

# JOBS & CLASSIFIED ADVERTISING

## THE NORTHEAST COALITION OF NEIGHBORHOODS HAVE JOB OPENINGS FOR TWO (2) POSITIONS WITH THE NORTH/NORTHEAST YOUTH GANGS PROJECT.

**VOLUNTEER COORDINATOR**  
Full-time. Forty hours per week \$8.00 per hour. No Benefits.  
**POSITION RESPONSIBILITIES INCLUDE:**  
Recruiting, training and supervising volunteers to work with gang affected youth and their families and with community groups concerned about youth gangs.  
**SKILLS REQUIRED FOR POSITION:**  
Ability to organize tasks and supervise volunteers

Ability to establish and maintain effective relationships with diverse populations including staff, neighborhood groups, police, and public and private agencies.  
Experience in volunteer recruitment and training.  
Ability to write clearly and make public presentations.

Experience in staffing community organizations desirable.  
Working knowledge of Inner Northeast/North Portland.  
Familiarity with youth service agencies and juvenile justice system.

**PROJECT DIRECTOR**  
Full-Time. Forty hours per week. Salary: \$27,000 year, plus benefits.  
**POSITION RESPONSIBILITIES INCLUDE:**

Supervision and coordination of all program components, budget preparation and monitoring, proposal writing, program development, public presentations to agencies, governmental bodies and community groups.

**SKILLS REQUIRED FOR POSITION:**  
**SKILLS REQUIRED FOR POSITION:**  
Demonstrated supervisory experience. Ability to communicate effectively, both written and oral.  
Demonstrated skills with budgets and grants.

Working knowledge of Inner Northeast/North Portland.  
Familiarity with youth service agencies and juvenile justice system.

Ability to work with diverse groups. Applications can be picked up at the Northeast Coalition Office, 4815 NE 7th Avenue, Portland, and are available between 9:00 a.m. and 5:00 p.m. Resumes are required with the application. All applications must be returned by Friday, March 10, 1989, at 5:00 p.m. Finalists must have car and valid Oregon driver's license. No applications will be mailed. No Phone Calls Please.

### SALES

Must have minimum 4 years Media Sales experience. Send resume to:  
**KXL Radio**  
P.O. Box 14957  
Portland, Oregon 97214  
*Equal Opportunity Employer*

### INFORMATIONAL ADVERTISEMENT

#### PORTLAND PUBLIC SCHOOLS CALL FOR BIDS

Sealed bids will be received until 1:00 p.m. on the dates indicated, in the Purchasing Department, Multnomah County School District No. 1J, 501 N. Dixon, Portland, Oregon for the items listed herein:

BID FILING DATE	BID TITLE
March 21, 1989	Cafeteria Furniture for Various Schools, 1988-89
March 21, 1989	Floor Finish for Warehouse Stock
March 28, 1989	Gregory Heights Classroom Leasing (Double Classroom) Units
March 28, 1989	Stage Drapery Work at Various Schools
March 28, 1989	Stage Electrical Work at Various Schools, 1989

Formal announcement, detailed specifications and bidding document may be obtained at the above address. For additional information, please contact Michael J. Hutchens, Director of Purchasing, 249-2000, Extension 581.

### NOTICE OF INTENT

#### The Department of Transportation, Highway Division, Construction Section

is seeking proposals from a qualified consultant to analyze and evaluate construction claims.

The consultant selected must be experienced in management of bridge construction projects, productivity analysis, scheduling and claim preparation and/or evaluation.

If you are interested in being considered, request for Proposal can be obtained by writing or calling Bob Thompson, Consultant Liaison Engineer, 309 Transportation Bldg., Salem, OR 97310; telephone: (503) 378-6563.

Proposals are due on March 22, 1989.

### SECRETARY

Security Pacific Bank Oregon has an excellent opportunity for an individual with strong secretarial skills and a commitment to the highest level of client service. Position is responsible for providing secretarial and administrative support to the Retail Banking Group. Qualified applicants will have self-motivation, high work standards, a willingness to assume additional responsibility and growth, and a commitment to excellence. Requires a minimum of three years secretarial experience, typing speed of 75-80 wpm, excellent verbal and written communication skills, familiarity with 10-key adding machine, and dictation and transcribing skills. Must possess personal computer skills to include word processing and Lotus 1-2-3. Position located in downtown Portland.

As part of Security Pacific, the 6th largest Bank Holding Company in the country, we offer a competitive salary commensurate with experience, rewarding commission plan, excellent flexible benefits program, and superior advancement potential. Please send a resume with salary requirements, to:

**SECURITY PACIFIC BANK OREGON**  
Personnel Department  
1001 SW 5th Avenue  
PO BOX 3066  
Second Floor  
Portland, OR 97208  
(503) 796-3878

**APPLICANT HOURS**  
9-1 p.m. Mon - Fri

An Equal Opportunity Employer

### PARTS WORKER

C-TRAN is seeking a full time Parts Worker. This is a challenging position requiring a strong hands-on background in automotive, heavy duty trucks or bus parts. Must have excellent work references, a valid drivers license, ability to comply with non-smoking policy, & pass a pre-employment physical. Salary range \$6.75 - \$10.07/hour (DEPENDENT ON EXPERIENCE) + benefits. Apply at:  
Employment Security Department, 603 W Evergreen Blvd, Vancouver. Closes 3/10/89. Equal Opportunity Employer M/F/H

### JAMES RIVER CORPORATION

#### JOURNEY LEVEL ELECTRICIAN

James River Corp. N. Portland Converting Plant has an immediate need for an Oregon License journey level Electrician experience in D.C. Drive and programable controller a must resumes accepted through March 15, 1989.

Send Resumes to:  
Electrical Supervisor  
PO Box 17128  
Portland, OR 97217  
Equal Opportunity Employer

### ENGINEERING -TECHNICIAN - REPROGRAPHICS

The Port of Portland has a challenging opportunity available for an Engineering Technician to provide administrative and technical skills, to coordinate reprographics and aerial photo procurement in its Engineering Department.

Your responsibility will involve developing requirements, provide input and monitor the preparation of engineering drawings requiring reprographics or photogrammetric engineering, coordinate reprographic and photogrammetric engineering requests, monitor the performance and administer the contracts for outside reprographics and photogrammetric services, supervises the in-house reprographic and document management services operations, prepares engineering drawings, and presentation graphics, provides assistance to the Supervisor, Technical Support as necessary to meet the over all reprographic and photogrammetric engineering requirements of the Port including acting for supervisor during absences.

Preferred qualifications include:

- o Successful demonstrated ability to work well under limited or minimal supervision
- o Course work or related experience in reprographic and/or photogrammetric methods, techniques and equipment.
- o Course work or experience equivalent to a two-year associate degree in engineering or drafting.
- o Demonstrated experience in and knowledge of reprographic and photogrammetric terminology, methods, techniques and equipment.
- o Demonstrated experience working under pressure of changing work scopes, schedules, deadlines and priorities.
- o Demonstrated ability to perform mathematical computations related to algebra, geometry and trigonometry.
- o Demonstrated ability to perform drafting in pencil and ink on vellum and polyester film including the use of mechanical lettering devices.
- o Demonstrated knowledge of standard drafting, surveying and design terminology and techniques.

o Also, demonstrated experience in organizing and coordinating a multiplicity of concurrent activities.

o Proficient PC and related software skills.  
o Demonstrated experience of at least 4 years drafting in a multi-disciplined production environment and 2 years in reprographic coordination and procurement.

In addition to a comprehensive benefit package, the Port offers: tuition aid program, employer-paid medical, dental and vision insurance, employer-paid membership in the Public Employees Retirement System and an industry competitive salary, commensurate with experience.

If interested and qualified, apply at the Port of Portland Employment Office, 14th floor, 700 N.E. Multnomah, Suite 1411, or call (503) 231-5000, extension 700 for application material. Resumes will not be accepted in lieu of an application, but may be included. All applications must be received by 5:00p.m., Friday, March 3, 1989.

The Port of Portland is an Equal Opportunity Employer.

### STATE OF OREGON DEPT. OF GENERAL SERVICES Purchasing Division ADVERTISEMENT FOR BIDS

Sealed bids will be received for the acquisitions listed below.

Bid No.	Description	Location	Closing Date
<b>Goods</b>			
13700001 89	CRT/Keyboard Terminal Equipment	Salem	03/08/89
73100003 89	T1 Multiplexors and Related CSU'S	Salem	03/08/89
10200020 89	Propane Gas	Various	03/08/89
73400021 89	Hot Asphalt Concrete	Highway	03/09/89
10200010 89	Absorbents/Disposable Products	Various	03/16/89
<b>Services</b>			
58030006 89	Vending Service	Corvallis	03/10/89

Bid documents may be seen or obtained at the office of the Purchasing Division, 1225 Ferry St., SE., Salem, OR 97310; telephone (503) 378-5501. The State reserves the right to reject any and all bids.

### ADVERTISEMENT - REQUEST FOR PROPOSALS

The Metropolitan Human Relations Commission (MHRC), Multnomah County and the City of Portland invites individuals or organizations to submit proposals to assist the commission in conducting an assessment of the Affirmative Actions Programs and Equal Employment Opportunity (EEO) programs in City and County government. Proposals should include: reviewing, evaluating, and reporting on the performances of the EEO programs, and making specific recommendations for improving the results and performance of the programs. The Evaluation is scheduled to begin on April 1, 1989, and end not later than July 31, 1989. Proposals should not exceed \$14,500. Deadline for submission of proposals is: 5 p.m. March 10, 1989. For additional information, and to obtain a more detailed request for proposal (RFP) outline, write or phone: Gregory L. Gudger, Executive Director, Metropolitan Human Relations Commission, 1120 SW Fifth Ave., Room 520, Portland, Oregon 97204-1989. Phone: (503) 796-5136. TDD: (503) 796-5393.

### UNIVERSITY OF OREGON STEAM TRAP REPLACEMENT & MONITORING SYSTEM

#### ADVERTISEMENT FOR BIDS

Sealed bids for Steam Trap Replacement and Monitoring System, University of Oregon, Eugene, Oregon will be received by the Oregon State Board of Higher Education at the University of Oregon, Physical Plant Department, Conference Room 2, 1295 Franklin Boulevard, Eugene, Oregon 97403, until 2:00 p.m., PDT, April 4, 1989, and then publicly opened and read aloud by the Undersigned or a designated representative.

Briefly, the work is described as replacing existing 20 psi and 60 psi steam distribution piping drip traps with new traps and providing a monitoring system for detecting trap failures.

For further information, please contact Systems West Engineers, Inc., 1600 Valley River Drive, Suite 310, Eugene, OR 97401 (503) 342-7210.

### PORTLAND OBSERVER

"The Eyes and Ears of the Community"

288-0033

### COUNTY OF LINCOLN

#### INVITATION TO BID

Sealed Bids will be received by the Lincoln County Board of Commissioners for the furnishing of the following: LINCOLN COUNTY JUVENILE FACILITY Bids will be accepted until 10:00 AM March 29, 1989 and will be opened and publicly read at 10:00 AM March 29, 1989 in the Board of Commissioners Conference Room, Lincoln County Courthouse, Room 102.

Scope of the Work called for in this bid shall include, but is not limited to THE CONSTRUCTION OF OFFICES AND DETENTION FACILITIES TO ATTACH TO THE EXISTING SHELTER HOME AND CONSIST OF APPROX. 6000 SQUARE FEET.

Bid security in the form of a bidder's bond, certified check or cashiers check for ten percent (10%) of the amount of the proposal and payable to Lincoln County must accompany each bid.

A pre-bid conference will be at the Old Library Bldg. next to the Courthouse followed by a site visit. This is scheduled for TUESDAY, MARCH 14th at 2:00 pm. Attendance will be limited to two representatives from each Prime Bidder. Bidder(s) must certify that provisions of ORS 279.350 relating to prevailing rate of pay will be complied with. Bidder(s) must also indicate whether submitting firm is an Oregon Resident Firm. This project does not require contractor and/or subcontractors to be licensed to perform asbestos abatement.

Bidding Documents may be obtained from the Lincoln County Purchasing Department, 210 SW 2nd. Street, Newport, Oregon 97365 upon receipt of \$40.00 for each set of plans received. Deposits will be refunded for the first set only of Bidding Documents returned in good condition within two (2) weeks after the bid opening date. Bidder(s) receiving the Contract Award may retain their set of Documents without loss of deposit.

Bids must be sealed and directed to Jennie L. Kampf at the Office of the Lincoln County Commissioners, Room 110, 225 W. Olive Street, Newport, Oregon 97365. Bids must be clearly marked "SEALED BIDS FOR JUVENILE FACILITY". The Board of County Commissioners reserves the right to reject any and all bids, to waive irregularities and to award to the lowest responsible bidder

### OREGON STATE BOARD OF HIGHER EDUCATION

#### ADVERTISEMENT FOR BIDS Campus Reroofing Project, Phase IV (Law Building and PLC)

Sealed bids for the Campus Roofing Project, Phase IV (Law Building and PLC), University of Oregon, Eugene, Oregon, will be received by the Oregon State Board of Higher Education at University of Oregon, Physical Plant Department, Conference Room 2, 1295 Franklin Boulevard, Eugene, Oregon until 2:00 p.m., PST, March 21, 1989, and then publicly opened and read aloud by the Under signed or his designated representative.

Briefly, the project includes reroofing portions of two (2) buildings, approximately 26,750 SF or roof area, including the removal of existing built-up roofing systems and installation of new elastic sheet roofing systems.

Bids will be received on a lump-sum basis for each of the two (2) building packages, as shown on the Drawings and as described in the Specifications. One (1) set of the Project Manual may be obtained from the University of Oregon, Physical Plant, Eugene, Oregon 97403, 503/686-5243, or from Soderstrom Architects, P.C., 320 S.W. Stark Street, Suite 690, Portland, Oregon 97204, 503/228-5617 by bidders only upon deposit of \$50.00. Additional sets may be obtained for the cost of reproduction.

Deposits will be refunded for documents returned in "good condition" by actual bidders within two weeks after opening of bids or by non-bidders by the bid opening date.

The Project Manual may be examined at the University of Oregon Physical Plant, Eugene; Daily Journal of Commerce Plan Center, Portland; Construction Data, Portland; Eugene Builder's Exchange, Eugene; Northeast Business Center, Portland; Salem Contractor's Exchange, Salem; Construction Data Plan Center, Portland; Central Oregon Builder's Exchange, Bend; Oregon Builder's Exchange, Roseburg; Douglas County Builder's Exchange, Roseburg; Medford Builder's Exchange, Medford; and Dodge-Scan, Seattle, Washington.

No bid will be considered unless fully completed in the manner provided in the "Instructions to Bidders" upon the Bid Form provided and accompanied by Bid Security.

A mandatory examination for the site and conditions will be made at 9:30 a.m., PST, March 14, 1989. Bidders shall meet with the Owner's Representative at the Physical Plant Office prior to the required examination.

### OREGON STATE BOARD OF HIGHER EDUCATION

By George Pernsteiner  
Associate Vice Chancellor  
Facilities Division  
Eugene, Oregon

### INFORMATION ADVERTISEMENT

#### DEPARTMENT OF TRANSPORTATION HIGHWAY DIVISION CALL FOR BIDS SUPPLEMENTAL

Sealed bids will be received until 9 a.m. on March 23, 1989, for the projects listed below:

County	Project Description
Coos	Coquille River (Bullards) Bridge Sec. of Oregon Coast Hwy. Maint. paint.
Marion & Linn	Santiam River (Southbound) Bridge Sec. of Pacific Hwy, at M.P. 240.66. Maint. paint.
Multnomah	Arthur St. Bridge Sec. at M.P. 1.41 of Pacific Hwy. West. Maint. paint.
Umatilla	Poverty Flats Road-Meacham Sec. of Old Oregon Trail Hwy. Grade, pave, structures & signing. DBE Goal.

Plans, specifications, and bid documents may be obtained in Rm. 1, Transportation Building, Salem, OR 97310. Prime contractors must be prequalified ten days prior to the bid opening day. For additional information, please contact Commission Services at 378-6526.

If your business is not certified as a Disadvantaged Business Enterprise (DBE) or a Women Business Enterprise (WBE), please contact the Office of Women and Minority Business at 155 Cottage, Salem, OR 97310, phone (503) 378-5651.

### REQUEST FOR PROPOSALS

The Metropolitan Service District (Metro) is soliciting proposals for its 1% for Recycling Program. Proposals must be delivered to the Solid Waste Department, Metropolitan Service District, 2000 SW First Avenue, Portland, OR 97201-5398, to the attention of Judith Mandt, Assistant to the Solid Waste Director, no later than Friday, April 28, 1989.

Potential proposers may obtain copies of the Request for Proposals (RFP) by contacting the Solid Waste Department, 221-1646, extension 235. Metro may reject any proposal not in compliance with all prescribed Request for Proposals requirements and may reject for good cause any or all proposals upon a finding of the agency that it is in the public interest to do so.