

JOBS/CLASSIFIED ADVERTISING

MANAGEMENT

ASSISTANT MANAGER
 Salary: \$2,513-\$3,538/Mo.
 The Evaluation Section of the Oregon Worker's Compensation Division seeks applicants for its Assistant Manager Position. Major duties include overseeing a program that evaluates disabilities of occupationally injured workers and determines disability benefits injured workers receive; consulting with insurance companies/self-insured employers about Workers' Compensation Law; assisting in planning/coordinating the Section's activities; assisting in preparing policies, procedures, administrative rules and disability rating standards; preparing and monitoring the Section's biennial budget; and representing the Section to interest groups. Applicants must have four years experience in leadwork/supervision OR four years of increasing responsibility in staff technical or professional work related to a program of the Workers' Compensation Division. A Bachelor's or coursework in a field related to management or to a program of the Workers' Compensation Division may be substituted for up to three years of the required experience. For additional information and an application, contact Employee Services, Department of Insurance and Finance, 21 L & I Building, Salem, OR 97310. (1-378-3200.)
Equal Opportunity Employer

MEDICAL NURSES - A CAREER CHANGE? MEDICAL AUDITING
 Salary: \$2,039-\$2,713/Mo.
Two (2) Positions Available
 The Medical Review and Abuse Section of the Oregon Worker's Compensation Division seeks applicants to work as Auditors/Investigators, performing on-site audits of medical provider records to ensure compliance with statutes and rules, preparing complex audit reports, investigating complaints, and interpreting laws/rules relating to fraud/abuse and the provision of medical services in the workers' compensation system. Applicants must have three years experience in field contact or technical work dealing with Workers' Compensation Law, including one year at the level of a journeyman field representative, or supervising examiner experience, AND a Bachelor's degree or three more years of responsible experience. Preference may be given to applicants who are experienced in conducting medical or utilization reviews or in medical case management. For additional information and an application, contact Employee Services, Department of Insurance and Finance, 21 Labor & Industries Building, Salem, OR 97301 (378-3200).
Equal Opportunity Employer

PROGRAMMER/ PROGRAMMER ANALYST
 Salary Range: \$2,053-\$2,865/Mo.
 City of Eugene
 This position will support the City's conversion team in converting existing financial and administrative systems to Computer Associate's database management system. Responsibilities include (1) design, code, test, and debug IBM mainframe computer programs, primarily using Computer Associate's programming language called IDEAL; (2) organize program and system documentation; and (3) assist users to use computer programs and tools. Requires experience in computer programming in an IBM mainframe environment, training and/or experience in relational data bases, four year degree with course work in software design and implementation, and/or combination of experience and training. Obtain application and supplemental questionnaire at City of Eugene, HRRS, Room 101, 777 Pearl Street, Eugene, Oregon 97401. (503) 687-5061. CLOSING DATE: April 6, 1990.
An Affirmative Action/ Equal Opportunity Employer

SECRETARY
 (City Recorder's Office)
 The City of Gresham is seeking a secretary for the City Recorder's office. Provides complex/technical information to the public and city council; takes minutes for some evening council/budget committee sessions; and enters council actions into Clerk's Index system. Requires three (3) years sec. experience clearly demonstrating accurate minute recording/transcription; effective communication of complex information to the public/staff; word processing skills, independent judgment; and considerable knowledge of English, spelling, and punctuation. Salary Range: \$1,486-\$1,897/Mo., plus excellent benefits. Closes 3/30/90. CITY OF GRESHAM APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE REQUIRED.
 City of Gresham
 Human Resources Division
 501 NE Hood, #100
 Gresham, OR 97030
 (503) 669-2309
An Affirmative Action/ Equal Opportunity Employer

MENTAL HEALTH RESIDENTIAL ON-CALL BACK UP WORKERS
 CODA, Inc. seeks qualified applicants for on-call back up workers to provide sole facility and client supervision at residential treatment centers. Variable shifts. Experience with residential or alcohol, drug clients required. \$5.48 hour. Application materials and screening questions available at CODA, INC., 210 NE 20th, Portland, OR 97232, 239-8400.
An Affirmative Action/ Equal Opportunity Employer

MULTNOMAH COUNTY DENTAL ASSISTANT/ RECEPTIONIST
 Salary: \$7.95 Per Hour
 Provides direct assistance to dentists and dental hygienists and performs clerical duties; requires one year of experience or completion of an accredited dental assisting program and ability to obtain a certificate of radiologic proficiency; apply by March 30, 1990.
WHERE TO APPLY: Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204.
Equal Opportunity Employer

BIOLOGY PART-TIME FACULTY TEACHERS
 Linfield College seeks 1 or more part-time faculty to teach the Cell Biology & Microbiology portions of team-taught principals course for majors in Fall Semester; and teach 2 general education courses, Microbes & Man (or Environmental Science) in Fall Semester & Environmental Science (or Microbes & Man) in January term. Master's degree & teaching experience required, PhD preferred. Send application letter, resume, 3 letters of recommendation, & transcripts of college & university work to Dr. Kareen Sturgeon, Chairperson Biology Dept., Linfield College, McMinnville, OR 97128. Screening begins April 30.
An Affirmative Action/ Equal Opportunity Employer

ATTENTION: EARN MONEY TYPING AT HOME!
 32,000/Yr. Income Potential
 Details,
 (1) 602-838-8885, Ext. T-12859
Equal Opportunity Employer

RADIO DELIVERY PERSON
 Part-Time
 Exceptional knowledge of metro area, clean driving record with valid O.D.L. Ability to work under pressure. Send resume to:
 Atten.: Ellen Burns
 KGON Radio
 4614 SW Kelly
 Portland, OR 97201
Equal Opportunity Employer

CLERICAL

ADMINISTRATIVE SUPPORT SPECIALIST I
 For the Personnel/Financial Services Unit of the Legislative Administrative Committee. Full Time position performs a variety of skilled clerical tasks. Preference will be given to applicants who possess word processing skills. Salary range: \$1,304-\$1,694 per month. A Legislative Administration Committee application is required.
 Application materials must be received by 5 P.M., April 9, 1990. Contact Personnel Services, Legislative Administration Committee, 5401 State Capitol, Salem, OR 97310. (503) 378-8530, FAX: (503) 373-1527.
Equal Opportunity Employer

MENTAL HEALTH C-III FAMILY COUNSELOR
 Salary: \$1,232-\$1,300/Monthly
 Plus Excellent Benefits
 CODA, INC. seeks counselor in the family services program to provide structured intensive outpatient treatment to adults referred by the Childers Services Division. Responsibilities include diagnosis, evaluation, and treatment to clients including individual, group and family counseling. Conduct of structured educational groups, consultation, coordination and liaison with CSD. Shift requires some evening work.
TO QUALIFY: Bachelor's degree in a human services discipline and 2 years supervised human services experience are required. Knowledge of chemical dependency and experience in the treatment of chemical dependent women very strongly desired.
TO APPLY: Submit standard CODA application form and screening question responses to the address below. Application materials available at CODA, INC., 210 NE 20th, Portland, OR 97232. Phone 239-8400.
An Affirmative Action/ Equal Opportunity Employer

EDUCATION
 Coordinator for innovative welfare reform project under Federal Family Support Act. F/T position funded through 9/30/90 (with anticipated contract extension). Master's in: Counseling, Psychology, or related field. Two yrs exp in skills assessment, teaching & coordination w/ disadvantaged adults. Salary \$2,000-\$2,250/mo. Benefits. Non-smoking preferred. Closing date: 4/6/90. Apply to: President's Office, Columbia Gorge Community College, 300 E. 4th St., The Dalles, OR 97058. (503) 296-6182. FAX (503) 296-2107.
Equal Opportunity Employer

SUPERVISOR, SPECIAL EDUCATION
 To supervise staff in the planning and implementation of direct teaching and/or services with students.
APPLICATION DEADLINE: 04/09/90 by 2:00 p.m.
 Call at 257-1501 Jeaneen, for Multnomah Education Service District application form and additional information or come to Multnomah Education Service District, 11611 NE Ainsworth Circle, Portland, OR
Equal Opportunity Employer

DATA PROCESSING PROFESSIONALS
There's A Million Reasons Why We Speak Your Language!
 Blue Cross and Blue Shield of Oregon, a major health insurance company provides health insurance to over one million people. Your expertise in new development and large scale enhancements will help all of them. Several large projects and new business efforts will be requiring individuals with experience working in a large scale IBM mainframe environment.
 All positions require strong communication, interpersonal and user skills. Candidates must also have experience in the following:
 * VSAM * COBOL
 * TSO/ISPF * OS/JCL
LEAD ANALYST
 Requires extensive background in the development of CICS based systems and demonstrated success in a project management role.


COUNSELOR/CASE MANAGER
 Half-Time
 Experience working with adolescents & families plus case coordination skills required. Master's degree preferred, Bachelor's degree plus experience considered. \$7,500-\$10,500/Annually. Obtain applications at 2301 N.W. Glisan, Portland, or call 222-9661, ext. 292. Deadline 4/2/90.
Equal Opportunity Employer

H & I's
 Beauty Salon & Beauty Supplies
HELP WANTED BARBER or BEAUTICIAN
 231 N. Lombard · Suite 200
 289-0205


ENGINEERING TECHNICIAN
 Salary Range: \$2,053-\$2,603/Mo.
 Technical position performing engineering survey, design/drafting, and inspection of public improvement projects. Work in a team setting with other technicians & engineers. Responsible for preparation of engineering documents. Performs calculations and prepares plans using CADDE system. Performs non-professional survey work and inspects public improvements. Initially, technicians in this classification may assist project teams providing engineering for a large multi-year sewer project. Requires associate degree in Civil Engineering Technology and or any combination of course work and experience.
CLOSING DATE: April 6, 1990. Obtain application and supplemental questionnaire at City of Eugene, Human Resource & Risk Services, 777 Pearl St., Rm. 101, Eugene, OR 97401. 687-5061.
An Affirmative Action/ Equal Opportunity Employer

TRUST INVESTMENT SALES OFFICER
 Security Pacific Bank Oregon is seeking a service oriented individual for a business development position in Financial Management and Trust Services. Our services are market and client focus rather than product driven. Position requires in-depth knowledge of investments, taxation, estate, and financial planning. Successful sales history, excellent communication and interpersonal skills, and commitment to the highest level of quality service are required. Base salary plus unlimited incentive compensation.
 As part of Security Pacific, the 4th largest Bank Holding Company in the country, we offer an excellent flexible benefits program, and superior advancement potential. Please send a resume or apply in person at:
SECURITY PACIFIC BANK OREGON
 Personnel Department
 P.O. Box 3066
 1001 SW Fifth Avenue, 2nd Floor
 Portland, OR 97208
 (503) 796-3878
Equal Opportunity Employer

PROGRAMMER ANALYSTS
 Requires a minimum of 2 years experience in performing systems analysis and design, coding, testing and implementation assignments. CICS skills a definite plus.

PROGRAMMERS
 Requires a degree in Computer Science or at least 1 year of experience performing program design, testing and implementation assignments.
 In addition to significant technical challenge and professional growth, Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #123 at the top of your resume or in your cover letter. Send resume to:
Blue Cross & Blue Shield of Oregon
 Human Resources Dept., 5th Floor
 100 S.W. Market * Portland, OR 97201

An Affirmative Action/Equal Opportunity Employer

MAINTENANCE JOURNEY-LEVEL MILLWRIGHT
 The James River Corporation, Wauna Mill, has an opening for a journey-level Millwright. Candidates must be able to prove journey-level status either by showing that they have completed a 4-year apprenticeship program, or have at least 8 years experience millwrighting. CANDIDATE ALSO MUST HAVE SOME MACHINIST EXPERIENCE. Prefer experience in pulp and paper industry, or other heavy industry, especially in the paper converting process, or other heavy industry. Proof of journey-level status and a resume must accompany the application. Journey-level rate is \$19.91 per hour plus fringes.
 Candidates must apply in person only at the Oregon Employment Division, 818 Commercial Street, Astoria, or at the Washington Employment Service, 711 Vine Street, Kelso, beginning Monday, March 19 from 8:00 a.m.-5:00 p.m., and closing Friday, March 30 at 5:00 p.m.
James River Corporation
Equal Opportunity Employer M/F

INSURANCE MEDICAL CLAIMS ANALYSTS
 Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:
 * 1 year recent clerical work experience in a doctor's office or hospital setting.
 * Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience.
 * ICD-9/CPT-4 Coding.
 * A minimum of 6-12 months experience using a CRT in a production oriented environment.
 * Fast, accurate use of a 10-key calculator.
 Previous claims processing or insurance billing experience highly desirable.
 Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:
Blue Cross Blue Shield of Oregon

 Human Resources Dept., 5th Floor
 100 S.W. Market
 Portland, OR 97201
Equal Opportunity Employer

AGENCY PROGRAM TRAINIER (C1330*)
WESTERN REGION TRAINER IN ADULT AND FAMILY SERVICES DIVISION (AFS)
 Salary: \$1,948-\$2,589/Monthly
 Excellent Benefit Package
 State of Oregon, AFS needs an energetic and innovative person with good teaching and training skills for a Western Region Trainer position in the Western Region office in Salem, Oregon.
QUALIFICATIONS: Two years of at least staff level experience which included making presentations regarding technical subjects to large and small groups and collecting and analyzing technical program data and writing technical reports. The applicant's background must clearly demonstrate how they have gained the knowledge and skills identified in Announcement 30C900256.
 Obtain a State of Oregon Application (PD100) and Announcement #OC900256 from Personnel Center, 775 Court Street, Salem, Oregon 97310.
APPLY AS SOON AS POSSIBLE, APPLICATIONS MUST BE POST-MARKED BY APRIL 4, 1990 TO BE ACCEPTED.
FOLLOW THE DETAILED INSTRUCTIONS ON THE ANNOUNCEMENT.
Equal Opportunity Employer

BIDS/SUB-BIDS

SUB-BIDS REQUESTED
 Oregon Coast Aquarium
 Newport, Oregon
Bid Date: Friday, March 30, 1990 at 1:30 P.M.
DONALD M. DRAKE COMPANY
 1740 N.W. Flanders * Portland, Oregon 97209-2283
 (503) 226-3991 * FAX No.: (503) 228-3019
 Oregon Contractor's Board Registration #00377
 We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, and emerging small business enterprises.

SUB-BIDS REQUESTED
 Oregon Coast Aquarium
 Newport, Oregon
Bid Date: Friday, March 30, 1990 at 1:30 P.M.
ANDERSEN CONSTRUCTION COMPANY, INC.
 6712 N. Cutter Circle * Portland, OR 97217
 (503) 283-6712 * FAX: (503) 283-3607
 Oregon Contractor's Board Registration #63053
 We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, and emerging small business enterprises.

SENIOR PROGRAM CASE MANAGER
 Half-Time Position
 Apply:
 Urban League of Portland
 10 N. Russell
Equal Opportunity Employer