

CLASSIFIEDS

■ Advertising
■ Employment
■ Bids/Sub-Bids

POLICE OFFICER

\$2131-\$2820/month
(Plus 5% Incentive with Bachelor's)

Respond to emergencies, enforce laws, protect life & property. Applicant must have high school or G.E.D. certificate, be a US citizen, 21 or older with conviction that could have resulted in federal or state prison term. Must have completed 2 yrs at an accredited college, be an Oregon BPST certified police officer, a graduate of an Oregon reserve academy with a minimum of 320 BPST certified training hours, or a Police Officer from another state with at least one year of paid exper and the ability to obtain certification through the BPST Career Officer Development Course. Use of tobacco products while on duty is prohibited. Selection includes medical, fitness & drug testing. Apply: City of Springfield, Human Resources, 225, 5th St., Springfield, OR 97477. Deadline: 7/27/90.AA/EOE.

DIRECTOR, EMPLOYMENT AND TRAINING

\$25,000-\$27,000

The Urban League of Portland is accepting applications postmarked no later than July 18, 1990. The Director of Employment & Training is responsible for maintaining and establishing partnership ventures with major corporations in order to refer qualified minorities when job openings occur, as well as assisting them with maintaining a culturally diverse staff. Candidates must have a minimum of 4-6 years of program development/implementation skills; knowledge and experience in grant/proposal writing, strategic planning, proven ability to work with volunteers and community groups particularly in the business and minority communities, working knowledge of the area's service provider systems and programs. Must demonstrate excellent oral and written communication skills. Bachelor's degree in business, sociology, or related field required.

Equal Opportunity Employer
URBAN LEAGUE OF PORTLAND
10 NORTH RUSSELL
PORTLAND, OREGON 97227
ATTN: PRESIDENT AND CEO

COUNSELING ASSESSMENT COUNSELOR C-V

Starting salary \$1644-\$1810 per month plus excellent benefits. CODA Inc. seeks Senior Counselor/Supervisor. Responsibilities include: diagnosis of substance addicted clients, clinical supervision of staff, liaison to community resources, provision of assessment services, development & implementation of policies & procedures, expertise in diagnosing chemically dependent women & dual diagnosis clients. Conventional hours 9AM-5PM, M-F to qualify: Masters degree or substantial post graduate course work in a human services discipline or equivalent are required. 2 years supervised human services experience are strongly desired. Advanced training or experience with chemically dependent women & dual diagnosis populations preferred. To apply, complete & submit standard CODA application form including screening question responses to address below. Application materials available at:

CODA Inc., 210 NE 20th, Portland, OR 97232.

Equal opportunity/affirmative action employer.

DESKTOP PUBLISHING TECHNICIAN

Half-time position available in our marketing and Communications Dept. Mon.-Fri., 1:00pm to 5:00pm (20 Hrs. per week). Thorough knowledge of desktop publishing. Experience in Ventura Program preferred. Ability to set and meet deadlines. Knowledge of basic layout and design principles. responsible for formatting the majority of print materials used in publicity and public relations for the organization. Apply by 7/12/90, 5:00pm, at: AMERICAN RED CROSS 3131 N. Vancouver Ave. Portland, OR 97227 Drug Test Administered An Equal Opportunity Employer

COUNSELING CLINICAL SUPERVISOR C-V (DTS)

Starting salary \$1644-\$1735 month plus excellent benefits. CODA Inc seeks qualified Clinical Supervisor/Counselor for outpatient drug treatment program. responsibilities include: supervise 2 to 4 counselors, assist in administration of daily program operations, supervise adolescent treatment program, provide treatment services to adults, youth and families. Provide chemical dependency counseling to individuals and groups especially to complex cases. Assist in policy and procedure development, conduct in-house and external training events. Position works primarily conventional hours Monday-Friday with early evening groups at least 2 nights per week.

To qualify: a Master's degree in human services discipline and 2 years experience (or equivalent) are required, as is clinical staff supervision experience. Advanced knowledge/experience in chemical dependency issues and treatment techniques is preferred. To apply complete and submit standard CODA application form including screening questions responses to address below. Application materials available at CODA Inc., 210 NE 20th, Portland, OR 97232.

Equal opportunity affirmative action employer.

MACHINIST Swing-Shift

James river Corporation, Wauna Mill, has an opening for a Swing-Shift Machinist (Sunday-Thursday, 4pm-12am). Five years experience as a Journey-level Machinist required. Pulp and paper experience preferred. Proof of Journey-level status and resume must accompany the application. Journey-level rate is \$20.505/hour plus a comprehensive benefit package.

Candidates must apply only at the Oregon Employment Division, 818 Commercial Street, Astoria, or at the Washington Employment Service, 711 Vine Street, Kelso, preferably in person. Posting opens Monday, July 9 from 8am-5pm and closes Friday, July 20 at 5pm. Equal Opportunity employer m/f. James River Corporation

PERSONNEL ANALYST City of Gresham

Performs professional and technical personnel work in the administration of the recruitment and selection function, and provides back-up to the other functions in the division. Requires 2 years professional personnel experience as a generalist with emphasis on recruitment and selection. 1 year college level course work in related field may be substituted for 12 months experience. Salary range: \$2305-2941/mo. CITY APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE must be received or postmarked by July 27, 1990. APPLY AT: City of Gresham, Human Resources, 501 N.E. Hood Ave., Suite 100, Gresham, OR 97030. Phone: (503) 669-2309. EOE

MULTNOMAH EDUCATION SERVICE DISTRICT

JOB OPPORTUNITIES

Our District provides programs and services to our 12 constituent school districts. We are currently looking for qualified individuals for the following positions:

REGULAR

Break assistant/Special Education (Up to 190 Days) Educational Assistant, (Male) 190 days Living Science materials Attendant/Clerk Teacher, Special Education Other Health Impaired 190 days Teacher, Speech & Language 171 Days-4 1/2 Days weeks Substitute Teacher, Educational assistants, RN & LPN.

For required MESD application form, more info and closing dates call 257-1510 (24/hr job information) or come to Recruitment Office, 11611 NE Ainsworth Circle, Portland. An Equal Opportunity Employer

HUMAN SERVICES COORDINATOR:

City of Milwaukie, OR Salary: \$1648-\$2004/mo D.O.Q. (under negotiation), plus excellent benefits. Current vacancy at Milwaukie Center for person to develop and supervise service programs primarily for seniors and act as assistant to Center Director. Requires: four year degree in Social Work Admin, Health Care Admin or related field, plus minimum 1 year technical and supervisory experience totaling 2 years experience. Must receive completed job application, resume, supplemental questionnaire, and written examination on or before 5 p.m., Tuesday, July 24, 1990 at City of Milwaukie, Personnel Office, 10722 SE Main Street, Milwaukie, OR 97222; (503) 659-5171. Fax #(503) 652-4433. EEO

MAINTENANCE MECHANIC

Local Mfg Co has opening for swing shift Maintenance person. Mechanical/Electrical preferred. Welding a big plus. Salary commensurate with exp. Please send resume to: Human Resources Director, Purdy Corp, 13201 N. Lombard, Portland, OR 97283.

Equal Opportunity Employer

MAINTENANCE

Local Mfg Co seeks a person exp with HVAC, carpentry/painting, and general bldg repairs. Exp with computer and telephone systems a plus. Salary commensurate with exp. Please send resume to: Human Resources Director, Purdy Corp, 12201 N. Lombard, Portland, OR 97283.

Equal Opportunity Employer

PRINCIPAL EXECUTIVE MANAGER C (ASSISTANT FIELD OPERATIONS MANAGER)

\$2,513-\$3,538

The Senior and Disabled Services Division (Program Monitoring Section) is recruiting for an Assistant Field Operations Manager in Salem.

This position provides management support and assistance to SDSA field managers.

TO QUALIFY:

You must have five years of progressively responsible experience in supervision of staff technical or professional level work related to a program of the senior and disabled services division. Experience must have included at least one year of supervision and management of a program. Section or unit which included such areas as: development of program rules and policies, long and short range goals and plans, program evaluation or budget preparation.

A bachelor's degree with major course-work in health or human services, public or business administration may be substituted for three years of the required experience.

Preference may be given to candidates with experience supervising field units in a social services setting.

Call personnel at 378-8554 for complete job announcement information. Opens July 5, 1990 Closes July 20, 1990.

EQUAL OPPORTUNITY EMPLOYER

STRATEGIC PLANNING MANAGER

\$40,440-\$56,904

The Oregon Department of Transportation is recruiting for a Strategic Planning Manager. The successful candidate will possess excellent communication skills, "practical visions", creativity in problem-solving, and an exceptional customer service ethic. If you possess these attributes and have a strong strategic planning background, you should apply. For more information, contact ODOT Personnel, 120 Transportation Bldg., Salem, OR 97310, or call (503) 378-6281. Applications will be accepted until 5:00 p.m., July 27, 1990. We are an AA/EEO Employer.

EMPLOYMENT

Addressers wanted immediately! No experience necessary. Excellent pay! Work at home. Call toll-free: 1-800-395-3283

SAWMILL ELECTRICIAN

Swing Shift

WTD Industries is a progressive forest products manufacturer. We are seeking an electrician for one of our Willamette Valley sawmills. Qualified applicant will be experienced in all phases of sawmill electrical maintenance and possess a valid State of Oregon Journeyman electrical License. Three years experience preferred.

We offer an industry competitive base wage, benefits package, and a unique bonus earning potential.

Selected applicants must pass a pre-employment physical and drug screen.

Call Sherri Hawkins at (503) 929-3205 for an application packet or mail your resume to Sherri:

PHILOMATH FOREST PRODUCTS
1701 Chapel Road
P.O. Box 109
Philomath, OR 97370

FAMILY SERVICE WORKER-III

Bachelor's Degree in Social Work, or closely related field. Six years of post-degree experience working with children/families. Act as family advocate. Knowledge of Clark County and its resources. Salary range: \$8.17-\$9.93/hr.: 40 hrs. wk./40-46 wks./yr.

Position requires automobile, driver's license, and insurance. Obtain application, position announcement and job description 9:00 a.m.-4:00 p.m., Mon-Fri, EOC Office, 10619 N.E. Coxley Drive, Vancouver, WA 98662. (206) 896-9912. Completed applications must be received in EOC Office, by 4 p.m., July 18, 1990.

ECONOMIC OPPORTUNITY COMMITTEE OF CLARK COUNTY INC. HEAD START OF CLARK COUNTY An Affirmative Action/Equal

MECHANIC

Armour Food Company, a major meat processor, has openings in its maintenance engineering dept for salaried mechanics. The successful applicants should have at least 2 years exper in trouble-shooting and repair of processing equipment. Food processing industry exper is preferred. Please no back yard mechanics. We offer a competitive wage and attractive benefit package which starts immediately. Those interested should submit a resume showing complete work history including salary requirement to:

Human Resources Manager
Armour Food Company
PO Box 17308
Portland, OR 97217

Qualified applicants will be contacted for interviews. Equal opportunity employer M/F/H

HEALTH SERVICE MANAGER

\$2,513-3,538 Monthly

The Oregon Department of Corrections Health Services Program is recruiting Health Service managers for two NEW Correctional Facilities to be opened in the Portland area in the next six months. The Health Service manager is responsible for the operation of programs to provide health care for inmates during incarceration. To. Qualify applicants must have a license to practice nursing in Oregon, five years nursing experience, including one year of experience managing a program. To apply contact Cindy Linville at 503/378-2581 or 2575 Center Street NE, Salem, OR 97310. The closing date for application is 7/19/90. Equal Opportunity employer/

DATA PROCESSING

PARAGON CABLE has an immediate opening for an information Services Coordinator. Computer background with strong analytical and communication skill. responsible for maintenance, understanding and training users on complex billing system. Related degree preferred. Occasional travel required. Please apply no later than Friday, July 13, 1990 to Paragon Cable, 3075 NE Sandy Blvd, Portland, OR An Equal Opportunity Employer

CARTOGRAPHER

Deschutes County Assessor's Office

Salary range \$1,685.47-\$2,258.69 per month. Excellent county-paid benefit package when eligible. Min. qualifications: three years of progressively responsible drafting experience, including one year of cartographic drafting; or any satisfactory equivalent combination of experience and training. Considerable knowledge of the uses, techniques, and care of drawing instruments and machines; considerable knowledge of the utilization of boundary maps for appraisal purposes; considerable knowledge of property boundary descriptions; knowledge of the drafting principles and practices involved in the preparation of technical plans and drawings; ability to plot boundary maps from property descriptions, aerial photos and other sources of information. APPLY TO: Deschutes County Personnel Dept., Admin. Bldg, 1130 NW Harriman, Ben., OR 97701. 1-388-6553. Deschutes County application required and accepted until 5pm Fri, July 20, 1990.

Equal Opportunity employer

SENIOR SECRETARY

Georgia-Pacific Corporation has an immediate opening for a Senior Secretary. Individual will provide administrative and secretarial support to our Assistant Controller and secretarial services to three accounting managers.

Must have excellent secretarial skills along with word processing/typing skills of 65+ wpm and proficiency with Lotus 123 and WordPerfect. Individual must have excellent grammar and composition skills along with strong interpersonal and telephone skills. Looking for the professional who is flexible, helpful and has the ability to work well with people.

Prefer applicants apply in person Wednesday 7/11 to Friday, 7/13 from 9:00-4:00. If unable to apply in person, send resume with salary history by July 13th. Please indicate specific position. Non-smoker preferred.

Georgia-Pacific Corporation
Human Resources Department-17th Floor
900 S.W. Fifth Avenue
Portland, OR 97204
Equal Opportunity Employer

NORTHWEST NATURAL GAS COMPANY

Seeks a highly-qualified mechanic to become part of its fleet maintenance team in the Portland area.

Ideal Candidates will be a journeyman mechanic or 2 years training plus 2 years applied experience. GM product/training preferred; GM gas-diesel maintenance, including training in diagnostic equipment, onboard computers, and general EFI knowledge is essential. Experience with trucks and equipment highly desirable.

This Shift-Work position starts at \$14.00/hr with a full benefit package.

Only those selected to be interviewed will be contacted.

Send written response/resume identifying pertinent qualifications for this position including a full work history postmarked on or prior to July 13, 1990.

Northwest Natural Gas Co.

P.O. Box 3410

Portland, OR 97208-3410

FAX (503) 721-2506

Equal Opportunity Employer

JOB INFORMATION LINE:

503/220-2434

PART TIME TRANSIT OPERATOR

Individuals needed to operate transit buses on an "as needed" basis. Must be available for work 6 operating days (Monday through Saturday). Must have a valid Oregon Chauffeur's or Class 2 license, experience in operating large vehicles, good driving record, ability to communicate effectively and ability to work with the public in a courteous and professional manner. \$9.34 per hour. Submit official application form by July 20, 1990, which is available at the Salem Area Mass Transit District, 3140 Del Webb Ave. N.E., Salem, OR 97303. EOE.

VIDEOGRAPHER

Oregon Public Broadcasting seeks outstanding videographer to shoot, edit, produce and post-produce for local and national PBS productions. requires: three years appropriate experience, grace and clarity in shooting/editing, and excellent interpersonal skills. Salary: \$1613-\$2140 per month. Permanent, full-time position with excellent benefits package. To apply, have your written request for application to Debbie Kuper, Oregon Public Broadcasting, 7140 SW Macadam Avenue, Portland, Oregon 97219, by August 3, 1990. AA/EOE

CITY OF SALEM- POLICE DEPARTMENT

ADMIN. SERVICES MGR \$2772-\$3522/ Mo. + Excellent Fringe Benefit Package. Seeking a professional to manage a division providing budget, data processing, program development, and round-the-clock operational services. Will act as Police Department information officer with media, public, and other agencies. Thorough experience in organizational and management analysis; fiscal or governmental budgeting and supervision; 4 yr degree in business or public administration; or equivalent. Possess thorough ability to supervise a large unit of personnel. Good oral and written communications skills with skill in explaining technical processes to an audience; prepare and implement complex desired. Requires supplemental application. Closes: 8-3-90. Apply: City of Salem, Pers. Dept. Rm. 225, 555 Liberty St. SE, Salem, Oregon 97301. 503/588-6162. EOE.

NURSE PRACTITIONERS

- Adult Nurse Practitioner
- Family Nurse Practitioner
- Pediatric Nurse Practitioner
- Women's Health Nurse Practitioner
- Certified Nurse Midwife

Working in Multnomah County's primary care clinics and school-based teen clinics in the Portland area. Requires Oregon State certification, Bachelor's degree, driver's license and availability of personal automobile.

SALARY \$16.11-\$20.80

Based On Experience



CONTACT
JAMES E. McDONALD,
RNFP AT
(503)248-3674

Multnomah County is an Equal Opportunity Employer offering excellent fringe benefits.

EMPLOYEE BENEFITS COORDINATOR

Pope & Talbot, Inc., a Portland based Fortune 500 Pulp, Paper & Wood Products Company has an opening in our Corporate Human Resources Department for an Employee Benefits Coordinator. This position assists our Employee Benefits Administrator in the following areas:

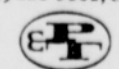
- General plan administration including health & welfare, pension and 401-K plans.
- Process monthly premium payments.
- Interface with employees regarding benefit plan questions and works with broker-consultant and plan providers.
- Administers COBRA program and coordinates preparation of Form 5500's.

This position is an important and integral part of our Corporate Human Resources Department and preferred candidates should have 3-5 years employee benefit experience, as well as PC experience.

Qualified applicants should call the Corporate Human Resources Department to request an application packet or to obtain more information about this position before closing date of July 27, 1990.

Pope & Talbot offers a competitive employee benefit program and salary commensurate with experience.

Vice President, Human Resources
Pope & Talbot, Inc.
1500 SW First Avenue, Suite 200
Portland, Oregon 97201
(503) 228-9161, ext 428



POPE & TALBOT, INC.
Equal Opportunity Employer

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