

PROFESSIONAL SERVICES DIRECTORY

PORTLAND OBSERVER
"The Eyes and Ears of the Community"
288-0033

Phone 288-0033 - To Place Your Ad
Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00 (add \$2.50 Per Line)
Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

DONNIE JAMES
Men & Women's Fashion

"If you dare to be fashionable"

517 NE Killingsworth
Portland, Oregon 97211

Donnie Lewis
(503) 288-1721 James Williams

PRITCHETT'S
ELECTRICAL MAINTENANCE CO.

Specializing In:
Installation, Trouble Shooting and Repair of Electrical Appliances, Equipment & Light Fixtures

Licensed Bonded Insured
Corey Pritchett 3525 N.E. Rodney
287-9617 Portland, OR 97212

BEAUTY / BARBER SUPPLIES
ja'bell's
Beauty • Barber • Nails Supplies
5832 N.E. Union Avenue
Portland, Oregon 97211
(503) 281-6393
and
5287 N. Lombard Street
Portland, OR 97203
(503) 283-6085
Open: Mon. thru Sat. 9 a.m. - 6 p.m.

Bill Kelley's Upholstery

28 years experience
Quality work, Fair prices
Furniture, auto, & boats

2403 NE Alberta,
Portland, OR
281-1786

FLORAL - SILKS
Eartha's
Floral Connection
517-1/2 N.E. Killingsworth
Portland, Oregon 97211
282-3675
We Do Weddings • Funerals
Made-To-Order • Custom-Made
PRINTING
Kinko's
Open 7 Days A Week
1605 N.E. 7th
Portland, Oregon 97212
284-2129

RENT
WASHERS & DRYERS

This Coupon Good For
\$15 OFF
DELIVERY & INSTALLATION FEE
*30 Delivery & Installation
rental washer Co. Portland 231-7413
Vancouver 693-4000

JOBS & CLASSIFIED ADVERTISING

FOOD SERVICES
MANAGER RESIDENTIAL SERVICES & VENDOR RELATIONS

Central WA Univ, Ellensburg
GENERAL DUTIES: Part of management team working to provide a quality campus dining program for residence hall students, conference guests, and campus departments.
SALARY Range: \$2173-\$2769/mo
MINIMUM QUALIFICATIONS:
Degree in institution management, hotel & restaurant admin, or related field; AND 2 yrs of food service supervisory/admin exp including planning & budgeting. Additional qualifying food service exp and/or vocational training in large-scale food preparation may be substituted, year-for-year, for college training.
TO APPLY: Contact Personnel & Benefits, CWU, Ellensburg, WA 98926, (509) 963-1202 for application materials and detailed position description. Application Deadline: 5:00pm, 9/29/89.
AA/EO/TITLE IX INSTITUTION

Admissions Representative Metro Campus

The Office of Enrollment Management at Oregon Institute of Technology is seeking an individual to coordinate public relations & school recruitment program in the Portland area. The representative will be house on the Oregon Tech branch campus in Milwaukie, Oregon.
This will be a full time permanent 10-month position (Sept 1 to June 30).
QUALIFICATIONS:
Minimum Bachelors degree. Masters preferred.
Thorough knowledge of the Portland area school system.
Familiarity with Oregon Tech's degree programs, unique mission, and student affirmative action goals.
SALARY: Depending on background and qualifications.
STARTING DATE: As soon as possible.
Submit letter of application, resume & 3 letters of recommendation to:
Ms. Shelby Wilson
Director of Personnel
3201 Campus Drive
Klamath Falls, OR 97601
Deadline is October 13, 1989.
OIT is an Equal Opportunity/Affirmative Action Employer.

PRESCHOOL TEACHER N.E. YWCA

5630 N.E. Martin Luther King Blvd.
Exp. teacher needed for half day drop-in preschool.
Apply at Northeast YWCA Center.
Deadline: 9/22/89.

YOUTH PROGRAM DIRECTOR N.E. YWCA

5630 N.E. Martin Luther King Blvd.
Exp. Program Director needed to plan and coordinate programs for youth 3-14. Exciting opportunity for a person committed to working with youth in North/Northeast Portland. Must be innovative, culturally sensitive, and a team member. Deadline 9/22/89 - 5 p.m.

MILLIONS!

My reports have earned literally millions of dollars for companies and individuals nationwide. Can help you reach wealth too. Free proof. Billy McGhee, Box 8095, Riverside, CA 92515.

REGISTERED NURSE, OHI SUBSTITUTES

Provide school health services as required to assist Other Health Impaired students to benefit from Special Education.
SALARY: \$100.38 per 8/hr day
50.19 per 4/hr day
Appl Deadline: 09/29/89 by 2pm
Call 255-1841 Ext. 207 Jeaneen between the hours of 8:00 and 11:30, for Multnomah Education Service District application form and additional information or come to Personnel 220 SE 102nd, Portland.
An Equal Opportunity Employer

EDUCATIONAL ASSISTANT/LPN SUBSTITUTE POOL (ON CALL BASIS ONLY)

To assist in activities as planned and scheduled by the classroom teacher and to assist in the provision of school health service under the supervision of the Registered Nurse.
SALARY: \$9.40/hr
Appl. Deadline: 09/29/89 by 2:00 pm
Call 255-1841 Ext. 207 Jeaneen between the hours of 8:00 and 11:30, for Multnomah Education Service District application form and additional information or come to Personnel 220 SE 102nd, Portland.
An Equal Opportunity Employer

REGISTERED NURSE, SUBSTITUTES

Providing health care to students enrolled in public schools, pre-kindergarten-12th grade (ages 4-21), in Multnomah County
SALARY: \$100.38 per 8/hr day
50.19 per 4/hr day
Appl Deadline: 09/29/89 by 2pm
Call 255-1841 Ext. 207 Jeaneen between the hours of 8:00 and 11:30, for Multnomah Education Service District application form and additional information or come to Personnel 220 SE 102nd, Portland.
An Equal Opportunity Employer.

PARENT INFORMATION COORDINATOR

Sought for PSU Regional research Institutes's Research & Training Center on Family Support & Children's Mental Health national clearinghouse & resource center. Half-time position; \$11,500-12,500. Requirements: parent/family member of child who has/had mental, emotional, or behavioral disorder; experience seeking & obtaining services for child; good basic writing & phone skills. Position will remain open until filled, but preferred starting date is 10/1/89. Submit application letter; resume; 3 references to: Marilyn McManus, PSU/RR1, P.O. Box 751, Portland, OR 97207.
PSU IS AN AA/EEO EMPLOYER

Dietitian, Clinical

Fairview Training Center, a large state residential training facility for MR/DD individuals, seeks clinical dietitians. Must be registration eligible from the Commission of Dietary Registration of A.D.A. Salary: \$1663 To \$2078 a month, generous fringe benefits. For Application information contact: Personnel Office, Fairview Training Center, 2250 Strong Rd. SE, Salem, OR 97310 (503) 378-5369 EOE

PROGRAM COORDINATOR 2 (Emerging Small Business Program Coordinator) \$2243 - \$2845 Monthly

This position is with the Highway Division, Civil Rights Section in Salem. The person selected for the position will be responsible for developing and establishing a new program for the Department to assist and cultivate emerging small businesses in Oregon. For a full qualifications and application materials, contact ODOT Personnel, 120 Transportation Bldg., Salem, OR 97310, (503) 378-6281.
AN AA/EEO EMPLOYER

EMPLOYMENT OPEN OPTIONS TO YOUR FUTURE

Young women and men 16-24 can become highly paid specialists in Home Improvement, Auto Repair, Painting, Cooking, and medical fields. Paid training includes:
-\$40-100 monthly allowance
-\$317 in clothing
-Free room and board
-Job placement services
Call Nero and Associates; in Oregon 1-800-452-5218 or 225-1941.

FOOD SERVICES

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AA/EO/TITLE IX INSTITUTION

MENTAL HEALTH

REHABILITATION COUNSELOR C-IV

Starting Salary \$1393-\$1465/mo plus excellent benefits.
CODA Inc., seeks qualified applicants for a position of rehabilitation counselor in methadone program. Responsibilities include caseload of 25 clients. Vocational liaison with community resources. Rehabilitation services to program and other CODA clients. To qualify applicants must possess Master's degree in psychology, counseling or related fields. 2 Years supervised clinical or rehab experience. To apply submit completed CODA application form providing written responses to screening questions. Application forms and screening questions available at: CODA Inc., 210 NE 20th Ave, Portland, OR 97232. 239-8400.
Equal Opportunity/Affirmative Action Employer.

MENTAL HEALTH

C-V Clinical Supervisor

Beginning salary \$1644-\$1730 month. + excl benefits.
CODA Inc., seeks qualified applicants for a psychiatric social worker position in an outpatient drug and alcohol treatment agency. Position will supervise 2-4 clinical staff. Some evening work involved. Responsibilities include: Assist program mgr in all aspects of unit clinical operations; diagnosis, evaluation and treatment services to dual diagnosis clients; individual and group counseling to adult and youth with chemical dependency problems; consultation and coordination of client services with medical director, probation and parole officers, schools and area agencies; maintaining client records, participation in program promotion and marketing activities; assist and develop clinical program policies and procedures. Education requirement: Master's degree in counseling/psychology or social work. Each applicant must complete a standard CODA application form and provide written responses to screening questions.
Application forms and screening questions available at: CODA Inc., 210 NE 20th Ave, Portland, OR 97232. 239-8400.
Equal Opportunity/Affirmative Action Employer.

MENTAL HEALTH

C-1 Weekend Night Supervisor

CODA Inc., seeks qualified individual for Weekend Night Supervisor at Alpha House residential treatment facility. Friday, Saturday, Sunday midnight till 8am. Thursday 2:30-5:30pm. Experience in residential or drug treatment preferred. Application materials and screening questions available at 210 NE 20th Ave, Portland, OR 97232. 239-8400.
Equal Opportunity/Affirmative Action Employer.

MENTAL HEALTH

Residential On-Call Backup Workers

CODA Inc., seeks qualified applicants for On-Call Backup Workers to provide sole facility and client supervision at adult residential treatment centers-Alpha House, and New Directions. Variable shifts. experience with residential or alcohol/drug clients preferred. \$5.48 Hour. Application materials available at CODA Inc., 210 NE 20th Ave, Portland, OR 97232. 239-8400.
Equal Opportunity/Affirmative Action Employer.

RESIDENTIAL REHABILITATION

Person needed for all aspects of rehabilitation. Does not require contractors license but experience, references and some tools required. Job sites in North and NE Portland, Pay commensurate with experience. Women and all minorities encouraged to apply.
AA/EO Employer.

METRO BROKERS SCHOOL OF REAL ESTATE
Post Office Box 12662
Portland, Oregon 97212
286-1984

NURSING-RN'S

Blue Cross and Blue Shield of Oregon is currently accepting applications for the following RN positions.

PSYCHIATRIC REVIEW COORDINATOR

This position conducts psychiatric reviews including pre-certification, pre-authorization and inpatient claim review; maintains utilization guidelines; establishes close working relations with provider & internal personnel and assists with psychiatric & chemical abuse program review & policy modifications.
This position will require:
-Currently OR licensed RN
-3-5 years recent hospital or ambulatory psychiatric-substance abuse experience.
-Experience with hospital claims review and/or audit, demonstrated ability to work in a fast-paced environment under high pressure conditions.
-A strong commitment to cost containment
-Excellent interpersonal skills

HOME HEALTH CARE SPECIALIST

This position conducts home health, hospice, and skilled nursing facility reviews, including precertification, preauthorization, and claim review; maintains utilization guidelines; establishes close working relations with providers and internal personnel.
This position will require:
-Currently OR licensed RN
-3-5 years home health experience
-Ability to work in a fast-paced environment under high pressure conditions
-A strong commitment to cost containment
-Excellent oral and written communication skills.
-Excellent interpersonal skills

RN PRE-CERTIFICATION COORDINATOR

The Pre-Certification Coordinator will conduct reviews for pre-certification program including pre-certifying 2nd opinions, discharge planning, and benefit extension review.
Successful candidate must be an RN currently licensed in the state of Oregon with 3-5 years recent hospital experience. Utilization review and qualify assurance background desirable. Good communication skills a must.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, competitive salary and flex time work hours. Please apply or send resume to:

Blue Cross and Blue Shield of Oregon
Human Resources Dept., 5th Flr
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

VOLUNTEERS NEEDED

You can do something about AIDS! Cascade AIDS Project is seeking volunteers for the PAL Program. PALs provide companionship and emotional support to people living with HIV disease. The next 44-hour training for PALs is September 13-15 and 20-22. Application deadline is September 29. Call 223-5907 today. Find out what AIDS teaches us about living.

DATA ENTRY

PART TIME CREDIT PROCESSOR

Security Pacific Bank Oregon is seeking an energetic individual with a strong commitment to providing the highest level of service for the Dealer Center. Position works 8 hours per day every Saturday and Monday and consists of data entry from auto/RV dealers throughout the state. Requirements include typing 75 wpm, with accuracy a must, and the ability to work in a fast paced environment.
Please apply in person at:

SECURITY PACIFIC BANK OREGON
Personnel Department
1001 SW 5th Avenue
PO Box 3066
Portland, OR 97208
(503) 796-3878
APPLICANT HOURS
9-1 p.m., Mon-Fri
Equal Opportunity Employer

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