may be substituted for work experience.

In accordance with Public Law 93-350, applicant for positions within a federal correctional institution must not have reached their 35th birthday in order to be eligible for appointment to this position.

Interested individuals should contact the Human Resource Department at (503) 843-4442, or you may write the following address for additional information: Human Resource Department, FCI-Administration, Post Office Box 5001, Sheridan, OR 97378-5001. THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

POSITION OPEN

Teen Parent Dept. Coordinator

Apply:

AMA Family Day and Night Care
1425 NE Dekum
285-0588
285-0493 or

Send resume to:

PO Box 11243
Portland, OR 97211

Must have own transportation and experience in working with teenagers. Closes August 31, 1990.

RECEPTIONIST SECRETARY

Addictions Treatment

Exciting opportunity to join our team of professionals in Providence Medical Center's new Addictions Treatment Center. Immediate openings for the following:

SECRETARY - Professional, excellent phone manner, interpersonal and communications skills, light typing. Data processing experience.

RECEPTIONIST - Light typing, busy phones, PBX System 75 preferred. Hours Mon.-Fri., 10a.m.-7p.m.

Closing date for these two positions is Monday, 8/27. Competitive salary and excellent benefits offered.

Apply to Personnel Department, Providence Medical Center, 4805 N.E. Glisan St., Portland, OR 97213. An Equal Opportunity Employer. PROVIDENCE MEDICAL CENTER

SUPERVISOR, SPECIAL EDUCATION (EMOTIONALLY HANDICAPPED English as a Second Language Program)

To supervise staff in the planning and implementation of direct teaching and/or services with students.

Appl. Deadline: 8/24/90 - OPEN UNTIL FILLED

Call at 257-1510 Jeanene, for Multnomah Education Service District application form and additional information or come to Multnomah Education Service District, 11611 N.E. Ainsworth Circle, Portland, OR. An Equal Opportunity Employer

ECONOMIC OPPORTUNITY COMMITTEE OF CLARK COUNTY, INC. - HEAD START OF CLARK COUNTY

TEACHER - BA Elementary Education, prefer ECE. 1 year paid experience with 3-5 yr. olds in preschool setting. Experience supervising adults. Beginning salary \$8.66/hr.; 30 hrs./wk.; 36.5 wks./yr.

TEACHER ASSISTANT II - AA in ECE or CDA and 1 yr. experience with 3-5 yr. olds in preschool setting. Beginning salary \$6.06/hr.; 28 hrs./wk.; 35.5 wks./yr.

All positions require dependable automobile, insurance, valid driver's license. Obtain application, position announcement and job description 9:00 a.m. - 4:00 p.m., Mon.-Fri., EOC Office, 10619 N.E. Coxley Drive, Vancouver, WA 98662 (206) 896-9912. Completed applications must be received in EOC office by 4 p.m., August 21, 1990. EEO/AA

ECONOMIC OPPORTUNITY COMMITTEE OF CLARK COUNTY, INC. - HEAD START OF CLARK COUNTY

BUS DRIVER - Valid Washington Commercial Driver's license or willingness to obtain. Experience working with young children. Salary range: \$5.45 - \$6.62/hr.; 20-32 hrs./wk; 28-35 wks./yr.

PARENT INVOLVEMENT SPECIALIST - Bachelor's Degree in Human Services or related field, or combination of A.A. degree and two years experience in Human Services or related field. Salary range: \$7.06 - \$8.60/hr.; 40 hrs./wk.; 40-45 wks./yr.

All positions require dependable automobile, insurance, valid driver's license. Obtain application, position announcement and job description 9:00 a.m. - 4:00 p.m., Mon.-Fri., EOC Office, 10619 N.E. Coxley Drive, Vancouver, WA 98662 (206) 896-9912. Completed applications must be received in EOC office by 4 p.m., August 29, 1990. EEO/AA

MASTERCARD-PREAPPROVED

NO ONE REFUSED. CLEAR BAD CREDIT. CALL 1-619-565-6597 EXT. CX1978 24 HRS FOR APPLICATION.

GOVERNMENT SEIZED VEHICLES from \$100.00. Miata's, Corvettes, Mercedes, Jaguars, Porsches and other misc. confiscated property now being sold to the general public. For buyers guide call (708) 355-9802 ext. 7585. Open 7 days 8:00 a.m. to 11:00 p.m.

PORT OF PORTLAND EMPLOYMENT OPPORTUNITIES

Sr. Market Development Associate to develop and implement targeted marketing programs to attract companies to locate in Portland that will generate cargo through Port marine terminal facilities. Position closes 8/24/90.

Associate Planner working under the direction of a senior planner/project manager to provide support to Port departments in developing a variety of planning projects and studies. Position closes 8/31/90.

For additional information, call the Port's Job Hot Line (503) 231-5478

PAYROLL COORDINATOR

The City of Gresham is seeking a Payroll Coordinator for varied and specialized tasks within the Payroll Section. Duties include: Coordinating production of payroll checks, processing date, generating semimonthly paychecks, answering questions, researching payroll issues, distributing Social Security, Federal and State withholding taxes, verifying various monthly reports including health insurance. The position requires extensive contact with all levels of City employees.

Qualifications: Three years of responsible experience in on-line payroll systems, preferably in a municipal setting, including directing and monitoring the work of others. Preemployment medical exam includes drug screening. Salary: \$2,091-2,667/mo. plus benefits. CITY APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE REQUIRED. Apply by 8/29/90. City of Gresham, Human Resources Div., 501 N.E. Hood, Suite 100, Gresham, OR 97030. (503) 669-2309. TDD (503) 665-8519. EOE.

PROJECT COORDINATOR

\$36,492 - \$47,268

The Portland Development Commission is seeking a Project Coordinator to assist with the Development Department's Eastside Development Program. This position will have responsibility for the Commission's East Riverfront Park Project and the creation of design and development guidelines for the area. Will undertake other development projects as assigned. Experience in the following areas is required: real estate development, coordination of public agencies and private interests in the development process, hiring and managing consultants. Experience with public redevelopment agency and park planning or construction are also desirable. Successful candidate will have ability to work effectively with people, government agencies and private businesses and contractors. University degree in Planning, Architecture or Urban Design required. Graduate level training desirable. Three to five years experience in related field required.

Closing date: September 7, 1990. For an application packet, please call 796-6819 or apply at

PORTLAND DEVELOPMENT COMMISSION
1120 S.W. Fifth, Suite 1100
Portland, OR 97204
An Equal Opportunity Employer

GENERAL CLERK

Georgia-Pacific Corp. has an immediate opening for a General Clerk to perform routine clerical duties for our accounting department. This entry level position will provide duties of a general nature including filing, typing, data entry and xeroxing.

Two years clerical experience in accounting functions preferred. Accurate typing ability and 10-key skills required. Ideal candidate will possess strong aptitude for accuracy, be highly organized and have excellent communication skills. Prefer applicants apply in person Wednesday, 8/22 to Friday, 8/24 from 9:00-4:00. If unable to apply in person, send resume with salary history by August 24th. Please indicate specific position.

Georgia-Pacific Corporation
Human Resources Department - 17th Floor
900 S.W. Fifth Avenue
Portland, OR 97204
Equal Opportunity Employer

State of Oregon Economic Development Department

is recruiting to fill two positions, both located in Salem. PROGRAM COORDINATOR - PROGRAM TECH. 2 \$29,724 Annual/Start

This position is responsible for evaluation and contract supervision over local construction projects in various areas of the state; the projects are part of the state's Community Development Block Grant and Special Public Works Fund.

Qualifications: two years experience with responsibility for program/project monitoring and coordination in a community development/public works program. The experience must have included program evaluation responsibility.

Application must be received by September 5, 1990.

RISK MANAGEMENT SPECIALIST - PROGRAM TECH. 2

\$29,724 Annual/Start

This position is responsible for assuring that Private Industry Councils (PIC's) and contractors are operating training and employment programs for low-income or disadvantaged population in compliance with applicable federal, state and local laws by participating in a monitoring process.

Qualifications: two years experience with responsibility for program/project monitoring and coordination in a job training, vocation education, employment or related program. The experience must have included program evaluation responsibility.

Applications must be received by September 10, 1990.

Applicants will need to complete a state application form and respond to examination questions on the recruiting announcements. To receive these materials please call or write:

Economic Development
Personnel Office
775 Summer St. NE
Salem, OR 97310
(503) 373-1200 ext. 219

An EEO/AA Employer

POLICE OFFICER

\$2127 - \$2564/mo.

(Depending on qualification)

Excellent benefits plus PERS retirement contribution

The City of Oregon City is seeking qualified and exceptional individuals interested in a law enforcement career to fill current and future POLICE OFFICER openings. Applicants must be a U.S. citizen, be 21 years of age at time of appointment, possess a high school diploma or GED, possess or be able to obtain a valid driver's license, have corrected or uncorrected visual acuity of 20/20 in both eyes and normal hearing acuity. All applicants of the multiple choice may be further evaluated by a crime scene analysis/report writing test and a physical capability test. Top candidates placed on the eligibility list must successfully pass a comprehensive background investigation prior to appointment and may also undergo psychological and medical/drug exams. Oregon City applications required. Application packets available between 8 a.m. and 5 p.m. at City of Oregon City, Personnel Department, 320 Warner Milne Road, Oregon City, Oregon 97045, (503) 657-0891. Closing date September 10, 1990, 5:00 p.m. An Equal Opportunity Employer.

NURSING SUPERVISOR, FIELD SERVICES Community Health Nurse 3 NO WEEKENDS

Are you innovative? A visionary? Looking for an opportunity to use your strong management skills? Clackamas County's Public Health Division is seeking a qualified individual to supervise several maternal/child health programs. These include well child clinic, community health nursing and other clinical services for mothers and babies. Independent judgement, conflict resolution, strong decision making and strong technical skills a must. Master's degree preferred.

In addition to an outstanding benefit package, Clackamas County offers 6% PERS retirement contribution plus a salary range of \$2632 to \$3847, commensurate with experience. Deferred compensation also available.

COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, Oregon 97045. Open until sufficient applications received. An Equal Opportunity Employer.

Employment Opportunities

Multnomah County
Program Development Specialist - Vocational Services: \$27,478 - \$33,596 annually; responsibilities include monitoring operational details of mental health community-based supported employment, educational and other programs; developing cooperative working agreements with other agencies; and providing technical assistance to supported employment programs serving mentally retarded and developmentally disabled students and adults; apply by August 31, 1990.

Fiscal Specialist 2 - Social Services Division: \$13.16 per hour; responsibilities include preparing accounting transactions, assisting with revenue tracking and grant accounting and preparing financial reports and reconciliations; apply by August 31, 1990.

Dental Hygienist: \$11.46 - \$13.23 per hour; apply by August 31, 1990.

Information & Referral Specialist: \$9.52 per hour; apply by August 31, 1990.

Follow-up coordinator - AIDS Outreach Program: \$10.89 per hour; apply by August 31, 1990.

WHERE TO APPLY Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204.

Multnomah County is an Equal Opportunity Employer offering an excellent benefit package.

TEACHER SPEECH & LANGUAGE .9FTE

(4.5 days week/171 days per Fiscal Year)

Apply immediate need. Appl. Deadline: Open Until Filled Come to the Multnomah Education Service District Recruitment Office 11611 N.E. Ainsworth Circle Portland, Oregon for the MESD application form. An Equal Opportunity Employer

ELECTRICIAN

\$1781 - \$2362 Monthly

Oregon State Highway Division has two vacancies in Portland. This position performs journey-level electrical work. You must be licensed as a General Journeyman in Oregon. Preference will be given to applicants with experience in traffic signals and/or illumination. To obtain an application, contact ODOT Personnel at (503) 378-6281. Applications must be returned by 5:00 p.m., September 10, 1990. We are an AA/EEO Employer.

PUBLIC NOTICE SENIORS NEED SPECIAL NEEDS CHILDREN

Seniors on limited-income who love children can earn extra tax-free money and receive one free meal a day by becoming Foster Grandparents to children with special-needs. Call Metropolitan Family Service's Foster Grandparent Program at 249-8215 for more information.

CUSTOMER SERVICE REPRESENTATIVE

TCI Cablevision of Oregon, Inc. currently has an opening for a full-time customer service representative. Applicant qualifications include telephone skills, typing skills, ability to follow policies and procedures, oral communication skills, able to cope with stress and able to work well with the public and coworkers. A drug test will be required of the final applicant. Applications will be accepted until 8/31/90. Interested parties may submit applications/resumes by mail to: TCI Cablevision of Oregon, Inc., at 3500 S.W. Bond, Portland, OR 97201, ATT:MAC. Equal Opportunity Employer

MENTAL HEALTH

Adolescence substance abuse program needs experienced Education/Prevention Specialist to provide assistance services to middle schools, class presentation and group facilitation. Resume to: Mainstream Youth Program, 4531 S.E. Belmont, Portland, OR 97215. Equal Opportunity Employer Minorities encouraged to apply