

PROFESSIONAL SERVICES DIRECTORY

<p>Tax Returns ONE on ONE Tax Service 317 N.E. Killingsworth Portland, OR 97211 (503) 289-0851 Valerie Currie Tax Consultant</p>	<p>McMurphy's <i>Buying Appliances Working or Not</i> 288-3233</p>	<p>RENT WASHERS & DRYERS rental washer Co. \$15 OFF DELIVERY & INSTALLATION FEE \$30. Delivery & Installation Portland 231-7413 Vancouver 693-4000</p>	<p>CAREER NETWORK INC CNT AGENCY ACCOUNTING EXECUTIVE MGMT. ADMINISTRATIVE HIGH-TECH BOOKKEEPING FINANCE CLERICAL/OFFICE MARKETING CONTROLLERS SALES DATA PROCESSING SECRETARIES ENGINEERING 700 NE Multnomah Suite 400 233-0055</p>	<p>R.D. Sevier & Son, Inc. Garbage Service 1101 N.E. Alberta Portland, OR 97211 287-0262 Linda Sevier</p>	<p>Ameera Saahir, President M. J. Toys & Games, Inc. 573 N. Killingsworth St. Portland, OR 97217 (503) 240-5378</p>
<p>"A good product is your best advertisement" Rene's Satin Suisunins 236 S.W. Salmon, Suite A Portland, OR 97204 (503) 240-5323</p>	<p>B.E.A.N. Better Entertainment Attractions Network P.O. Box 12471 Portland, OR 97212 (503) 288-1662 Joe (Bean) Keller</p>	<p>PROGRESSIVE REALTY INC. ORA L. HART, President 283-4542 · 281-3038 317 N.E. Killingsworth Portland, OR 97211</p>	<p>ja'bell's Beauty · Barber · Nails Supplies 5832 N.E. Union Avenue Portland, Oregon 97211 (503) 281-6393 and 5287 N. Lombard Street Portland, OR 97203 (503) 283-6085 Open: Mon. thru Sat. 9 a.m. - 8 p.m.</p>	<p>CUSTOM SEWING DESIGNING & ALTERATION Patricia Trice - Fie Wash 319 N.E. Wygant Portland, OR 97211 (503) 282-3533</p>	<p>Broadway Hairweevers 5852 N.E. 42nd Ave. Portland, OR 97218 (503) 281-9495 OPEN: Tuesday thru Saturday 9:00 a.m. - 6:00 p.m.</p>
<p>RESIDENTIAL · COMMERCIAL A. MITCHELL, INC. PLUMBING & CONTRACTING us.: 1703 N.E. Alberta res.: 507 N. Shaver St. Portland, OR 97212</p>	<p><i>Look of Radiance</i> Hair Salon & Supply Shop 3512 N.E. 15th Ave. Portland, OR 284-6365 Look of Radiance Wants You If You're Qualified</p>	<p>Optimum Family Health Clinic Dr. Jewell Crawford, M.D. 4722 N.E. Glisan Portland, Oregon (503) 232-5879</p>	<p>The Urban League of Portland 10 North Russel St. (Urban Plaza) Portland, OR 97227 (503) 280-2600</p>	<p>COMMUNITY CARE 288-5429 (Anytime) Here is a program that meets human need with no funding. Where is your pocket book to help. They serve over 2,000 per month. Help!!!</p>	<p>Shadow Masters & Sound Photography (503) 629-5930 P.O. Box 6311 Aloha, OR 97006 Rick Pratt Lesley E. Hammond</p>
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JOBS/CLASSIFIED ADVERTISING

INSURANCE
MEDICAL CLAIMS ANALYSTS
Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:
* 1 year recent clerical work experience in a doctor's office or hospital setting.
* Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience.
* ICD-9/CPT-4 Coding.
* A minimum of 6-12 months experience using a CRT in a production oriented environment.
* Fast, accurate use of a 10-key calculator.
Previous claims processing or insurance billing experience highly desirable.
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:
Blue Cross Blue Shield of Oregon
Human Resources Dept., 5th Floor
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

DATA PROCESSING
SUPERVISOR TECHNICAL SUPPORT
Blue Cross and Blue Shield of Oregon is currently accepting applications for a Supervisor in their Technical Support Department. Qualified applicants will have demonstrated the ability to perform the following tasks:
* Staff hiring, performance evaluations and budgeting.
* Education administration and development plans for staff members.
* Supervise activities in the area of mainframe operating system support, CICS system support, system performance management, capacity planning, DASE management and program product support.
* Ensure corporate response time objectives for on-line systems are met.
* Supply input for the acquisition of new mainframe software and hardware.
Eligibility requirements include:
* 6 plus years in data processing related activities.
* 4 plus years experience within the technical support system.
* In depth knowledge of MVS operating system and facilities.
* Working knowledge of CICS and VTAM/NCP software and experience with program product installation.
* Practical knowledge and/or experience in supervision, change management, project management and administrative methods.
* Bachelor's degree or equivalent in technical area.
* Strong verbal and written communication a must.
* Group presentation skills required.
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #084 at the top of your resume or in your cover letter. Send resume to:
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100 S.W. Market
Portland, OR 97201
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FUNDRAISER
Major non-profit organization is seeking a well organized, self starting individual as fundraiser in our local business community. Individual will plan, organize & direct fundraising efforts among select organizations. Responsibilities include analysis of information, volunteer orientation and management and public speaking. The candidates must have college degree or equivalent with some business experience and strong communications and management skills. Prior fundraising experience preferred. Salary minimum \$18,000 + excellent benefits. Send resume by 2/13 to:
Carolyn Lewis
United Way of the Columbia-Willamette
718 West Burnside
Portland, Oregon 97209
228-9131
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RESOURCE DEVELOPMENT PROJECT COORDINATOR
Responsible for coordination of volunteer program and fund development efforts, to include staff/volunteer supervision, fundraising, grantwriting. Requires two years related experience in a health care environment. Ability to be a self starter, mover & shaker, work independently, cooperatively and possess strong organizational skills a plus. College level course work in business preferred. Salary to \$1,383/Month. Mail cover letter and resume to:
NPCHC
5311 N. Vancouver Avenue
Portland, Oregon 97217
By: Wednesday, February 14, 1990.
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COUNSELOR/INSTRUCTOR
Special services project, Oregon State University. Qualifications: BA/BS required, MA/MS preferred in education, counseling or relevant field; 3 years counseling/advising experience; instructional experience post secondary level. 9 month appointment, fixed term, 1.0 FTE. Closing date: 3/1/90; start date: 3/15/90. Submit letter of application, 3 letters of recommendation and prof. resume to:
Lita J. Verts, Special Service Projects, OSU, Waldo Hall, Room 337, Corvallis, OR 97331. (503) 737-3628.
OSU is an Affirmative Action/Equal Opportunity Employer and complies with section 504 of the rehab act of 1973. OSU has a policy of being responsive to the needs of dual career couples.

MENTAL HEALTH CHILD/FAMILY THERAPIST
M.S.W. (or master's degree in related field) and counseling experience with children and families required. Salary \$18,000 to \$19,950 DOE. Send resume by 2/12/90 to:
C.C.M.H.
6329 N.E. Union
Portland, OR 97211
Attn: Personnel
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REWARDING CAREER!!!
Springdale Job Corps Center is accepting applications for persons to work with young adults ages 16 to 24 in a dormitory setting, evening, night and weekend shifts. Call Linda Kadoun 695-5706, Monday through Friday, After 5 p.m.
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JOB OPPORTUNITY
Call our 24-Hour JobLine at 280-4727 for a listing of current openings at Emanuel Hospital & Health Center.
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