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# Portland Observer CLASSIFIEDS

### INSURANCE

### MEDICAL CLAIMS ANALYSTS

Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:

- 1 year recent clerical work experience in a doctor's office or hospital setting
- Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience
- ICD-9/CPT-4 Coding
- A minimum of 6-12 months experience using a CRT in a production oriented environment
- Fast, accurate use of a 10-key calculator

Previous claims processing or insurance billing experience highly desirable. Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #276 at the top of your resume or in your cover letter. Send resume to:



Blue Cross and Blue Shield of Oregon Human Resources Dept.,5th Flr 100 S.W. Market Portland, OR 97201 TDD #225-6780

# SUB-BIDS REQUESTED

Remodel of Sally McCracken Building Low Income Housing - Portland, Oregon Bids Due: August 23, 1990 5:00 P.M. For Plans Call sue McGregor, (503) 228-7177 P.O. Box 3985 Portland, OR 97208 338 N.W. 5th Ave. (2nd floor) Portland, OR 97209 PHONE:(503) 228-7177 FAX:(503) 224-3638 We are an equal opportunity employer and request sub-bids from women

and minority owned business enterprises.

### POSITION OPEN

Teen Parent Dept. Coordinator

Apply:

**AMA Family** Day and Night Care 1425 NE Dekum 285-0588 285-0493 or

Send resume to:

PO Box 11243 Portland, OR 97211 Must have own transportation and experience in working with teenagers. Closes August 31, 1990.

### Counselor

### Mt. Hood Community College **COUNSELOR FOR** DISLOCATED WORKERS PROGRAM

Requirements include: Master's degree in counseling, psychology or directly related field, experience in job search skills seminars, work with adult dislocated workers with focus on vocational assessment, testing and career decisions. Closes Sept.

### SUB BIDS REQUESTED

Family Study Center, Oregon State University Bid Date: August 21, 1990 at 3:00pm

Oregon State Archives Building, Salem OR Bid Date: August 28, 1990 at 3:00pm

PENCE/KELLY CONSTRUCTION 655 17th St. S.E. Salem, Oregon 97301 Phone: (Portland) (503) 224-8681 (Salem) (503) 399-7223 Fax (503) 585-7477 We are an equal opportunity employer and request sub-bids from small business, minority owned and disadvantage business enterprises.

### SUB-BIDS REQUESTED

Oregon State Archives Building, Salem Oregon Bid Date: August 28, 1990 at 3:00 P.M. MARION CONSTRUCTION COMPANY **General Contractors** P.O. Box 12218, Salem, Oregon 97309 1620 Oxford S.E., Salem, Oregon PHONE:(503)581-1920 FAX:(503)399-0823 **Construction Contractors Board Registration #48058** We are an equal opportunity employer and request sub-bids from small business, minority-owned, and disadvantaged business enterprises.

# SUB BIDS REQUESTED

**OSU Family Study Center** Corvallis, OR Bid Date: August 21, 1990 at 3pm

State of Oregon Archives Building Salem, OR Bid Date: August 28, 1900 at 3pm

**ELLIOTT-JOCHIMSEN CONSTRUCTION INC.** 1740 22nd Ave., S.E. Salem, OR 97302 Phone (503) 362-1164 Fax (503) 399-9673 We are an equal opportunity employer and request sub-bids from small business, minority owned and disadvantage business enterprises.

> Support our Advertisers--SAY YOU SAW IT IN THE PORTLAND OBSERVER



Advertising Employment **Bids/Sub-Bids** 

# SUB-BIDS REQUESTED

Lee Construction **Oregon State University Family Study Center** Bid Date: August 21, 1990 at 3:00pm Contractor #63579 Lee Construction **PO Box 257** Eugene, OR 97440 (503) 683-3607 FAX: (503) 683-7364

We are an equal opportunity employer and request sub-bids from small business, minority owned and disadvantage business enterprises.

# SUB-BIDS REQUESTED

Silco Construction Company Portland Community College Skill Center Bid Date: August 28, 1990 at 2:00 p.m. Silco Construction Company 8614 N. Crawford St. P.O. Box 83299 Portland, OR 97283-0299 Phone: 503/286-8155 Fax: 503/286-8079

We are an equal opportunity employer and request sub-bids from small business, minority owned and disadvantage business enterprises.

# SUB-BIDS REQUESTED

The Sally McCraken Building Project (formerly known as the Athens Hotel) Bid Date: August 23, 1990 at 3:00 P.M. CARR CONSTRUCTION, INC. P.O. Box 8638\*Portland, Oregon 97207 PHONE:(503)235-3514 \* FAX: (503)235-3740 We are an equal opportunity employer and request sub-bids from small

business, minority-owned, and disadvantaged business enterprises.

# SUB-BIDS REQUESTED

The Oregon State University Family Study Center (Corvallis) Bid Date: August 21, 1990 at 3:00 P.M. SLAYDEN CONSTRUCTION INC. P.O. Box 625 Stayton, Oregon PHONE:(503)749-1969 FAX:(503)749-2206 CBB#45621

We are equal opportunity employer and request sub-bids from small business, minority-owned, and disadvantaged business enterprises.

21, 1990. For more information and application materials call (503) 667-7645, or write MHCC, Personnel Office, 26000 S.E. Stark St., Gresham, Or 97030. EEO/AA

### **CITY OF SALEM**

Utilities inspector (Pollution Control) \$11.031 - \$13.402/hr. Technical inspection of industrial, commercial and residential sewer accounts; enforcing codes, ordinances and permit requirements; tracing effluent discharges; monitoring cleanup of spills. Consid. exp. in pollution control, water/waste water treatment or related field; associates degree in water/wastewater technology; or any equivalent combination of exp. or training. Inspection, sampling, testing, chemistry and bacteriology knowledge; possess written communication skills and valid ODL. Computer exp. desired. Closes 9/7/90. Apply City of Salem, Personnel Dept., 555 Liberty St. SE, Rm. 225, Salem, OR 97301. EOE

### LANE COMMUNITY COLLEGE **INSTRUCTOR-ABE/GED 8 POSITIONS OPEN**

### **CLOSING DATE: 8/24/90**

Application and job descriptions are available at Personnel Services, Lane Community College, 4000 E. 30th Avenue, Eugene, OR 97405. 1-503-726-2211. LCC application must be postmarked no later than closing date. An Affirmative Action/Equal Opportunity Institution

#### INFORMATIONAL ADVERTISEMENT

### PORTLAND PUBLIC SCHOOLS

#### CALL FOR BIDS

Sealed bids will be received until 1:00 p.m. on the dates indicated in the Purchasing Department, Multnomah County School District #1J, 501 N. Dixon, Portland, Oregon for the items listed herein:

BID FILIN		BID TITLE		
August	21,	1990	Main Distribution Panel And Accessories For Benson H.S.	
Sept.	11,	1990	Capitol Hill Media Center	
			Facial Tissue, Toilet Tissue A Paper Towels For Whse. Stk., 1	
			Unibody Bench Repair System Fo Benson High School, 1990-91	r
			Video Tape Recorder/Editor For Television Services, 1990-91	

Formal announcement, detailed specifications and bidding document, may be obtained at the above address. For additional information, please contact J. Hutchens, Dir. of Purchasing, 249-2000, Ext. 581

, 1991-92



