#### SERVICES **DIRECTORY** PROFESSIONAL

PORTLAND OBSERVER The Eyes and Ears of the Community 288-0033

Phone 288-0033 - To Place Your Ad Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00(add \$2.50 Per Line) Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

**DONNIE JAMES** Men & Women;s Fashion

"If you dare to be

517 NE Killingsworth Portland, Oregon 97211

Donnie Lewis (503) 288-1721 James Williams

PRITCHETT'S ELECTRICAL MAINTENANCE CO.

Specializing In: Installation, Trouble Shooting and Repair of Electrical Appliances, Equipment & Light

3525 N.E. Rodney Portland, OR 97212 BEAUTY/BARBER SUPPLIES

ja'bell's Beauty · Barber · Nails Supplies

5832 N.E. Union Avenue Portland, Oregon 97211 (503) 281-6393 and

5287 N. Lombard Street Portland, OR 97203 (503) 283-6085 Open: Mon. thru Sat. 9 a.m. - 6 p.m. Bill Kelley's Upholstery

28 years experience Quality work, Fair prices Furniture, auto, & boats

2403 NE Alberta. Portland, OR 281-1786

FLORAL - SILKS

Eartha's Floral Connection 517-1/2 N.F. Killingsworth Portland, Oregon 97211

We Do Weddings . Funerals Made-To-Order • Custom-Made

PRINTING Kinko's Open 7 Days A Week 1605 N.E. 7th Portland, Oregon 97212

rental

washer

15 OFF

Portland 231-7413 Vancouver 693-4000

# JOBS & CLASSIFIED ADVERTISING

### SALES ACCOUNT EXECUTIVES

Security Pacific Bank Oregon has excellent opportunities for individuals to sell tax deferred annuities in a financial institution environment. Qualified candidates will be client service oriented with 2-3 years experience in life insurance sales. A Life insurance license is also required. Experience in a bank or other financial institutions is preferred. Positions available in Grants Pass Eugene and Metropolitan Portland.

The Life Insurance Personal Account Executive requires three to five years previous sales experience in life insurance and employee benefits. Life and health insurance license required.

The Health Insurance Personal Account Executive position requires two years previous sales experience in health insurance, preferably long-term extended care. Must have technical expertise and knowledge in the areas of Medicare, Medicaid, Social Security and how they relate to Medicate supplements and long-term extended care insurance. Life and health insurance license required.

As part of Security Pacific, the 6th largest Bank Holding Company in the country, we offer a competitive salary commensurate with experience, participation in a commission plan, excellent flexible benefits program, and superior advancement potential. Please send aresume with salary requirements

#### SECURITY PACIFIC BANK OREGON

Personnel Department P.O.Box 3066 1001 SW5th Avenue 2nd Floor Portland, OR 97208 (503) 796-3878 APPLICANT HOURS Mon-Fri 9-1 p.m. Equal Opportunity Employer

## Streets Supt.

\$2665-\$3385/Mo.plus excell. fringe benefit package.

Seeking a mgr. for large municipal street and storm drain system includes maintenance, storm drainage, street cleaning, traffic signs, markings, and signals and concrete maintenance. Emphasis on planning, evaluation, fiscal and budgetary control. Consid. supv.exp. in street, storm or public works activities. Exp. in pavement mgmnt systems, computers desired. Closes 6-30-89.

Apply: City of Salem, Pers., Rm. 225, 555 Liberty SE Salem, OR 97301. EOE.

## ADMINISTRATIVE POSI-TIONS AVAILABLE

Administrative Director: Office management, including personnel, external communications, and supervision.

Development Director: Develop and administer aggressive fund raising strategy and program. Finance Director: Overall coordina-

tion and management of Finance Department, CPA preferred. Resumes to Personnel Director, Urban

League, 10 North Russell, Portland, OR 97227. Deadline, 6/23/

Equal Opportunity Employer.

**WASHERS & DRYERS** \$100.00 and Up CALL 282-4911

#### DATA PROCESSING **PROGRAMMING** ANALYST

Immediate opening for a Research and Programming Analyst in our Preferred Provider Plan Depart to develop, test and implement systems programs.

he successful candidate will have a minimum of 2 years programming experience utilizing SAS and Lotus, or an associate's degree in computer science or data processing. Strong oral and written communication skills and statistical skills are required. Medical background desirable. Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

#### Blue Cross and Blue Shield of Oregon

Human Resources Dept, 5th Flr 100 S.W. Market Portland, OR 97201

**Equal Opportunity Employer** 

#### PRINTING Bindery Clerk/Swing Shift

The Internal Reprographics department of Blue Cross & Blue Shield of Oregon is accepting applications for a Bindery Clerk.

his is a swing shift position with regular working hours from 3:30pm-midnight. Applicant must be willing to work O.T. hours when needed.

Qualified applicants must have prior bindery experience on a large collator & programmable cutter. Graphics course helpful.

Applicants must also have ability to lift a minimum of 50lbs, possess strong organizational skills and be able to follow written and oral instructions.

#### Blue Cross and Blue Shield of Oregon

Human Resources Dept, 5th Flr 100 S.W. Market Portland, OR 97201 **Equal Opportunity Employer** 

#### **INSURANCE** PROVIDER SERVICES REPRESENTATIVE

Blue Cross & Shield of Oregon is currently accepting applications for a Provider Services Representative position. The Provider Services Representative will be responsible for physician contracting as well as education and servicing of all physician and health care facilities in Southwest Portland area. Also responsible for newsletter preparation.

Qualified applicants must meet the following requirements:

College degree or equivalent high level work experience in some area of health care.

Minimum of 2 years experience in health care industry. Knowledge of the provider organiza-

tional structure, medical terminology and CPT coding.

Experience in making large group presentations.

Independent research ability, analytical and problem solving skills. High level of proficiency in oral and written communication skills. Desktop publishing experience

desired. Valid Oregon Driver's license Blue Cross and Blue Shield of Oregon Human Resources Dept., 5th Flr 100 S.W. Market

Portland OR 97201 Equal Opportunity Employer

#### BANKING POLICY SERVICES/ **PROCESSOR**

Security Pacific Bank Oregon has an opportunity available in our Financial Services department for a highly organized and detail-oriented individual with strong interpersonal skills. This position is responsible for providing high quality processing services for account executives and agency manager. Individual must be an independent worker and be able to perform well under pressure. A life insurance license is required. Interested individuals should apply in person or send a resume to:

#### SECURITY PACIFIC **BANK OREGON**

Personnel Department P.O. Box 3066 1001 SW 5th Avenue 2nd Floor Portland, OR 97208 (503) 796-3878 APPLICANT HOURS Mon-Fri 9-1 p.m. **Equal Opportunity Employer** 

#### PART TIME BACKUP NURSES \$12 Per Hour

CODA Inc. seeks qualified applicants for (LPN OR RN) for part time or relief shifts in the methadone dispensary. Duties include daily assessment of opiant dependant clients, administration of methadone, maintenance of client records, dissemination of clinically significant client information to multi disciplinary staff. Provision of direct nursing care, referral services and health education. Position requires day shift hours only. Applicants should have an Oregon RN/PN license and a valid drivers license. Applications materials including screening questions are available at 210 NE 20TH, Portland, OR 97232. Equal Opportunity/Affirmative

## NURSING

## RN/LPN

\$1393-\$1950 + Excellent Benefits.

Action Employer

CODA INC. seeks qualified applicants for a full time methadone nurse, responsibilities include daily assessment of opiant dependant clients, administration of methadone, maintenance of medication records, dissemination of clinically significant client information to multi disciplinary staff, provision of direct nursing care. referral services and health education. Day shift hours only. Applicants should have Oregon RN/ PN license and a valid drivers license. Application materials may be obtained at CODA, Inc. 210 NE 20th Ave, Portland, OR 97232. Coda is an Equal Opportunity/Affirmative Action Employer

## SUPERVISOR

Veteran clinician with excellent sup. skills needed to oversee client intakes, manage treatment mileu and supervise 3 Treatment Coordinators and their caseloads. Applications due 5:00 pm, June 23.

YWCA APPLICATION REQUIRED - Available at YWCA, 1111 SW

EOE

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#### NURSING PRE-CERTIFICATION

The Medical Affairs Dept. is currently seeking a RN professional to fill a Pre-Certification Coordinator position.

COORDINATOR

The Pre-Certification Coordinator will conduct reviews for pre-certification program including pre-certifying 2nd opinions, discharge planning, and benefit extension review.

successful candidate must be an RN currently licensed in the state of Oregon with 3-5 years recent hospital experience.

Utilization review and quality assurance background desirable. Good communication skills a must.

#### **PSYCHIATRIC** REVIEW COORDINATOR

This position conducts psychiatric reviews including pre-certification, pre-authorization and inpatient claim review; maintains utilization guidelines; establishes close working relations with provider & internal personnel and assists with psychiatric & chemical abuse program review & policy modifications.

This position will require; \*Currently OR licensed RN

3-5 years recent hospital or ambulatory psychiatric-substance abuse

experience. Experience with hospital claims review and/or audit, demonstrated ability to work in a fast-paced environment under high pressure conditions.

A strong commitment to cost con-

tainment Excellent interpersonal skills Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, competitive salary and flex time work hours.Please apply or send res-

### Blue Cross and **Blue Shield of Oregon**

Human Resources Dept, 5th Flr 100 S.W. Market Portland, OR 97201 Equal Opportunity Employer

#### PHOTOGRAPHER 2 Assistant Videographer \$1694 - \$1865 Monthly

The Oregon Department of Transportation is accepting applications for an Asst. Videographer located in Salem. You must have four years of progressively responsible experience in varied photographic and video production work. Knowledge of preparation and writing video scripts, skill in video tape recording and editing equipment preferred. A Bachelor's or Master's degree in photography can substitute on a year for year basis if the coursework provided the above knowledge, skills, and abilities. Contact ODOT Personnel, 405 Transportation Bldg., Salem, OR 97310, (503) 378-6281, for employment application and recruiting announcement. Applicants will be accepted until 5:00 p.m., June 23, 1989.

The Gregon Department f Transportation An EEO/AA Employer

#### FLORAL ATTENDANT NEEDED

**Experience Necessary** Contact in person Rick or Debra Union & Ainsworth **Equal Opportunity Employer** 

## MULTNOMAH COUNTY

#### Gardener 1

\$9,57 per hour effective July 1, 1989; performs a variety of gardening and spraying tasks involving the care of propagation of plants, shrubs and trees; requires 3 years of progressive experience in gardening OR Associate Degree in horticulture and 1 year of experience OR Bachelor's Degree in horticulture; Oregon Pesticide Applicator's License and valid Oregon Driver's required within 30 days of appointment; apply by June 23, 1989.

#### **Engineering Technician** Assistant

\$11.92 per hour effective July 1, 1989; performs technical engineering and/or supervisory support work for road and other public works construction; requires 4 years of related field or office work experience OR 3 years of college level engineering coursework may substitute for 2 years of experience; apply by June 23, 1989.

#### **Engineering Technician Associate**

\$12.78 per hour effective July 1,1989; performs technical engineering and/or supervisory support work for road and other public works construction; requires 4 years of related field or office work experience OR 3 years of college level engineering coursework may substitute for 2 years of experience; apply by June 23, 1989.

## **Assistant County Counsel 3**

\$37,521 - 43,138 annually; this is a litigation position with emphasis on defense of tort employment and civil rights claims against Multnomah County; requires 3 years of litigation experience, two of which involved full time civil litigation, and member of Oregon State Bar; apply by June 23, 1989.

#### PROGRAMMER/ **ANALYST**

Georgia-Pacific has an opening for a self-motivated Programmer/ Analyst to write and maintain RPG programs/systems. Must be familiar with system and program design and able to interact with the end user. Associates or bachelors degree in math or computer science and 1-2 years related experience preferred. Ideal candidate will have excellent verbal and written communication skills. Please apply in person Thursday 6/15 and Friday 6/16 from 8:30 -4:30. If unable to apply in person, please send cover letter and resume with complete salary history by 6/20 to EEO Coordinator:

Georgia-Pacific Corporation 900 .S.W Fifth Avenue Portland, OR 97204

**Equal Opportunity Employer** 

## MENTAL HEALTH

Two exciting positions with the YWCA's Girls' Emancipation Program, an innovative model treatment program for troubled adolescent girls. Treatment Coordinator - Search reopened for seasoned therapist to lead groups and provide case management. Group counseling exp.req. Exp. with youth of diverse cultural backgrounds preferred. Application due 5:00 pm, June 14.

#### **Data Control Unit** Coordinator \$1210-1492 monthly

State of Oregon, vocational rehabilitation Division is recruiting to fill a vacant data control unit coordinator position in Salem. A coordinator operates remote job entry,(RJE) equipment as the lead operator. The coordinator enters data on a Data-100 key batch system with an inverted 10 key numeric keyboard, and schedules production job to be run on a large main frame computer.

Contact the Personnel Center at 775 Court St. N.E. Salem OR,97310 378-3143) or any state employment division office for an application, and recruiting announcement (OC 890201).

DISABLED PERSONS MINORI-TIES AND FEMALES ENCOUR-AGED TO APPLY.

Submit application to Personnel and Labor Relations Division. 155 Cottage St. N.E. Salem OR 97310. Must apply by June 23, 1989 to be considered for current vacancy. AN EQUAL OPPORTUNITY **EMPLOYER** 

#### HALF-TIME RESEARCH ASSISTANT. COMPUTER SYSTEMS AND DATA **SPECIALIST**

applications software development and systems maintenance for data acquisition, processing, and analysis in oceanographic research; maintain and transmit data bases to collaborators, archival agencies. Bachelor's degree in computer, physical or earth sciences, or equivalent; experience in scientific data analysis and with IBM-PC and Sun systems required. Fluency in C, BASIC, FORTRAN, Pascal and assembly languages, experience with MS-DOS, UNIX, peripheral interfacing, software and procedure documentation, driver software development, networking, communications, and hardware maintenance is highly desirable. Experience in system-user consultation and training desirable. Salary \$20,000-24,800/year. Letter expressing interest, resume addressing above qualifications, and three references must be received by 15 July 1989. Send to Louis I. Gordon, College of Oceanography, Oregon State University, Ocean. Admin. Bldg. 104, Corvallis, OR 97331-5503. An AA/EO employer, complying with Section 504, Rehabilitation Act of 1973, Oregon State University has a policy of being responsive to the

#### needs of dual career couples. YOUTH PROGRAM DIRECTOR

N.E. YWCA 5630 N.E. M.L. King Blvd.

BS/BA w/2yrs. Management esp. Proven success working w/'at risk" youth ages 3-14. Applications available at NE/Dwntown YWCA centers. Deadline: 6/23/

**EEO** 

#### REGISTERED NURSE/ **REGULAR &** SUBSTITUTES SCHOOL HEALTH SERVICES

Providing health care to students enrolled in public schools, pre-kindergarten - 12th grade, in Multnomah County Appl. Deadline:06/30/89 by 2pm

Call Jeaneen 255-1841, Ext 207 for Multnomah Education Service District, applica-

tion form and additional information.

An Equal Opportunity Employer