

# PROFESSIONAL SERVICES DIRECTORY

**PORTLAND OBSERVER**  
"The Eyes and Ears of the Community"  
288-0033

Phone 288-0033 - To Place Your Ad  
Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00 (add \$2.50 Per Line)  
Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

**DONNIE JAMES**  
Men & Women's Fashion  
"If you dare to be fashionable"  
517 NE Killingsworth  
Portland, Oregon 97211  
Donnie Lewis  
(503) 288-1721 James Williams

**PRITCHETT'S**  
ELECTRICAL MAINTENANCE  
CO.  
Specializing In:  
Installation, Trouble Shooting and Repair of  
Electrical Appliances, Equipment & Light  
Fixtures  
Licensed Bonded Insured  
Corey Pritchett 3525 N.E. Rodney  
287-9617 Portland, OR 97212

**BEAUTY / BARBER  
SUPPLIES**  
**ja'bell's**  
Beauty • Barber • Nails Supplies  
5832 N.E. Union Avenue  
Portland, Oregon 97211  
(503) 281-6393  
and  
5287 N. Lombard Street  
Portland, OR 97203  
(503) 283-6085  
Open: Mon. thru Sat. 9 a.m. - 6 p.m.

**Bill Kelley's Upholstery**  
28 years experience  
Quality work, Fair prices  
Furniture, auto, & boats  
2403 NE Alberta,  
Portland, OR  
281-1786

**FLORAL - SILKS**  
**Eartha's**  
Floral Connection  
517-1/2 N.E. Killingsworth  
Portland, Oregon 97211  
282-3675  
We Do Weddings • Funerals  
Made-To-Order • Custom-Made  
**PRINTING**  
**Kinko's**  
Open 7 Days A Week  
1605 N.E. 7th  
Portland, Oregon 97212  
284-2129

**RENT**  
**WASHERS & DRYERS**  
This Coupon Good For  
**\$15 OFF**  
DELIVERY &  
INSTALLATION FEE  
\*30 Delivery & Installation  
Portland 231-7413  
Vancouver 693-4000

# JOBS & CLASSIFIED ADVERTISING

## POLICE OFFICER

Salary range: \$1766 to \$2420 per month plus excellent fringe benefits package and employer paid retirement. Must be 21 years of age and a U.S. citizen. Must be a high school graduate or have equivalent GED, and have completed some college level course work in law enforcement, general psychology, sociology, or related field. Requires one year of prior law enforcement, or equivalent (including reserve) experience, and possession of a valid driver's license and good driving record at time of appointment. The successful candidate will satisfactorily complete medical, psychiatric and psychological exams and a physical agility test. All applicants MUST complete a West Linn employment and supplemental applications to be received by the City of West Linn, 22825 Wilamette Drive, West Linn, OR 97068, on or before 5:00 pm, Thursday, June 1, 1989. An equal opportunity employer in compliance with the Immigration and Naturalization requirements.

## MARKETING TECHNICIAN

Blue Cross and Blue Shield of Oregon is currently accepting applications for a Marketing Technician in their fast paced marketing environment. Qualified candidates will have one year work exper within a professional setting, preferably in insurance with concentration on phones & personal contact. Exper in employee benefits, U/W or CIS a plus. Qualifications also include excel oral & written communication skills. Individual must be adaptable, professional & cooperative when dealing w-time frames & deadlines. Ability to type 50wpm & excel attendance a must. Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:  
**Blue Cross and Blue Shield of Oregon**  
Human Resources Dept, 5th Flr  
100 SW Market  
Portland, OR 97201  
Equal Opportunity Employer

## PROGRAM AIDE

Prog. Aide opt. with innovative YWCA Girls' Emancipation Program. Organize work flow and communications between staff, clients, and volunteers in challenging residential treatment prog. Provide admin. assistance, help counselors work with clients. Closes May 23. Minority applicants urged to apply. Applications avail. at YWCA 1111 SW 10th. The YWCA is an Equal Opportunity Employer.

## Schools & Training

### 9-1-1 DISPATCHER

Portland Community College is now accepting applications for one-year training in Emergency Telecommunications that starts in September. Prepare for a rewarding career as a  
9-1-1 Dispatcher. Excellent benefits for graduates. Approved for veterans' training. Apply by June 1. Call PCC, 244-6111, ext. 5424, for details.

## RETAIL PROPERTIES MANAGER

Portland International Airport

The Port of Portland is seeking a Retail Properties Manager for the Portland International Airport Terminal Building. The responsibilities include management and leasing of retail and terminal building space. The Property Manager will monitor the retail program and promote the retail area, ensuring that the terminal building is well managed and attractive to tenants and the public. This position will over-see tenant expansion and construction projects and serve as aviation property department contact for terminal and associated facility needs.

### Preferred Qualifications include:

- Experience in property management and leasing
- Broad knowledge of real estate principles and practices
- Experience in planning, project development and project management
- Ability to analyze real estate problems and recommend solutions
- Good negotiating skills
- Demonstrated ability to design, manage and implement projects
- Ability to analyze complicated real estate problems and recommend solutions
- Team player

In addition to a comprehensive benefit package, the Port offers a starting salary range of \$33,000 to \$36,520, commensurate with experience and a full salary range of \$32,360 to \$49,000.

If interested and qualified, apply in person at the Port of Portland Employment Office, 14th floor, 700 NE Multnomah, or call 231-5000, extension 700 for complete application materials. Resumes will not be accepted in lieu of an application, but may be included. All applications must be received by 5:00 pm Friday, May 19.



**Port of Portland**  
The Port of Portland is an Equal Opportunity Employer.

## DATA PROCESSING

### CICS System Specialist

Blue Cross and Blue Shield of Oregon is currently accepting applications for a CICS System Specialist. Qualified applicants must have a Computer Science degree or equivalent on the job training and be fully competent in all aspects of CICS software internals, organization and operations including MRO, ISC, RDO, and auto install facilities. A minimum of 4 years system programming experience including at least 2 years with CICS is required, as well as knowledge and experience in VTAM and SMP/E. Skill with SAS and Assembler is highly desirable. Knowledge of DISOSS products would be a plus.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

**BLUE CROSS  
BLUE SHIELD**  
of Oregon  
Human Resources Dept. 5th Floor  
100 SW Market  
Portland, OR 97201

Equal Opportunity Employer

## ASSOCIATE PLANNER-REDEVELOPMENT

\$2122 - \$2593/mo plus excellent fringe benefit package including retirement with City pickup of 3%. POSITION CONTINGENT ON BUDGET APPROVAL; EFFECTIVE JULY 1, 1989.

Professional planning work involves planning and analysis of an older area of mixed commercial, industrial and residential land uses. Seeking an innovative individual with experience in planning; preferably with experience in housing and urban renewal programs; four-yr. degree in planning or related field or any equiv. experience and training. Knowledge of financing mechanisms and financial analysis, and proven oral and written communication skills are also desired. MUST SUBMIT SUPPLEMENTAL APPLICATION. For application package, contact City of Salem, Personnel Dept. Rm. 225, 555 Liberty St., SE, Salem, OR 97301 503/588-6162. Closes: May 26, 1989. EOE.

## PLANNING DIRECTOR

Salary Range: \$3,506 - \$4,360/mo Plus City-Paid Retirement  
Plan direct and review the activities and operations of the Planning Division including land use planning strategic planning, annexation planning and plan implementation; coordinate assigned activities with other City departments and outside agencies. Requires six years experience in planning, including three years of administrative or managerial responsibility involving planning organization, implementation, and supervision of varied work programs and equivalent to a Bachelor's degree with major course work in urban and regional planning, architecture, public administration, or closely related field.  
CLOSING DATE: June 16, 1989. Obtain application and supplemental questionnaire at City of Eugene, Human Resource & Risk Services, Rm 101, 777 Pearl St., Eugene, OR 97401 (503) 687-5061. AA/EOE

## MICROCOMPUTER SPECIALIST

Will assist with the installation, operation and maintenance of the College of Oceanography's Scientific and Administrative computer system, involving computer hardware and software. This position includes operating and maintaining all interconnectivity, storage devices, laser printers, communication gateways between Unix, Macintosh and PC platforms. Qualifications: B.S. in Computer Science, Engineering, or related field of study; 1 to 3 years demonstrated experience with each of the following: Macintosh, IBM/compatible, Apple Macintosh and PC Networking; demonstrated experience with Unix. Ability to work/design distributive databases; strong background with Kinetics; Fastpaths or equivalent. Salary: \$22,000-\$26,000 depending on qualifications and experience. Resume with names, addresses, telephone numbers of three employment references must be received by 15 June 89. Send to: Charles Sears, College of Oceanography, Oceanography Admin. Bldg., 104, Corvallis, OR 97331-5503. Oregon State University, an AA/EO employer, complies with Section 504 of the 1973 Rehabilitation Act, and has a policy of being responsive to the needs of dual-career couples.

## INFORMATION SECURITY SPECIALIST

Blue Cross and Blue Shield of Oregon, a health insurance carrier is currently accepting applications for an information Security Specialist.

Qualified candidates must have a college degree in computer science or equivalent exper, and advanced knowledge of information/data security practices, a minimum of 4 years data processing exper including use of JCL and TSO and demonstrated strengths in oral and written communications. Exper in support and interface of security software, ACF2 preferred. Programming background using COBOL and Assembler desired.

The information Security Specialist is responsible for the following:

- Administering assigned information/data security systems (ACF2), including providing support for the interface of security systems software.
- Developing, implementing, and operating systems and processes that support the security of the Corporations' information/data.
- Analyzes complex technical problems related to the security of information/data and develops solution.
- Participates in security research and development.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, competitive salary and flex time work hours. Please apply or send resume to:

**Blue Cross and Blue Shield of Oregon**  
Human Resources Dept, 5th Flr  
100 SW Market  
Portland, OR 97201  
Equal Opportunity Employer

## INSURANCE

### MEDICAL CLAIMS ANALYSTS

Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:

- 1 year recent clerical work experience in a doctors office or hospital setting.
  - Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience.
  - ICD-9/CPT-4 Coding
  - A minimum of 6-12 months experience using a CRT in a production oriented environment.
  - Fast, accurate use of a 10 key calculator.
- Previous claims processing or insurance billing experience highly desirable.  
Position begins July 5, 1989.  
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

**Blue Cross Blue Shield of Oregon**  
Human Resources Dept. 5th Floor  
100 SW Market  
Portland, OR 97201

## TCI CABLEVISION OF OREGON, INC.,

an Equal Opportunity Employer, currently has an opening for the following position:

### POSITION TITLE: Installer Full-time

QUALIFICATIONS: Good attitude, valid Oregon driver's license and good driving record. Trained in pole climbing and able to handle a 28' span ladder. Basic electronics; ability to work well with the public. Neat appearance, dependable and a self-starter. Good attitude toward serving the public. Willing to learn the industry.

TRAINING PROVIDED  
APPLICATIONS ACCEPTED  
UNTIL: May 18, 1989

Interested parties may submit applications/resumes by mail to:  
TCI CABLEVISION OF OREGON, INC., PO BOX 8677, Portland, OR 97207

ATTN: Greg Anderson

## ACCOUNTING SUPERVISOR

East Multnomah County industrial firm seeks candidates for an Accounting Supervisor. Position requires a degree in Accounting, 5 or more years manufacturing experience, advance knowledge of Lotus. A background in information systems will be helpful. Excellent pay and benefits. Interested Persons should submit resume to:  
Personnel Manager, Reynolds Metals Company, Sun Dial Road, Troutdale, OR 97060  
An Equal Opportunity Employer

## Multnomah County

**Juvenile Counselor** - \$10.87 per hour; counselling and casework providing social and legal services to children and families; requires one year of professional experience in an agency providing social services to children and a related Bachelor's degree; apply by May 26, 1989.

**Program/Staff Assistant** - Elections Division - \$28,438-\$36,978 annually; assists the Elections Manager in supervising, planning and coordinating Division activities; performs a variety of management support services; requires two years of responsible administrative support experience; government experience and a two-year business administration or related degree are desirable; apply by May 26, 1989.  
WHERE TO APPLY Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204.  
"An Equal Opportunity Employer"

## WASHINGTON COUNTY JOBS

Veterans Service Officer: \$1860-\$2262/mo.  
Call (503) 648-8607 for information. County application forms req. Apply by May 26, 1989 to Washington County Personnel.  
An E.O.E.

HUNGRY: NEED MONEY? OUT OF WORK, NEED A JOB? CALL AMERICAN HANDICAP WORKERS 235-3536

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## RESIDENTIAL COUNSELOR II

CODA Inc seeks qualified applicants for entry level counselor position at ALPHA House. Primary responsibilities include cofacilitation of various client groups, management of a small client caseload, and monitoring of residential activities. Preferred applicant will be proficient in developing and maintaining positive relationships with drug dependant clients and possess oral and written communication skills. Associate degree in health services or related field, or certification as a Chemical Dependency Counselor (CCDC) and one year supervised human service experience. Salary range \$1109-\$1577 per month plus excellent benefits. Applications materials available at CODA, Inc. 210 NE 20th Ave, Portland, OR 97232  
Equal Opportunity Employer

## MENTAL HEALTH

### COUNSELOR V

CODA Inc seeks qualified applicants for clinical counselor supervisor for outpatient drug and alcohol treatment services. Primary responsibilities include assisting the program manager in all aspects of the operations of the outpatient treatment program. Clinical supervision of counseling staff, individual group & family counseling to adults and youth with chemical dependency problems, Coordination of client services with area agencies.

To qualify applicant must possess masters degree in human services, 5 years supervise experience in chemical dependency field and thorough knowledge and experience in the clinical supervision staff & treatment issues related to this field.

Salary range \$1644-\$2222 month plus excellent benefits. Applications materials available at CODA, Inc 210 NE 20th Ave, Portland, OR 97232.  
Equal Opportunity/Affirmative Action Employer.

## MENTAL HEALTH Resident

### Manager HUD Housing Project

Community mental health center is accepting resumes for a Resident Mgr for it's newly constructed semi-independent living apt complex. Will be responsible for day-to-day operations of these apts. Duties include: carrying out program services directed to chronic mentally ill tenants to acquire skills to live independently. Must live on premises, provide 40 hrs direct services/wk & program mgmt. Min Quals: Bachelor deg. in Mental Health or related field or a combination of at least 1 yr work exp & 2 yrs education training or work exp in mental health. Must be able to maintain extensive record keeping related to HUD. Resumes to: James H. Edmondson, HUD Project Coordinator, c/o Rodney R. Harry, Personnel Officer, N/NE Community Mental Health Center, 5019 N Williams, Portland 97217. Phone 249-0066. Minorities encouraged to apply.  
Equal Opp'ty Employer.

## MT HOOD COMMUNITY COLLEGE

Job Openings:  
Instructors of:  
Chemistry  
History  
Physics/Engineering  
For Information on Closing dates and application materials call 667-7645  
AA/EOE