

# PROFESSIONAL SERVICES DIRECTORY

**PORTLAND OBSERVER**  
"The Eyes and Ears of the Community"  
288-0033

Phone 288-0033 - To Place Your Ad  
Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00 (add \$2.50 Per Line)  
Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

**DONNIE JAMES**  
Men & Women's Fashion

"If you dare to be fashionable"

517 NE Killingsworth  
Portland, Oregon 97211

Donnie Lewis  
(503) 288-1721 James Williams

**PRITCHETT'S**  
ELECTRICAL MAINTENANCE  
CO.

Specializing In:  
Installation, Trouble Shooting and Repair of  
Electrical Appliances, Equipment & Light  
Fixtures

Licensed Bonded Insured  
Corey Pritchett 3525 N.E. Rodney  
287-9617 Portland, OR 97212

**BEAUTY / BARBER  
SUPPLIES**

**ja'bell's**

Beauty • Barber • Nails Supplies

5832 N.E. Union Avenue  
Portland, Oregon 97211  
(503) 281-6393

and  
5287 N. Lombard Street  
Portland, OR 97203  
(503) 283-6085

Open: Mon. thru Sat. 9 a.m. - 6 p.m.

**Bill Kelley's Upholstery**

28 years experience  
Quality work, Fair prices  
Furniture, auto, & boats

2403 NE Alberta,  
Portland, OR  
281-1786

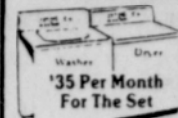
**FLORAL - SILKS**

**Eartha's**  
Floral Connection  
517-1/2 N.E. Killingsworth  
Portland, Oregon 97211  
282-3675

We Do Weddings • Funerals  
Made-To-Order • Custom-Made  
PRINTING

**Kinko's**  
Open 7 Days A Week  
1605 N.E. 7th  
Portland, Oregon 97212  
284-2129

**RENT**  
WASHERS & DRYERS



rental  
washer Co.

It is Coupon Good For  
\$15 OFF  
DELIVERY &  
INSTALLATION FEE  
\$30 Delivery & Installation  
Portland 231-7413  
Vancouver 693-4000

## JOBS & CLASSIFIED ADVERTISING

### PSYCHIATRIC REVIEW COORDINATOR

This position conducts psychiatric reviews including pre-certification, pre-authorization and inpatient claim review; maintains utilization guidelines; establishes close working relations with provider & internal personnel and assists with psychiatric & chemical abuse program review & policy modifications.

This position will require:  
Currently OR licensed RN  
3-5 years recent hospital or ambulatory psychiatric-substance abuse experience.

Experience with hospital claims review and/or audit, demonstrated ability to work in a fast-paced environment under high pressure conditions.

A strong commitment to cost containment

Excellent interpersonal skills  
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, competitive salary and flex time work hours. Please apply or send resume to:

**Blue Cross and  
Blue Shield of Oregon**  
Human Resources Dept, 5th Flr  
100 S.W. Market  
Portland, OR 97201  
Equal Opportunity Employer

### SUPERVISOR GROUP ACCOUNTING

Blue Cross and Blue Shield of Oregon is accepting applications for a Supervisor in Group Accounting. Responsibilities are to ensure timely, accurate processing of group eligibility and billing. Promote adherence to appropriate procedures and Underwriting regulations and policy. Monitor accounts receivable and advance premiums, initiating collection activity. Maintain unique processing of special accounts and administration of the Prescription Drug Program and Dentacare. The Supervisor will perform all personnel functions to include all hiring and firing, performance evaluation and cross training of subordinate staff of up to 20 members. Qualified candidates will have 4 or more years of supervisory management and accounting experience. High level of proficiency in oral and written communication is mandatory. Flexibility and ability to deal well under pressure in a positive, constructive manner is beneficial.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, competitive salary and flex time work hours. Please apply or send resume to:

**Blue Cross and  
Blue Shield of Oregon**  
Human Resources Dept, 5th Flr  
100 S.W. Market  
Portland, OR 97201  
Equal Opportunity Employer

### Lane Community College Reference Librarian Learning Resource Center (Half-time)

Application and job description are available at Personnel Service, Lane Community College, 4000 E. 30th Avenue, Eugene, OR 97405. (503) 726-2211.

LCC application must be postmarked no later than July 31, 1989.  
An Affirmative Action/Equal Opportunity Institution.

### PARTS WORKER

C-TRAN is seeking a full time Parts Worker to assist the Inventory Supervisor in achieving total inventory control, and implementation and maintenance of a computerized purchasing and inventory system. Require knowledge of inventory control procedures, automotive or truck mechanical repair, and inventory maintenance and repair. A degree in Business or Accounting desirable. Must have excellent work references, a valid drivers license, ability to comply with non-smoking policy and pass a pre-employment physical. Salary range \$6.82-\$10.07/Hr. (depending on experience) plus benefits. Apply at Employment Security Department, 603 W. Evergreen Blvd. Closes 7/22/89.

Equal Opportunity Employer  
M/F/H.

### MENTAL HEALTH Counselor

Innovative Girl's Emancipation Program seeks an experienced capable therapist to provide groups and case management to troubled girls of divorced backgrounds. Exciting opportunity to join high quality team of state of the art treatment program. \$15,000 to \$16,500, plus benefits, training and supervision.

Application Required

### YWCA

1111 S.W., 10TH Ave.  
Portland, OR 97205  
Applicants with good work records  
Applications accepted Monday  
only 8 AM to 5PM  
Equal Opportunity Employer

### SUPERVISING FORESTER C ASSISTANT TO THE AREA DIRECTOR

The Oregon Department of Forestry is seeking an individual for a current vacancy in Prineville. Duties: Assists the Eastern Oregon Area Director in planning and directing all Department programs within Eastern Oregon.

Requires: 2 years of experience in technical, Administrative, or professional forestry practices, which included at least one year at the level of Forester 2 or Supervising Forester B. Experience must have included supervising and assisting in forest management and sale of timber, assisting in district or unit administration, supervising fire control work, or performing technical forestry studies; AND a Bachelor's degree in forestry or related field (such as wildlife management biology, botany, plant pathology) or three more years of pertinent, responsible experience. Announcement closes: July 20, 1989.

Contact Personnel Test Center,  
775 Court Street, Salem, OR 97310,  
378-3146 for job announcement,  
test questions and applications.

### EARN MONEY

Earn \$10.00 a month per store for approximately 40 minutes of work. We are a toy manufacturer looking for an inventory representative to arrange, count and restock our toys in your local Toys R Us store. Interested people write to Dorothy Currie, Amav Industries Lte., 2345 Lapiere St., LaSalle, Quebec H8N 1B7.

### TEACHER

For Parenting skills for teen parent.  
Apply NE YWCA  
5630 NE King Blvd.  
By July 7th by 5p.m.  
Equal Opportunity Employer

**TCI CABLEVISION OF OREGON, INC.** an Equal Opportunity Employer, currently has an opening for the following position:

**POSITION TITLE; SYSTEM DESIGN TECHNICIAN Full-time**  
**QUALIFICATIONS:** Some artistic ability with good printing and handwriting, knowledge of cable television symbols, valid Oregon drivers license, and good record. Ability to work well with others. One year cable TV experience. PREFER: Knowledge of cable construction & materials, multiple unit design knowledge, experience in designing 450 MHz cable tv plant.

**MINIMUM YEARS OF WORK EXPERIENCE REQUIRED: 1**  
**TRAINING PROVIDED**  
**APPLICATIONS ACCEPTED UNTIL: July 19, 1989**

Interested parties may submit application/resumes by mail to:  
**TCI CABLEVISION OF OREGON, INC., PO BOX 8677, Portland, OR 97207.**

**ATTENTION: Jim Warhurst**  
Interviews will be arranged based on selection of potential candidates from applications/resumes submitted. No interviews will be granted from telephone or walk-in requests. Qualified applicants not hired at this time will be considered for future openings if they so desire.

**TCI CABLEVISION OF OREGON, INC.** an Equal Opportunity Employer, currently has an opening for the following position:

**POSITION TITLE; Converter Clerk Full-time**  
**QUALIFICATIONS:** High school education or recognized equivalent. Neat penmanship, good organizational skills, valid driver's license & good driving record. Must be able to lift 50 lbs., able to work well with others. Prefer: prior experience in converter control, warehouse experience, computer keyboard experience and math ability. Prior cable experience, computer keyboard experience and math ability. Prior cable experience a plus.

**MINIMUM YEARS OF WORK EXPERIENCE REQUIRED: n/a**  
**SALARY: n/a**  
**TRAINING PROVIDED Yes**  
**APPLICATIONS ACCEPTED UNTIL: July 19, 1989**

Interested parties may submit application/resumes by mail to:  
**TCI CABLEVISION OF OREGON, INC., PO BOX 8677, Portland OR 97207**  
**ATTN: Jim Warhurst**

### Multnomah County

### Housing Rehabilitation Specialist

\$13.79 per hour; duties include housing inspection, preparation of cost estimates, plans review and soliciting and receiving bids; requires two years of progressively responsible, related experience; apply by July 14, 1989.

### ASSISTANT PLANNER

Advanced technical work assisting in various transit planning and marketing activities including compilation and analysis of data, preparation of reports, route and system reviews and development and presentation of public information materials. Annual salary range \$23,545 to \$29,328. Submit resume by July 21, 1989 to Salem Area Mass Transit District, 3140 Del Webb Avenue, N.E. Salem, Oregon 97303.

### CORPORATE SUPPORT REPRESENTATIVE

Oregon Public Broadcasting Foundation is seeking an innovative person to assist in the acquisition of corporate underwriting. Qualifications: college degree, 3 or more years experience in fundraising, marketing, public relations, broadcast sales or allied field. Experience with public broadcasting and excellent oral and written communications skills preferred. OPB is a statewide public television and radio network.

Send resume and letter of application by July 15, 1989 to OPB Foundation, PO Box 69485, Portland, OR 97201. Affirmative Action/Equal Opportunity Employer.

### Janitor/Hostler

C-TRAN is seeking part time Janitor/Hostler. Typical duties: Clean and fuel buses and support vehicles. Workdays and shifts may vary. Mon, Thur, Sat. Swing shift 6pm-12:30am, Day shift 10am-4:30pm. Saturday shift 3:30pm-9pm. Starting rate \$5.61/hr. Must possess a valid drivers license from the state in which you reside, with a good driving record. Ability to function in a non-smoking work environment and pass a pre-employment physical.

Apply:  
Employment Security Dept  
603 W. Evergreen Blvd.  
Closes 7/12/89.  
Equal Opportunity Employer.  
M/F/H

### Minority Family Specialist

needed to provide case management, counseling, family treatment, networking in the African American community, and supervision to adjudicated or emotionally disturbed adolescents in a day treatment and out-client program. Required: Bachelor degree in social work or related field plus 2 years experience working with delinquent or emotionally disturbed youth, and demonstrated competency and fluency in networking with the African American community and with extended families. \$1,750 per month plus excellent benefits. Send resume by July 10, 1989, to L. Larson, Morrison Center, 5205 SE 86th Avenue, Portland, OR 97266.  
EQUAL OPPORTUNITY EMPLOYER

### DIRECTOR OF MEMBERSHIP

Oregon Public Broadcasting Foundation is seeking experienced development professional to direct and manage the membership division of the OPB Foundation. Responsibilities include member acquisition, renewal, member services and additional gifts for donors contributing up to \$1000. Supervise five staff members. Qualified candidates will have a bachelors degree, and three or more years fundraising experience preferably including direct mail, Tele-marketing and computerized membership systems. Experience with broadcast fundraising desirable.

Excellent benefits and attractive working conditions in new state of the art broadcast center. Salary range 40,000-\$45,000.

Please send letter of application and resume by July 15, 1989 to Yvonne Deligiorgis, Manager of Office Services, OPB Foundation P.O. Box 69485, Portland OR 97201. Affirmative Action/Equal Opportunity Employer

### Coordinator/Trainer

Employment and Transition program for offenders. Prefer employment, Voc.Rehab. case management experience. BA or Equiv.

Salary depending on experience.  
Washington Co. Based, must have car.  
Send resume to:

WERC  
400 SW 12th,  
Portland, OR 97205  
Equal Opportunity Employer

### FISCAL SPECIALIST

Specialized clerical/technical work involving accounts payable, accounts receivable, payroll and purchasing. Applicants must have considerable knowledge of book-keeping principles and procedures, ability to use LOTUS 1-2-3 and word processing programs, skill in the operation of a calculator, typewriter and computer, and possess a valid Oregon Driver's License. Starting wage \$9.08 per hour. Official Salem Area Mass Transit District application form must be received by District no later than July 14, 1989 at 3140 Del Webb Ave. N.E., Salem, OR 97303.  
AN EQUAL OPPORTUNITY EMPLOYER.

### RECEPTIONIST/ SECRETARY

Security Pacific Bank Oregon is seeking an individual with a demonstrated commitment to providing the highest quality for a Receptionist/Secretary in our Executive Center. Position will be responsible for greeting clients and providing telephone back-up for the executive floor, as well as other secretarial duties as assigned. Requirements include a typing speed of 50-60 wpm, telephone experience, word processing (Samma preferred), as well as excellent verbal communication and telephone etiquette skills.

As part of Security Pacific, the 6th largest Bank holding Company in the country, we offer a competitive salary commensurate with experience, excellent flexible benefits program, and superior advancement potential. Please send a resume with salary requirements to:  
**SECURITY PACIFIC  
BANK OREGON**  
Personnel Department  
1001 SW 5th Avenue  
PO Box 3066  
Portland, OR 97208  
(503) 796-3878  
**APPLICANT HOURS**  
9-1 p.m., Mon-Fri  
Equal Opportunity Employer

### Volunteer Coord.

Maintain Big Brother Big Sister program. recruit and track volunteers for other programs. Assist with Public Relations including press releases, fliers, PSAs etc., development of special projects.

Qualifications: Bachelor Degree or Equivalent; Experience in case-management and volunteer coordination and valid drivers license.  
3/4 time position, approximately 26 hours per week. Comprehensive Salary, liberal benefits, including 3 weeks vacation annually.

Closing date: July 21, 1989  
Send resume to:  
North Portland Youth Service  
Center  
7704 N. Hereford  
Portland, OR 97203  
E.O.E.

### DIRECTOR OF MEMBERSHIP

Oregon Public Broadcasting Foundation is seeking experienced development professional to direct and manage the membership division of the OPB Foundation.

Responsibilities include member acquisition, renewal, member services and additional gifts for donors contributing up to \$1000. Supervise five staff members. Qualified candidates will have a bachelors degree, and three or more years fundraising experience preferably including direct mail, Tele-marketing and computerized membership systems. Experience with broadcast fundraising desirable.

Excellent benefits and attractive working conditions in new state of the art broadcast center. Salary range 40,000-\$45,000.

Please send letter of application and resume by July 15, 1989 to Yvonne Deligiorgis, Manager of Office Services, OPB Foundation P.O. Box 69485, Portland OR 97201.

Affirmative Action/Equal Opportunity Employer

### DATA PROCESSING

### PROGRAMMER/ ANALYST Production Support

Program maintenance activities. Requires an individual with strong problem analysis skills. Individual must have a minimum of 2 years experience in business application systems environment and technical competence in COBOL, TSO/SPF, and OS/JCL-MVS experience is required. CICS command level, EASYTRIEVE PLUS, and NATURAL experience is also desirable. Programmer/Analyst will:

- Perform troubleshooting
- Document solutions
- Coordinate with users
- Review new/changed projects impact on operations
- Accept for support new/changed systems

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

**Blue Cross  
Blue Shield of Oregon**  
Human Resources Dept. 5th Floor  
100 S.W. Market  
Portland, OR 97201  
Equal Opportunity Employer

### CORPORATE SUPPORT REPRESENTATIVE

Oregon Public Broadcasting Foundation is seeking an innovative person to assist in the acquisition of corporate underwriting. Qualifications: college degree, 3 or more years experience in fundraising, marketing, public relations, broadcast sales or allied field. Experience with public broadcasting and excellent oral and written communications skills preferred. OPB is a statewide public television and radio network.

Send resume and letter of application by July 15, 1989 to OPB Foundation, PO Box 69485, Portland, OR 97201. Affirmative Action/Equal Opportunity Employer.

### YOUTH PROGRAM COORDINATOR

**The NE YWCA CENTER**  
630 N.E. Martin Luther King Blvd.