

JOBS/CLASSIFIED ADVERTISING

Multnomah County
WAREHOUSE WORKER/
SHERIFF'S OFFICE
 Salary: \$8.75 Per Hour
 Manual and clerical work in receiving, storing and delivering goods, supplies and property; must be willing to work any shift, any day of the week; requires six months of experience and a valid driver's license; apply by February 16, 1990.

COMMUNITY SERVICES
OFFICER
 \$10.42 Per Hour
 Support Sheriff's program at Housing Authority sites; duties include responding to citizen complaints of criminal activity, monitoring activity on the grounds of the project, identifying and referring residents to community resources, developing and placing in work programs; applicants are needed to fill current openings and anticipated future openings.

PROPERTY APPRAISER
Personal Property
\$11.50 Per Hour Entry
 Responsible for annual assessment and appraisal of a portion of the taxable business personal property found in Multnomah County; requires Oregon State certification and experience; apply by February 16, 1990.

CLERICAL OPERATIONS
SUPERVISOR
Tax Information
\$22,049-\$28,689/Annually
 Supervises a "high public contact" operation which requires advanced interpersonal communication skills and customer service orientation; knowledge of and/or experience with Oregon property tax laws is desirable; apply by February 16, 1990.

LOSS CONTROL
SPECIALIST
\$25,620-\$33,304/Annually
 Assists the Risk Manager in developing, implementing and supervising programs and procedures to comply with health and safety regulations and to minimize the County's exposure to loss from employee injury, damage to physical assets and liability claims; requires three years of related experience; apply by February 16, 1990.

DEVELOPMENTAL
DISABILITIES PROGRAM
MANAGER
Social Services Division
\$37,375-\$48,588/Annually
 Responsible for the administration and operation of the DD Program for the Social and Family Services Division, Department of Human Services; manages a complex program which includes planning, direct provision of case management, contracting and advocacy; requires a related BS and six years of progressively responsible human services experience; apply by March 2, 1990.

WHERE TO APPLY: Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204.
Equal Opportunity Employer

INSURANCE
GROUP UNDERWRITER
 Blue Cross and Blue Shield of Oregon, is accepting applications for a Group Underwriter. Responsibilities of this position include calculation of rates and benefit quotes for prospective groups as well as renewal rates, financial settlements, and rating of benefit variations for existing groups.
Qualified applicants will have:
 * Strong analytical skills.
 * Ability to work under pressure.
 * Excellent written and oral communication skills.
 * College degree in business, mathematics, or statistics preferred.
 Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #065 at the top of your resume or in your cover letter. Send resume to:
Blue Cross and
Blue Shield of Oregon
Human Resources Dept., 5th Flr.
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

SECRETARIAL
STAFF SUPPORT
SPECIALIST
 Security Pacific Bank Oregon has an opening for an individual committed to providing the highest level of client service. Responsibilities include handling incoming/outgoing calls and responding to inquiries on products and services, handling business communications, forms, and reports, and coordination of sales and service projects. Requires two years experience as a receptionist/secretary, typing speed of 50-60 wpm, ability to handle large volume of calls, excellent written and verbal communication skills, and familiarity with WordPerfect 5.0 and Lotus 1-2-3.

As part of Security Pacific, we offer a competitive salary commensurate with experience and an excellent flexible benefits program.
 Please apply in person at:
SECURITY PACIFIC
BANK OREGON
Personnel Department
1001 SW 5th Avenue
Second Floor
P.O. Box 3066
Portland, OR 97208
(503) 796-3878
Equal Opportunity Employer

PUBLIC INFORMATION
OFFICER
 The Portland Development Commission is recruiting to fill the position of Public Information Officer. This position is assigned to the Public Affairs section of the Commission's Executive Office.
 Perform public information duties for more than 40 active projects as part of the Commission's urban renewal, economic development and housing activities. Serve as primary information contact with heavy volume of local and national news media. Initiate story ideas, features, position papers and news releases. Highly desired is the ability to write tight copy and edit under deadline pressure. Experience in speech writing is a plus. Successful candidate must possess proven ability to establish effective media relations with a record of high quality communications work. Position will also serve as staff to a new public/private sector PR network which promotes Portland nationally for business and investments. Minimum qualifications include five years of public affairs or journalism experience; highly developed interpersonal, oral presentation and writing skills.
 We offer a starting salary of up to \$38,160 and excellent benefits. Closing date: February 23, 1990. To apply, request a Commission application packet by calling The Portland Development Commission, Human Resources, at 796-6819.
Equal Opportunity Employer

TRIAL ASSISTANT
 Metropolitan Public Defender is seeking applicants to create an eligibility list for future trial assistant vacancies.
 Trial Assistants work as part of a team with attorneys & investigators providing legal defense services for indigents, court appointed clients in Multnomah, Washington & Clackamas counties.
Applicant should have: Strong verbal & written skills; analytical abilities related to research & processing large quantities of information; a pre-disposition to seeking sentencing alternatives and educating clients about them; ability to prepare comprehensive reports; ability to testify in court, and the ability to work with a widely divergent group of people.
 Prior social services or legal background in employment, education or volunteer service beneficial. Fluency in one or more foreign languages desirable.
 Applications & position descriptions may be obtained in person at:
Metropolitan Public Defender
630 SW 5th Ave., Suite 500
Portland, OR 97204
Or by calling 225-9100
 Deadline for completion of application & testing is 2:30 p.m., February 26, 1990.
RESUMES WILL NOT BE ACCEPTED IN LIEU OF APPLICATION.
MPD is an
Equal Opportunity Employer

OREGON STATE POLICE
Your full service police agency offers you more than just a job... but a career with prestige, by rendering services to all citizens.
 We want men and women who seek to improve themselves, their family, community and state.
 The agency offers excellent career and promotional opportunities for those with a good work ethic and desire to excel.
Salary: \$2,237-\$2,937/Mo.
BENEFITS
 * Paid Health & Dental Insurance.
 * Contribution to Retirement.
 * Paid Vacation.
 * Uniform & Safety Equipment Furnished Including Cleaning Allowance.
 * Other Paid Leave Includes Holidays, Sick Leave and Personal Days Off.
 * Overtime Pay.
 * Incentive Pay & Many Others.
REQUIREMENTS
 * 21 Years of Age.
 * High School Graduate or Equivalent.
 * U.S. Citizen.
 * Oregon Driver's License (Good Record).
 * No Felony Convictions.
 * Good Moral Character.
 * Good Health.
 * Vision No Less Than 20/80 Each Eye, Correctable to 20/20 Each Eye.
 To Apply or Obtain More Information Contact:
Oregon State Police 107 Public
Service Bldg.
Salem, Oregon 97310
Telephone: (503) 378-8192
 or
Your Local State Police Office
Woman & Minorities are
Urged to Apply
Equal Opportunity Employer

MENTAL HEALTH
CASE MANAGER
NEW DIRECTIONS
Beginning salary: \$1,109-\$1,200 per
month plus excellent benefits.
 CODA Inc. seeks qualified case manager at New Directions Transitional Adult Treatment Facility. Duties include diagnosis and treatment to a caseload of clients, individual and group counseling and therapy, therapeutic activities for clients, client records. Typical work week is Mon.-Fri. swing & day shift. Associates degree in health services or a related field or certification as a chemical dependency counselor (CCDC) and one year of supervised human services experience are required. To apply submit standard CODA application form and screening question responses to CODA INC., 210 NE 20th, Portland, OR 97232. 239-8400.
An Affirmative Action/
Equal Opportunity Employer

PERSONNEL TECHNICIAN
 Assists Personnel and Risk Manager with employee recruitment, orientation, benefits administration, salary administration, inputs and maintains employee files, collects data, tracks information, and completes special projects. Position requires previous personnel background, effective communication skills, good public relations skills, and recent computer experience. Must pass pre-employment physical and drug screening. Salary \$1,591/month to \$2,153/month plus benefits. Qualified applicants should submit resume to Personnel and Risk Manager, C-TRAN, P.O. Box 2529, Vancouver, WA 98668-2529.
Equal Opportunity Employer
M/F/H

PROGRAM
COORDINATOR
For Young Parents Program
Full-time
Salary Range: \$18,000-\$19,500/
Annually Plus Benefits
 Responsible for all aspects of program functioning including staff supervision, budgets, writing reports, and community networking. Masters level training in human services field preferred. Pick up applications at 2301 N.W. Glisan, Portland, OR, or call 222-9661, ext. 277. Application deadline 2/14/90.
Equal Opportunity Employer

ATTENTION:
EASY WORK
EXCELLENT PAY!
 Assemble products at home.
 Details: (1) 602-838-8885, Ext. W-12859.
Equal Opportunity Employer

WORD PROCESSING
INFORMATION
PROCESSING ANALYST IV
 High volume department in a major health insurance company has an opening for an Information Processing Analyst IV. Qualified applicants must have the following experience:
 At least two years demonstrating accuracy and ability to work with very detail-oriented reports; minimum for two years experience on the IBM 8100 Office System or Displaywriter. Requires demonstrated ability to comprehend and work with computers as they relate to word processing and records processing; as well as learning electronic spreadsheet applications. Must be machine oriented; must be able to work under extreme pressure. Excellent written and verbal communication skills. Six months experience as a copier key operator is desired. Typing 70 wpm.
 Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #081 at the top of your resume or in your cover letter. Send resume to:
Blue Cross and
Blue Shield of Oregon
Human Resources Dept., 5th Flr.
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

MENTAL HEALTH
C-III ALPHA HOUSE
Beginning salary: \$1,232-\$1,299 per
month plus excellent benefits.
 CODA Inc. seeks Counselor III at Alpha House Adult Residential Treatment Facility. Responsibilities include diagnosis and treatment to a caseload of drug dependent clients, conducting individual, group, and family counseling and therapy, coordinating therapeutic activities, maintaining client records. Shift is Tuesday-Saturday, 2 p.m.-10 p.m.
To Qualify: Bachelor's degree in health services, and 2 years supervised human services experience are required. To apply complete and submit standard CODA application form including screening question responses. Application forms and position announcements with screening questions are available at CODA INC., 210 NE 20th, Portland, OR 97232. 239-8400.
An Affirmative Action/
Equal Opportunity Employer

WAREHOUSE PERSON
 Location: Portland, Oregon
 Open Date: January 29, 1990
 Closing Date: February 12, 1990
RESPONSIBILITIES: Receive and ship materials. Issue and receive materials to system personnel. Storage and tracking of materials. Periodic inventories. Use and/or drive hand truck, pump truck, lift truck and other vehicles.
QUALIFICATIONS:
Minimum: High School diploma or recognized equivalent. Valid driver's license and good driving record. Ability to work with ladder, hand truck, pump truck, drive lift truck. Ability to lift and move heavy materials. Good attitude toward serving public and working with others.
Preferred: Experience in warehouse work. Cable TV installation/technical experience.

SEND INQUIRIES TO:
TCI Cablevision of Oregon, Inc.
Attn.: John Marcum
3500 S.W. Bond Street
Portland, Oregon 97201
Equal Opportunity Employer

ACCOUNTANT I
(Hult Center)
Salary Range: \$2,053-\$2,603/Mo.
 Perform professional accounting work. Review work of clerks to ensure proper recording of cash receipts, payroll and expenditures. Prepare reports and reconciliations involving complex transactions. Requires knowledge of Lotus and dBase plus a Bachelor's degree with preference given to CPA's. **CLOSING DATE:** February 23, 1990. Obtain application and supplemental questionnaire at City of Eugene, HRRS, 777 Pearl St., Rm. 101, Eugene, OR 97401. (503) 687-5081.
An Affirmative Action/
Equal Opportunity Employer

BANKING
PERSONAL BANKER
ASSOCIATE
 Security Pacific Bank Oregon is seeking an energetic individual with a strong commitment to providing the highest level of client service at our ReadyPhone Center. Responsibilities include meeting monthly service and sales goals by responding to client inquiries, introducing bank services and programs to new and existing clients, and establishing new accounts by phone. Requirements include six months previous teller experience or retail sales background and the ability to communicate clearly on the telephone in a professional and courteous manner. Knowledge of bank services, DS system, and PC input is helpful.
 Please apply in person at:
SECURITY PACIFIC
BANK OREGON
Personnel Department
1001 SW 5th Avenue
Second Floor
Portland, OR 97208
(503) 796-3878
APPLICANT HOURS
 9-1 p.m., Mon.-Fri.
Equal Opportunity Employer

MENTAL HEALTH
C-III ALPHA HOUSE
Beginning Salary: \$1,232-\$1,299
Per Month Plus Excellent Benefits.
 CODA Inc. seeks Counselor III at Alpha House Adult Residential Treatment Facility. Responsibility include diagnosis and treatment to a caseload of drug dependent clients, conducting individual, group, and family counseling and therapy, coordinating therapeutic activities, maintaining client records. Shift is Tuesday-Saturday, 2 p.m.-10 p.m. To qualify: Bachelor's degree in health services, and 2 years supervised human services experience are required. To apply complete and submit standard CODA application form including screening question responses. Application forms and position announcements with screening questions are available at CODA INC., 210 N.E. 20th, Portland, OR 97232. 239-8400.
An Affirmative Action/
Equal Opportunity Employer

YOUTH TRACKER
On-Call * Part-Time * Hours Vary
Including Some Weekends and
Evenings
 Innovative person needed to provide relief to foster parents by planning activities for and supervising youth. Must have current Oregon driver's license with good driving record. Salary \$5.00 per hour, mileage included. Obtain applications at 2301 N.W. Glisan, Portland, OR, or call 222-9661, Ext. 231.
Equal Opportunity Employer

AUTOS FOR SALE
National Publication Services
6438 Calumet Avenue
Hammond, IN 46324
GOVERNMENT SEIZED vehicles from
 \$100. Corvettes, Chevys, Porsches, and other confiscated properties. For buyers guide. 1-800-448-2562 ext 4552. Also open evenings and weekends.

DATA PROCESSING
PROFESSIONALS
There's a Million Reasons
Why We Speak Your
Language!
 Blue Cross and Blue Shield of Oregon, a major health insurance company provides health insurance to over one million people. You expertise in new development and large scale enhancements will help all of them. Several large projects and new business efforts will be requiring individuals with experience working in a large scale IBM mainframe environment.
 All positions require strong communication, interpersonal and user skills. Candidates must also have experience in the following:
 *VSAM
 * TSO/ISPF
 * COBOL
 * OS/JCL
LEAD ANALYST
 Requires extensive background in the development of CICS based systems and demonstrated success in a project management role.

MENTAL HEALTH
COUNSELOR V
FAMILY SERVICE
COORDINATOR
Beginning Salary:
\$1,700-\$1,800/Monthly
Plus Excellent Benefits
 CODA Inc. seeks supervisor for Family Services Program. Responsibilities include development and operation of residential and outpatient programs, supervision of 2-5 child care counselors, supervision of all clinical activities, performance of program development, contract management and liaison.
To Qualify: Masters degree in human services, experience in staff supervision, and 2 years supervised human services experience are required.
To Apply: Complete and submit standard CODA application form with answers to screening questions. Application materials available at CODA INC., 210 NE 20th, Portland, OR 97232. 239-8400.
An Affirmative Action/
Equal Opportunity Employer

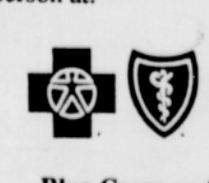
INVOICE CLERK
 Georgia-Pacific Corp. has an immediate opening for an Invoice Clerk. Responsibilities include assisting in preparation of corporate orders & invoices and filing. Individual will also provide light secretarial support as needed. Requires 10-key skills, accurate typing ability and numeric filing ability. PC experience helpful.
 Please apply in person Wednesday, 2/7 to Friday, 2/9 from 8:30 - 4:30. If unable to apply in person, please send cover letter and resume with complete salary history by 2/13 to:
Georgia-Pacific Corporation
Human Resources Department
17th Floor
900 S.W. Fifth Avenue
Portland, OR 97204
Equal Opportunity Employer

ENGINEER
TEST ENGINEER
 An immediate opening exists for a Test Engineer who will develop and optimize test diagnostics for Graphic Controller Products. Requires a BSEE degree or equivalent and three years experience. Candidate will provide ATE support, test technician training, and new product introduction support. Recent PC experience and the ability to travel is essential. Competitive salary and excellent benefit package.
 Apply in Person
Methus Corp.
1600 NW Compton Drive
Beaverton, OR 97006
 Lobby Hours: 7:00 A.M. to 6:00 P.M. (Directions: end of Walker Rd. West of 185th St.)
Equal Opportunity Employer

ATTENTION:
EARN MONEY TYPING AT
HOME!
 32,000/Year Income Potential.
 Details: (1) 602-838-8885, Ext. T-12859.
Equal Opportunity Employer

ATTENTION:
EARN MONEY READING
BOOKS!
 \$32,000/Year Income Potential.
 Details: (1) 602-838-8885 Ext. Bk12859.
Equal Opportunity Employer

PROGRAMMER ANALYSTS
 Requires a minimum of 2 years experience in performing systems analysis and design, coding, testing and implementation assignments. CICSW skills a definite plus.

PROGRAMMERS
 Requires a degree in Computer Science or at least 1 year of experience performing program design, coding, testing and implementation assignments.
 In addition to significant technical challenge and professional growth, we offer flex-time work hours, excellent benefits and a competitive salary. Send your resume or apply in person at:

Blue Cross and
Blue Shield of Oregon
Human Resources Dept., 5th Flr.
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer