

# PROFESSIONAL SERVICES DIRECTORY

**PORTLAND OBSERVER**  
The Eyes and Ears of the Community™  
288-0033

Phone 288-0033 - To Place Your Ad  
Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00 (add \$2.50 Per Line)  
Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

**DONNIE JAMES**  
Men & Women's Fashion  
"If you dare to be fashionable"  
517 NE Killingsworth  
Portland, Oregon 97211  
Donnie Lewis  
(503) 288-1721 James Williams

**McMurphy's**  
Buying Appliances  
Working Or Not  
288-3233

**Dr. Jewell Crawford, M.D.**  
Optimum Family Health Clinic  
4722 N.E. Glisan  
Portland, Oregon  
(503) 232-5879

**Bill Kelley's Upholstery**  
28 years experience  
Quality work, Fair prices  
Furniture, auto, & boats  
2403 NE Alberta,  
Portland, OR  
281-1786

FLORAL - SILKS

**Eartha's Floral Connection**  
517-1/2 N.E. Killingsworth  
Portland, Oregon 97211  
282-3875  
We Do Weddings • Funerals  
Made-To-Order • Custom-Made  
PRINTING  
**Kinko's**  
Open 7 Days A Week  
1605 N.E. 7th  
Portland, Oregon 97212  
284-2129

**RENT WASHERS & DRYERS**  
This Coupon Good For  
\$15 OFF  
DELIVERY & INSTALLATION FEE  
\$35 Per Month For The Set  
rental washer Co.  
Portland 231-7413  
Vancouver 693-4000

# JOBS & CLASSIFIED ADVERTISING

## EDUCATIONAL ASSISTANT/ EMOTIONALLY HANDICAPPED (3-3/4 Hour Days)

To assist in activities as planned and scheduled by the classroom teacher. Application Deadline: 12/13/89 by 2 P.M.  
Call 257-1501 Jeaneen after 12/05/89 between the hours of 8:00 and 11:30, for Multnomah Education Service District application form and additional information or come to Recruitment Office, 11611 NE Ainsworth Circle, Portland, OR 97211. Will be contingent upon successful passage of a pre-employment physical exam.  
*Equal Opportunity Employer*

## ELIGIBILITY SPECIALIST

Salary: \$18,263-\$27,831/Yearly Plus excellent benefit package  
This regular, full-time position determines applicants eligibility in The Private Industry Council programs and services; collects income and demographic information based on funding requirements and state and federal guidelines. Involves heavy contact with applicants and some travel in Washington and Multnomah counties.  
Preferred Qualifications: Two years post secondary education and two years experience interpreting federal regulations and working with economically disadvantaged populations; effective oral and written communication skills; good interpersonal skills with culturally diverse populations; valid driver's license and reliable transportation. Fluency in Spanish is desirable for this position.  
Closing date: 5:00 P.M., Friday, December 15, 1989. Applications available at The Private Industry Council, 520 SW 6th Ave., Suite 400, Portland, OR 97204.  
*An Affirmative Action/ Equal Opportunity Employer*

## REPROGRAPHICS SUPERVISOR

Salary Range: \$1,974-\$2,484/Mo.  
Supervises the daily operations of the City's central printing/graphics services, a self-funding, internal service fund operation functioning similar to a small business operation, and also the daily operations of the City's courier services. Requires four years increasingly responsible experience in reprographics operations and one year of supervisory experience. CLOSING DATE: December 22, 1989. Obtain application and supplemental questionnaire at City of Eugene, HRRS, 777 Pearl Street, Rm. 101, Eugene, OR 97401. (503) 687-5061.

## COUNCIL COORDINATOR

Salary Range: \$2,142-\$2,732/Mo.  
Position will direct, oversee, and provide support in processing formal work of the City Council including meeting agendas, logistics, ordinances/resolutions, minutes, and goals sessions; also oversees the boards/commissions/committees system and provides support to individual City Councilors. Requires 2-3 years responsible professional program development, development & administration experience, preferable in local government and equivalent to Bachelor's degree in business administration, public administration, or related field.  
CLOSING DATE: December 22, 1989. Obtain application & supplemental questionnaire at City of Eugene, HRRS, 777 Pearl Street, Rm. 101, Eugene, OR 97401. (503) 687-5061.  
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## MULTNOMAH COUNTY PUBLIC SAFETY AIDE

\$7.95 per hour plus shift differential; provides security services and related law enforcement assistance; responds to emergency calls, alarms and requests for various services; coordinates activities with sworn officers; requires one year of college course work or equivalent experience and driver's license. Apply by December 15, 1989.

## PLANNER

**AGING SERVICES DIVISION**  
\$12.59 per hour; responsibilities include analysis, development and drafting of policy statements and grant proposals; research, collection and analysis of data and serving as information specialist for the Division; apply by December 15, 1989.

## COMMUNITY LICENSED PRACTICAL NURSE

\$8.61-\$11.79 per hour; performs technical and clerical work assisting dental professionals in the provision of clinical dental care; requires one year of experience or completion of a training program and a certificate of radiologic proficiency; apply by December 15, 1989.

## DENTIST I

\$33,951-\$44,140 annually; responsibilities include the provision of care within all fields of dentistry, including operative dentistry, endodontics, oral surgery and periodontics; requires one year of experience and an Oregon license; apply by December 15, 1989.

**CLINIC PHARMACIST**  
\$29,775-\$38,712; dispenses medications in County clinics as assigned; fills medication orders, provides information to patients and staff, maintains records and inventories; requires one year of experience and a current Oregon license; apply by December 15, 1989.

WHERE TO APPLY: Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204.  
*Equal Opportunity Employer*

## MENTAL HEALTH RESIDENTIAL ON-CALL BACK UP WORKERS

CODA Inc., seeks qualified applicants for On-Call Back-Up Workers to provide sole facility and client supervision at adult residential treatment centers. (Alpha House & New Directions).  
Variable shifts. Experience with residential or alcohol drug clients preferred. \$5.48/Hrly. Application materials available at CODA, Inc., 210 N.E. 20th, Portland, OR 97232. 239-8400.  
*An Affirmative Action/ Equal Opportunity Employer*

## NURSING STAFF NURSE - PHERESIS

1 Full-time, 1 Per diem position for licensed RN's to train in all phases of pheresis procedures. Qualified applicants must have an interest in operating and maintaining mechanized blood procedures. Med-surg or ICU nursing background preferred. Full-time position works four 10 hr. days, 7 AM - 5:30 P.M. and every third weekend. Per diems work 2-3 days per week and every third weekend.  
**American Red Cross Human Resources Dept.**  
3131 N. Vancouver Ave.  
Portland, OR 97227  
*Equal Opportunity Employer*

## MENTAL HEALTH C-III DRUG TREATMENT SERVICES

Starting Salary: \$1,232-\$1,300/Monthly plus excellent benefits.  
CODA Inc. seeks applicants for a counselor position providing structured intensive outpatient treatment to mandated pregnant women. Responsibilities include diagnosis, evaluation and treatment to clients; individual, group, and family counseling. Consultation, coordination and liaison with community health nurses and case managers. Maintenance of client records, participation in marketing and promotion activities.  
To qualify candidates will have a bachelor's degree in health services and at least 2 years supervised human services experience. Knowledge of chemical dependency and experience in the treatment of chemically dependent women is very strongly desired.  
To apply: Complete and submit standard CODA application form including answers to screening questions. Detailed position announcement, application forms and screening questions available at CODA INC., 210 NE 20th, Portland, OR 97232 - 239-8400.

## ACCOUNTING SENIOR ACCOUNTANT

Blue Cross and Blue Shield of Oregon, a major health insurance company, has an opening for a Senior Accountant. Responsibilities include preparation of monthly reports, reconciliation of accounts and special reports upon request.  
Qualified applicants must have a Bachelor of Science degree in Accounting or Finance, with a min. of 2 years work experience or an appropriate combination of education and experience.  
Strong background in financial statement preparation using an automated system desirable. Background in personal computers with Lotus exp. desirable.  
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:  
**Blue Cross and Blue Shield of Oregon Human Resources Dept., 5th Flr. 100 S.W. Market Portland, OR 97201**  
*Equal Opportunity Employer*

**ASSOCIATE PLANNER**  
Salary: \$12,242-\$14,96/Hourly plus excellent fringe benefit pkg.  
Technical, professional planning work involving preparing studies, reports, proposals; developing, carry out technical/policy analyses in land use planning, housing prog. development, annexation, zoning and other gen. planning areas. Exp. and 4 yr. degree in planning or equiv. Good oral & written communication skills.  
Closes: 12/15/89. City of Salem, Pers., Rm. 225, 555 Liberty SE, Salem, OR 97301.  
*Equal Opportunity Employer*

**PRODUCTION/EDITORIAL**  
Entry level editorial position available. Duties include operating optical scanner, on-screen editing. Hours: 5:30 p.m.-1 a.m. Must have data entry/computer experience. Knowledge of typesetting, some editing, helpful. Send resume/cover letter to:  
Attn.: Maggi White  
RFD Inc.  
9600 S.W. Boeckman Rd.  
Wilsonville, Oregon 97070  
*Equal Opportunity Employer*

## DIRECT SALES

RESPONSIBILITIES: Door-to-door Cable Television sales. Other duties as needed.  
QUALIFICATIONS: Minimum: Must have a valid driver's license. Must have a good driving record. Must have a clean neat appearance and a positive attitude. Must have dependable transportation. Must have a minimum of 5 years sales experience. Preferred: Previous Cable Television sales experience.  
LOCATION: Portland, Oregon.  
OPEN DATE: November 21, 1989.  
CLOSING DATE: When filled.  
Send inquiries to:  
**TCI WEST, Inc.**  
Attn.: John B. Grismore  
3500 S.W. Bond Street  
Portland, Oregon 97201  
*Equal Opportunity Employer*

## STATE OF OREGON RECRUITMENT EXECUTIVE DIRECTOR

Oregon Commission on Black Affairs  
Salary: \$2,170 to \$2,906/Monthly Plus benefits  
The Oregon Commission on Black Affairs is actively recruiting candidates to fill the position of Executive Director. Interested individuals are encouraged to obtain a recruiting announcement by calling or writing the address below:  
**Recruitment and Career Services Executive Department, State of Oregon**  
155 Cottage Street, NE  
Salem, Oregon 97310  
Phone: (503) 378-3040  
Closing date for applications: December 29, 1989.  
The State of Oregon is an affirmative action and equal opportunity employer.

## POLICE OFFICER/ RECRUIT

Applications are being accepted by the CITY OF GRESHAM (Pop. 65,000).  
Salary: \$2,046/Monthly - Officer; \$1,947/Monthly - Recruit. Excellent benefits, include City-paid 15.8% PERS retirement.  
Requires H.S. grad or GED; 21 years old; U.S. Citizen; valid driver's license; good driving record; no felony criminal record; excellent physical and mental health.  
CITY APPLICATION FEE REQUIRED BY DEC. 22, 1989. Resumes not accepted. Apply at City of Gresham Police Dept., 1333 N.W. Eastman Parkway, Gresham, OR 97030. (503) 669-2313.  
*Equal Opportunity Employer*

**NURSING**  
Come Join The Challenging Field of Correctional Health Services  
Oregon Department of Corrections is recruiting for:  
**REGISTERED NURSE/ FAMILY NURSE PRACTITIONER**

3 positions Registered Nurse and a half-time Family Nurse Practitioner. The State of Oregon offers excellent retirement and other fringe benefits, including tort liability. Flexible scheduling is available.  
To inquire, contact Marian Page (503) 378-3446 from 8 a.m.-5 p.m., Mon-Fri.  
*The State of Oregon is an Equal Opportunity Employer*

**ATTENTION! EARN MONEY TYPING AT HOME!**  
32,000/Yearly Income Potential  
Details, (1) 602-838-8885, Ext. T-12859.  
*An Equal Opportunity Employer*

## CLASSIFIED/CLERICAL CLERK

Part-Time Position  
With youth serving non-profit agency enthusiastic experienced professional to answer phone, brief public, and perform clerical tasks.  
Letter or resume to 5311 S.E. Powell Blvd., Portland, OR 97206.  
**Mainstream Youth Program**  
Attn.: Sheila La Chance  
(503) 777-4141  
*Equal Opportunity Employer*

## COUNSELOR

Counselor needed full-time to perform assessments, develop treatment plans and provide individual, group and family counseling in program for chemically dependent youth. Bachelors degree in related field plus two years related experience needed, or the equivalent. Masters degree in related field preferred. Individuals in recovery must have at least two years of continuous sobriety. Resumes must be post marked no later than Dec. 11, 1989. Send to: Morrison Center Breakthrough, 3390 SE Milwaukie Avenue, Portland, OR 97202.  
*Equal Opportunity Employer*

## CUSTODIAN

General cleaning and sanitation of fitness facility, offices, etc. Some heavy lifting. Nights, full-time, includes weekends. Very good wages and benefits. Apply at Downtown YWCA, 1111 SW 10th Ave., Portland.  
**HOUSEKEEPER**  
General cleaning, sanitation and laundry responsibilities. Some heavy lifting. Full-time day position includes weekends. Very good wages and benefits. Apply at Downtown YWCA, 1111 SW 10th Ave., Portland.  
*Equal Opportunity Employer*

## RESIDENT MANAGER

Seeking a resident manager or couple to manage & maintain a new facility occupied by CMI adults. Applicants must be mature personable and have a strong desire to work with the chronic mentally ill population. One year property management experience necessary. Half-time salary & benefits plus the use of a two bedroom apartment. Closing: 12/26/89.  
Resume to: Rodney R. Harry, Personnel Officer, N/NE Community Mental Health Center, Inc., 4950 Martin Luther King Jr. Blvd., Portland, OR 97211.  
*Minorities Encouraged to Apply Equal Opportunity Employer*

## TRAINING REPRESENTATIVE

Oregon Cutting Systems - The world's largest manufacturer of saw chain and accessories - is looking for a unique training individual. The ideal candidate will be highly skilled in both training and communication. Training duties will include the design and delivery of effective instruction: Need assessment, learning objectives, materials preparation, presentation and evaluation. As a communicator, you will edit and publish our division newsletter. Ideal experience will be 2+ years as a training/communicator in a manufacturing setting that includes performance based training plus SPC/JIT/EI and other quality tools.  
If you are interested in this position, please send your resume to Carl Nelson, Human Resources Dept., P.O. Box 22127, Milwaukie, OR 97222. PRINCIPLES ONLY PLEASE.  
*Equal Opportunity Employer*

## Notice of Employment Opportunity YOUTH PROGRAM COORDINATOR

Salary: \$6.50-\$7.50/Hourly Part-Time (full-time summer)  
Human Services and two years experience working with youth preferred. Will plan, coordinate and implement After School Program activities for children 6-11 years of age.  
Contact: Northeast YWCA Center, 5630 NE Martin Luther King Jr. Blvd., Portland, Oregon, 282-0003. Applications will be accepted until 5:00 p.m., December 11, 1989.  
*Equal Opportunity Employer*

## WASHINGTON COUNTY JOBS COMMUNITY CORRECTIONS CASE MONITOR

Salary: \$1,443-\$1,755/Monthly  
Call (503) 648-8607 for information. County application forms required. Apply by December 15, 1989 to Washington County Personnel.

## BUSINESS OPPORTUNITIES

Northeast Club for Sale or Lease. Good location and ample parking. Serious buyers need apply. Send qualifications to: P.O. Box 3137, Portland, Oregon 97208

## RENTAL/REAL ESTATE HOUSE FOR RENT

NICE AND CLEAN, 4 bedrooms, 2 baths. Section 8 preferred. Nice fenced yard, 1 block from school bus.  
Ask for Mr. L.H. Harrison, after 5:00 P.M. at 281-8764.

## QUAD MILL FITTER

A minimum of 2 years experience fitting. Willing to work overtime when necessary. Ability to communicate well with co-workers. Wage, \$10.10 per hour PLUS a unique production bonus. Please send resumes to Philomath Forest Products, P.O. Box 109, Philomath, Ore. 97370. Attn.: Shelly.

## GRAVEYARD MILLWRIGHT

A minimum of 3 years Sawmill Millwright experience. Willing to work over-time when necessary. Ability to communicate well with co-workers. Wage, \$10.20 per hour PLUS a unique production bonus. Please send resumes to Philomath Forest Products, P.O. Box 109, Philomath, OR 97370. Attn.: Shelly.  
*Equal Opportunity Employer*

## PUBLIC SERVICE ANNOUNCEMENT POLICE OFFICER

The Portland Police Bureau is now accepting applications for the position of Police Officer. If you're interested in making a positive change in your community and looking for a challenging, fulfilling career, with excellent salary and benefits, the Portland Police Bureau can offer you that opportunity. For more information contact the Portland Police Bureau's Personnel Unit at 796-3200. That's 796-3200.  
*Equal Opportunity Employer*

## RADIO ASSISTANT TRAFFIC MANAGER/NETWORK COORDINATOR

Prefer at least two years radio traffic experience. Requires strong computer skills. Send resume to Personnel, Box 14957, Portland, OR 97213.  
*Equal Opportunity Employer*