

JOBS & CLASSIFIED

VANCOUVER HOUSING AUTHORITY INVITATION FOR BID SKYLINE CREST MODERNIZATION

The Housing Authority of the City of Vancouver (VHA), Washington will receive sealed bids at the Vancouver Housing Authority office, 500 Omaha Way, Vancouver, Washington, 98661, to furnish all labor, materials, equipment, and permits required to remodel dwelling units according to the drawing and specifications as follows:

Skyline Credit Modernization

1. January 17, 1990, 3:00 p.m. - 27, three bedroom duplexes.
2. January 18, 1990, 3:00 p.m. - 16 two and four bedroom duplexes.

There will be a pre-bid meeting on January 11, 1989, at 10:00 a.m., at the VHA office.

Contractors may obtain plans and specifications from Gary Rogovski, Architect, AIA, 315 E. Evergreen Blvd., Vancouver, WA 98660, (206) 694-8569, upon deposit of \$100. Deposits will be refunded if the documents are returned in good condition within seven (7) days after bid opening. Additional sets or parts of sets will be made available upon request at cost of reproduction, which is not refundable.

Contract documents may be viewed at the following locations: Construction Data-Eastside, Portland; Construction Data-Westside, Portland; Daily Journal of Commerce, Portland; SW Washington Contractors Association, Vancouver; Dodge/Scan, Seattle.

The bid must be accompanied by a bid guaranty which shall not be less than five percent (5%) of the amount of the bid. At the option of the bidder may be a certified check, bank draft, U.S. Government Bonds at par value, or a bid bond secured by a surety company. Certified check or bank draft must be made payable to the order of the VHA.

The successful bidder will be required to furnish and pay for satisfactory performance and payment bond.

Not less than the minimum salaries and wages, as set forth in the Terms and Conditions, must be paid on this project.

The VHA reserves the right to reject any or all bids, and to waive any informalities in the bidding.

No bid shall be withdrawn for a period of 30 days after the opening of bids without the consent of the VHA.

A minimum of 20% minority business enterprises participation in this project is a VHA goal and the contractor selected will be required to show proof of having solicited bids from minority business enterprise subcontractors, as specified in the Special Conditions and the Bid Form.

HOUSING AUTHORITY OF THE CITY
OF VANCOUVER, WASHINGTON
Tommy N. Gay, Executive Director

HOUSING AUTHORITY OF PORTLAND INVITATION FOR BIDS MAPLE MALLORY APARTMENTS - SITE AND DWELLING WORK PROJECT NO. M8-0301

Sealed bids are requested for labor and materials to perform; site and dwelling renovations, and the construction of three laundry rooms. Bids will be received at the Housing Authority of Portland Maintenance office, 8910 N. Woolsey Avenue, Portland, Or, 97203, until 2:00 p.m., P.S.T., January 30, 1990. Shortly thereafter, bids will be opened and publicly read. The attendance of bidders is welcomed.

The project work is located at Maple Mallory Apartments, 3718 N.E. Mallory, Portland, OR 97212 and Iris Court Apartments, 400 N. Sumner, Portland, OR 97217. Work to be performed includes:

MAPLE MALLORY SITE AND DWELLING

A. Sitework consisting of: repair of walkway and steps, exterior lighting, court yard upgrading and landscaping, play grounds, and resurfacing of parking areas; dwelling work consists of: unit electrical upgrade, kitchen ventilation, hot water circulation pump installation, metal roofing of project, replacement of bath lavatories, masonry repairs and demolition of two brick chimneys.

MAPLE MALLORY LAUNDRIES

B. Remodel of two existing basements to provide tenant laundry facilities.

IRIS COURT LAUNDRY

C. Remodel of two existing apartment units to provide one tenant laundry facility.

Interested bidders may obtain one set of bid documents at the HAP Maintenance Office, 8910 N. Woolsey Avenue, Portland, OR 97203, upon receipt of deposit of \$60 which is refundable when documents are returned to HAP in good condition within 10 days after bid opening. Additional sets may be acquired for \$20 each, which is not refundable.

A HAP Representative will conduct a pre-bid tour of the project commencing at 10:00 a.m., Tuesday, January 9, 1990 and the time, when not addressed in the specifications, will be answered by addendum and mailed to all bidders.

No bid will be considered unless accompanied by bid security in the form of certified check, cashier's check, or surety bond payable to the Housing Authority of Portland in an amount equal damages should the bidder neglect or refuse to enter into contract or provide a suitable bond for the faithful performance of the work when bidder is notified of contract award.

A minimum of 20% MBEW participation in the execution of this project is a HUD Region 10 and HAP goal and the methods the bidder proposes to meet this goal shall be submitted on a notarized "Certification of MBE Participation" form which will become part of the bid.

No bidder may withdraw bid after the hour set for opening thereof until after the lapse of sixth (60) days from the bid opening.

The Housing Authority of Portland may reject any bid not in compliance with the prescribed bidding procedures and requirements and may reject any or all bids and waive all informalities if, in the judgment of HAP, it is in the public interest to do so. Questions regarding this project should be directed to Richard Jones at 283-1693.

HOUSING AUTHORITY OF PORTLAND
Loren Tarbell, Director of Maintenance

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DATA PROCESSING

Attention: Frank Pritchard
1904 Third Ave., Seattle, WA 98101
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ANALYST/ACCOUNTANT

The Port of Portland has an immediate opening for an Analyst/Accountant in its Maritime Department.

The successful candidate will be responsible for:

- * Preparation and presentation to management of operating budget.
- * Assisting in evaluating and revising marine rates and charges.
- * Reviewing and evaluating financial statements and creditworthiness of potential customers.
- * Providing financial assistance and training to other Maritime staff.
- * Providing other financial support as necessary.

Preferred qualifications include:

- * Degree in Business Administration with Accounting major.
- * Experience with budget and accounting systems, principles and practices.
- * Advanced microcomputer training and experience using Lotus 1-2-3.
- * Knowledge of research and statistics methodology and reporting techniques.
- * Ability to analyze complex data and summarize key points.
- * Effective oral and written communication skills.
- * Ability to adapt quickly and work under pressure.
- * Project management.
- * Experience in cost accounting.

In addition to a starting salary range of \$27,821 to \$35,184 per year commensurate with experience, and a full range of \$27,821 to \$45,954 per year, the Port offers a comprehensive benefit package.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th Floor, or call (503) 231-5000, ext. 700 for complete application materials. All applications must be received by Friday, January 5, 1990, at 5:00 p.m.

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ADMINISTRATIVE COORDINATOR

Human Resources/Risk Division

The Port of Portland has an immediate opening for an Administrative Coordinator in the Risk Division of the Human Resources Department.

The successful candidate will be responsible for:

- * Sorting, filing, maintaining and distributing Certificates of Insurance, requesting renewal certificates and monitoring cancellations.
 - * Developing data, data entry and report generation for Risk reports.
 - * Performing data collections, tabulating data and conducting mail and phone surveys.
 - * Compiling, coordinating, distributing and reporting on data of risk-related functions.
 - * Providing clerical and administrative support to Risk Division staff.
- Preferred qualifications include:
- * Course work or training in secretarial skills.
 - * Knowledge of and experience in working with personal computers and databases software.
 - * Basic understanding of insurance allocation procedures.
 - * Good oral and written communication skills.
 - * Prior work experience in human resources or risk management.

In addition to a comprehensive benefit package, the Port offers a starting salary range of \$17,502 to \$19,711, commensurate with experience.

If interested and qualified, apply in person at the Port of Portland Employment Office, 14th floor, 700 NE Multnomah, or call 231-5000, ext. 700 for complete application materials. All applications must be received by 5:00 p.m. Friday, January 5, 1990.

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CITY OF GRESHAM REQUEST FOR PROPOSALS AERIAL MAPPING SERVICES

The City of Gresham plans to retain consultant services for professional aerial mapping services. These services will consist of preparing a topographic digital data base for approximately 65 quarter sections. The mapping will be used for base mapping and construction drawings.

Interested consulting firms may obtain a copy of the Request for Proposal from the Engineering Division, City of Gresham, 1333 N.W. Eastman Parkway, Gresham, Oregon 97030, 669_2539. Proposals are due by 10:00 a.m., January 16, 1990.

INSPECTOR II

The Port of Portland has an immediate opening for an Inspector II in its Construction Engineering Department to provide technical, administrative and inspection skills for the construction of new facilities, refurbishing or rebuilding of existing facilities in accordance with plans, specifications and contract terms.

The successful candidate will:

- * Provide on-site inspection of work.
- * Act as liaison between Construction Contracts Manager, Operations, tenant and contractor during construction.
- * Perform or supervise quality control testing.
- * Maintain accurate records for each job assigned.
- * Prepare letters requesting changes, giving inspection reports and transmitting submittals.
- * Prepare and transmit inspection and progress reports to city, state and federal agencies.
- * Assist survey crew as requested.
- * Review drawings and specifications of proposed projects for consistency with good construction practice, clarity and internal consistency. Preferred qualifications include:
- * Course work or experience equivalent to a degree in engineering.
- * Demonstrated knowledge of engineering, surveying and construction terminologies and standard practices.
- * Ability to read and interpret plans and specifications involving many technical disciplines.
- * Ability to obtain an inspector's certificate within one year of employment.
- * Demonstrated knowledge of construction requirements and procedures.
- * Good verbal and written communication skills.

In addition to a starting salary range of \$27,821 to \$31,927 per year, commensurate with experience, and a full salary range of \$27,821 to \$41,586 per year, the Port offers a comprehensive benefit package.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor, or call (503) 231-5000, ext. 700 for complete application materials. All applications must be received by Friday, January 12, 1990, at 5:00 p.m.

The Port is an
Equal Opportunity Employer



Housing Authority of the City of Vancouver, Washington INVITATION FOR BIDS SKYLINE CREST HOUSING PROJECT

The Housing Authority of the City of Vancouver, Washington, will receive sealed bids at the Authority's office, 500 Omaha Way, Vancouver, Washington, 98661, until 2:00 p.m. January 24, 1990, at which time and place all bids will be publicly opened and read aloud to provide drainage service, per specifications at Skyline Crest Housing Project.

Specifications, location, bid preparation information, terms and conditions of the Invitation for Bid and General Conditions are on file and available at the Authority offices, 694-2501.

The bid must be accompanied by a bid guaranty which shall not be less than five percent (5%) of the amount of the bid, and at the option of the bidder may be a certified check, bank draft, U.S. Government Bonds at par value, or a bid bond secured by a surety company. Certified check or bank draft must be made payable to the order of the VHA.

Attention is called to the fact that not less than the minimum salaries and wages as set forth in the Terms and Conditions must be paid on this project.

The Authority reserves the right to reject any and all bids and to waive any informalities in the bidding.

The Authority reserves the right to reject any and all bids and to waive any informalities in the bidding.

No bid shall be withdrawn for a period of 30 days subsequent to the opening of bids without the consent of the Authority.

HOUSING AUTHORITY
OF THE CITY OF
VANCOUVER, WASHINGTON
Tommy M. Gay, Executive Director

UNIFIED SEWERAGE AGENCY OF WASHINGTON COUNTY ADVERTISEMENT FOR BIDS

FOR THE LOWER COUNCIL CREEK TRUNK

The Unified Sewerage Agency of Washington County is soliciting bids for Lower Council Creek Trunk. Sealed bids must be delivered to the office of the Unified Sewerage Agency, 150 N. First Avenue, Room 302, Hillsboro, Oregon, 97124, to the attention of Terry Chamberlin, Project Manager, no later than 2:00 p.m., February 6, 1990, at which time they will be publicly opened and read at the same location.

The works consists of the construction of approximately 1,212 linear feet of 48-inch sanitary sewer, 26,439 linear feet of 42-inch sanitary sewer, 3,299 linear feet of 8-inch sanitary sewer, 6 bores, 94 manholes, a siphon with access roads, and miscellaneous appurtenances.

The Bid Book may be examined and obtained for no cost at the office of the Unified Sewerage Agency, 150 North First Avenue, Hillsboro, Oregon. The General Conditions and Standard Specifications for the project may be examined and obtained for a \$25.00 non-refundable fee at the office listed above.

Bids must be made upon the bid forms found in the Bid Book, and must be accompanied by a certified or cashier's check, or bid bond payable to the Unified Sewerage Agency of Washington County in an amount not less than five percent (5%) of the total amount bid.

No bid will be received or considered by the Unified Sewerage Agency unless the bid contains a statement by the bidder that the provisions of ORS 279.350, regarding prevailing wage rates, are to be complied with.

Each bid must contain a statement as to whether the bidder is a resident bidder, as defined in ORS 279.029.

Bidders need not be licensed under ORS 468.883 (regarding licensing of contractors on projects involving asbestos abatement).

The Unified Sewerage Agency may reject any bid not in compliance with all prescribed public bidding procedures and requirements and may reject for good cause any or all bids upon a finding of the Unified Sewerage Agency that it is in the public interest to do so.

For information regarding this project, contact Terry Chamberlin at (503) 648-8621.

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