

JOBS & CLASSIFIED ADVERTISING

SENIOR ENGINEERING TECHNICIAN

Salary Range: \$2,411-\$3,059/Mo.
This is a technical position performing para-professional engineering survey, design/drafting, and inspection of complex public improvement projects and projects with state or federal funding. Works in a team setting with other technicians and engineers. Supervises or acts as project manager on complex public improvement projects or projects with state or federal funding. Requires four year degree in Civil Engineering Technology or Civil Engineering plus four years experience in civil engineering and/or any combination of course work, experience, and training.
CLOSING DATE: January 12, 1990.
Obtain application and supplemental questionnaire at City of Eugene, HRRS, 777 Pearl St., Rm. 101, Eugene, OR 97401. (503) 687-5061.
An Affirmative Action/ Equal Opportunity Employer

ACCOUNTING CLERK 2

**\$1,401. to \$1,764 per month
Excellent Benefits**
Plus 6% PERS Retirement Contribution
Clackamas County is seeking qualified candidates to join the Treasurer's Office as Accounting Clerk 2's to perform specialized clerical/recordkeeping duties predominantly involved in the processing and maintenance of fiscal, financial and statistical records. Candidates familiar with maintenance of financial records and governmental budget related activities are encouraged to apply. This recruitment will establish a general list to fill future openings.
COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, Oregon 97045. Deadline date January 3, 1990, 5:00 P.M.
Equal Opportunity Employer

AUTO LEASING SPECIALIST

S.W. PORTLAND
In this position, you will be involved in all phases of our Operations Department. This will include data entry, posting payments, reconciling accounts, preparing reports, and running our Credit Bureau machine. Data entry experience is required for this position, as are strong interpersonal skills. Proficiency in PC spreadsheet and word processing programs will be useful. Accounting knowledge a plus.
Our compensation and benefits package is competitive. Drug screen required. To apply, stop by our Employment Office, Monday through Thursday, 9 a.m.-1 p.m., or send your resume to: U.S. Bankcorp, Human Resources, 555 S.W. Oak Street, Portland, OR 97204.
An Equal Opportunity Employer
U.S. Bank
Auto Leasing Department

WASHINGTON COUNTY JOBS RECRUIT

\$1,864/Monthly
Closing Date: 1/19/90.
ASSOCIATE CLERK/ BILINGUAL-SPANISH/ ENGLISH
\$1,308-\$1,591/Monthly
Closing Date: 1/22/90.
ASSISTANT COUNTY COUNSEL 3
\$3,395-\$4,126/Monthly
Closing Date: 1/22/90.
Call (503) 648-8607 for information. County application forms required. Apply to Washington County Personnel.
Equal Opportunity Employer
YOUTH PROGRAM SERVICES COORDINATOR
\$2,042/Monthly at Entry
Develops, coordinates and evaluates community youth services programs; negotiates, writes and monitors contracts for a variety of community services programs including Student Retention Initiative, Great Start and Juvenile Services; provides technical support to Youth Development Commission.
Requires equivalent to a Bachelor's Degree with major course work in Public Administration, Community Services, Business Administration or related and 2 years of increasingly responsible experience in community services and program planning, development and evaluation. For required application contact Lane County Personnel Department, 125 E. 8th Avenue, Eugene, Oregon 97401, 687-4171. Filing deadline 1/3/90.
Equal Opportunity Employer

OREGON STATE UNIVERSITY ASSISTANT OR ASSOCIATE PROFESSOR LEVEL

(Geophysics)
Applications are invited for a twelve-month, tenure-track faculty appointment in the graduate geophysics program in Oregon State University's College of Oceanography at the Assistant or Associate Professor level. All areas of Geophysics will be considered, but there will be a preference for potential-fields geophysicists; rank and salary will depend on qualifications. Candidates must have a Ph.D. or equivalent and a demonstrated ability to conduct independent, innovative research by external funding. Duties include teaching 1-2 graduate courses per year, supervising graduate students, and developing/expanding a grant-funded research program. The University will provide part of the annual salary, the remainder to be derived from external grants and contracts. A resume, names of three references, and a brief statement of research plans must be received on or before 15 February 1990 by Dr. Douglas R. Caldwell, Dean, College of Oceanography, Oregon State University, Oc. Admin. Bldg. 104, Corvallis, Oregon 97331-5503.
Oregon State University is an Affirmative Action/Equal Opportunity Employer and has a policy of being responsive to the needs of dual-career couples.

CITY OF WEST LINN CREW CHIEF - MECHANIC

Plans, supervises staff, directs and coordinates all the activities of the Vehicle Maintenance Department. Inspects, diagnoses needs and makes recommendations. Performs the duties of a mechanic and machinist, may be required to fabricate or adapt parts. Prepares information on parts and materials for equipment, receives price quotations on new equipment. May be required to attend evening meetings. Qualifications required: graduation from high school or completion of GED certificate. Mechanic trade school or equivalent associates degree may replace up to two years of experience. Five years journey level experience in repair, modification, maintenance, adjustment of light/heavy equipment required. Two years in supervisory capacity required. DEQ Certification and valid Oregon Driver's license required at time of appointment. Must satisfactorily complete medical exam. Salary range \$2,076 to \$2,699/mo. City of West Linn applications only must be received by 4:30 p.m., January 2, 1990. City of West Linn, 22825 Willamette Drive, West Linn, OR 97068. (503) 657-0331.
Equal Opportunity Employer in compliance with the Immigration Reform Act.

BENEFITS MANAGER

The Port of Portland has an immediate opening for a Benefits Manager to design, develop, implement and manage benefits plans, procedures and policies.
Preferred Qualifications:
* Demonstrated knowledge of current, state of the art employee benefit programs, laws and regulations.
* Demonstrated ability to manage benefits and claims programs.
* Excellent interpersonal and communication (oral and written) skills.
* Experience with deferred compensation plans.
* Experience managing benefits programs in the public sector.
In addition to a starting salary range of \$36,670 to \$42,573 per year commensurate with experience the Port offers a comprehensive benefit package.

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 N.E. Multnomah, 14th floor, or call (503) 231-5000, ext. 700 for complete application materials. All applications must be received by Friday, December 22, 1989, at 5:00 p.m.


The Port is an Equal Opportunity Employer.



BUILDING MAINTENANCE ASSISTANT

Assist in the maintenance, repair & general upkeep of our facilities. Applicants must have a good working knowledge of the electrical, plumbing & mechanical systems of a major office bldg., be able to interpret technical information, make math calculations, have good communications skills. Must be able to meet physical demands of the job. Starting salary range \$5.75 to \$7.18/hr. DOE, plus full benefits. Apply by 1/04/90 at:
American Red Cross
3131 N. Vancouver Ave.
Portland, OR 97227
Equal Opportunity Employer

ADMINISTRATIVE ASSISTANT

(Construction)

Northeast Genesis Project
Professional level clerical, bookkeeping and office skills. Able to work independently to solve problems with minimum supervision, to project a favorable impression of GENESIS. Able to drive, and provide one's own transportation as a part of the duties of the position. Formal education in business may substitute for experience. \$15,000 per year. For more information on applying for this position, call 281-1131.
GENESIS is a non-profit, community-based corporation committed to the revitalization of inner area neighborhoods of North and Northeast Portland. GENESIS produces high quality, low price new and rehabilitated housing and provides direct assistance to low income families seeking to become home owners in our target area.
Equal Opportunity Employer

MENTAL HEALTH

CRISIS WORKER/ICP INVESTIGATOR

Mental Health Center seeks a crisis Worker/ICP Investigator to work with an acute and CMI population. Provide crisis intervention, outreach, short term therapy, referral and follow-up. Strong ICP and on-call experience preferred. Must be able to work with multi-disciplinary team. Masters degree in Mental Health field or Bachelors and two years clinical experience. Comprehensive salary and benefits. Resume to:
Rodney R. Harry,
Personnel Officer
N/NE Community
Mental Health, Inc.
4950 NE Martin Luther
King Jr. Blvd.
Portland, Oregon 97211
(503) 249-0066
(Closing January 5, 1990).
Minorities encouraged to apply. Equal Opportunity Employer

NURSE PRACTITIONER

(\$27,540-\$35,256 Yearly)
State of Washington Larch Corrections Center a 130-bed minimum security correctional facility located 16 miles East of Vancouver, WA requires a full time Nurse Practitioner. Duties include: medical records management, diagnosis and treatment of such diseases and injuries that will generally not require a specialists attention, intake screening and sick call as necessary, staff training and liaison functions with community and department of corrections facilities pursuant to medical issues. Excellent benefits, competitive pay, professional staff. For application & additional information contact Sherri Foley, Larch Corrections Center. (206) 696-6341.
Equal Opportunity Employer

VOLUNTEER COORDINATOR

20 Hours per week;
\$477./per month.
CLOSING DATE: January 5th.
Send resume and cover letter to:
Bradley-Angle House, Inc.
P.O. Box 14694
Portland, OR 97214
Equal Opportunity Employer

NURSING

RN & LPNS PACIFIC CREST REHABILITATION CENTER
RN & LPNS. All shifts with experience in rehab. & vents, desired.
* Excellent benefit program.
* Generous bonus program.
* Relocation assistance.
* Competitive salary structure.
On the MAX line near I-84 in the Old Gresham Hospital, a suburb of Portland.
Call or send resumes to Jim Rockenbach or Linda Rader, 405 NE 5th St., Gresham, Oregon 97030. (503) 666-5600.
Equal Opportunity Employer

PERSONNEL EMPLOYMENT INTERVIEWER

Blue Cross and Blue Shield of Oregon is accepting applications for an Employment Interviewer. Qualified applicants must have demonstrated experience in a corporate setting with progressively responsible work experience in employment recruiting, interviewing, and employee selection. Experience in Human Resource supportive functions such as new employee orientation, job descriptions and HRIS as it applies to applicant records highly desirable. Detailed knowledge of employment law and its application to the employment process is required. Formal education in Human Resource Management is preferred. Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:
Blue Cross and Blue Shield of Oregon
Human Resources Dept., 5th Flr.
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

PORTLAND OBSERVER
"The Eyes and Ears of the Community"
Office: (503) 288-0033
Fax #: (503) 288-0015

EDUCATION

WORKSHOP COORDINATOR

The Math Learning Center at Portland State University's Division of Continuing Education and Summer Session invites applications for the position of Workshop Coordinator. The workshop coordinator, under the supervision of the program director, is responsible for executing workshops and overseeing university procedures. Successful candidates will have a bachelor's degree and experience in managing multiple tasks, office management, continuing education, managing information systems, and/or other organizational or management work. Skills required include developing and implementing organizational procedures and policies, strong interpersonal skills, competence in computer utilization, and written and oral skills.
Salary range \$20,000-\$24,000. Position to be filled by February 1, 1990. Continued employment contingent upon renewal of funding and satisfactory performance. Portland State University is an equal opportunity employer; minorities and women are encouraged to apply. Send letter of application by January 19, 1990, accompanied by a curriculum vitae and names and telephone numbers of references to: Search Committee, MLC Workshop Coordinator, P.O. Box 1491, Portland, OR 97207.
Equal Opportunity Employer

TEACHER EMOTIONALLY HANDICAPPED PROGRAM OTHER HEALTH IMPAIRED PROGRAM SUBSTITUTE ON-CALL ONLY

To provide direct instruction to students.
QUALIFICATIONS: Valid Oregon Teaching Certificate. Handicapped Learner or Severely Handicapped Learner Endorsement preferred.
Application Deadline: Open Until Filled.
Call 255-1841, Ext. 207 Jeaneen between the hours of 8:00 and 11:30, for Multnomah Education Service District application form and additional information or come to Personnel, 220 SE 102nd, Portland.
Equal Opportunity Employer

INSTALLER REPAIRPERSON

Three (3) years of installation and repair of residential lines and associated modular jacks and wiring. Must have pole climbing experience, no color blindness, and be able to lift heavy ladders. Must be able to read service orders, complete facility cuts, and complete control point work.
Apply at CENTEL
8:00 a.m. to 5:00 p.m.
Monday - Friday
330 S. Valley View Blvd.
Las Vegas, NV 89152
Equal Opportunity Employer

Support Our Advertisers!
Say You Saw It In The
Portland Observer!

ADVERTISING AND VISUAL COMMUNICATION MANAGER

The Port of Portland has an immediate opening for an Advertising and Visual Communication Manager in its Public Affairs Department.
The successful candidate will:
* Ensure marketing and public information communications objectives, programs and products are appropriate to reach marketing objectives, needs of clients and overall Port communications programs.
* Manage production of communication products, including video and multimedia shows, in-house publications, brochures, in-house and agency print advertising, TV and radio advertising, trade show booths, direct mail pieces and other collateral.
* Manages communications product development and direct work of staff and/or outside specialist/suppliers to ensure top quality art, photography, layout, type and printing.
* Evaluates and analyzes effectiveness of advertisements and other vehicles and/or tools.
* Ensures all communications products fit into overall Port advertising and public relations efforts.
* Establishes Port advertising/marketing communications policies.
* Manages media rating for quality and desirability on: editorial policy, editorial content and format; circulation and readership; market potential, advertiser acceptance, service to advertisers; and cost.
* Ensures appropriate media buys, manages and develops advertising schedules; verifies insertions; and monitors space purchasing by advertising agency consultants.

In addition to a starting salary range of \$36,670 to \$42,573, commensurate with experience, and a full salary range of \$36,670 to \$55,880, the Port offers a comprehensive benefit package.

If interested and qualified, apply in person at the Port of Portland, Employment Office, 700 NE Multnomah, 14th Floor, or call (503) 231-5000, ext. 700 for complete application materials. All applications must be received by Friday, December 29, 1989, at 5:00 p.m.

The Port is an Equal Opportunity Employer



SUB-BID REQUEST

Capitol Mall Underground Parking Structure - Phase I
Salem, Oregon
Bid Date: January 10, 1989 at 3:00 P.M.
L.D. MATTSON GENERAL CONTRACTOR
P.O. Box 12335 * Salem, Oregon 97309
(503) 585-7671 * FAX: (503) 399-1437
We are an Equal Opportunity Employer and request sub-bids from women and minority owned business enterprises.