

JOBS/CLASSIFIED ADVERTISING

ACCOUNTING ASSISTANT Oregon State Bar

The Oregon State Bar is recruiting for a full-time 40-hour per week accounting assistant to work within the Finance and Administration Division. Position prepares monthly trial balance and related duties as fournal entries, reconciliation of the general and payroll bank accounts, and general ledger account analysis. Responsibility for maintaining the accuracy of membership fees billings as well as suspension letters for nonpayment of membership fees.

Skills needed: demonstrated knowledge of accounting principles and thorough knowledge of payroll recordkeeping. Familiar with using personal computers and computerized accounting systems and spreadsheets. Ability to perform detail work involving numerical data rapidly and accurately.

Experience: any satisfactory equivalent combination of experience and training that ensures ability to perform the work. Prefer candidates with two years of college education with emphasis in accounting, computers or related field. Experience in public service or non-profit organization is helpful.

Salary range begins at: \$1595 per month includes insurance, sick and vacation leave.

Apply immediately - send resume and cover letter that addresses how the applicant meets the desired qualifications to: **Personnel Officer, Attn: Accounting Assistant, Oregon State Bar, 5200 SW Meadows Road, Lake Oswego, Oregon 97035-0889.** Deadline for applications is Friday, July 20, 1990.

An Equal Opportunity Employer

ACCOUNTING CLERK- ACCOUNTS RECEIVABLE Oregon State Bar

The Oregon State Bar is recruiting for a full-time 40-hour per week accounting clerk. Position is responsible for maintaining entries to the accounts receivable subsidiary records which includes data entry for cash receipts entries, accounts receivable payments and invoice posting and printing. Processes daily accounts receivable payments. Position performs a variety of general correspondence, daily mail distribution.

Skills needed include: demonstrated knowledge of data entry, word processing and personal computers systems. Ability to perform detailed work involving numerical data rapidly and accurately. Application of basic accounting practices and familiar with computerized accounting systems and spreadsheets is helpful.

Experience and training: Any satisfactory equivalent combination of experience and training that ensures ability to perform the work. Prefer candidates with two years of bookkeeping or accounting experience with an emphasis on computer data accounts receivable. Public service or non-profit organization experience is helpful.

Salary range begins at: \$1377 per month includes insurance, sick and vacation leave.

Apply immediately - send resume and cover letter that addresses how the applicant meets the desired qualification to: **Personnel Officer, Attn: Accounting Clerk, Oregon State Bar, 5200 SW Meadows Road; Lake Oswego, OR 97035-0889.** Deadline for applications is Friday, July 20, 1990.

Equal Opportunity Employer

Living Skills Specialist for CPA, Inc. 'Haven House.' To interact with residents, provide support and resource information, teach living skills, and assist residents in the attainment of short or long term goals.

CALL: 238-1219 for information and a copy of job description. Position is permanent, part-time, with partial benefits, \$6.00 per hour. Hire date is 8/1/90. Application closing date is 7/20/90.

Affirmative Action Employer.

NEEDED

Housekeeper, child care and aide Must be dependable, trustworthy a good worker, and like children.

Teacher and teacher's aide for infants and toddlers; must have training in ECE.

287-5656

Jeanette Fagam School



JOB OPPORTUNITY
Call our 24-Hour JobLine at 280-4727 for a listing of current openings at Emanuel Hospital & Health Center.

EMANUEL HOSPITAL & HEALTH CENTER
A Legacy Member
Equal Opportunity Employer, MIF.

RESTAURANT
Casting Call.. *Fred's Diner*

We are seeking enthusiastic, fun-loving people for the following full & part-time positions for Fred's Diner in our Walker Road store:

- *Line Cooks - \$5.50-\$9/hr.
- *Wait Staff - \$4.75/hr. plus tips
- *Dishwashers - \$4.75-\$5.50/hr.

Apply in person at:
Oregon State Employment Office
12901 SW Jenkins Rd, Ste. C, Beaverton
Mon-Fri.: 8AM-4:30PM

Fred Meyer
Equal Opportunity Employer

BUS DRIVERS

The ideal job: **Hillsboro Union High School Dist.** is accepting applications for school bus drivers. Come join the professionals. Permanent part time work, perfect for homemakers, students, retired welcome and you. We will provide training. Please contact our office at: **1748 NE 25, Hillsboro, OR** or call **648-9123.** Our office hours are 7 a.m.-3p.m.

Equal Opportunity Employer

Ad Prices Effective 7/11 Thru 7/17/90

NEW FLOATING HYUNDAI AUTO DOCK SERVES FIRST SHIP

Hyundai Motor America's (Hyundai) new floating auto dock served its first Hyundai auto ship, HYUNDAI NO. 109 from Ulsan, Korea, Thursday (June 28) as 2,320 Hyundai excels and Sonatas were unloaded by Portland longshore workers.

The floating auto dock at Berth 601 was the final piece of the Hyundai auto terminal complex. The dock is unique. It was constructed by the Port by modifying two former navy dry docks and forming them into a 104' x 440' floating auto dock. The Port was able to obtain the dry docks through the cooperation of the Oregon State general Services Department.

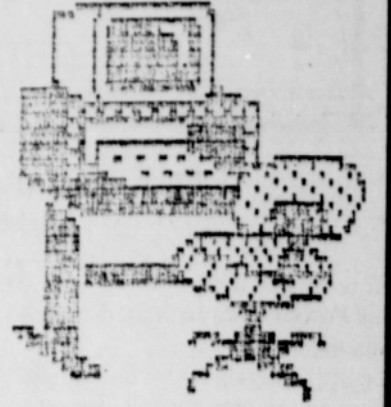
The HYUNDAI NO. 109 is operated by Hyundai Merchant marine Company, Ltd. (HMM), with local representation by Sunrise Shipping Agency, Inc. Two automobile ships a month will call on Hyundai's new Terminal 6 auto processing facility.

Hyundai celebrated completion of its new \$12.2 million auto terminal and vehicle auto processing facility last march. Hyundai has a long-term, 15-year lease with the Port-one of three major auto importers with long-term leases.

Since 1986, when Hyundai first began importing cars through Portland, more than 245,000 Excel subcompacts and Sonata midsize automobiles have passed through the Port of Portland on their way to any one of 29 states of the 49 states in which Hyundai now has dealers.

Place your advertisement in the
Portland Observer
Office# (503) 288-0033
Fax# (503) 288-0015

BECOME COMPUTER LITERATE



PNC DESIGNS

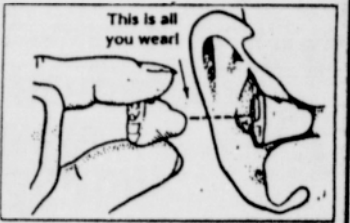
Tutoring PC Programs
-Wordperfect
-Basic Typing thru Building Labels
R-Base Lotus PC-DOS
Learn how to keep your OWN
Personalized Bookkeeping System!

652-8589

I'm not Deaf,

I just can't understand some words.

- I have difficulty hearing in noisy situations
- I hear people speak but have difficulty understanding the words.
- I have difficulty understanding on the phone.
- I have to turn up the radio or television to where it's uncomfortably loud for others.
- I haven't had my hearing tested in more a year.



If you said yes to any of the above, it's time to get your hearing tested at an authorized Miracle-Ear Center.

Call Today for Free Hearing Test.
281-2661 or 281-2663, ask for Sheila

Miracle-Ear

See the Difference

Safeway is in your Neighborhood to Stay



Grade "A" Plump Juicy Turkey Hindquarters

For a change of pace, try outdoor barbecuing a delicious turkey hindquarter from Safeway. Juicy and tender whether you prepare them with a tangy barbecue sauce or lightly seasoned with salt and pepper. When using a barbecue grill, be sure racks are 6 to 8 inches from the embers for an even heat without too much intensity. Enjoy with summer favorites, like fresh corn on the cob, and potato salad. Your family will welcome the change and so will you... at this hot summer price, pick-up a couple and freeze for later use...

Lb. **39¢**

See the Difference...Expect the Best!