

PROFESSIONAL SERVICES DIRECTORY

PORTLAND OBSERVER
"The Eyes and Ears of the Community"
288-0033

Phone 288-0033 - To Place Your Ad
Ad Rates: 5 Lines - 1 Week - \$7.50 4 Weeks - \$25.00 (add \$2.50 Per Line)

Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

DONNIE JAMES
Men & Women's Fashion

"If you dare to be fashionable"

517 NE Killingsworth
Portland, Oregon 97211

Donnie Lewis
(503) 288-1721 James Williams

PRITCHETT'S
ELECTRICAL MAINTENANCE CO.

Specializing In:
Installation, Trouble Shooting and Repair of
Electrical Appliances, Equipment & Light
Fixtures

Licensed Bonded Insured
Corey Pritchett 3525 N.E. Rodney
287-9617 Portland, OR 97212

BEAUTY / BARBER SUPPLIES

ja'bell's
Beauty • Barber • Nails Supplies

5832 N.E. Union Avenue
Portland, Oregon 97211
(503) 281-6393
and
5287 N. Lombard Street
Portland, OR 97203
(503) 283-6085
Open: Mon. thru Sat. 9 a.m. - 6 p.m.

BEAUTY SUPPLIES

P & J's Beauty Salon & Supply
231 N. Lombard • Suite 200
Portland, OR 97217 • 289-0205
Styles by E.J. Bates
Low Prices - Quality Service - Deliveries

CONSTRUCTION

Donald M. Drake Construction

226-3991

FLORAL - SILKS

Eartha's Floral Connection
517-1/2 N.E. Killingsworth
Portland, Oregon 97211
282-3675
We Do Weddings • Funerals
Made-To-Order • Custom-Made

PRINTING

Kinko's
Open 7 Days A Week
1605 N.E. 7th
Portland, Oregon 97212
284-2129

RENT WASHERS & DRYERS

This Coupon Good For
\$15 OFF
DELIVERY & INSTALLATION FEE

30 Delivery & Installation
rental washer Co. Portland 231-7413
Vancouver 693-4000

JOBS & CLASSIFIED ADVERTISING

TRIAL ASSISTANTS
Metropolitan Public Defender, a private, not-for-profit law firm, is seeking applicants for Trial Assistant positions. Trial Assistants work as part of a team with attorneys and investigators in providing legal defense services for indigent, court-appointed clients in Multnomah, Washington and Clackamas counties. Special education and training are not required; however, legal or social services background through education, work or life experience, or volunteer service are beneficial. Applicants should have: the ability to express themselves effectively in written and verbal form; analytical skills related to research and processing of large quantities of information; a pre-disposition to seeking alternatives and educating clients about them; ability to prepare comprehensive reports and to testify in court; a commitment to the philosophy of indigent defense, and the ability to work with a widely divergent group of people. Duties include: serving as liaison between client, attorney, client's family and all elements of the criminal justice and alternatives systems; interviewing clients in correctional facilities; assessing client needs and developing appropriate program; assisting attorney during trial including comprehensive note taking; preparation of detailed reports; maintaining an organized and timely case filing system; assisting team members in preparing cases for trial. Work hours vary and may include evenings, weekends or holidays. Fluency in one or more foreign languages if desirable. Metropolitan Public Defender offers a starting salary of \$1,200 per month, and a generous flexible benefits package. To obtain an application and position description, write or call:
METROPOLITAN PUBLIC DEFENDER
630 SW Fifth Avenue Suite 500
Portland, Oregon 97204
225-9100
Deadline for completion of the application and testing process is May 24, 1989. RESUMES WILL NOT BE ACCEPTED IN LIEU OF THE APPLICATION.

BUILDING SAFETY AND PERMIT SERVICES MANAGER
Salary Range: \$3506 - 4360/mon. plus City-paid retirement

Plans, directs, and reviews the activities and operations of the City's Building Safety and Permit Services Division including plan checking and permit approval, field inspections, land use management, administrative support and operation of the City's Permit and Information Center. Requires five years of increasingly responsible experience in design, construction, and inspection of public, commercial, industrial buildings; five years experience in economic development and dealing with the public; and equivalent to Bachelor's degree in architecture, civil engineering, public/business administration, or related field. CLOSING DATE: June 2, 1989
Obtain application and supplemental questionnaire at City of Eugene, Human Resource & Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (503) 687-5061.
AA/EOE

APPRENTICESHIP SHEET METAL WORKER
AREA I NW SHEET METAL JAC (Non-union)

OPENING DATE FOR ACCEPTING APPLICATIONS: May 22, 1989
CLOSING DATE FOR ACCEPTING APPLICATIONS: September 15, 1989
(Applications will not be accepted after the closing date)
MINIMUM QUALIFICATIONS FOR THIS OCCUPATION ARE:
1. Minimum of 18 years old
2. Take the GATB (General Aptitude Test Battery) and score 50% or better in Job Family IV (JFIV). Information and testing referral will be available at time of application.
Note: A valid driver's license may be required upon obtaining employment.
GEOGRAPHICAL AREA:
Multnomah, Clackamas, Columbia, Washington, Yamhill, Clatsop, and Marion Counties in Oregon; and Clark County in Washington.
For more information about this trade, or to apply, applications/applicants must appear IN PERSON at:
Bureau of Labor and Industries Apprenticeship and Training Division
1400 SW Fifth Avenue, Room 407
Portland, Oregon 97201

Bureau of Labor and Industries Apprenticeship and Training Division
3865 Wolverine St NE, Bldg E, #1
Salem, Oregon 97310

VETERANS who have G.I. BENEFITS may use them in this program. (Benefits expire 10 years after discharge.)
Date of this notice: April 21, 1989

MULTNOMAH COUNTY
Loss Control Specialist - \$24,471 - 31,800 annually; responsibilities include loss control coordination, training for County employees; developing and evaluating loss control and safety programs, policies and procedures; and enduring compliance with occupational safety and health code; requires three years of related experience; a related Bachelor's degree is desirable; apply by May 12, 1989.
Equipment Mechanic - \$12.87 per hour; repairs, overhauls and maintains a variety of light and heavy gasoline and diesel equipment; repairs and maintains brakes, complex electrical systems, automatic transmissions, hydraulic systems, engines and drive trains; requires gasoline and diesel repair experience and a driver's license; training may partially substitute for experience; apply by May 12, 1989.

WHERE TO APPLY Multnomah County Employee Services, Room 1430, 1120 SW Fifth Avenue, Portland, OR 97204.
"An Equal Opportunity Employer"

ACCOUNTANT
ACCOUNTANT, part-time, to prepare financials for non-profit Community Development Corp. in Portland. Minimum 3 yrs. experience. Affirmative Action Encouraged. Salary negotiable. Submit resume to:
ACCOUNTANT
PO BOX 11871
PORTLAND, OR 97211

EXECUTIVE DIRECTOR
of non-profit, neighborhood coalition supporting citizen participation and crime prevention in SE Portland. Director Administers overall program including resource development, budgeting contract management and board/volunteer support. Seeking creative, motivated individual with strong communication and neighborhood organizing skills. Salary \$13 - \$15/hour & benefits. Applications available at SE Uplift, 3534 SE Main
Deadline, May 15, 5pm
An Equal Opportunity Employer

LICENSED PRACTICAL NURSE - INSTRUCTIONAL ASSISTANT
4 hours day - 190 days School Year and Summer school

To Assist in activities as planned and scheduled by the classroom teacher and to assist in the provisions of school health services under the supervision of the Registered Nurse
Salary: \$9.02/hr
Call Jeanee 255-1841, Ext. 207 for Multnomah Education Service District application form or come to Personnel Services 220 SE 102nd, Portland, Oregon.
Open until filled.

TEACHER, SPEECH & LANGUAGE
1 Regular Position 190 days .4FTE (76 days Sept-June)
1 Temp Position 8/hr days (40 days-Sept/Oct 1989)

To assess, to provide services direct instruction and to provide to language impaired students.
Appl Deadline: 06/01/89 by 2pm
Call Jeanee 255-1841, Ext 207 for Multnomah Education Service District, application form and additional information.
An Equal Opportunity Employer

OCCUPATIONAL THERAPIST
To assess fine motor/functional skills; to develop prescriptive program; to provide instruction and/or therapy as indicated.
Starting Date: Fall 1989
Appl Deadline: 05/26/89 by 2pm
Call Jeanee 255-1841, Ext 207 for Multnomah Education Service District, application form and additional information.

MINORITY OUTREACH SPECIALIST
Full-time position to promote and coordinate red Cross programs and special events for youth and the African American community. Qualified applicants will have experience in program planning, volunteer management, health promotion, and have their own transportation. Starting salary \$1508 - \$2134/mo. plus full benefits. Apply by 5/19/89 at:
American Red Cross
3131 N Vancouver Ave.
Portland, OR. 97208
An Equal Opportunity Employer

RECRUITMENT & SELECTION MANAGER
Salary: \$2060 - 2941/mon.

Position manages affirmative action, recruitment and selection programs. The successful applicant will have well-developed analytical and communication skills and experience in program management. Requires a four year college degree with preference for graduate study in human resource management related field and 3-5 years of professional personnel administration experience. CLOSING DATE: May 26, 1989. Obtain application between 8 am - 5 pm at City of Eugene, Human Resource & Risk Services, 777 Pearl St., Rm 101, Eugene, Or 97401. (503) 687-5061.
AA/EOE

AMAV INDUSTRIES LTD.
Earn \$10.00 a month per store for approximately 40 minutes of work. We are a toy manufacturer looking for an inventory representative to arrange, count and restock our toys in your local Toys R Us store. Interested people write to
Dorothy Currie, Amav Industries Ltd., 2345 Lapierre St., LaSalle, Quebec H8N 1B7.

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AA/EOE
HUNGRY: NEED MONEY? OUT OF WORK, NEED A JOB? CALL AMERICAN HANDICAP WORKERS
235-3536

PERSONNEL
Employment Representative

Blue Cross and Blue Shield of Oregon, a major health insurance company with a work force of 1700+ employees is currently accepting applications for a temporary Employment Representative in their Human Resources Department. Incumbent will be responsible for recruiting, screening & interviewing job candidates for both non-exempt positions to ensure the staffing needs of Blue Cross & Blue Shield of Oregon are met. Qualified candidates must have a minimum of 2 years progressively responsible work experience in the Human Resources field affording exposure to employment recruiting, interviewing, and employee selection. Demonstrated knowledge of EEO and Affirmative Action laws & regulations as they pertain to employment is required. Deadline for accepting applications is 5-10-89. Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:
Blue Cross and Blue Shield of Oregon
Human Resources Dept, 5th Flr.
100 SW Market
Portland, OR 97201
Equal Opportunity Employer

DATA PROCESSING
Data Processing Professionals
Due to new development efforts and expansion, Blue Cross & Blue Shield of Oregon, a major health insurance company is currently accepting applications for a Lead Analyst, Senior Programmer Analyst and Programmer Analyst for their Systems & Programming Department.

LEAD ANALYST - candidates must have strong experience in system specifications, design and project control in a CICS on-line and VSAM based environment as well as possess above average interpersonal skills.
SENIOR PROGRAMMER ANALYST - candidates must have a heavy CICS background, project leadership and structured methodology.

PROGRAMMER ANALYST - a minimum of 2 years experience coding from specifications in a CICS/VSAM environment with COBOL NATURAL experience preferred.
ALL POSITIONS REQUIRE: strong communication, interpersonal and user skills. Qualified applicants must also have experience with VSAM, COBOL, TSO/ISPF and OS/JCL.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:
Blue Cross and Blue Shield of Oregon
Human Resources Dept, 5th Flr
100 SW Market
Portland, OR 97201
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NURSING
Medical Review Analyst
Blue Cross and Blue Shield of Oregon is currently accepting applications for a Medical Review Analyst in their Medicare Claims Department. Major responsibilities of this position will be to evaluate claims, implement Medicare regulations, determine liability, and facilitate payment. Qualified candidates will have previous nursing experience, preferably in the following areas:
• Orthopedics
• Rehabilitation, with emphasis on physical, occupational, and speech therapy
• Renal Dialysis
• EENT
• Quality Assurance/Hospital Review
This position requires an RN license with a preferred BSN
Excel oral and written communication skills a must. Candidate must also be flexible in an ever changing environment.
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:
Blue Cross and Blue Shield of Oregon
Human Resources Dept, 5th Flr
100 SW Market
Portland, OR 97201
Equal Opportunity Employer

DATA PROCESSING
CICS System Specialist
Blue Cross and Blue Shield of Oregon is currently accepting applications for a CICS System Specialist. Qualified applicants must have a Computer Science degree or equivalent on the job training and be fully competent in all aspects of CICS software internals, organization and operations including MRO, ISC, RDO, and auto install facilities. A minimum of 4 years system programming experience including at least 2 years with CICS is required, as well as knowledge and experience in VSAM and SMP/E. Skill with SAS and Assembler is highly desirable. Knowledge of DISOSS products would be a plus.
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:
BLUE CROSS BLUE SHIELD
of Oregon
Human Resources Dept. 5th Floor
100 SW Market
Portland, OR 97201
Equal Opportunity Employer

DEVELOPER
Developer, Housing Project for Community Development Corp. in Portland. Minimum 4 yrs. experience in financing & packaging loans, managing Construction & general contracting for single and multi-family projects. Affirmative Action Encouraged. Salary negotiable. Submit resume to:
DEVELOPER
PO BOX 11871
PORTLAND, OR 97211