

JOBS/CLASSIFIED ADVERTISING

PROGRAMMER/ANALYST

Blue Cross and Blue Shield of Oregon is currently accepting applications for the position of Programmer/Analyst. The Programmer/Analyst will: Gather, analyze and document information for developing or modifying operational and information systems to pinpoint areas where improvement can be made.

Design programs, develop code and perform the necessary implementation activities involved in the installation of new and improved systems.

The successful candidate will have 1-3 years of IBM main-frame experience and a minimum of 2 years OS and COBOL experience, with training in systems analysis and special emphasis in project mgmt, user relations, data gathering techniques and written and oral communication. A college degree is desired. College exper may be substituted by demonstrated commendable performance as a programmer.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #221 at the top of your resume or in your cover letter. Send resume To:



Blue Cross and Blue Shield of Oregon
Human Resources Dept., 5th Flr
100 S.W. Market
Portland, OR 97201
TDD #225-6780

INSURANCE

MEDICAL CLAIMS ANALYSTS

Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:

1 year recent clerical work experience in a doctor's office or hospital setting
Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience

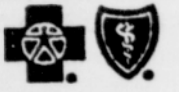
ICD-9/CPT-4 Coding

A minimum of 6-12 months experience using a CRT in a production oriented environment

Fast, accurate use of a 10-key calculator

Previous claims processing or insurance billing experience highly desirable.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #276 at the top of your resume or in your cover letter. Send resume to:



Blue Cross and Blue Shield
Human Resources Dept. 5th Floor
100 S.W. Market
Portland, OR 97201
Blue Cross and Blue Shield of Oregon
Equal Opportunity Employer
TDD #225-6780

INSURANCE

CUSTOMER SERVICE

Blue Cross and Blue Shield of Oregon is currently accepting applications for full time Customer Service Representatives in the Customer Service Department. This position is responsible for in depth knowledge of all aspects of Blue Cross & Blue Shield of Oregon business. Qualified candidates will possess the ability to communicate effectively and professionally both orally and in written form. Qualified applicants will be able to work autonomously in fast paced environment, and must have demonstrated excellent attendance in previous employment.

Other requirements include:

1 year work experience in insurance industry.

1 year experience in customer relations

Medical/dental terminology

Organizational skills

CRT experience & ability to type 30wpm & 10 key calc

Procedural codes helpful

Good math skills.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #211 at the top of your resume or in your cover letter. Send resume to:



Blue Cross and Blue shield of Oregon
Human Resources Dept., 5th Flr
100 S.W. Market
Portland, OR 97201
TDD # 225-6780
Equal Opportunity Employer

MULTNOMAH COUNTY

Animal Control Supervisor \$27,775-\$38,712 annually; supervises field operations for the Animal Control Division; develops and enforces ordinances and prepare and administers a budget; requires three years of increasingly responsible animal control experience; apply by July 16, 1990.

Laboratory Technician \$10.11 per hour; conducts laboratory tests on clinical specimens, maintains inventories, orders supplies, and prepares reports; requires six months of experience and a phlebotomist certificate; apply by July 6, 1990.

Program Development Specialist-Youth Program Office \$13.16 per hour; duties include writing and reviewing program proposals, assisting in writing and preparing contracts, monitoring and coordinating a variety of youth services programs; special consideration will be given to applicants with program experience in the area of youth services; apply by July 6, 1990.

Program Development Specialist-Children's Mental Health Partners Project \$13.16 per hour; duties include working with community service providers and others in developing services for children and families; contract, monitor, and evaluate service providers, investigate complaints and resolve problems concerning services; apply by July 6, 1990.

Fiscal Specialist I-Finance Division \$11.14 per hour; three positions are available; duties include reconciling reports and financial statements; determining account inconsistencies and preparing corrections; preparing schedules and reports; assisting County staff with accounting questions and problems; apply by July 6, 1990.

Treasury Specialist-Part-Time \$11.14 per hour; assist Treasury manager 20 hours per week including maintaining cash drawer and petty cash; preparing deposits and maintaining records; preparing, recording and monitoring quarterly excise tax accounts; and recording and balancing bond and coupon payments; apply by July 6, 1990.

WHERE TO APPLY Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204

Multnomah County is an Equal Opportunity Employer offering an excellent benefit package.

PRINTING

BINDERY CLERK

Blue Cross and Blue Shield of Oregon is accepting applications for a Bindery Clerk in our reprographics department. Candidates should be able to lift 75 lbs frequently, have previous folder experience, and have the ability to read and follow directions. Two years bindery experience or completion of a graphic arts program at a community college preferred.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #294 at the top of your resume or in your cover letter. Send resume to:



Blue Cross and Blue Shield of Oregon
Human Resources Dept., 5th Flr
100 S.W. Market
Portland, OR 97201
TDD #225-6780
Equal Opportunity Employer

NURSING

HOME HEALTH CARE SPECIALIST

This position conducts home health, hospice and skilled nursing facility reviews, including precertification, preauthorization, and claim review; maintains utilization guidelines; establishes close working relations with providers and internal personnel.

This position will require:

Currently OR Licensed RN

3-5 years home health exper

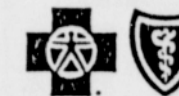
Ability to work in a fast-paced environment under high pressure conditions

A strong commitment to cost containment

Excellent oral and written communication skills

Excellent interpersonal skills

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #254 at the top of your resume or in your cover letter. Send resume to:



Blue Cross and Blue Shield of Oregon
Human Resources Dept., 5th Flr
100 S.W. Market
Portland, OR 97201
TDD #225-6780
Equal Opportunity Employer

MENTAL HEALTH SPECIALIST 3

Child/Adolescent Crisis Intervention

\$2507 to \$3179 per month

Salary effective July 1, 1990

Full-time position

Excellent benefits plus 6%

PERS retirement contribution.

Does your expertise include crisis intervention and out-patient treatment with children, adolescents, and their families? Do you possess strong case management and interagency coordination experience? Clackamas County's Mental Health Division is seeking a talented, well-organized individual to provide crisis intervention and out patient treatment services to a complex caseload of children, adolescents, and their families.

Competitive candidates will be seasoned clinicians skilled in assessment, diagnosis, crisis intervention, and outpatient treatment with this population. Candidates must possess a master's degree in a behavioral science area plus relevant experience.

COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available at Clackamas County Personnel, 904 main Street, Oregon City, Oregon, 97045. Closing date July 9, 1990, 5:00pm.

CLACKAMAS COUNTY

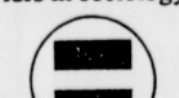
Equal Opportunity Employer



DIRECTOR, SENIOR SERVICES PROGRAM

\$22,000-\$25,000

The Urban League of Portland is accepting applications through July 13, 1990. The Director of the Senior Services Program is responsible for the day-to-day management and administration of the county-funded program. Candidates must have a minimum of 4-6 years progressive staff management experience; program development/implementation skills; knowledge and experience in grant/proposal writing, budgeting process, strategic planning and working knowledge of the area's service provider systems and programs; proven ability to work with volunteers and community groups particularly in minority communities; must have excellent oral and written communication skills. Bachelors in sociology, social work, psychology or related field.



Equal Opportunity Employer
URBAN LEAGUE OF PORTLAND
10 NORTH RUSSELL
PORTLAND, OREGON 97227
ATTN: PRESIDENT AND CEO

PRINCIPAL EXECUTIVE/MANAGER B

(Local Office Manager)

Current opening, State of Oregon Employment Division located in Tillamook. \$2,276-\$3,205/mo. plus liberal fringe benefits including contributions to family health and dental insurance, and a fully paid retirement program.

TO QUALIFY you must have five years of experience in leadwork or supervision; OR five years of steadily increasing responsibility in staff technical or professional level work related to a human services or human resource program.

Experience must have included participation in the management of a program, section or unit, including such areas as: development of program rules and policies, long and short range goals and plans, program evaluation, or budget preparation.

A Bachelor's Degree or coursework in a field related to management (such as Business or Public Administration) OR a field related to a human services or human resource program, may be substituted for up to three years of the required experience.

For recruiting announcement and required State application call 378-3253. Applications must be returned to Employment Division, Personnel and Training Unit, 875 Union St., N.E., Salem, OR 97311 by 5:00 p.m., July 10, 1990.

AN EOE/AA EMPLOYER

DIRECTOR, YOUTH SERVICE CENTER

\$22,000-\$25,000

The Urban League of Portland is accepting applications through July 13, 1990. The Director of the Youth Service Center is responsible for the day-to-day management and administration of the county-funded program. Candidates must have a minimum of 4-6 years progressive staff management experience; program development/implementation skills; knowledge and experience in grant/proposal writing, budgeting process, strategic planning and working knowledge of the area's service provider systems and programs; proven ability to work with volunteers and community groups particularly in minority communities; must have excellent oral and written communication skills. Bachelors in sociology, social work, psychology or related field.



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ATTN: PRESIDENT AND CEO

CAKE DECORATORS

Are you the Icing on the Cake?



Do you like to create works of art? Can you make wedding cakes extra special, or cartoon characters come to life on a birthday cake?

We're searching for skilled, professional cake decorators who know how to listen to their customer and make them smile. If you're that special, skilled, creative person, then we need you!

Apply in person at the food desk at any of the following stores by July 2, 1990.

- ROCKWOOD
- HOLLYWOOD WEST
- GRESHAM
- BURLINGAME
- TUALATIN
- DIVISION

Help us top off our cakes with the best - YOU!

Fred Meyer

Equal Opportunity Employer

RESTAURANT

Casting Call...



Our restaurant has a new, dynamic, "diners" concept reflecting the fun of the 1950's. We are seeking enthusiastic, fun-loving people who enjoy making guests smile for the following full & part-time positions for Fred's Diner in our newly remodeled Oak Grove store:

Pick up an application at:
Oak Grove Fred Meyer
14700 SE McLoughlin Blvd.,
Milwaukie. Apply today!

- *Line Cooks
- *Wait Staff
- *Cashiers
- *Dishwashers

Fred Meyer

Equal Opportunity Employer

NEED SUMMER HELP?



Hire a student from the North Portland Youth Employment Program

- FOR: ■ Yard Work ■ Clean Up ■ Minor Maintenance
- Car Washing ■ Child Care ■ Housework
- Home Improvement Projects, etc.

CALL: Oregon State Employment Division
5411 NE Union Avenue, Suite B
280-6046 and ask for the Youth Representative

Program operated to provide summer work experiences for the youth of North/Northeast Portland