

JOBS & CLASSIFIED ADVERTISING

Portland Community College ADVISOR/PROGRAM SPECIALIST (two positions)

Position #1: New Directions Program (Rock Creek Campus)
Position #2: Women's Resource Center (Cascade Campus)
Requirements: Bachelor's degree in education, counseling, social science, women's studies, or related field required. Master's degree preferred. At least two yrs exp. in skills assessment, teaching and instructional planning required; three yrs preferred. Demonstrated effective communication skills and experience with minorities, women, single parents, and economically disadvantaged adults required. Computer skills preferred. In addition, for Position #1, bi-lingual ability in Spanish, and understanding of Hispanic culture is also preferred.

Responsibilities: Both positions involve recruitment, selection, orientation, assessment, pre-vocational training, and follow-up of participants for Single Parent/Displaced Homemaker program. Some curriculum and program development may be required, and other appropriate duties may be assigned. may involve evening responsibilities. Additional duties: Position #2 will also assist Coordinator of the Women's resource Center with planning and implementation of the Center's other programs, including support groups, seminars and workshops, reference library, and referral bank.

These are temporary professional support staff positions. Employment beyond 8-31-90 subject to funding availability. Salary \$21,000-\$23,000, based on 234-day annual contract. Starting date: Position #1, on or before Sept. 25; Position #2, on or before Nov. 1.

CLOSING DATE: September 15, 1989. For application materials please contact PCC Staff Employment Office, 049 SW Porter, Portland (phone 273-2823).

Portland Community College is an Equal Opportunity/Affirmative Action employer.



JOB OPPORTUNITY
Call our 24-Hour JobLine at 280-4727 for a listing of current openings at Emanuel Hospital & Health Center.

EMANUEL HOSPITAL & HEALTH CENTER
A Legacy Member
Equal Opportunity Employer, MFL

SECRETARIAL.

The Portland Development Commission is actively seeking two highly qualified secretaries; one to provide skilled support to the Economic Development Department and the other to the Communications Section of the Executive Dept.

In Economic development, you will type a wide variety of materials from copy dictating equipment, respond to telephone inquiries and keep your team organized. Must possess knowledge of office practices and procedures and office equipment, including word processing (WordPerfect 5.0).

In Communications, we seek a self-starter who will perform a variety of duties requiring considerable discretion, judgement and public contact. Will provide support for Communications Manager and assist section staff. Experience in a Public Information, advertising or marketing environment is desirable. Macintosh experience is preferred.

We require true professionals with excellent secretarial skills including word processing, public contact, and a thorough knowledge of business English, spelling, punctuation, grammar and proofreading.

In addition to a starting salary of up to \$20,316 we offer the opportunity to be an integral member of a highly motivated PDC team. Closing date: 9/15/89.

Please no phone calls. Apply in person at:
PORTLAND DEVELOPMENT COMMISSION
1120 SW Fifth, Suite 1100
Portland, OR 97204
Equal Opportunity Employer

MENTAL HEALTH Psychiatric Social Worker

Beginning salary \$1644-\$1730 month + excl benefits.

CODA Inc., seeks qualified applicants for a psychiatric social worker position in an outpatient drug and alcohol treatment 2-4 clinical staff. Some evening work involved.

Responsibilities include: Assist program mgr in all aspects of unit clinical operations; diagnosis, evaluation and treatment services to dual diagnosis clients; individual and group counseling to adult and youth with chemical dependency problems; consultation and coordination of client services with medical director, probation and parole officers, schools and area agencies; maintaining client records, participation in program promotion and marketing activities; assist and develop clinical program policies and procedures. Minimum qualifications: MSW degree and eligible for Oregon LCSW.

Each applicant must complete a standard CODA application form and provide written response to screening questions.

Application forms and screening questions available at: CODA Inc., 210 NE 20th Ave., Portland, OR 97232. 239-8400

Equal Opportunity/Affirmative Action employer

Image Consultant

We need decisive self motivated competitive Consultants. Leadership qualities required. Training certifies you to represent America's top Image consulting company. Expect 40K plus car within two years.

Call Jeane 777-1691, 5124 S.E. Gladstone St., Portland, OR., 97206

MENTAL HEALTH C-III Drug Treatment services

Beginning salary \$1232-\$1300 month + benefits.

CODA Inc., seeks qualified applicants for a counselor position in drug treatment services. responsibilities include diagnosis, evaluation and treatment to a case load of clients, conduct of individual group youth and family counseling, maintaining client records, coordinating client services, participating in promotion and marketing activities. Some evening work is required. Detail position announcement and CODA application forms and screening questions available at: CODA Inc., 210 NE 20th Ave., Portland, OR 97232. 239-8400

Equal Opportunity/Affirmative Action employer

BANKING

STATEMENT CLERK

30 HR Base

American Data has an excellent opportunity available for a part time position in our Banking Office Services N.W. Department. The duties include all facets of statement preparation and disbursement.

Must be able to lift at least 25 pounds. Aptitude for filing numerically and matching names to numbers. Eye/hand coordination essential. Hours generally 10:30am - 5pm M-F. Qualified applicants should submit their resumes to:
American Data Services, Inc.
4550 S.W. Macadam Ave.
Portland, Ore 97201
Equal Opportunity Employer

Communications Associate

Exciting professional position for an individual with strong, versatile writing skills. Will write a wide range of materials in support of a year round communications program, assist in activities related to special events and work with corporate/employee publications editors and newspaper editors/publishers to promote understanding of our organization. Requires Bachelors Degree in Journalism or related field, plus 2 years experience. Proven ability to follow projects from inception to completion while working in a fast-paced environment under deadlines. Must have ability to work with computer based word processing systems. Salary minimum \$17,000 plus excellent benefits. Send resume by September 8 to:

Carolyn Lewis
United Way of the Columbia-Willamette
728 W. Burnside
Portland, Oregon 97209
228-9131
Equal Opportunity Employer

Washington County Jobs

Clerk: \$1187-\$1443/mo
Associate Clerk: \$1308-\$1591/mo
Secretary 1: \$1246-\$1515/mo
Secretary 2: \$1374-\$1671/mo
Mental Health Services Coordinator 2 (MED): \$2134-\$2595/mo
Community Health Worker (PT): \$6.21-\$7.55/hr.
Appraisal Data Analyst: \$2134-\$2595/mo.
Project Manager/Planning: \$2725-\$33312/mo.
Call (503) 648-8607 for information. County application forms req., resumes NOT accepted. Apply by September 15, 1989 to Washington County Personnel.
An E.O.E.

Ad Prices Effective 9/6 thru 9/12/89

FINANCE DIRECTOR

Responsible for overall coordination and management of Finance Dept. CPA preferred. \$23,000-\$38,000. Resumes to Personnel Director, Urban League of Portland, 10 North Russell, Portland, OR 97227. Deadline 9/15/89.
Equal Opportunity Employer.

NORTHWEST AFRICAN AMERICAN BALLET TO PERFORM

The high-energy Northwest African American Ballet, the first traditional African company in the northwestern United States, will perform Friday, Sept. 22, at 8:30 p.m., in Evans Auditorium at Lewis & Clark College, 0615 SW Palatine Hill Road.

The Ballet performs original choreography inspired by traditional dances indigenous to Senegal, Gambia, Mali, and Guinea, West Africa. The performance not only allows the audience to experience an African lifestyle, but also traditional drumming and dancing with its ceremonial grandeur.

Bruce Smith, founder of the Ballet, attended Lewis & Clark College and is on the faculty of the Jefferson Performing Arts Department at Jefferson High School in Portland.

Smith has studied drumming for 17 years. Ten of those years were on concert circuit with the nationally known recording band "Pleasure." For the past eight years, Smith has focused his studies on African hand drumming with master drummers Obo Addy and Jalal Sherriff and on traditional African dance with Chuck Davis and Nafisa Sherriff.

During the summers of 1981 and 1986, Smith traveled to five countries in west Africa to research traditional drum and dance techniques and to study with master drummers and dancers in several regional villages. The 1981 experience inspired him to create the Northwest African American Ballet.

The 16 member of young and inspired dancers and musicians has captivated standing-room audiences with its precision drumming, high-energy dance movements and vibrant colored traditional costumes. The Northwest African American Ballet has presented workshops, concerts and lectures throughout Oregon, Washington and Alaska.

Cost is \$6 general admission and \$3 for students and senior citizens. For tickets, call (503) 293-2690.

See the Difference

Safeway is in your Neighborhood to Stay



BAKE SHOP

Fresh Raised Donuts

\$2.49 Dz.

BACK TO SCHOOL SPECIAL!
The perfect treat for your kids when you pack their lunches for school. Give them a treat they'll remember, 2-Ounce Size.
LOW PRICES GOOD THRU SEPT. 30.

German Chocolate Cake

You'll enjoy this single layer fancy dessert treat for the whole family. Perfect for after dinner or just to snack with a glass of Lucerne milk, 8-Inch Size.

\$3.69 Ea.

English Muffin Bread	16-Oz. Loaf	2 For	\$1.19
Rice Bran Muffins	Plus All Other Varieties 2.75-Ounce	6 For	\$2.59
Taco Salad Shells	5-Inch Size	2 For	\$1.19
Danish Pastries	2.5 Ounce Dessert Treat	6 For	\$2.59

