

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

EMPLOYMENT**AIRPORT JOBS**
\$22.00/hr.

No. exp. Training. Free travel.
Call 24 hrs. 1-900-468-5323. Fee \$9.99.

BANK JOBS \$25.00/hr.

No. exp. Training.
Call 24 hrs. 1-900-468-5323. Fee \$9.99.

CONSTRUCTION JOBS
\$28.00/hr.

No exp. Training. Growth.
Call 24 hrs. 1-900-468-5323. Fee \$9.99.

OFFICE JOBS
\$15.00/hr.

No. exp. Training.
Call 24 hrs. 1-900-468-5323. Fee \$9.99.

PLANT JOBS \$32.00/hr.

No. exp. Training.
Call 24 hrs. 1-900-468-5323. Fee \$9.99.

**REGISTERED NURSE/
COMPLEX HEALTH
NEEDS**

Providing nursing services to facilitate the placement/school experience for students with complex health needs. Appl Deadline: 08/03/90 by 2pm for first screening. Open until filled. Call 257-1501 Jeaneen, for Multnomah Education Service District application form and additional information or come to Recruitment Office, 11611 NE Ainsworth Circle, Portland.

An Equal Opportunity Employer

HYDROGEOLOGIST 1
\$2039-2713/Month

The Oregon Water Resources Department is recruiting to fill a permanent full-time position located in the heart of the Willamette Valley, Salem, Oregon.

This position will assist in investigating and producing technical evaluations and reports of existing ground water management areas.

Applicants must have ground water/hydrogeology experience or education.

Call Terry Olbekson for details:
(503) 378-3741
RESPONSE DEADLINE:
AUGUST 9, 1990

**CONSTRUCTION
SUPERVISOR**

\$3,777-\$4,519/mo

Ten years' progressively responsible experience in the planning, design, construction and/or maintenance of civil facilities for water, electric, steam and/or hydraulic systems and in dealing with contractors, developers and the public, having demonstrated skills in planning, writing, prioritizing, managing and supervising. A minimum of four-year college degree in construction management or civil engineering and training in the basic supervisory and management skills, or equivalent combination of education, experience and preparation. Valid Class 4 driver's license required.

Send resume to:
Eugene Water & Electric Board
P.O. Box 10148
Eugene, OR 97440-2148
ATTN: Human Resources
Department
Position closes: August 13, 1990-5:00 p.m.
**EQUAL OPPORTUNITY
EMPLOYER**

DATA ENTRY

Full time position requiring routine data entry and word processing skills. Must type 45 words per minute, operate 10-key by touch and be able to perform detailed tasks requiring clear vision for sustained periods of time. Salary range of \$1305-1827 p/mo. Interested candidates may submit a completed District application to Tualatin Valley Fire and Rescue, 20665 SW Blanton Street, Aloha, OR 97007 by August 10, 1990 at 4:30 p.m.

**EQUAL OPPORTUNITY
EMPLOYER**

**CONSTRUCTION
MANAGER**

The Construction Manager shall be the "owner's representative", and will represent PDC in the preparation, administration, execution and close-out of construction projects. The Coordinator will manage the designer and construction contractor during the preparation of final construction documents, bidding/negotiation and construction phases of PDC contracted projects. Experience in civil engineering, architecture, construction management or building construction essential BS/BA Degree required.

Position closes August 15, 1990. For a complete job description and application packet, please call 796-6819 or contact:

**THE PORTLAND
DEVELOPMENT COMMISSION**
1120 S.W. FIFTH, SUITE 1100
PORTLAND, OR 97204
An Equal Opportunity Employer

**REAL ESTATE
TECHNICIAN**

\$25,536-\$33,072

Processing and closing of Investor Rehabilitation and Economic Development loans. Duties include working with Legal Counsel and title insurance companies as required preparing deeds, contracts, and loan documents. Must possess knowledge of real estate practices and procedures as related to property descriptions, title transfers, real estate lending instruments, deeds, and title closing.

Closing date is August 15, 1990. For a complete job description and application packet, please call 796-6819 or contact:

**THE PORTLAND
DEVELOPMENT COMMISSION**
1120 S.W. FIFTH, SUITE 1100
PORTLAND, OR 97204
An Equal Opportunity Employer

**TRAINING AND
DEVELOPMENT
COORDINATOR**

\$2,253-\$3,019/Month

Manage, direct and coordinate the activities of the training program for the Lane County Department of Public Safety to include assessment, evaluation, coordination and curriculum development. Applicant must possess the equivalent to a Bachelor's degree with major coursework in education, social science or a related field and three years of increasingly responsible experience in training and development to include one year of related program administration. For required application contact Lane County Human Resources, 125 East 8th Avenue, Eugene, OR 97401, (503) 687-4171. Filing deadline is 08/10/90. EOE

**MOTOR CARRIER
SPECIALISTS**

(Weight Mile Audit, Safety, Authority Enforcement)
\$24,600-\$32,736

The Oregon Public Utility Commission has several openings: 3 auditors to perform compliance audits of motor carrier companies to determine if appropriate highway use taxes and prorated registration fees have been paid; 3 safety specialists to investigate complaints and conduct safety compliance audits and vehicle inspections; and 1 authority enforcement specialist to enforce requirements related to motor carrier operating authorities. Locations: Auditor Salem, Portland (2 openings) Safety Specialist Salem, Portland, Bend Authority Enforcement Portland

To qualify, you must have 4 years of experience applying transportation laws, rules, and regulations. Experience could have been gained in a motor carrier shipper organization, transportation regulatory agency, military branch, law enforcement agency, or public utility commission agency. In addition, for the auditor positions, you must have had some experience in working with and analyzing numerical records, or auditing numerical records, or bookkeeping, or accounting. For applications materials, call 503/373-7949.

Anticipated close date August 14, 1990.

EDUCATION**ACADEMIC ADVISOR**

The Division of Teacher Education at the University of Oregon is seeking qualified applicants for a vacant academic advisor position in the Student Support Services office. Duties include serving as the primary information and referral source for prospective students in teacher certification programs; serving as the primary advisor for teachers seeking standard certification, serving as liaison with faculty groups for recruitment of students to teach certification programs; coordination of admissions processes for elementary and secondary education programs, coordination of field based master's degree program; and production of teacher education newsletter for cooperating schools and teachers. Qualifications include: earned master's degree in education or related field, minimum of 3 years of successful public school teaching or equivalent, demonstration of excellent communication skills, prior experience in counseling or advising preferred, and willingness to work in a collaborative relationship with faculty, staff and students. Position is .75 FTE for 12 months. Applicants should submit a letter of application which indicates an understanding of the position, vita, transcripts and 3 letters of recommendation to: Advisor Search Committee, 170 Education, Division of Teacher Education, U of Oregon, Eugene, OR 97403. All materials must be postmarked by Aug. 27, 1990. For more information contact: Dr Dennis Pataniczek, Division of Teacher Education, U of O, Eugene, OR 97403. Telephone: 503-346-5425. DTE and UO are Equal Opportunity Affirmative Action Employers committed to Cultural Diversity.

MECHANIC**EQUIPMENT
MECHANIC**

\$11.26-\$13.68/hr. Unified Sewerage Agency is seeking a qualified equipment mechanic to join their team of professionals. This position will repair, overhaul, maintain cars, trucks and specialized equipment; diagnose problems and repair all major vehicle systems; tune, overhaul and rebuild gas engines, with some diesel exp. pref. The successful candidate will possess exp. diagnosing mechanical and electrical defects in cars and light trucks; thorough training and exp. in vehicle maintenance through a trade school, manufacturer's training course, or county training program. Unified Sewerage Agency offers a comprehensive benefits package. Agency application and supplemental application forms req. Apply by August 10, 1990 to Washington County Personnel, 155 N. First Ave., Hillsboro, OR 97124. Women and minorities are encouraged to apply. An equal opportunity employer. Unified Sewerage Agency is committed to a drug free workplace.

**POSITION OPENING
SPONSORSHIP
DEVELOPER**

Refugee Sponsor Developer for Soviet refugees in ecumenical resettlement agency. Requires refugee, church, strong communication skills and abilities; Russian language helpful. Salary and benefit information contained in application packet.

Request application packet from:
Ecumenical Ministries of Oregon
0245 SW Bancroft, Suite B
Portland, Oregon 97201
(503)221-1054

Do not send resumes. Position may close after August 8, 1990.

**EQUAL OPPORTUNITY
EMPLOYER**

COMPUTER TRAINING

Are you age 55 or over, and looking for work? You may be eligible for COMPUTER TRAINING. Must be low income and have basic typing skills. No fees. To apply call 249-2857.

BANK JOBS

\$25.00/hr

No. Exp. Training. Call 24 hrs.
1-900-468-5323 Fee \$9.99

JOB ANNOUNCEMENT

The Private Industry Council (TPIC) is a private nonprofit organization dedicated to employment and training for economically disadvantaged youth and adults in Washington and Multnomah Counties. TPIC is recruiting for the following regular full time positions for a new inter-generational employment and training program in East Multnomah County:

FAMILY ADVOCATE

Two positions

Responsibilities: Responsible for activities of youth and adults who participate in TPIC programs. Duties include program planning, enrollment, placement, counseling and guidance, record keeping, development of student activity plans, classroom assistance, support service referral and coordinating activities.

Preferred qualifications: Bachelor's degree with major coursework in education, counseling, sociology or related field; two years' work experience with target population youth in a teaching, counseling or vocational guidance position; valid driver's license and reliable transportation. Experience with public school systems, social service agencies and employer community desirable. Applicable experience may be substituted for education. Bilingual (Spanish-English) skills required for one position and preferred for second position. Valid Driver's license and reliable transportation. Salary Range: \$18,263 to \$27,831 plus excellent benefit package.

**SECRETARY/WORD
PROCESSOR**

Responsibilities: Responsible for reception, document development and clerical support to staff.

Preferred requirements: High School diploma or GED; Three years' experience in general office setting including two years' word processing experience; excellent grammar and spelling; familiarity with Word Perfect, Lotus and Macintosh systems; telephone and reception experience; demonstrated ability to meet multiple deadlines and to work with a variety of people. Bilingual (Spanish-English) skills required. Salary Range: \$15,466 to \$21,802 plus excellent benefit package.

Closing date for these positions is 5 PM Friday, August 17, 1990. Applications available at The Private Industry Council, 520 SW 6th Ave., Suite 400, Portland, OR 97204. No phone calls, please! An Affirmative Action/Equal Opportunity Employer.

**GOVERNMENTAL
AFFAIRS
COORDINATOR**

\$2,817-\$3,435/mo.

Knowledge of the functions of various government agencies, political process, community organizations, and research techniques. Develop policies and plans on wide-ranging and complex issues in financial, institutional, natural resource, land use, and environmental arenas. Manage local issues of political significance to EWEB; inter-face with City, County and State government. Attend relevant local government meetings and public hearings; develop public participation programs. College degree in subjects related to urban and regional planning, research and statistics, government and public policy, or equivalent experience in work or training closely related to the tasks of the position. Valid driver's license required.

Send resume to:

Eugene Water & Electric Board
P.O. Box 10148
ATTN: Human Resources
Department

Position closes on August 31, 1990-5:00 p.m.
**EQUAL OPPORTUNITY
EMPLOYER**

**R.D. Sevier
& Son, Inc.**

Garbage Service
1101 N.E. Alberta
Portland, OR 97211

287-0262
Linda Sevier

DV SHELTER WORKERS

Night Case Manager
\$10,800 p/yr + benefits
4:45 pm-9:15am every 3rd
night plus meeting/activities

Shelter Coordinator
\$1227 p/mo + benefits
Weekdays, 40 hrs.
Some evening meetings

Closing Date: August 13, 1990

Application Process:

Send resume and cover letter to:

Bradley-Angle House, Inc.
PO Box 14694
Portland, Or. 97214
Equal Opportunity Employer

MANAGEMENT POSITION**METRO REGION****CHILDREN'S SERVICES DIVISION (CSD)**

Multnomah and Clackamas County CSD has an immediate opening for the following position:

PROGRAM REPRESENTATIVE 2

Multi-Cultural Services Coordinator

\$2387-\$3205 Monthly

The requirements include:

1. Minimum qualifications:

Four years of staff technical or professional level experience analyzing or advising/instructing the public concerning specific programs or processes, monitoring a program or performing participant reviews. Two years of experience must have been comparable to a Program Representative 1 which involves monitoring, representing and reviewing programs.

2. Ability to facilitate community based planning groups.

3. Conflict resolution.

4. Ability to supervise employees.

CSD is an Affirmative Action/Equal Opportunity Employer.

TO APPLY: Applications (PD100) may be obtained from the State of Oregon Personnel Center, 2850 SE 82nd Avenue, Portland, OR 97266 (PCC Bldg.); or 775 Court Street NE, Salem, OR 97310; any local office of the Oregon Employment Division; and from most other State offices. Completed applications must be sent to the Executive Department, Personnel & Labor Relations Division, PO Box 14155, Salem OR 97309-0505. Your application must arrive by the closing date of August 7, 1990.

NURSING**RN
PRE-CERTIFICATION
COORDINATOR**

The Medical Affairs Dept. is currently seeking a RN professional to fill a Pre-Certification Coordinator position.

The Pre-Certification Coordinator will conduct reviews for pre-certification program including pre-certifying 2nd opinions, discharge planning, and benefit extension review.

Successful candidate must be an RN currently licensed in the state of Oregon with 3-5 years recent hospital experience. Utilization review and quality assurance background desirable. Good communication skills a must.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #344 at the top of your resume or in your cover letter. Send resume to:

**Blue Cross and
Blue Shield of Oregon**
Human Resources Dept., 5th Flr
100 S.W. Market
Portland, OR 97201
TDD #225-6780
Equal Opportunity Employer

EMPLOYMENT**CITY OF PORTLAND**

Clerical Specialist - to \$1,969/mo

Fire Fighter - to \$3,217/mo

Police Officer - to \$3,217/mo

For more info/closing dates call (503) 248-4573 (24 hr job information). No resumes please.

BUREAU OF PERSONNEL
1220 S.W. 5th Ave., First Fl.
Portland, OR 97204

Apps also available at:

URBAN LEAGUE
10 N Russell

Minorities, females and disabled encouraged to apply

**DATA PROCESSING
PROFESSIONALS**

There Are A Million Reasons
Why We speak Your Language!

Blue Cross and Blue Shield of Oregon is currently accepting applications from Programmer Analysts and Senior Programmer analysts. Several large projects and new business efforts will be requiring individuals with experience working in a large scale IBM environment.

Successful candidates will have strong communication, interpersonal and user skills. Positions require 2-5 years experience in performing systems analysis and design, coding, testing and implementation assignments. CICS skills a definite plus. Senior programmers must have demonstrated project management experience.

Candidates must also have experience in the following:

● COBOL

● VSAM

● OS/JCL

● TSO/ISPF

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #248 at the top of your resume or in your cover letter. Send resume to:

**Blue Cross
Blue Shield
of Oregon**
Human Resources Dept. 5th Floor
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer
TDD #225-6780