

PROFESSIONAL SERVICES DIRECTORY

PORTLAND OBSERVER
The Eyes and Ears of the Community™
288-0033

Phone 288-0033 - To Place Your Ad
Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00 (add \$2.50 Per Line)
Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

DONNIE JAMES
Men & Women's Fashion
"If you dare to be fashionable"
517 NE Killingsworth
Portland, Oregon 97211
Donnie Lewis
(503) 288-1721 James Williams

PRITCHETT'S
ELECTRICAL MAINTENANCE CO.
Specializing In:
Installation, Trouble Shooting and Repair of Electrical Appliances, Equipment & Light Fixtures
Licensed Bonded Insured
Corey Pritchett 3525 N.E. Rodney
287-9617 Portland, OR 97212

BEAUTY / BARBER SUPPLIES
ja'bell's
Beauty • Barber • Nails Supplies
5832 N.E. Union Avenue
Portland, Oregon 97211
(503) 281-6393
and
5287 N. Lombard Street
Portland, OR 97203
(503) 283-6085
Open: Mon. thru Sat. 9 a.m. - 6 p.m.

Bill Kelley's Upholstery
28 years experience
Quality work, Fair prices
Furniture, auto, & boats
2403 NE Alberta,
Portland, OR
281-1786

FLORAL - SILKS
Eartha's
Floral Connection
517-1/2 N.E. Killingsworth
Portland, Oregon 97211
282-3675
We Do Weddings • Funerals
Made-To-Order • Custom-Made
PRINTING
Kinko's
Open 7 Days A Week
1605 N.E. 7th
Portland, Oregon 97212
284-2129

RENT
WASHERS & DRYERS
This Coupon Good For
\$15 OFF
DELIVERY & INSTALLATION FEE
30 Drivers & Installation
rental washer Co. Portland 231-7413
Vancouver 693-4000

JOBS & CLASSIFIED ADVERTISING

COMMUNICABLE DISEASE INVESTIGATOR STATE OF OREGON HEALTH DIVISION

(Salary: \$1772-\$2243 mo.)
The Oregon Health Division is recruiting for a Communicable Disease Investigator to perform interviews, counseling investigations, and educational activities in connection with known or suspected cases of sexually transmitted or other communicable disease. Candidates must have equivalent to three years public contact experience involving interviewing, investigation, and report writing; or a bachelor's degree. Preference may be given to experience gained in a Communicable Disease Control Program. The position is located in Portland with excellent benefits including medical, dental, vacation, holidays, and retirement. Call the Health Division Personnel Office, 229-5888, to obtain an application package. Completed applications must be returned to Executive Department, Personnel Division, 155 Cottage Street N.E., Salem, Oregon 97310, and be received by **November 6, 1989**.
AN EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

MANAGEMENT

Loaves and Fishes Inc., is currently seeking to fill the position of Director of Operations to ensure the delivery of Senior nutrition programs and social services throughout the Portland Metropolitan area. An ideal candidate should possess a degree in post graduate study or 5 years experience in gerontology, management, social services, nutrition or a related field with a minimum of 3 years of progressively more responsible experience as a service oriented setting. Qualified candidates are urged to apply immediately at:
Loaves and Fishes Center
6125 S.E. 52nd St.
Portland, Oregon 97206.
Closing Date: 4:30 PM Friday, October 27, 1989. AA/EOE.

TV PRODUCTIONS OPERATIONS ASST.

To assist in all phases of field, post, and studio productions. Two years previous experience required. CHYRON knowledge desirable. Salary, Flexible hours.
Send resume to KPDV TV
Attn: Production Mgr.
910 N.E. Martin Luther King Jr. Blvd.
Portland, Oregon 97232
Affirmative/Action Equal Opportunity Employer.

RECEPTIONIST CLERICAL

KMKJ AM/FM radio has an immediate opening for a full-time receptionist. Good phone and people skills a must. Accurate typing skills necessary. Please contact Nancy at 245-1433 **Monday-Friday, 8A-5P.** KMKJ is An Equal Opportunity Employer.

DAY CARE DIRECTOR POSITION

Three (3) years experience in child care essential. Related degree preferred. Able to support and enhance the Salvation Army philosophy. Send resume to:
Salvation Army
5335 N. Williams
Portland, OR 97217
Attn. Annetta **E.O.E.**

PERMIT SPECIALIST

Responsible for technical office support work involving bldg. construction permit processing, and approval procedures. responds to inquiries at the counter or on the phone relating to regulations, charges, documentation, and process for obtaining development permits. Req. one yr. tech. office support exp. providing knowledge of bldg. constr. or basic engineering. Salary Range \$1,466-1,870/MO., plus exc. benefits. **CITY APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE REQUIRED. Apply by Friday Oct. 27, 1989 to:**
City of Gresham, Human Resources Division, 501 NE Hood, Suite 100, Gresham, OR 97030. (503) 669-2309. (TTY 665-8519) **E.O.E.**

FAMILY NURSE PRACTITIONER

FT/PT positions avail for exp'd F.N.P. in moderate volume E.D./Acute care center in Crescent City Ca. Hospital located in N. CA recreational paradise: Immediate access to ocean, rivers & national forest. Competitive salary, on-site physician consultation: Calif. & national certification bec. Send C.V. to: Kate Lawlor R.N.P., Emergency Physicians Medical Group, 120 Montgomery St. #1000, SF 94104. 415-989-1242.

INFORMATION DIRECTOR

The Oregon Public Utility Commission is recruiting for an information director to work with the Commission and various divisions of the PUC to enhance public awareness and understanding of PUC's functions and decisions and to improve intra-agency communications. To qualify, you must have three years experience in newspaper, magazine, radio journalism, television journalism, or in work involving varied public contacts in the interpretation or explanation of programs; AND a Bachelor's degree with specialization in journalism or a closely related field OR three more years of qualifying experience. For application materials, call 503/373-7949, or write Public Utility Commission, Personnel Services, 400 Labor & Industries Bldg. Salem OR 97310.0335. **Equal Opportunity Employer.**

ACCOUNTING MANAGER

Responsibilities: Prepares, maintains and oversees The Private Industry Council's accounting records and financial and treasury functions; supervises accounting staff. Preferred qualifications: bachelor's degree in accounting; five years progressive accounting experience; exposure to fund accounting; experience with automated accounting systems; supervisory experience; excellent oral and written communication skills; ability to complete multiple assignments under stressful conditions. CPA preferred. **Salary Range:** \$25,417 to \$40,601 plus excellent benefit package
Closing date: 5 PM Wednesday, October 25, 1989
Applications available at The Private Industry Council, 520 SW 6th Ave. Suite 400, Portland, OR 97204. **An Affirmative Action/Equal Opportunity Employer**

"ATTENTION: EARN MONEY READING BOOKS!"
\$32,000/year income potential. Details (1) 602-838-8885 Ext. Bk 12859.

JUNIOR MAINTENANCE ENGINEER

Georgia-Pacific Corporation, a leader in the forest products industry, has an opening for a Junior Maintenance Engineer located in Canby, Oregon. The ideal person for this position will have a unique blend of experience and education. We need someone who can contribute to the overall efficiency of our operation by reducing down-time through direct hands-on maintenance, redesign or modification of electronic control centers. If you're looking for an environment that offers production demands and encourages independent judgement in a challenging atmosphere, then we invite your inquiry. We offer an excellent starting salary and benefit package and require minimum two years formal training in electronics with 2-3 years practical work experience in maintenance. **Please send resume and cover letter with salary history by October 25th to:**
Georgia-Pacific
Human Resources Department
900 SW 5th
Portland OR 97204
Attn: Ann Ashton
Equal Opportunity Employer

ASSISTANT GIS TECH

Salary Range: \$1477-2004/mo
Seeking individual to fill entry level technical position performing production data entry into automated mapping system, data research, and other records research as needed. This position is responsible for providing technical support to the Engineering Division in cartographic products, maintaining as-built records for public improvement, reviewing utility ROW use permits, and backup support at the Public Information Counter. Experience with civil engineering records systems highly desirable; automated mapping experience is a definite plus; good computer skills and good people skills important. Requires one to two years of relevant experience. **CLOSING DATE:** November 3, 1989. Obtain application and supplemental questionnaire at City of Eugene, HRSS, 777 Pearl Ste., Rm. 101, Eugene, OR 97401. (503) 687-5061 AA/EOE

POLICE OFFICER

2 Years college or equivalent of full time police work experience required. BPST Certification and non-smoker preferred. \$9.91 to \$12.59 per hour depending on qualifications. Excellent benefits. If interested and qualified, contact: Personnel, Ashland City Hall, 20 E Main, Ashland, OR, 97520 Call 503/482-3211 to obtain an application packet. Completed application form must be returned to this office before **4:00pm October 26, 1989**.
Equal Opportunity/Affirmative Action Employer

MULTNOMAH COUNTY CHAIR

Staff Assistant, Public Relations, Multnomah County Chair's Office, Exempt Position. Job Description and Application available from 1021 S.W. 4th Avenue, Room 134. Accepting applications and resumes through **October 27, 1989**. No phone calls please.

Staff Assistant, Columbia Gorge/Oregon Tourism Alliance, Multnomah County Chair's Office, Exempt Position. Job Description and Application available from 1021 S.W. 4th Avenue, Room 134. Accepting applications and resumes through **October 27, 1989**. No phone calls please.

WASHINGTON COUNTY JOBS

Appraiser I: \$1843-\$2241/mo.
Associate Accounting Clerk: \$1515-\$1843/mo.
Traffic Analyst: \$2595-\$3154/mo.
Call (503) 648-8607 for information. County application forms req., resumes NOT accepted. **Apply by October 20, 1989** to Washington County Personnel. An E.O.E.

MAINTENANCE SUPERINTENDENT INTERNATIONAL AIRPORT

The Port of Portland has an immediate opening for a Maintenance Superintendent to supervise a planned maintenance system which includes planning, scheduling, and staffing of a 7-day, 24-hour maintenance operation, evaluation of maintenance problems, direct corrective action and work closely with the leads to maintain a high level of continuity within the Maintenance Department. Duties include but are not limited to the following:

- *Evaluates work requests and schedules work assignments with craft leadmen; contracts for work as required.
 - *Evaluates efficiency of work crews and leads.
 - *Maintains good working relationship with unions.
 - *Supervises and evaluates section leads performance. Responsible for hiring and disciplinary actions as required.
 - *Responsible for evaluation and revision of preventative maintenance schedules.
 - *Manages and develops future budget needs of department, both capital and operating. Responsible for safety throughout the section activities.
 - *May fill in for the Aviation Maintenance Mgr. in his absence.
- Preferred qualifications include:
- *Experience or formal education in electrical and/or mechanical systems.
 - *Training and experience in facilities maintenance.
 - *Demonstrated successful supervision experience at a large facility, airport maintenance department preferred.
 - *Strong oral and written communication skills.
 - *Successful demonstrated ability to supervise others.
 - *Ability to plan and schedule a multiple-task work load.
- Ability to preplan cost estimates and follow-through on work projects.
- *High school graduate or equivalent.
 - *Demonstrated ability to devise and initiate efficient method and follow-through to conclusion of a variety of jobs at the same time.
 - Ability to coordinate employees, tenants, contractors, and service representatives to achieve optimum results.

In addition to a comprehensive benefit package, the Port offers a starting salary commensurate with experience, and a full salary range of \$33,493-\$50,715.

If interested and qualified, apply at the Port of Portland employment office, 700 N.E. Multnomah, or call 503-231-5000, ext. 700, for complete application materials. **All applications must be received by 5:00 p.m. Friday, October 27, 1989.** resumes may be included but will not be accepted in lieu of an application. Women and minorities encouraged to apply.

The Port of Portland is an Equal Opportunity Employer.

DATA ENTRY OPERATOR

Enter original and amended contribution info. using VDT. Accuracy vital. Miscellaneous clerical duties, good phone voice, Oregon driver's license, high school grad or GED equivalent. Typing 50 wpm minimum. Salary competitive. Send letter describing background to Y.M. Deligiorgis, OPB Foundation, PO Box 69485, Portland, OR 97201 by **10/25/89**. No phone calls please. **Equal Opportunity Employer.**

MULTNOMAH COUNTY

Case Manager 2 - Aging Services Division - \$9.60 per hour; performs complex direct social services work involving a broad range of clients and a spectrum of services; requires a related BS and either a practicum and one year of experience or two years of experience; additional experience may substitute for the required degree.

Assistant Clerk of the Board - \$22,049-25,390 annually; duties include organizing, managing and maintain official records, recording of minutes, agenda preparation and preparing meeting summaries; apply by October 27, 1989.

Assistant County Counsel 3 - \$37,521-43,138 annually; this is a litigation position with emphasis on defense of tort, employment and civil rights claims against Multnomah County; requires three years of litigation experience, two of which involved full time civil litigation, and member of Oregon State Bar; apply by October 25, 1989.

Data Processing Specialist-Office Automation-\$12.59 per hour; duties include hardware and software installation, network communication services, Wang VS performance tuning, user training, vendor liaison and responsibility of daily functioning of Wang minicomputers; requires two years of experience; apply by October 27, 1989.

Property Appraiser-Residential \$11.50 per hour; appraises new and existing residential structures and land for tax assessment purposes; requires state certification, driver's license and use of personal vehicle; apply by October 27, 1989.

Program Manager 1 - Children's Clinical Services Office - \$33,951 - 44,140 annually; directs all activities of the Children's Clinical Services Office of the Mental and Emotional Disabilities Program; provide subcontracted and direct services; responsibilities include budgeting, operations, planning and development and staff supervision; requires a related MS degree and five years of increasingly responsible experience in the mental health field; **apply by October 27, 1989.**

WHERE TO APPLY Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204
"An Equal Opportunity Employer"

PURCHASING SUPV.

City of Salem
\$2718-\$3453/Mo. plus excell. fringe bene. pkg. Professional purchasing position responsible for RFP preparation and review of complex BID and RFPs; supervision of Assistant Purch. Agent; buyers and clerical personnel and other responsible work as City's Purchasing Agent. Consider purchasing exp., bid preparation and RFP experience; 4 yr. degree; certification as Purch. Mgr., or equiv. exp./training. Possess thorough knowledge of public contracting laws, fed. regs., of gov. purchasing and a variety of maintenance, construction, office, auto parts and supply sources. Computer exp. is desired preferably using Natl. Institute of Govt. Purch. sys. software. Public purch. agent exp. is desirable. **Closes: 12-01-89.** Apply: City of Salem, Pers., Rm. 225,555 Liberty SE, Salem, OR 97301. **E.O.E.**

Buying Appliances

Working Or Not

288-3233

IMMEDIATE OPENINGS FOR QUALIFIED CNA/ BNA AND NON-CNA.

Certified Nursing Assistants needed to supervise day living of clients, to maintain a therapeutic environment and to participate in a treatment team. \$1262-\$1530/month. Shift work on a 24 hour-7 day week schedule, weekend/holiday work, & over-time as required. All Applicants will have a criminal record check prior to hiring. **Please apply in person Mon-Fri., 8am-5pm at:**

Fairview Training Center

Personnel Office,
Administration Bldg.
2250 Strong Rd. S.E
Salem, OR
378-5369

Please bring CNA/BNA certificate when applying. 050

SMALL BUSINESS PROGRAM MANAGER

(Program Executive)

\$2906 Month/Start
This position is with the Oregon Economic Development Department in Salem. Assists in accessing financial opportunities, provides regular problem resolution and communication services for small businesses. Responsible for overseeing administration of the Small Business Development Centers throughout Oregon. Recruitment closes **Oct. 31, 1989**. Essay examination and state application must be completed. To obtain materials, contact:

Ms. Berg
595 Cottage St., NE
Salem, OR 97310
(503)373-1200
Equal Opportunity Employer

ADMINISTRATOR, HEALTH DIVISION

ASSISTANT DIRECTOR OREGON DEPARTMENT OF HUMAN RESOURCES

Exciting opportunity to lead Oregon's public health efforts and join the State Human Resources executive management team. As Administrator you will be responsible for directly supervising all matters relating to the preservation of the life and health of the people of the state and for day to day administration of the programs and services of the Health Division. The Health Division is the primary agency responsible for the total range of public health concerns from drinking water quality to epidemiology including areas such as HIV-AIDS prevention, healthy babies, disease prevention and control, state medical examiner, family planning, environmental health, and health area trauma systems. Demonstrated leadership ability and commitment to public health values. Physician candidates must be licensed or eligible for licensure by the Board of Medical Examiners of the State of Oregon and certified by the American Board of Preventive Medicine.

Annual salary ranges from \$51,576 to \$69,180 or if a licensed and certified physician, annual salary ranges from \$65,892 to \$84,072. Generous fringe benefit package.

Submit a letter expressing the reasons for your interest in the position and a resume or curriculum vitae by **November 10, 1989** to Wayne J. Wolfe, Personnel Director Oregon Department of Human Resources, 320 Public Service Building, Salem, OR 97310 or for further information phone (503) 378-3035.