

# JOBS/CLASSIFIED ADVERTISING

## PLANNING COORDINATOR WATER SYSTEM

The Portland Water Bureau is recruiting for a water system planning coordinator. This is Senior level management work managing a planning section working on long term planning projects. Applicants must have related skills & knowledge. Proposed salary is \$43,000-\$47,000 plus City of Portland benefits.

Interested parties should call 796-7404 for an informational packet. Resumes & examples of work must be postmarked no later than midnight April 22, 1990 & sent to: Portland Water Bureau, 1120 SW 5th, Room 611, Portland, OR 97204.

City of Portland is an Equal Opportunity Employer and women & minorities are encouraged to apply.

## INVESTOR REHABILITATION LOAN SPECIALIST PORTLAND DEVELOPMENT COMMISSION Housing Department

\$28,980-\$35,952

Minimum three years in direct loan originating and underwriting of debt financing of projects involving the purchase and/or construction of income property. Must have demonstrated knowledge of real estate financing terms, techniques, and strategies related to income property. Requires a good understanding of rental housing factors including property management, determining market rents, typical operating expenses, private and public financing programs. Lotus 123 or VP Planner proficiency required. To receive a complete description and application packet, contact The Portland Development Commission, Human Resources Section at 796-6819. Closing date-April 20, 1990.

Equal Opportunity/Affirmative Action Employer

## TEACHERS

Portland State University, Upward Bound Summer Session, June 20 to August 8, 1990. Writing, math, career, active learning projects. For application packet, send resume and letter specifying area of interest to: Upward Bound/PSU, PO Box 751, Portland, OR 97207. APPLICATION DEADLINE: APRIL 20, 1990, 5:00 PM. PSU is an Equal Opportunity/Affirmative Action Employer

## MENTAL HEALTH

Entry Counselor - STAR CODA Inc. seeks entry level Counselor II in the STAR methadone maintenance program. Responsibilities include caseload of 25 clients, provision of individual and group therapy, maintenance of clinical records, assistance with other program functions. Counselor may occasionally be required to work early evenings or on Sat. morning. To qualify, applicant must possess associates degree in health services, psychology or related field. CCDC certification may be substituted for associates degree. At least 1 year supervised human services is also required. Experience in methadone treatment preferred. To apply complete and submit standard CODA application form with screening question responses to address below. Application materials available at CODA INC. 210 NE 20th, Portland, OR 97232. Phone 239-8400

Equal Opportunity/Affirmative Action Employer

## DEPUTY DIRECTOR/DIRECTOR OF OPERATIONS

The Oregon State Fair and Exposition Center is seeking qualified applicants for the position of Deputy Director/Director of Operations. Must have four years of management experience including background in managing multifaceted programs and demonstrated skills in communications. Duties include overseeing Facilities Maintenance, Construction, Horse Racing, Food Concessions, Janitorial, and Security Programs. This is a full-time State of Oregon Executive Position. Job Announcement is available by contacting Oregon State Fair and Exposition Center, PH: 378-3247, 2330-17th Street NE, Salem, OR 97310-0140. Recruitment closes on April 25, 1990.

Equal Opportunity/Affirmative Action Employer

## HAZARDOUS MATERIAL SPECIALIST

\$28,344 - \$37,764

The Public Utility Commission has two openings in Portland for motor carrier specialists. These employees administer and enforce hazardous material/hazardous waste rules and regulations as well as state and federal safety regulations. To qualify, you must have three years of transportation experience gained with a motor carrier, shipper, transportation regulatory agency, military agency, law enforcement agency, or Public Utility Commission, AND a Bachelor's degree with course work in business administration, economics, engineering, chemistry, or related field, OR three more years of responsible, pertinent experience.

For application materials, call (503) 373-7949, or write PUC Personnel Services, Labor and Industries Bldg., Salem, OR 97310-0335.

Equal Opportunity/Affirmative Action Employer

## Office Assistant 2

Full-time clerical position with C-TRAN. Start rate \$7.85/hr. plus benefits. Performs a variety of clerical duties. Emphasis in this position is places on word processing, typing, filing, maintenance of archival records, use of dictaphone, receptionist and telephone duties. Requires good public relations skills, clerical skills and excellent work references. Typing 60 wpm required. Closes April 20, 1990.

Apply at Employment Security Department, 603 West Evergreen Boulevard, Vancouver.

Equal Opportunity Employer. MFH

## 9-1-1 Call Taker/Dispatcher

Salary Range: \$1429 - \$2013/mo. (Eligible for incentive pay after 3 years)

The City of Eugene is accepting applications for entry level or lateral position in public safety communications center. Requires quick, efficient, and accurate receiving and processing of information for police, fire, and medical calls. Prior communications experience is preferred. Public contact or telephone experience required. Must be able to speak clearly and distinctly, to effectively communicate with the public in emergency situations, and to type 30 wpm. 24-hour operation, shift work required. CLOSING DATE: April 27, 1990. Obtain application packet at Human Resource/Risk Services, City of Eugene, 777 Pearl Street, Room 101, Eugene, Oregon. (503-687-5061) AA/EOE

## Community Health Nurse

2 DAYS/NO WEEKENDS \$2122 to \$2690 per month Excellent benefits plus 6% Pers Retirement Contribution. Are you ready for a challenge? Energetic? Clackamas County's Social Services Division has an opening for a Community Health Nurse 2 to do preadmission screening. You will assess and determine appropriate level of care; provide consultation to hospital coordinators, case managers and other medical professionals, and act as liaison on behalf of client. Independent judgement, conflict resolution, strong decision making and technical skills a must. Knowledge of medicare/medicaid necessary. COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available at

Clackamas County Personnel, 904 Main Street, Oregon City, Oregon 97045. Closing date April 20, 1990, 5:00 p.m.

An Equal Opportunity Employer.

## CITY OF SALEM

### Assistant Planner.

\$10,881-\$13,217/Hr. Professional, entry level planning work reviewing land use applications, partitionings, zone changes variances and building plans for code compliance. Four year degree with coursework in planning, architecture or landscape or any equivalent combination of experience/training providing knowledge of urban planning principles and research methods which apply to planning. Closes 4/20/90.

Pers. Dept., Rm. 225, 555 Liberty St. SE, 97301. EOE.

## ART DIRECTOR

This creative, take-charge position requires minimum two years experience as a broadcast artist. Must have extensive knowledge of graphic layout for print advertising along with broad understanding of video composition and form. Salary commensurate with ability and experience. Send resumes to Dennis Updegraff, V.P. Programming and Operations, KPDX-TV P.O. Box 49, Portland, OR 97207. No Phone Calls.

Equal Opportunity Employer.

## PUBLIC INFORMATION OFFICER

Act as liaison for the City of Gresham with schools, community groups, and the public; manage/coordinate special events; develop/maintain effective relations w/news media; prepare news releases/bkgrd. papers; provide public inf./community relations assistance to City dept.; and respond to citizen requests for service or complaints. Salary range: \$2541-3243/mo. plus exc. benefits. REQ: BA/BS w/major coursework in journalism, communication, public relations, or related field; plus 3 yrs. prof. exp. in communications or public inf./relations programs. Add'l exp. may sub. for some of the req. ed. Skill in the use of desktop publishing software strongly preferred. Submit detailed resume and 2 work-related writing samples by 5:00 p.m., April 20, 1990, to: City of Gresham, Human Resources Div., 501 N.E. Hood, Suite 100, Gresham, OR 97030, Ph. 503/669-2309. NOTE: Resume should not contain any personal information except name, address, and phone number.

EEO/AA.

**POLITICAL Note:** Help slow modern progress, write in a black governor of Oregon on May 15, 1990, don't vote Republican or Democrat, but vote Independent. Contrib ution paid for by committee to elect Robert L. Forthan, US Bank Acct. number 180-6018-808.

## MENTAL HEALTH TREATMENT COORDINATOR

Nationally recognized YWCA Girls' Emancipation Program seeks seasoned counselor. Provide group therapy and case mgmt. to troubled girls in supportive environment. Experience in group counseling and working with youth of diverse ethnic backgrounds required. REQUIRED YWCA APPLICATION available at 1111 SW Tenth, due April 23.

The YWCA is an Equal Opportunity Employer.

## Mental Health Specialist 2

Youth Alcohol & Drug Treatment Program \$2220 to \$2820 per month Excellent benefits plus 6% PERS

Are you ready for a challenge? Possess strong youth clinical dependency treatment skills and like to work in collaboration with other agencies? Clackamas County Youth Alcohol and Drug Treatment program is seeking a dynamic individual to be the therapist for an innovative drug and alcohol treatment program working with court mandated juveniles who are on electronic surveillance. Treatment responsibilities will focus on adolescent with multiple problem issues.

Competitive candidates must possess a Master's degree in a behavioral science area and five years of experience in providing treatment to this population. Demonstrated ability to work cooperatively in an inter-agency situation; demonstrated group therapy and behavior management skills required.

COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available Mon-Fri at Clackamas County Personnel, 904 Main St., Oregon City, Oregon 97045. Deadline date April 13, 1990, 5:00 pm.



An Equal Opportunity Employer.

## PROGRAM TECHNICIAN 2 (CO8130\*) JOBS MONITOR & TECHNICAL ASSISTANCE SPECIALIST IN ADULT AND FAMILY SERVICES DIVISION (AFS)

SALARY (\$2464-\$3286 MONTHLY) Excellent Benefit Package State of Oregon, AFS needs an energetic and innovative person with monitoring and program evaluation skills for a Program Technician 2 position in the Income Maintenance Section in Salem, Oregon.

QUALIFICATIONS: ...two years of experience with responsibility for coordination, monitoring or providing technical assistance in employment and training programs. Experience must have included program evaluation responsibility. The applicant's background must clearly demonstrate how they have gained the knowledge and skills identified in Announcement #OC900342. Obtain a State of Oregon Application (PD100) and Announcement #OC900342, from Personnel Center, 775 Court Street, Salem, Oregon 97310.

APPLY AS SOON AS POSSIBLE, APPLICATIONS MUST BE POST-MARKED BY APRIL 24, 1990 TO BE ACCEPTED. FOLLOW THE DETAILED INSTRUCTIONS ON THE ANNOUNCEMENT. AN EQUAL OPPORTUNITY EMPLOYER.

## Library Assistant 1

\$1168 to \$1462 per month Excellent benefits plus 6% PERS retirement contribution. Part-time \$7.16 to \$8.96 per hour Are you customer service oriented? Possess strong communication skills? Versatile? Clackamas County is looking for full-time and part-time multi-talented individuals to assist library patrons, process new and old library materials and assist with other duties as assigned. May act as leadworker. Hours and days worked will vary. Rotating work locations include Damascus, Oak Lodge, Clackamas Town Center, and Hoodland. This recruitment will establish a list for future openings. COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, Oregon 97045. Closing date April 20, 1990, 5:00 p.m.

An Equal Opportunity Employer.

## PART-TIME ON CALL CLERICAL

Here's the ideal job for the homemaker with clerical skills who wants to make some extra money on occasions throughout the year. We're looking for someone to cover for vacation and sick leave for our office personnel. If you have good typing skills (45 wpm), excellent telephone communications skills and an outgoing personality, call Pam at The Halton Company, 288-6411 ext. 309.

EQUAL OPPORTUNITY EMPLOYER

## POLICE OFFICER

Salary Range: \$2,006-\$2,688/mo

The City of Eugene is accepting applications for recruit and lateral police officers. Placement in the salary range will depend on previous experience. Applicants must be 21 years of age, a U.S. citizen, possess a high school diploma or equivalency and meet all other minimum standards for employment as a law enforcement officer in the State of Oregon. New employees must agree to refrain from using tobacco products while on duty. CLOSING DATE: May 11, 1990. Obtain application packets at City of Eugene, HRRS, 777 Pearl Street, Rm. 101, Eugene, OR 97401. (503) 687-5061 AA/EOE

## ENGINEER

Adams County Department of Public Works will be accepting applications and resumes for the position of County Engineer through April 30, 1990. The position requires licensed Washington State P.E. certification. Salary range \$32,000-\$37,000, depending on experience. Complete job description and applications are available at 210 W. Broadway, Ritzville WA 99169, ph. (509) 659 0090. Adams County is an Equal Opportunity Employer.

## WANTED

Would you like to nurture America's children while staying at home and earn money? Become a Family Day Care Provider and provide child care in your N/NE home. Call 285-0493.

## RECEPTIONIST

Private non-profit organization seeks receptionist for administrative offices. Answer busy, multi-line phones, greet visitors, process mail and assist with sec. task. Excellent phone manners and 45wpm typing required. Salary \$12.00 To \$14,000/per year DOE plus excellent benefits. Serious applicants submit cover letter and resume to: Paula Easter, Oregon Food Bank, 240 N.E. Riverside Way, Portland, Oregon 97211 by 4/20/90.

## MENTAL HEALTH TREATMENT COORDINATOR

Nationally recognized YWCA Girls' Emancipation Program seeks seasoned counselor. Provide group therapy and case mgmt. to troubled girls in supportive environment. Experience in group counseling and working with youth of diverse ethnic backgrounds required. REQUIRED YWCA APPLICATION available at 111 SW Tenth, due April 23. The YWCA is an Equal Opportunity Employer.

## Bradley-Angle House, Inc.

Domestic violence shelter night case manager, 40 hours p/w overnight. \$9600.00 per year plus benefits Closing date April 16, 1990 Send resume and cover letter to: P.O. Box 14694 Portland, Oregon 97214 A.A./E.O.E.

Two openings w/The Dept. of Social & Health Services in Tumwater Washington

## PUBLIC HEALTH NURSING CONSULT.

Duties: As part of maternal/child health team, provide consultation & tech. assist. to local agencies statewide. Requires: 1 yr. in the delivery of outpatient health care to pregnant women &/or children & a Master's either in nursing, including or supplemented by approved curriculum in public health nursing, or in public health from a university program approved by the American Public Health Assoc. & 2 yrs. in public health nursing in an administrative, supervisory, consultant, or teaching capacity & a valid WA State RN license. Salary: \$2294-2937 plus Med/Dental Recruitment Closes 4/25/90

## State of Oregon Building Codes Agency

### DEPUTY ADMINISTRATOR

Assist the Administrator with developing and implementing all activities of the agency. Qualifications include four years of management experience in program planning and evaluation, budget preparation, and policy development. Salary range \$3370-\$4742.

### ASSISTANT ADMINISTRATOR Operations

Manage sections of the agency which are responsible for accurate interpretation and application of Oregon building codes. Minimum three years of management experience is required which must include at least two years of supervision and management of a building codes program. Salary range \$3050-\$4298.

### ASSISTANT ADMINISTRATOR Management Services

Direct and coordinate programs of accounting, budget, field offices, information services, office services, and personnel. Required three years of management experience. Salary range \$3050-\$4298.

THESE positions close May 4. Obtain job announcement and exam information from Oregon Building Codes Agency, 1535 Edgewater NW, Salem, OR, 97310, (503) 373-1248. EOE.

## FINANCE DIRECTOR

\$3050 - \$4298

The Oregon Department of Forestry is seeking an individual for a current vacancy in Salem. Duties: Manages and directs the accounting, payroll, and purchasing/contracts programs of the Department.

Requires: Three years of management experience in public or private organization which included responsibility for development of program rules and policies, long- and short-range plans, program evaluation and budget preparation AND one year experience at a professional level in accounting. Graduate level course work in the required experience, but will not substitute for the one year of specialized experience. Preference may be given to individuals with experience in Automated Budget Information System (ABIS) and State-wide Finance Report (SFR).

Announcement closes: April 23, 1990. Contact Department of Forestry Personnel Section, 2600 State Street, Salem, OR 97310, (503) 378-2565, for job announcement, test questions, and applications.

## HAZARDOUS MATERIAL SPECIALIST

The Public Utility Commission has two openings in Portland for motor carrier specialists. These employees administer and enforce hazardous material/hazardous waste rules and regulations as well as state and federal safety regulations. To qualify, you must have three years of transportation experience gained with a motor carrier, shipper, transportation regulatory agency, military agency, law enforcement agency, or Public Utility Commission, AND a Bachelor's degree with course work in business administration, economics, engineering, chemistry, or related fields, OR three more years of responsible, pertinent experience. For application materials, call 503/373-7949, or write PUC Personnel Services, Labor & Industries Bldg., Salem, OR 97310-0335.

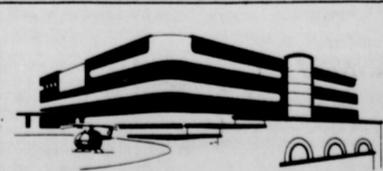
## ACCOUNT MANAGER

Outgoing, motivated person with excellent selling skills, 2 years experience in media sales or agency account work desired. resumes to Dale Cloma, Local Sales Manager, KPDX-TV, P.O. Box 49, Portland, OR 97207 by Monday, April 9, 1990. No phone calls. EOE

## TEACHER ASSISTANT II

Salary Range: \$6.06-\$7.37/Hr.; 28 Hours/Week

AA in ECE or CDA and 1 year experience with 3-5 year olds in pre-school setting.



## JOB OPPORTUNITY

Call our 24-Hour JobLine at 280-4727 for a listing of current openings at Emanuel Hospital & Health Center.

EMANUEL HOSPITAL & HEALTH CENTER  
A Legacy Member  
Equal Opportunity Employer, MFH.