

PROFESSIONAL SERVICES DIRECTORY

PORTLAND OBSERVER
"The Eyes and Ears of the Community"
288-0033

Phone 288-0033 - To Place Your Ad

Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00 (add \$2.50 Per Line)

Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

DONNIE JAMES
Men & Women's Fashion

"If you dare to be fashionable"

517 NE Killingsworth
Portland, Oregon 97211

Donnie Lewis
(503) 288-1721 James Williams

McMurphy's

Buying Appliances

Working Or Not

288-3233

Dr. Jewell Crawford,
M.D.

Optimum Family

Health Clinic

4722 N.E. Glisan

Portland, Oregon

(503) 232-5879

Bill Kelley's Upholstery

28 years experience
Quality work, Fair prices
Furniture, auto, & boats

2403 NE Alberta,

Portland, OR

281-1786

FLORAL - SILKS

Eartha's

Floral Connection

517-1/2 N.E. Killingsworth

Portland, Oregon 97211

282-3675

We Do Weddings • Funerals

Made-To-Order • Custom-Made

PRINTING

Kinko's

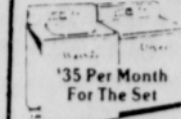
Open 7 Days A Week

1605 N.E. 7th

Portland, Oregon 97212

284-2129

RENT
WASHERS & DRYERS



rental washer Co.

This Coupon Good For

\$15 OFF

DELIVERY & INSTALLATION FEE

30 Delivery & Installation

Portland 231-7413

Vancouver 693-4000

JOBS & CLASSIFIED ADVERTISING

INSURANCE

CUSTOMER SERVICE FULL & PART TIME

Blue Cross and Blue Shield of Oregon is currently accepting applications for full time and part time Customer Service Representatives in the Customer Service Department.

This position is responsible for in depth knowledge of all aspects of Blue Cross & Blue Shield of Oregon business. Qualified candidates will possess the ability to communicate effectively and professionally both orally and in written form.

Qualified applicants will be able to work autonomously in fast paced environment, and must have demonstrated excellent attendance in previous employment.

Other requirements include:

- 1 year work experience in insurance industry.
- 1 year experience in customer relations.
- Medical/dental terminology.
- Organizational skills.
- CRT experience & ability to type 30 wpm & 10 key calculations.
- Procedural codes helpful.
- Good math skills.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

**Blue Cross and
Blue Shield of Oregon**
Human Resources Dept., 5th Floor
100 S.W. Market
Portland, OR 97201
An Equal Opportunity Employer

WASTEWATER TECHNICIAN (Industrial Waste)

Salary Range: \$1,854-\$2,489/Mo.

This position is a technician in the City of Eugene Wastewater Division, working mainly in the industrial pre-treatment program. Responsible for performing a variety of duties related to industrial waste monitoring and the pre-treatment program, including sampling, monitoring compliance with discharge permits, conducting industrial site surveys, and performing sewer system flow monitoring. Other duties include responding to and investigating industrial spills in the sewer system, and groundwater sampling projects.

Degree in engineering, chemistry, or biology desired with experience or training in areas related to the industrial pretreatment program, such as wastewater analysis, industrial wastewater sampling and treatment, flow monitoring, environmental engineering, etc. Obtain application and supplemental questionnaire at City of Eugene, Human Resources & Risk Services, 777 Pearl Street, Room 101, Eugene, OR 97401. (503) 687-5061. CLOSING DATE: December 1.

An Affirmative Action/
Equal Opportunity Employer

MENTAL HEALTH RESIDENTIAL ON-CALL BACK UP WORKERS

CODA Inc., seeks qualified applicants for On-Call Back-Up Workers to provide sole facility and client supervision at adult residential treatment centers. (Alpha House & New Directions).

Variable shifts. Experience with residential or alcohol drug clients preferred. \$5.48/Hrly. Application materials available at CODA, Inc., 210 N.E. 20th, Portland, OR 97232. 239-8400.

An Affirmative Action/
Equal Opportunity Employer

COORDINATOR

Aviation Planning & Property Development

The Port of Portland has an immediate opening for an Administrative Coordinator in the Aviation Planning and Property Development Division.

Preferred qualifications include the ability to coordinate administrative support for Aviation and Noise Abatement staff; supervise temporary clerical staff; organize the follow-through on variety of projects; handle a large number of incoming calls in a professional manner; and, coordinate travel arrangements. Also desirable are a demonstrated ability to work well with others at all levels of personnel; knowledge of general office procedures; good typing and wordprocessing skills; and experience with property management, project plans and scheduling.

In addition to a comprehensive benefit package, the Port offers a starting salary range of \$17,502 to \$19,711, commensurate with experience.

If interested and qualified, apply in person at the Port of Portland Employment Office, 14th floor, 700 NE Multnomah, or call 231-5000, Ext. 700 for complete application materials. All applications must be received by 5:00 p.m. Friday, December 1, 1989.

The Port is an Equal
Opportunity Employer

DISPATCHER CLERK

The City of Milwaukie is seeking responsible person(s) who under general supervision, receives and transmits emergency and routine voice radio messages concerning police and fire departments; dispatches equipment and personnel according to predetermined policies; performs clerical work as required. EXPERIENCE: Education and training equivalent to graduation from high school and one year general office work including radio-telecommunications work. Special condition: no impairment of hearing or speech.

SALARY: \$1,490-1,813/mo. plus excellent benefit package. Supplemental questionnaire and application must be received by 5 p.m., Tuesday, December 5. Apply to City of Milwaukie Personnel Office, 10722 S.E. Main Street, Milwaukie, OR 97222. Phone: 659-5171, FAX #652-4433.

Equal Opportunity Employer

ADMINISTRATIVE ASSISTANT

Portland Opera Association seeks Administrative Assistant. Requires: Experience with word-processing, ability to handle variety of tasks, including secretarial and stage management. Some evenings and weekends. Driver's license. Arts Background helpful. Salary: \$15,000 per year. Send letter and resume to:

Portland Opera
1516 SW Alder
Portland, Oregon 97205
Attn: Education Dept.

ATTENTION: GOVERNMENT SEIZED VEHICLES

From \$100.
Fords, Mercedes, Corvettes,
Chevys. Surplus Buyers Guide.
1-602-838-8885, Ext. A12859.

RADIO

Full-Time On-Air position. Minimum of 5 years experience. Inquiries to Personnel, P.O. Box 14957, Portland, OR 97214.

An Equal Opportunity Employer

POLICE OFFICE

CITY OF WEST LINN

Salary Range: \$1,936 to \$2,517 per month plus excellent fringe benefits package and employer paid retirement. Must be 21 years of age and a U.S. citizen. Must be a high school graduate or have equivalent GED and have completed some college level course work in law enforcement, general psychology, sociology or related field. Requires one year of prior law enforcement or equivalent (including reserve) experience and possession of a valid driver's license and good driving record at time of appointment. The successful candidate will satisfactorily complete medical, psychiatric and psychological exams and a physical agility test. All applicants MUST complete West Linn employment and supplemental applications to be received by the City of West Linn, 22827 Willamette Drive, West Linn, OR 97068, on or before 4:30 p.m., Monday, December 11, 1989. An Equal Opportunity Employer in compliance with the Immigration Reform Act.

EDUCATIONAL ASSISTANT

MULTIHANDICAPPED

To assist in activities as planned and scheduled by the classroom teacher.

Appl Deadline: 11/29/89 by 2 p.m. Call 255-1841, Ext. 207 Jeaneen between the hours of 8:00 and 11:30, for Multnomah Education Service District application form and additional information or come to Personnel, 220 SE 102nd, Portland. Job offer will be contingent upon successful passage of a pre-employment physical exam.

An Equal Opportunity Employer

AFFIRMATIVE ACTION

The University of Oregon Office of Affirmative Action is recruiting to fill the following positions:

ASSISTANT DIRECTOR: Must have bachelor's degree, 3 to 5 years progressively responsible exp. in affirmative action personnel management, investigation/enforcement. Must have understanding of data analysis & computer applications to data maintenance. Exc. oral & written skills. Closing date for application 11/20/89.

HUMAN RIGHTS INVESTIGATOR

Must have bachelor's degree & 3 to 5 years exp. in personnel management: personnel investigation, law enforcement, investigative reporting or a related field. Closing date for application 11/20/89.

Interested candidates for both or either position should submit a cover letter, resume, 3 letters of reference & a relevant writing sample to Office of Affirmative Action, 472 Oregon Hall, University of Oregon, Eugene, OR 97403.

The U of O is an Affirmative/
Equal Employment Opportunity
institution & actively seeks
racial & ethnic diversity.

RADIO NEWS/PUBLIC AFFAIRS ASSISTANT

Compile and produce news and public affairs. Conduct interviews. Requires some experience in interviewing, writing and production. Send resume to: News Director, 4614 S.W. Kelly Ave., Portland, OR 97201.

Equal Opportunity Employer

MARKETING

GRAPHIC DESIGNER

Security Pacific Bank Oregon has an opening in the Marketing Department for a Graphic Designer. This position requires creativity, self-motivation, attention to detail, and the ability to work under pressure with a variety of simultaneous projects and strict deadlines. Qualified applicants must have a two-year degree from an accredited college or university, and a minimum of two years experience. Applicant must possess a thorough knowledge of design, print production, and computer graphics.

As part of Security Pacific, the 6th largest Bank Holding Company in the country, we offer a highly competitive salary commensurate with experience, excellent flexible benefits program, and superior advancement potential. Please, send a resume to or apply in person at:

SECURITY PACIFIC

BANK OREGON

Personnel Department

1001 SW 5th Avenue

P.O. Box 3066

Second Floor

Portland, OR 97208

(503) 796-3878

APPLICANT HOURS

9-1 p.m., Mon.-Fri.

Equal Opportunity Employer

EDUCATION

DEPUTY

SUPERINTENDENT

Seattle Public Schools seeks an individual to administer its personnel, facilities, budget, accounting, payroll and other business service functions and to assume other authority as delegated by the Superintendent, including serving as Superintendent's absence. Qualifications: Master's in Educational, Public or business administration and 6-years of management experience in an education, business or public agency environment. Salary: 452,236-444,444/70,783/year. Placement within range dependent on education and experience. Closing date: 12/8/89. Applications may be obtained from Recruitment, Room 138, 815 4th Ave., North: Seattle, WA 98109, (206) 281-6999.

Equal Opportunity Employer

DRIVER/UTILITY PERSON

Looking for a dependable drive to transport teen mothers and children. Good driving record required day time hours. Apply in person at PIVOT Program, 514 S.E. 14th, Room 11, Portland, Oregon.

G.E. government services is an Equal Opportunity Employer

TELEPHONE RESEARCH Part-Time

Evenings, 20 hours per week. Fun atmosphere. Send resume to Cascade Music Research, 4614 SW Kelly, Portland, OR 97201.

An Equal Opportunity Employer

SALES

HELP WANTED

URGENTLY NEED DEPENDABLE PERSON to work without supervision for Texas oil co. in Portland-Vancouver area. We train. Write:

R.A. Dicerson, President

SWEPCO

Box 961005

Ft. Worth, Texas 76161

Equal Opportunity Employer

KEX/KKRZ SEARCHING

FOR ENGINEER

KKRZ and KEX has an opening in the Engineering Department. Candidate should have 3-5 years experience with high power FM and AM multi-tower transmissions systems. Troubleshooting and repair of stereo studio equipment, microwave, UHF, remote control systems and digital circuits required. Computer skills desired. Send resume to Chief Engineer, 4949 S.W. Macadam Ave., Portland, OR 97201.

An Equal Opportunity Employer

ARE YOU 55+

- * Looking for work?
- * Limited income last 6 months?
- * Live in Multnomah, Washington or Clackamas County?

WE CAN HELP YOU TO:

- * Develop a job search plan
- * Identify your marketable skills
- * Plan a career change
- * Learn new skills
- * Build your confidence

WE OFFER:

- * Support and guidance
- * Real training opportunities
- * Referrals to jobs
- * Paid part-time work -- to learn new skills or sharpen existing skills.

CALL 241-4600

THE PRIVATE INDUSTRY

COUNCIL

An Equal Opportunity/
Affirmative Action Program

ADMINISTRATIVE SERVICES MANAGER/ PHYSICAL PLANT

The University of Oregon is seeking a qualified individual to manage a broad spectrum of administrative services in the physical Plant including financial management, personnel management, design and implementation of management information systems, and risk management. Position will participate in policy development, strategy planning, and problem solving on a full range of management issues.

Requires Bachelor's degree and five years of steadily increasing management responsibility. Salary \$2,906-\$3,714/Monthly with excellent fringe benefits. Application and examination information available at UO, Office of Human Resources, 463 Oregon Hall, Eugene, OR 97403, phone (503) 686-3159. Recruitment closes December 8, 1989

ASBESTOS COORDINATOR

The University of Oregon Physical Plant in Eugene has a vacancy for a full-time coordinator to be responsible for the University's asbestos program. Duties include evaluating asbestos impact for building projects, project management of asbestos removal, supervision of staff, development of safety and training program, and preparation of management plans and documentation. Requires equivalent to five years of management or staff technical experience related to safe handling of asbestos, Oregon Asbestos certificate, and EPA-AHERA Inspector Management or Project Design certificate.

Salary: \$2,065-\$2,640/Monthly. Application and examination materials available at UO Office of Human Resources, 463 Oregon Hall, Eugene, OR 97403.

An Affirmative Action/
Equal Opportunity Employer

DIRECTOR OF PARKS

& RECREATION

City of Bremerton, Washington is seeking a qualified Director of Parks & Recreation who will be responsible for planning, organizing & directing all activities involving the City's recreational programs & facilities & the operation & maintenance of the City's parks, open spaces, cemetery, golf course, senior center & indoor swim pool. Supervises a staff of up to 20 permanent employees & 100 temporary employees. Requires a degree in parks & recreation administration or closely related field & at least (5) years of increasingly responsible experience in parks & recreation administration; or, any combination of education & experience which provides the applicant with the desired skills, knowledge & ability required to perform the job. Salary: \$36,793-\$49,779 + excellent benefit package. Application package may be obtained by contacting the Civil Service Office, 239 4th St., Bremerton, WA 98310. Phone (206) 478-5283. City applications, structured resumes, college transcripts required & will be accepted until 5:00 p.m., Dec. 15, 1989.

Equal Opportunity/Affirmative
Action Employer.

ON-LINE EDITOR

DESCRIPTION: Producer-Editor. Familiar with on-line editing equipment and techniques. Paitex-Espirit and on air promotion switcher/editor/DVE. Evening hours.

Send resume to: Naomi Rosetti, Promotions Manager, KPDX-TV, P.O. Box 49, Portland, OR 97207

No Phone Calls

Equal Opportunity Employer

CLINICAL SUPERVISOR

Clinical Supervisor position open with private, non-profit, rural day treatment program serving emotionally troubled adolescents & families. Previous supervisory exp. desired. Come and lead a progressive team that really makes a difference. Salary DOE and excellent benefits. Director, Adolescent Day Treatment Center, Inc., P.O. Box 2033, Winston, OR 97496.

Equal Opportunity Employer

EMPLOYEE RELATIONS REPRESENTATIVE

Salary: \$2,579-\$3,279/Mo. + Excellent Fringe Benefit Pkg. Considerable experience and knowledge of public sector labor relations including contract negotiations and administration; contract interpretation and employee discipline. 4-Yr. degree in personnel, business or public administration; or equiv. exp. and training. closes 12/15/89. Personnel Dept., Rm. 225, 555 Liberty St. SE, Salem, Or 97301

Equal Opportunity Employer

WASHINGTON COUNTY JOBS MEDIUM EQUIPMENT OPERATOR

Salary: \$1,678-\$2,030/Monthly

ELECTRICAL INSPECTOR

\$2,353-42,861/Monthly

Call (503) 648-8607 for information. County application forms req. Apply by December 1, 1989 to Washington County Personnel.

Equal Opportunity Employer